

Minutes of July 15, 2008
Mayor and Board of Aldermen

Be it remembered that a public hearing before the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, was begun and held at 5:30 o'clock p.m. on Tuesday the 15th day of July, 2008, in the Long Beach School District Central Office, 19148 Commission Road in said City and the same being the time, date and place fixed by order of the Mayor and Board of Aldermen for holding said public hearing.

There were present and in attendance on said Board and at the public hearing the following named persons: Mayor William Skellie, Jr., Aldermen Allen D. Holder, Jr., Charles Boggs, Richard Notter, Richard Burton, Joseph McNary, Mark Lishen, Carolyn Anderson, City Clerk Rebecca E. Schuff, and City Attorney Frank R. McCreary, III.

There being a quorum present and sufficient to transact the business of this public hearing, the following proceedings were had and done.

The public hearing to consider an appeal filed by Judith Zugg for a Special Exception Use, Home Occupation, 220 Clower Avenue, Long Beach, Mississippi, was called to order. The appeal is to allow the applicant to operate a massage therapy business from her residence, which application was approved by the Long Beach Planning Commission at a public hearing duly held and convened May 8, 2008; overturned by the Mayor and Board of Aldermen at a regular meeting duly held and convened May 20, 2008; and subsequently appealed, as follows:



RECEIVED JUN 03 2008

10:53 AM - *Pen*

From Judith A. Tugg

To: City Clerk Long Beach, MS

Subj: Appeal of Mayor and
Board of Aldermen's
decision of my request
20 May 08.

- 1.) I am requesting a Public
Hearing of my request to
Appeal the decision of 5/20/08

Thankyou
Judith A. Tugg

* *

The Clerk reported that pursuant to that certain order of the Mayor and Board of Aldermen at a regular meeting duly held and convened on May 20, 2008, that she did cause to be published in The Sun Herald, a newspaper with a general circulation in the City of Long Beach and published in Harrison County, Legal Notice, Public Hearing, as evidenced by the Publisher's Proof of Publication.

Minutes of July 15, 2008
Mayor and Board of Aldermen

Alderman Notter made motion seconded by Alderman Boggs and unanimously carried to spread said Proof of Publication upon the record of this public hearing in words and figures, as follows:

PROOF OF PUBLICATION



STATE OF MISSISSIPPI
COUNTY OF HARRISON

Before me, the undersigned Notary of Harrison County, Mississippi personally appeared Kandi Beckley who, being by me first duly sworn, did depose and say that she is a clerk of The Sun Herald, a newspaper published in the city Gulfport, in Harrison County, Mississippi, and the publication of the notice, a copy of which is hereto attached, has been made in said paper 1 times in the following numbers and on the following dates of such paper, viz:

- Vol. 124 No., 264 dated 23 day of June, 20 08
- Vol. _____ No., _____ dated _____ day of _____, 20 _____
- Vol. _____ No., _____ dated _____ day of _____, 20 _____
- Vol. _____ No., _____ dated _____ day of _____, 20 _____
- Vol. _____ No., _____ dated _____ day of _____, 20 _____
- Vol. _____ No., _____ dated _____ day of _____, 20 _____
- Vol. _____ No., _____ dated _____ day of _____, 20 _____

Affiant further states on oath that said newspaper has been established and published continuously in said country for a period of more than twelve months next prior to the first publication of said notice.

JUN 26 2008

Kandi Beckley
Clerk

Sworn to and subscribed before me this 23 day of June, A.D., 20 08

Commission Expires on:
15 October, 2011

Karen Shrook
Notary Public

Printer's Fee \$ 31.68
 Furnishing proof of publication \$ 3.00
 TOTAL..... 34.68

The Clerk further reported that thirteen (13) legal notices were sent via certified mail, return receipt requested, to property owners within two hundred feet (200') of the subject property, twelve (12) were received and one (1) with no return.

Minutes of July 15, 2008
Mayor and Board of Aldermen

381

Alderman Holder made motion seconded by Alderman Anderson and unanimously carried to make the aforementioned certified receipts a part of the record of this public hearing, on file in the Office of the City Clerk.

* *

Alderman Notter made motion seconded by Alderman Boggs and unanimously carried to make the May 8, 2008, Planning Commission minutes a part of the record of this public hearing, on file in the Office of the City Clerk.

* *

It was noted for the record that all fees associated with the public hearing were paid by the appellant.

* *

The Mayor recognized the appellant, Judith Zugg, to answer questions and provide additional information. She stated that she is a registered, licensed massage therapist, recently graduated from Blue Cliff College; she is requesting a business license to operate a small massage therapy business from her residence, servicing no more than two (2) clients per day; she will have all inspections required by the State of Mississippi and meet all regulations as required by the City.

* *

The Mayor opened the floor for public comments in favor of the application, as follows:

Andy Webb, registered, licensed massage therapist, 128 Clower Avenue, Long Beach, Mississippi, employed at Studio 4 and Doctor's Nutrition; stated that it was hard to determine the number of clients serviced per day at his place of business;

Diane Webb, registered, licensed massage therapist, 128 Clower Avenue, Long Beach, Mississippi, employed Studio 4;

Kyle Mieser, 223 Clower Avenue, Long Beach, Mississippi.

* *

The Mayor opened the floor for public comments in opposition to the application and no one came forward to be heard.

* *

There being no further public comments, Alderman Holder made motion seconded by Alderman Lishen and unanimously carried to close the public hearing.

* *

Minutes of July 15, 2008
Mayor and Board of Aldermen

After considerable discussion, Alderman Holder made motion seconded by Alderman Anderson to uphold the action of the Planning Commission taken at their public hearing duly held and convened on May 8, 2008, approving the application for Special Exception Use – Home Occupation, to operate a massage therapy business, James and Judith Zugg, 220 Clower Avenue, Long Beach, Mississippi, stipulating that no more than two (2) clients will be serviced in one day.

Discussion was held as to whether or not the type of business requested meets the home occupation criteria set forth in the zoning ordinance.

After considerable discussion and debate, the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Richard Notter	voted	Nay
Alderman Richard Burton	voted	Nay
Alderman Charles Boggs	voted	Aye
Alderman Carolyn Anderson	voted	Aye
Alderman Allen D. Holder, Jr.	voted	Aye
Alderman Mark Lishen	voted	Aye
Alderman Joseph McNary	voted	Aye

The question having received the Affirmative vote of a majority of the Aldermen present and voting, the Mayor declared the motion carried.

Be it remembered that a regular meeting of the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, was begun and held at the Long Beach School District Central Office, 19148 Commission Road, in said City at 5:30 p.m. it being the third Tuesday in July, 2008, and the same being the time, date and place fixed by Laws of Mississippi and Ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said Board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Allen D. Holder, Jr., Charles Boggs, Richard Notter, Richard Burton, Joseph McNary, Mark Lishen, Carolyn Anderson, City Clerk Rebecca E. Schruoff and City Attorney Frank R. McCreary, III.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

The meeting was called to order and there came on for consideration a letter with attachment from City Engineer David Ball, as follows:

Minutes of July 15, 2008
Mayor and Board of Aldermen



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS
520 33RD STREET, GULFPORT, MS 39507
P.O. BOX 1677, GULFPORT, MS 39502

TEL (228) 863-0067
FAX (228) 863-9232



July 15, 2008

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: Asphalt Overlay & Repairs to Lãrosa, Marjorie, Spring & Wisteria

Ladies and Gentlemen:

The City received bids for this work on June 17, 2008. The low bid was \$200,688.98 made by Williams Paving Co, LLC of Gulfport, MS. We certainly feel they are qualified and able to perform the work. The bid price came very close to our estimate of the construction cost.

After a lengthy field inspection by Derrel Wilson, myself, and FEMA/MEMA technical team members, some adjustments were made to the project based on FEMA eligibility requirements, and they now concur with the project as informally adjusted. Some revisions to the contract will be necessary to meet their requirements; however, we feel comfortable in recommending an award of contract to Williams Paving, contingent upon adjustment of the contract by change order to the FEMA/MEMA eligible amounts.

Should the Board wish to proceed in this manner, we will handle getting signed contracts, bonds and insurance, along with an appropriate change order so that construction may begin as soon as possible.

Sincerely,

David Ball, P.E.

DB-1840
Enclosure

Minutes of July 15, 2008
Mayor and Board of Aldermen

ITEM	PLAN QUANTITY	Williams Paving Co., LLC 03521		GeoPave (dba SCI, Inc.) 04939		Wauten Paving Co., LLC 03521		Superior Asphalt, Inc. 08457		Holy Spirit, Inc. 02704	
		UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1-A Hot Bituminous Pavement Surface Course (ST-12.5 mm)	1,048 Tons	\$77.60	\$77,533.80	\$94.50	\$100,928.00	\$100.00	\$105,600.00	\$110.00	\$117,460.00	\$110.00	\$117,460.00
1-B Hot Bituminous Pavement Leveling Course (ST-9.5 mm)	260 Tons	\$72.60	\$18,876.00	\$105.00	\$27,300.00	\$110.00	\$28,600.00	\$110.00	\$28,600.00	\$110.00	\$28,600.00
1-C Hot Bituminous Pavement Base Course (ST-25 mm)	428 Tons	\$72.60	\$30,972.60	\$120.00	\$51,360.00	\$150.00	\$63,900.00	\$100.00	\$42,600.00	\$110.00	\$46,860.00
1-D Hot Bituminous Edge Repair (at Drains)	4 Tons	\$400.00	\$1,600.00	\$480.00	\$1,920.00	\$150.00	\$600.00	\$275.00	\$1,100.00	\$110.00	\$440.00
2 Cold Milling of Bituminous Pavement (at Drains)	4,878 S.Y.	\$5.00	\$24,390.00	\$4.00	\$19,512.00	\$4.00	\$19,512.00	\$5.00	\$24,390.00	\$4.00	\$19,512.00
3 Graded Limbstone Chushed Concrete	68 C.Y.	\$93.00	\$6,324.00	\$100.00	\$6,800.00	\$92.00	\$6,276.00	\$75.00	\$5,100.00	\$80.00	\$5,440.00
4-A Concrete Curb Restoration	120 L.F.	\$40.00	\$4,800.00	\$25.00	\$3,000.00	\$40.00	\$4,800.00	\$45.00	\$5,400.00	\$55.00	\$6,600.00
4-B Concrete Sidewalk Restoration	500 S.F.	\$18.00	\$9,000.00	\$7.50	\$3,750.00	\$12.00	\$6,000.00	\$6.00	\$3,000.00	\$5.00	\$2,500.00
5 Riser Ring for Sewer Manhole	3 EA.	\$500.00	\$1,500.00	\$200.00	\$600.00	\$350.00	\$1,050.00	\$125.00	\$375.00	\$400.00	\$1,200.00
6 Maintenance of Traffic (12" Wide Cold Plastic Stop Bars (White)	1 L.S.	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$40,000.00	\$51,200.00	\$51,200.00
7	165 L.F.	\$12.00	\$1,980.00	\$20.00	\$3,300.00	\$20.00	\$3,300.00	\$17.00	\$2,805.00	\$19.00	\$3,115.00
TOTAL BID			\$200,688.98		\$246,588.00		\$253,438.72		\$281,278.00		\$287,387.00

* Engineer's Corrected Figure

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT TABULATION OF BIDS.



M. Scott Burge
M. Scott Burge, P.E.
Cert. No. 9550
June 18, 2008

Based upon the recommendation of Mr. Ball as set forth above, Alderman Notter made motion seconded by Alderman Boggs and unanimously carried to award the contract, "Asphalt Overlay and Repairs to LaRosa, Marjorie, Spring and Wisteria", to Williams Paving Company, LLC, as lowest and best bid, contingent upon adjustment of the contract by change order to meet the reduction requirements of the FEMA/MEMA eligible amounts.

Minutes of July 15, 2008
Mayor and Board of Aldermen

38

The Mayor announced the fourteen and fifteen year old Babe Ruth state champions.

* * *

Alderman Anderson announced Sizzlin' Safety Saturday, July 19, 2008, Quarles Elementary School, from 10:00 a.m. to 2:00 p.m.

Employee of the Quarter Awards were taken under advisement until the next regular meeting, August 5, 2008.

There came on for consideration Amendments to the Municipal Docket and the Clerk requested direction on payment of an invoice submitted by A Royal Flush Plumbing, Inc., upon consideration of Docket of Claims Number 071508.

The Mayor opened the floor for public comments, as follows:

Minutes of July 15, 2008
 Mayor and Board of Aldermen

PUBLIC COMMENTS PERTAINING TO MATTERS <u>NOT</u> APPEARING ON THE AGENDA	
<p>NOTE: All comments shall be directed to the Chairman (Mayor) at the end of the meeting.</p> <p>Comments of a personnel nature regarding individual members of the Governing Authority (Mayor and Board of Aldermen), City Staff and/or Personnel, disruptive comments or improper actions <u>will not</u> be permitted.</p> <p>Public Comments will be limited to a total of ten (10) minutes and limited to a maximum of two (2) minutes per person.</p> <p>Except as otherwise directed by the Chairman (Mayor), Public Comments will not be permitted before or after the allotted time. Disruption of the regular business meeting will be cause for removal from the public meeting.</p>	
PLEASE PRINT: NAME / ADDRESS / TELEPHONE	SUBJECT MATTER
1 Judy Smith 669-6221 6 Southern Oaks, LB	Firing range on Beatline
2 Kandel Pelf	Firing Range
3 Maccia Kruse	PLANNING COMMISSION
4 Hayes/Gilman Johnson	Youth Commission
5	
6	
7	
8	
9	
10	

City of Long Beach, Mississippi
 Mayor and Board of Aldermen Meeting
 Date: 7/15/08

Alderman Notter made motion seconded by Alderman Lishen and unanimously carried to approve the regular meeting minutes of the Mayor and Board of Aldermen dated July 1, 2008, as submitted.

There came on for consideration the July 10, 2008, Planning Commission minutes and action was taken as follows:

Alderman Holder made motion seconded by Alderman Anderson and unanimously carried to approve said minutes with exception to the request for Zone

Minutes of July 15, 2008
Mayor and Board of Aldermen

Change as approved from Residential R-1 Single Family Residential to R-2 Low Density Multi-Family, J & D Properties of South Mississippi, LLC, 400 Klondyke Road;

Alderman Holder made motion seconded by Alderman Anderson and unanimously carried to schedule a public hearing on the aforementioned request for Zone Change, Tuesday, August 19, 2008, at 5:30 p.m.

Alderman Holder made motion seconded by Alderman Boggs and unanimously carried to approve payment of invoices as listed in Docket of Claims number 071508.

* *

Alderman Notter was temporarily absent the public meeting.

* *

There came on for consideration invoice number 405077 submitted for payment from A Royal Flush Plumbing, Inc., as follows:

Minutes of July 15, 2008
Mayor and Board of Aldermen

Alderman Richard Notter	voted	Absent, Not Voting
Alderman Richard Burton	voted	Aye
Alderman Charles Boggs	voted	Nay
Alderman Carolyn Anderson	voted	Aye
Alderman Allen D. Holder, Jr.	voted	Nay
Alderman Mark Lishen	voted	Aye
Alderman Joseph McNary	voted	Aye

The question having received the Affirmative vote of a majority of the Aldermen present and voting, the Mayor declared the motion carried.

Alderman Notter returned to the public meeting.

The Mayor announced that steel was delivered to commence construction of the new Senior Citizen/Recreation Facility.

Alderman Notter made motion seconded by Alderman Burton and unanimously carried to schedule a work session, Thursday-Friday, August 7-8, 2008, at 5:30 p.m., Long Beach School District Central Office, 19148 Commission Road, to meet with representatives of Ayers Saint Gross.

Based upon the recommendation of Fire Chief George Bass and certification by the Civil Service Commission, Alderman Notter made motion seconded by Alderman Holder and unanimously carried to approve Fire Department personnel matters, as follows:

Firefighter 1st Class Dane McGoey, PS-9-V, effective August 1, 2008;

Firefighter 1st Class George Byrd, PS-9-II, effective August 1, 2008;

Firefighter 1st Class Jared Allen, PS-9-V, effective August 1, 2008.

Upon discussion and clarification, Alderman Holder made motion seconded by Alderman Lishen and unanimously carried to extend the Proclamation of Civil Emergency – Hurricane Katrina, to protect and preserve the public health and safety of the community.

Minutes of July 15, 2008
Mayor and Board of Aldermen

Alderman Burton made motion seconded by Alderman McNary and unanimously carried directing Zoning Enforcement Officer Ken Price to mail initial notices to property owners in violation of § 21-19-11 Mississippi Code, Annotated, Cleaning Private Property; Notice; Lien (House Bill 572) and to prepare bids and specifications to contract the cleaning of said properties that remain in violation.

Alderman Holder made motion seconded by Alderman Notter and unanimously carried to deny the application submitted by Lily West requesting a permit to place a camper trailer, 5130 Beatline Road, during construction.

Alderman McNary made motion seconded by Alderman Holder and unanimously carried to approve Community Development Block Grant (CDBG) Requests for Cash and payment of invoices, as follows:

MEMO

DATE: July 1, 2008
TO: Honorable William Skellie, Jr.
City of Long Beach
FROM: Ann Frazier
Jimmy G. Gouras Urban Planning
RE: City of Long Beach
Planning Grant
CDBG Project # R-103-235-01-KP
Request for Cash and Summary Support Sheet

Enclosed please find the following invoices for the above referenced project:

1. Jimmy G. Gouras Urban Planning Consultants Inc.
Invoice Number 5351 in the amount of \$1,166.67
For general administration

Also enclosed is "Request for Cash and Summary Support Sheet No. 10" in the amount of \$1,166.67 for payment of the above invoices.

Please have the above invoices and Request for Cash and the supporting documentation placed on your next agenda for approval. After its approval, the appropriate official should sign the "Request for Cash and Cash Summary Support Sheet No. 10" and return it along with the supporting documentation for processing to our office at the following address:

Debra Tompkins
Jimmy Gouras Urban Planning
P.O. Box 1547
Vicksburg, MS 39181-1547

If you have any questions, please do not hesitate to call me or Debra Tompkins at (601)638-7121.

Enclosures

JIMMY G. GOURAS

URBAN PLANNING CONSULTANTS, INC.

1100 CHERRY ST. • P.O. BOX 1547 • VICKSBURG, MS 39181-1547 • 601-638-7121 • FAX 601-638-5292 • Email: jggouras@bellsouth.net

Minutes of July 15, 2008
 Mayor and Board of Aldermen

62
 63
 63

Mississippi Development Authority
 REQUEST FOR CASH

Section A: General Information		Section B: Project Information	
Applicant Name: City of Long Beach	Bank Name: Hancock Bank	Project Name: Long Beach, MS 39560	Request No. 13
Project Address: Post Office Box 579	Branch Name: Hancock Bank	City, State ZIP: Long Beach, MS 39560	Request Date: 07/15/08
City, State ZIP: Long Beach, MS 39560	Address: 101 North Dumas Avenue	City, State ZIP: Long Beach, MS 39560	Request Status: Pending
Phone Number: 228-565-1515	Account No.: 228-561-0000	Project Description:	Requester Name: Wanda M.
Fax Number: 228-565-0222	From: July 1, 2008		Requester Title: Director
Email Address: info@cityoflongbeach.com	To: June 30, 2008		

Activity Description	Budget Amount	Total Prior Requests	Prior Request	Remaining Balance	Agency Number
1 Administration	\$ 12,500.00	\$ 13,000.00	\$ 1,168.82	\$ 3,331.18	
2 Association Preparation	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 401,000.00	
3 Funds	\$ 450,000.00	\$ 49,000.00	\$ -	\$ -	
4				\$ -	
5				\$ -	
6				\$ -	
Total	\$ 470,000.00	\$ 64,500.00	\$ 1,168.82	\$ 404,331.18	

I Heretby Certify That (a) the services covered by this request have not been received from the Federal Government or expended for such services under any other contract, agreement or grant; (b) the amount requested will be expended for allowable costs / expenditures under the terms of the contract, agreement or grant; (c) the amount requested herein does not exceed the total funds obligated by contract; and (d) the funds are requested for only immediate disbursements.

I Heretby Certify That the goods sold and/or services rendered have been delivered and/or performed in good order within the time listed above and are in compliance with all statutory requirements and regulations. I certify that this request does not include any advances or funds for future obligations.

Signature of Authorized Official: *Wanda M. [Signature]*
 Name: Wanda M., Mayor
 Title: Mayor
 Date Signed: _____
 County: Prentiss, MS
 Prepared By: _____
 Date Prepared: 08/05/08
 Preparer's Telephone No.: 228-374-0200

Minutes of July 15, 2008
 Mayor and Board of Aldermen

09
 03
 07

Mississippi Development Authority
 Cash Summary Support Sheet

Applicant: City of Long Beach Request No: 10 Grant Number: R-103-06
 Period Cost - Beginning: June 1, 2008 Ending Date: June 30, 2008 Contract Number: R-103-235-01-KP

1. Activity: Administration		Vendor Name	Invoice #	Invoice Amount (a)	Match Share (b)	Federal Share
A.	Administration	Jimmy Gouras	5351	\$1,166.67		\$1,166.67
B.						
C.						
D.						
				Subtotal:	\$1,166.67	\$1,166.67

2. Activity:		Vendor Name	Invoice #	Invoice Amount (a)	Match Share (b)	Federal Share
A.						\$0.00
B.						\$0.00
C.						\$0.00
D.						
				Subtotal:	\$	\$

3. Activity:		Vendor Name	Invoice #	Invoice Amount (a)	Match Share (b)	Federal Share
A.						
B.						
C.						
D.						
				Subtotal:		

Minutes of July 15, 2008
 Mayor and Board of Aldermen

Applicant: City of Long Beach Request No: 10 Grant Number: R-103.06 Page 2 of 2
 Cash Summary Support Sheet Contract Number: R-103.235-01-KP

4. Activity:				(a)	(b)	Federal Share
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share		
A.						
B.						
C.						
D.						
Subtotal:						
5. Activity:				(a)	(b)	Federal Share
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share		
A.						
B.						
C.						
D.						
Subtotal:						
6. Activity:				(a)	(b)	Federal Share
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share		
A.						
B.						
C.						
D.						
Subtotal:						
Cumulative Federal Expended To Date:		\$65,666.70	GRAND TOTAL:	\$ 1,166.67	\$	1,166.67

I hereby certify that a) the services covered by this request have not been received from the Federal Government or expended for such services under any other contract agreement or grant; b) the amount requested was expended for allowable costs/performance under the terms of the contract, agreement or grant; c) the amount requested herein does not exceed the total funds obligated by contract; and d) the funds are requested for only immediate distributions. I hereby certify that the goods and/or services requested have been delivered and/or performed in good order and are in compliance with all applicable requirements and regulations.

Typed Name and Title of Authorized Official: William Skellie, Jr., Mayor Signature of Authorized Official: 

Minutes of July 15, 2008
Mayor and Board of Aldermen

STATEMENT FOR SERVICES RENDERED

CITY OF LONG BEACH

KATRINA SUPPLEMENTAL COMMUNITY DEVELOPMENT BLOCK GRANT
PLANNING PROJECT
PROJECT NO. R-103-235-01-KP

JUNE 30, 2008

INVOICE #5351

Monthly Administrative Services Rendered Pertaining Project #R-103-235-01-KP.

Services rendered include overall coordination of project activities; Attending State monitoring visits, meetings, etc.; Maintaining financial records; Preparing the necessary documentation to request funds from the State; and Providing all other services considered normal administrative services within the course of this Agreement.

TOTAL DUE

\$ 1,166.67


Jimmy Gouras

JIMMY G. GOURAS

URBAN PLANNING CONSULTANTS, INC.

1100 CHERRY ST. • P.O. BOX 1547 • VICKSBURG, MS 39181-1547 • 601-638-7121 • FAX 601-638-5292 • Email:jggouras@bellsouth.net

Minutes of July 15, 2008
Mayor and Board of Aldermen

397

MEMO

DATE: July 1, 2008
TO: Honorable William Skellie, Jr.
City of Long Beach
FROM: Ann Frazier
Jimmy G. Gouras Urban Planning
RE: City of Long Beach
Community Revitalization Grant
CDBG Project #R-109-235-04-KCR
Request for Cash and Summary Support Sheet

Enclosed please find the following invoice for the above referenced project:

1. Neel-Schaffer

Invoice number 0976185 in the amount of \$7,500.00
For professional services

Also enclosed is "Request for Cash and Summary Support Sheet No. 4" in the amount of \$7,500.00 for payment of the above invoice.

Please have the above invoice and Request for Cash and the supporting documentation placed on your next agenda for approval. After its approval, the appropriate official should sign the "Request for Cash and Cash Summary Support Sheet No. 4" and return it along with the supporting documentation for processing to our office at the following address:

Debra Tompkins
Jimmy Gouras Urban Planning
P.O. Box 1547
Vicksburg, MS 39181-1547

If you have any questions, please do not hesitate to call me or Debra Tompkins at (601)638-7121.

Enclosures

JIMMY G. GOURAS

URBAN PLANNING CONSULTANTS, INC.

1100 CHERRY ST. • P.O. BOX 1547 • VICKSBURG, MS 39181-1547 • 601-638-7121 • FAX 601-638-5292 • Email: jgouras@bellsouth.net

Minutes of July 15, 2008
Mayor and Board of Aldermen

88
52
33

Metropolitan Development Authority
REQUEST FOR QUOTE

<p>Project Name: City of Long Beach Project Address: Long Beach, CA 90801 Project No.: 2008-00101 Project Location: 101 N. Ocean Blvd., Long Beach, CA 90801</p>	<p>Project Description: [Blank] Project Start Date: [Blank] Project End Date: [Blank]</p>	<p>Requesting Agency: [Blank] Requesting Agency Address: [Blank] Requesting Agency Phone: [Blank] Requesting Agency Fax: [Blank]</p>
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Item No.	Description	Quantity	Unit Price	Total Price	Remarks
1	Asphalt Paving	1	11,000.00	11,000.00	
2	Asphalt Paving	1	19,000.00	19,000.00	
3	Asphalt Paving	1	1,000.00	1,000.00	
4	Asphalt Paving	1	1,000.00	1,000.00	
5	Asphalt Paving	1	1,000.00	1,000.00	
6	Asphalt Paving	1	1,000.00	1,000.00	
7	Asphalt Paving	1	1,000.00	1,000.00	
8	Asphalt Paving	1	1,000.00	1,000.00	
9	Asphalt Paving	1	1,000.00	1,000.00	
10	Asphalt Paving	1	1,000.00	1,000.00	
11	Asphalt Paving	1	1,000.00	1,000.00	
12	Asphalt Paving	1	1,000.00	1,000.00	
13	Asphalt Paving	1	1,000.00	1,000.00	
14	Asphalt Paving	1	1,000.00	1,000.00	
15	Asphalt Paving	1	1,000.00	1,000.00	
16	Asphalt Paving	1	1,000.00	1,000.00	
17	Asphalt Paving	1	1,000.00	1,000.00	
18	Asphalt Paving	1	1,000.00	1,000.00	
19	Asphalt Paving	1	1,000.00	1,000.00	
20	Asphalt Paving	1	1,000.00	1,000.00	

I hereby certify that (a) the services covered by this request have not been received from the Federal Government or expended for such services under any other contract agreement or grant; (b) the amount requested will be expended for allowable costs / expenditures under the terms of the contract agreement or grant; (c) the amount requested herein does not exceed the total funds obligated by contract; and (d) the funds are requested for only permissible disbursements.

I hereby certify that the goods sold and/or services rendered have been delivered and/or performed in good order within the time listed above and are in compliance with all statutory requirements and regulations. I certify that this request does not include any advances or funds for future obligations.


 William S. Miller
 Mayor

Date Signed: _____
 City of Long Beach

Date Received: _____
 Requesting Agency

Minutes of July 15, 2008
 Mayor and Board of Aldermen

63
 63
 67

Mississippi Development Authority
 Cash Summary Support Sheet

Applicant: City of Long Beach Request No: 4 Grant Number: R-109-06
 Period Cost - Beginning: June 1, 2008 Ending Date: June 30, 2008 Contract Number: R-109-235-04-KCR

1. Activity: Architect/Engineering Expense				(a)	(b)	
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share	Federal Share	
A.	Architect/Engineering Expense	Neel Schaffler	976185	\$7,500.00		\$7,500.00
B.						
C.						
D.						
			Subtotal:	\$7,500.00	\$	\$7,500.00

2. Activity:				(a)	(b)	
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share	Federal Share	
A.						
B.						
C.						\$0.00
D.						
			Subtotal:	\$	\$	\$

3. Activity:				(a)	(b)	
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share	Federal Share	
A.						
B.						
C.						
D.						
			Subtotal:	\$	\$	\$

Minutes of July 15, 2008
Mayor and Board of Aldermen

Applicant: City of Long Beach Request No: 4 Grant Number: R-103.06
 Cash Summary Support Sheet Contract Number: R-109-235-04-KCR Page 2 of 2

4. Activity:		Vendor Name		Invoice #	Invoice Amount	Match Share	Federal Share
					(a)	(b)	
A.	_____	_____	_____	_____	_____	_____	_____
B.	_____	_____	_____	_____	_____	_____	_____
C.	_____	_____	_____	_____	_____	_____	_____
D.	_____	_____	_____	_____	_____	_____	_____
				Subtotal:			
5. Activity:		Vendor Name		Invoice #	Invoice Amount	Match Share	Federal Share
					(a)	(b)	
A.	_____	_____	_____	_____	_____	_____	_____
B.	_____	_____	_____	_____	_____	_____	_____
C.	_____	_____	_____	_____	_____	_____	_____
D.	_____	_____	_____	_____	_____	_____	_____
				Subtotal:			
6. Activity:		Vendor Name		Invoice #	Invoice Amount	Match Share	Federal Share
					(a)	(b)	
A.	_____	_____	_____	_____	_____	_____	_____
B.	_____	_____	_____	_____	_____	_____	_____
C.	_____	_____	_____	_____	_____	_____	_____
D.	_____	_____	_____	_____	_____	_____	_____
				Subtotal:			
Cumulative Federal Expended To Date:				GRAND TOTAL:			
\$47,796.00				\$ 7,500.00		\$ 7,500.00	

Hereby Certify that: (a) the services covered by this request have not been received from the Federal Government or expended for such services under any other contract agreement or grant; (b) the amount requested will be expended for allowable costs/dependencies under the terms of the contract agreement or grant; (c) the amount requested herein does not exceed the total funds obligated by contract; and (d) the funds are requested for only immediate disbursements. I hereby Certify that the goods sold and/or services rendered have been delivered and/or performed in good order and are in compliance with all statutory requirements and regulations.

Typed Name and Title of Authorized Official: William Skellie, Jr., Mayor Signature of Authorized Official: [Signature]

Minutes of July 15, 2008
Mayor and Board of Aldermen



City of Long Beach
Mayor William Skellie
PO Box 929
Long Beach MS 39560

May 31, 2008
Project No: 00.07009.001
Invoice No: 0976185

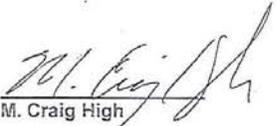
Project: 00.07009.001 Long Beach-Downtown Fire Station Surv
Survey Services

Professional services from May 1, 2008 to May 31, 2008

Fee			
Total Fee	7,500.00	Total Earned	7,500.00
Percent Complete	100.00	Previous Fee Billing	0.00
		Current Fee Billing	7,500.00
		Total Fee	7,500.00

Total this invoice \$7,500.00

Billings to date	Fee	Current	Prior	Total
	7,500.00	7,500.00	0.00	7,500.00
	Totals	7,500.00	0.00	7,500.00


M. Craig High

MEMO

DATE: July 1, 2008
TO: Honorable William Skeltie, Jr.
City of Long Beach
FROM: Ann Frazier
Jimmy G. Gouras Urban Planning
RE: City of Long Beach
Community Revitalization Grant
CDBG Project #R-109-235-02-KCR
Request for Cash and Summary Support Sheet

Enclosed please find the following invoice for the above referenced project:

1. Neel- Schaffer

Invoice Number 0976186 in the amount of \$9,000.00
For professional services

Also enclosed is "Request for Cash and Summary Support Sheet No. 4" in the amount of \$9,000.00 for payment of the above invoice.

Please have the above invoice and Request for Cash and the supporting documentation placed on your next agenda for approval. After its approval, the appropriate official should sign the "Request for Cash and Cash Summary Support Sheet No. 4" and return it along with the supporting documentation for processing to our office at the following address:

Debra Tompkins
Jimmy Gouras Urban Planning
P.O. Box 1547
Vicksburg, MS 39181-1547

If you have any questions, please do not hesitate to call me or Debra Tompkins at (601)638-7121.

Enclosures

JIMMY G. GOURAS

URBAN PLANNING CONSULTANTS, INC.

1100 CHERRY ST. • P.O. BOX 1547 • VICKSBURG, MS 39181-1547 • 601-638-7121 • FAX 601-638-5292 • Email: jggouras@bellsouth.net

Minutes of July 15, 2008
 Mayor and Board of Aldermen

405

Mississippi Development Authority
 Cash Summary Support Sheet

Page 1 of 2

Applicant: City of Long Beach Request No: 4 Grant Number: R-103-08
 Period Cost - Beginning: June 1, 2008 Ending Date: June 30, 2008 Contract Number: R-103-235-02-KCR

1. Activity: Architect/Engineering Expense				(a)	(b)	
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share	Federal Share	
A.	Architect/Engineering Expense	Noel - Schaefer	0976186	\$9,000.00		\$9,000.00
B.						
C.						
D.						
			Subtotal:	\$9,000.00	\$	\$9,000.00

2. Activity:				(a)	(b)	
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share	Federal Share	
A.						
B.						\$0.00
C.						
D.						
			Subtotal:	\$	\$	\$

3. Activity:				(a)	(b)	
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share	Federal Share	
A.						
B.						
C.						
D.						
			Subtotal:	\$	\$	\$

Minutes of July 15, 2008
Mayor and Board of Aldermen

Applicant: City of Long Beach Request No: 4 Grant Number: R-103-08
Cash Summary Support Sheet Request Number: R-103-08
Contract Number: R-103-235-02-KCR Page 2 of 2

4. Activity:	Line Item	Vendor Name	Invoice #	Invoice Amount (a)	Match Share (b)	Federal Share
A.						
B.						
C.						
D.						
Subtotal:						

5. Activity:	Line Item	Vendor Name	Invoice #	Invoice Amount (a)	Match Share (b)	Federal Share
A.						
B.						
C.						
D.						
Subtotal:						

6. Activity:	Line Item	Vendor Name	Invoice #	Invoice Amount (a)	Match Share (b)	Federal Share
A.						
B.						
C.						
D.						
Subtotal:						

Cumulative Federal Expended To Date: \$78,880.55
 GRAND TOTAL: \$ 9,000.00

I hereby certify that: a) no services covered by this request have not been received from the Federal Government or expended for such services under any other contract agreement or grant; b) the amount requested will be expended for allowable costs/periods under the terms of the contract agreement or grant; c) the amount requested herein does not exceed the total funds obligated by contract; and d) no funds are requested for only irrevocable disbursements.
 I hereby certify that the goods and/or services rendered have been delivered and/or performed in good order and are in compliance with all statutory requirements and regulations.

William Skalle, Jr., Mayor
 Typed Name and Title of Authorized Official
 Signature of Authorized Official

Minutes of July 15, 2008
Mayor and Board of Aldermen



City of Long Beach
Mayor William Skellie
PO Box 929
Long Beach MS 39560

May 31, 2008
Project No: 00.07010.001
Invoice No: 0976166

Project: 00.07010.001 Long Beach-Downtown New City Hall Site
Survey Services

Professional services from May 1, 2008 to May 31, 2008

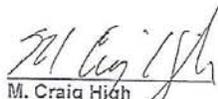
Fee

Total Fee	9,000.00	Total Earned	9,000.00
Percent Complete	100.00	Previous Fee Billing	0.00
		Current Fee Billing	9,000.00
		Total Fee	9,000.00

Total this invoice \$9,000.00

Billings to date

Fee	Current	Prior	Total
Totals	9,000.00	0.00	9,000.00
	9,000.00	0.00	9,000.00


M. Craig High

772 Howard Ave., Biloxi, MS 39530-3820, 228.374.1211, Fax 228.374.1216
Federal Tax ID Number 64-0671634

Minutes of July 15, 2008
Mayor and Board of Aldermen

409

MEMO

DATE: July 1, 2008
TO: Honorable William Skeltie, Jr.
City of Long Beach
FROM: Ann Frazier
Jimmy G. Gouras Urban Planning
City of Long Beach
RE: Community Revitalization Grant
CDBG Project #R-103-235-01-KCR
Request for Cash and Summary Support Sheet

Enclosed please find the following invoices for the above referenced project:

1. Jimmy G. Gouras Urban Planning Consultants Inc.
Invoice Number 5350 in the amount of \$4,141.56
For general administration
2. Neel - Schaffer
Invoice Number 0976166 in the amount of \$37,950.00
Invoice Number 0976187 in the amount of \$12,600.00
For professional services
3. Everette E. Ladner & Associates, Inc.
Invoice in the amount of \$1,200.00
For acquisition expense

Also enclosed is "Request for Cash and Summary Support Sheet No. 10" in the amount of \$55,891.56 for payment of the above invoices.

Please have the above invoices and Request for Cash and the supporting documentation placed on your next agenda for approval. After its approval, the appropriate official should sign the "Request for Cash and Cash Summary Support Sheet No. 10" and return it along with the supporting documentation for processing to our office at the following address:

Debra Tompkins
Jimmy Gouras Urban Planning
P.O. Box 1547
Vicksburg, MS 39181-1547

If you have any questions, please do not hesitate to call me or Debra Tompkins at (601)638-7121.

Enclosures

JIMMY G. GOURAS

URBAN PLANNING CONSULTANTS, INC.

1100 CHERRY ST. • P.O. BOX 1547 • VICKSBURG, MS 39181-1547 • 601-638-7121 • FAX 601-638-5292 • Email: jggouras@bellsouth.net

Minutes of July 15, 2008
 Mayor and Board of Aldermen

4
 4
 4

Mississippi Development Authority
 Cash Summary Support Sheet

Applicant: City of Long Beach Request No: 10 Grant Number: R-103.05
 Period Cost - Beginning: June 1, 2008 Ending Date: June 30, 2008 Contract Number: R-103.215-01-KCR

1. Activity: Administration		(a)		(b)		Federal Share
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share		
A.	Administration	Jimmy Gouvas	5350	\$4,141.56		\$4,141.56
B.						
C.						
D.						
Subtotal:			\$4,141.56	\$		\$4,141.56
2. Activity: Architect/Engineering Expense		(a)		(b)		Federal Share
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share		
A.	Architect/Engineering Expense	Neel - Schaffer	0976185	\$37,950.00		\$37,950.00
B.	Architect/Engineering Expense	Neel - Schaffer	0976187	\$12,600.00		\$12,600.00
C.						
D.						
Subtotal:			\$50,550.00	\$		\$50,550.00
3. Activity: Acquisition Expense		(a)		(b)		Federal Share
Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share		
A.	Acquisition Expense	Everette E. Lechner		\$1,200.00		\$1,200.00
B.						\$0.00
C.						\$0.00
D.						\$0.00
Subtotal:			\$1,200.00	\$		\$1,200.00

Minutes of July 15, 2008
 Mayor and Board of Aldermen

Applicant: City of Long Beach Request No: 10 Grant Number: R-103466
 Contract Number: R-103-235-01-KCR

Cash Summary Support Sheet

4. Activity:		Vendor Name		Invoice #	Invoice Amount	Match Share	Federal Share
					(a)	(b)	
A.							\$0.00
B.							\$0.00
C.							\$0.00
D.							\$0.00
				Subtotal:	\$	\$	\$
5. Activity:		Vendor Name		Invoice #	Invoice Amount	Match Share	Federal Share
					(a)	(b)	
A.							
B.							
C.							
D.							
				Subtotal:	\$	\$	\$
B. Activity:		Line Item	Vendor Name	Invoice #	Invoice Amount	Match Share	Federal Share
					(a)	(b)	
A.							
B.							
C.							
D.							
				Subtotal:	\$	\$	\$
Cumulative Federal Expended To Date:		\$348,615.60		GRAND TOTAL:		\$	55,891.56
						\$	55,891.56

I hereby certify that all the amounts covered by this request have not been received from the Federal Government or expended for such services under any other contract agreement or grant; that the amount requested will be expended for allowable costs/performance under the terms of the contract agreement or grant; that the amount requested herein does not exceed the total funds obligated by contract; and that the funds are requested for only immediate obligations.

I hereby certify that the goods sold and/or services rendered have been delivered and/or performed in good order and are in compliance with all statutory requirements and regulations.

William Skellie, Jr., Mayor
 Signature of Authorized Official

Typed Name and Title of Authorized Official

Minutes of July 15, 2008
Mayor and Board of Aldermen



City of Long Beach
Mayor William Skellie
PO Box 929
Long Beach MS 39560

May 31, 2008
Project No: 00.07011.003
Invoice No: 0976187

Project: 00.07011.003 Long Beach-CDBG Acq Neg
Acquisition Negotiation
Professional services from May 1, 2008 to May 31, 2008

Fee			
Total Fee	31,500.00	Total Earned	12,600.00
Percent Complete	40.00	Previous Fee Billing	0.00
		Current Fee Billing	12,600.00
		Total Fee	12,600.00
			Total this invoice \$12,600.00

Billings to date	Fee	Current	Prior	Total
	Totals	12,600.00	0.00	12,600.00
		12,600.00	0.00	12,600.00

M. Craig High
M. Craig High

772 Howard Ave., Biloxi, MS 39530-3820, 228.374.1211, Fax 228.374.1216
Federal Tax ID Number 64-0671634

Minutes of July 15, 2008
Mayor and Board of Aldermen

415



City of Long Beach
Attn: Mayor William Skellie
PO Box 929
Long Beach, MS 39560

May 31, 2008
Project No: 00.06682.001
Invoice No: 0976166

Project: 00.06682.001 City of Long Beach - CDBG - Design Phase

Professional services from May 1, 2008 to May 31, 2008

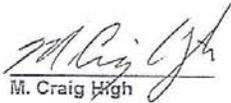
Fee

Total Fee	345,000.00			
Percent Complete	71.00	Total Earned	244,950.00	
		Previous Fee Billing	207,000.00	
		Current Fee Billing	37,950.00	
		Total Fee		37,950.00

Total this invoice \$37,950.00

Billings to date

	Current	Prior	Total
Fee	37,950.00	207,000.00	244,950.00
Totals	37,950.00	207,000.00	244,950.00


M. Craig High

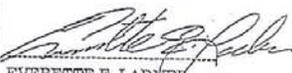
772 Howard Ave., Biloxi, MS 39530-3820, 228.374.1211, Fax 228.374.1216
Federal Tax ID Number 64-0671634

Minutes of July 15, 2008
Mayor and Board of Aldermen

Everette E. Ladner & Associates, Inc.
Real Estate Appraisers & Consultants

549 E. Pass Road, Suite H
Gulfport, Mississippi 39507

Phone: (228) 896-5454
Fax: (228) 896-7023

STATEMENT	
To: CITY OF LONG BEACH 645 KLONDYKE ROAD LONG BEACH, Mississippi 39560	
Date: JUNE 2, 2008 FOR APPRAISAL REVIEW SERVICES RENDERED	\$1,200.00
Appraisal Fee: KATRINA SUPPLEMENTAL COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT TARA CORPORATION PARCEL NO. 0612B-03-006.000 125 JEFF DAVIS AVENUE-- LONG BEACH, MISSISSIPPI.	\$600.00
HANCOCK BANK PARCEL NO. 0612B-03-004.000 101 JEFF DAVIS AVENUE ---LONG BEACH, MISSISSIPPI	\$600.00
 EVERETTE E. LADNER STATE CERTIFIED GENERAL REAL ESTATE APPRAISER GA#76	
TOTAL AMOUNT DUE:	\$1,200.00

Corporation TIN - 64-0869095

Minutes of July 15, 2008
Mayor and Board of Aldermen

STATEMENT FOR SERVICES RENDERED

CITY OF LONG BEACH

*KATRINA SUPPLEMENTAL COMMUNITY DEVELOPMENT BLOCK GRANT
COMMUNITY REVITALIZATION PROJECT
PROJECT NO. R-103-235-01-KCR*

JUNE 30, 2008

INVOICE #5350

Monthly Administrative Services Rendered Pertaining Project #R-103-235-01-KCR.

Services rendered include overall coordination of project activities; Attending MDA/HUD monitoring visits, meetings, etc.; Maintaining financial records; Preparing the necessary documentation to request funds from MDA; and Providing all other services considered normal administrative services within the course of this Agreement.

TOTAL DUE \$4,141.56

Jimmy Gouras
Jimmy Gouras *or*

JIMMY G. GOURAS
URBAN PLANNING CONSULTANTS, INC.

1100 CHERRY ST. • P.O. BOX 1547 • VICKSBURG, MS 39181-1547 • 601-638-7121 • FAX 601-638-5292 • Email: jggouras@bellsouth.net

Alderman Holder made motion seconded by Alderman Anderson and unanimously carried to approve Task Order Number 5A – Long Beach Police Station Amendment, as follows:

Minutes of July 15, 2008
Mayor and Board of Aldermen

TASK ORDER TO MASTER SERVICES AGREEMENT
Between
CITY OF LONG BEACH, MISSISSIPPI
And
AMEC EARTH & ENVIRONMENTAL, INC.

Task Order No. 5A -
Preparation of Partnered Mitigation Program (PMP) project proposal
for Long Beach Police Station
AMENDMENT

Pursuant to the Agreement between *City of Long Beach, Mississippi* [CITY] and *AMEC Earth & Environmental, Inc.* [AMEC], dated April 21, 2006, CITY hereby authorizes AMEC to perform services as specified in this Task Order and in accordance with the above-mentioned Agreement, as of April 21, 2006.

1. Project Name: Preparation of Partnered Mitigation Program (PMP) project proposal for the Long Beach Police Station
2. Scope of Work: The Contractor shall perform services as described in Attachment I.
3. Schedule: The Contractor shall complete the work by May 1, 2006 in accordance with the detailed schedule described in Attachment I.
4. Compensation: AMEC's total payment authorized under this amended Task Order is time and materials based, not to exceed: \$17,118.00.
 Original Task Order No. 5 \$6,206
 Proposed Amendment I \$10,912
5. Payment Schedule: Payment will be made within 30 days of receipt of AMEC's invoice.
6. Invoices: For this Task Order there will be monthly invoices.

ISSUED & AUTHORIZED BY:
CITY OF LONG BEACH, MISSISSIPPI

ACCEPTED & AGREED TO BY:
AMEC EARTH & ENVIRONMENTAL

By: *William Skelley*
 Name: William Skelley
 Title: DD Rep
 Date: 6/5/08

By: _____
 Name: _____
 Title: _____
 Date: _____

Minutes of July 15, 2008
Mayor and Board of Aldermen

Attachment 1
Task Order No. 5

Objective

The objective of this Task Order is to assist the City of Long Beach with the preparation of Partnered Mitigation Program (PMP) project proposals for the Long Beach Police Station. The PMP Program partners the Hazard Mitigation Grant Program (Section 404 of the Stafford Act) with the Public Assistance Program (Section 406 of the Stafford Act) for funding obligated under a presidential disaster declaration. This PMP project proposal shall utilize HMGP funds obligated under presidential disaster declaration FEMA-1604-DR (Katrina), partnered with 406/PA funds from FEMA-1604-DR.

Scope

AMEC shall prepare PMP project proposals for the Long Beach Police Station. The project proposals will include coordination effort with the PA7 and FEMA to complete (1) feasibility analysis of various projects; (2) preliminary engineering investigations; (3) studies, designs and construction cost estimates for potential mitigation projects and activities; (4) environmental scoping including identification of historic resources; and (5) gathering data and performing benefit cost-analysis for potential projects and activities. The plan update budget specifically includes planning meetings for the mitigation project that will be the subject of fully developed project scoping.

Schedule

The PMP project proposal for the Long Beach Police Station shall be completed by May 1, 2006.

Amendment

The scope for this task order shall be extended to include:

- *Preparation of HMGP Application for the design and construction of the Police Station with (1) the saferoom as an outdoor attachment under a separate roof system and (2) hurricane shutters.*
- *The HMGP application will be submitted by July 2, 2008 and AMEC will continue to coordinate with MEMA/FEMA for any "Requests for Information" which may result during the application review process.*

Cost

Task Order No. 5	
Labor	\$6,206
Amendment	
Labor	\$10,912
TOTAL TASK ORDER FEE	\$17,118.00

Alderman Anderson made motion seconded by Alderman Holder and unanimously carried to approve Task Order 6A - Recreation/Senior Center Amendment, as follows:

Minutes of July 15, 2008
Mayor and Board of Aldermen

TASK ORDER TO MASTER SERVICES AGREEMENT
Between
CITY OF LONG BEACH, MISSISSIPPI
And
AMEC EARTH & ENVIRONMENTAL, INC.

Task Order No. 6A -
Preparation of Partnered Mitigation Program (PMP) project proposal
for Long Beach Recreation/Senior Center
AMENDMENT

Pursuant to the Agreement between *City of Long Beach, Mississippi* [CITY] and *AMEC Earth & Environmental, Inc.* [AMEC], dated April 21, 2006, CITY hereby authorizes AMEC to perform services as specified in this Task Order and in accordance with the above-mentioned Agreement, as of April 21, 2006.

1. Project Name: Preparation of Partnered Mitigation Program (PMP) project proposal for the Long Beach Recreation/Senior Center
2. Scope of Work: The Contractor shall perform services as described in Attachment 1.
3. Schedule: The Contractor shall complete the work by December 31, 2008 in accordance with the detailed schedule described in Attachment 1.
4. Compensation: AMEC's total payment authorized under this amended Task Order is time and materials based, not to exceed: \$17,118.00.
 Original Task Order No. 5 \$6,206
 Proposed Amendment I \$10,912
5. Payment Schedule: Payment will be made within 30 days of receipt of AMEC's invoice.
6. Invoices: For this Task Order there will be monthly invoices.

ISSUED & AUTHORIZED BY:
CITY OF LONG BEACH, MISSISSIPPI

ACCEPTED & AGREED TO BY:
AMEC EARTH & ENVIRONMENTAL

By: 
 Name: William SKELLIE JR.
 Title: Mayor
 Date: 6/5/08

By: _____
 Name: _____
 Title: _____
 Date: _____

Minutes of July 15, 2008
Mayor and Board of Aldermen

421

Attachment 1
Task Order No. 6

Objective

The objective of this Task Order is to assist the City of Long Beach with the preparation of Partnered Mitigation Program (PMP) project proposal for the Long Beach Recreation/Senior Center. The PMP Program partners the Hazard Mitigation Grant Program (Section 404 of the Stafford Act) with the Public Assistance Program (Section 406 of the Stafford Act) for funding obligated under a presidential disaster declaration. This PMP project proposal shall utilize HMGP funds obligated under presidential disaster declaration FEMA-1604-DR (Katrina), partnered with 406/PA funds from FEMA-1604-DR.

Scope

AMEC shall prepare PMP project proposals for the Long Beach Recreation/Senior Center. The project proposals will include coordination effort with FEMA to complete (1) feasibility analysis of various projects; (2) preliminary engineering investigations; (3) studies, designs and construction cost estimates for potential mitigation projects and activities; (4) environmental scoping including identification of historic resources; and (5) gathering data and performing benefit cost-analysis for potential projects and activities. The plan update budget specifically includes planning meetings for the mitigation project that will be the subject of fully developed project scoping.

Schedule

The PMP project proposal for the Long Beach Police Station shall be completed by August 1, 2006.

Amendment

The scope for this task order shall be extended to include:

- *Preparation of Hazard Mitigation Grant Program (HMGP) Application for the design and construction of the Recreation/Senior Center with hurricane shutters.*
- *The HMGP application will be submitted by July 2, 2008 and AMEC will continue to coordinate with MEMA/FEMA for any "Requests for Information" which may result during the application review process.*

Cost

Task Order No. 6	
Labor	\$6,206
Amendment	
Labor	\$10,912
TOTAL TASK ORDER FEE	\$17,118.00

2

There came on for consideration a letter with attachments from City Engineer David Ball, as follows:

4 3 2

Minutes of July 15, 2008
Mayor and Board of Aldermen



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET, GULFPORT, MS 39507
P.O. BOX 1377, GULFPORT, MS 39502

TEL: (228) 863-0667
FAX: (228) 863-8232



July 10, 2008

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: Construct Flagpole at Jeff Davis

Ladies and Gentlemen:

I have attached proposals from two local contractors who are interested in repairing the 60' flagpole at the foot of Jeff Davis Avenue. We sent requests for proposals to J. Levens Builders, Inc., B&B Electrical & Utility Contractors, Inc., and to Papania Advertising. This project will be funded by FEMA in accordance with their PW #2937, in the amount of \$13,051. Obviously, this falls well short of the actual quoted price to perform the work, but FEMA personnel advised us recently that the City has no recourse to request additional funds until final closeout of all small PW's (<\$55,500).

If the Board wishes to proceed with this work, we recommend award of the work to Papania Advertising in the amount of their quoted price, \$15,840; and we request authorization for the City Clerk to issue a Purchase Order in that amount to Papania. Thank you.

Sincerely,

David Ball, P.E.

DB:539
Enclosure

Minutes of July 15, 2008
Mayor and Board of Aldermen

423
123

JUL-2-2008 18:45A FROM:PAPANIA ADVERTISING 228 865 9224

TO:8635232

P.1

PROPOSAL FOR
"CONSTRUCT FLAGPOLE AT JEFF DAVIS AVENUE"

MAYOR AND BOARD OF ALDERMEN
LONG BEACH, MISSISSIPPI

Gentlemen:

Pursuant to your request for quotes, receivable until 4:00 P.M., on Monday, June 30, we
Papania Advertising (Name of Company) residing at
3008 Third Ave. Suite # 110, 39201 do hereby submit this our
proposal for furnishing of labor, tools, equipment, and all materials needed to make the repairs
to and complete the installation of a flagpole at the south end of Jeff Davis Avenue south of U.S.
Hwy. 90 well within the City of Long Beach. Contractor will furnish all major components
needed, as listed herein and will also furnish all equipment and labor to install these, and minor
incidental materials such as may be required to provide a fully-functional, well-lit flagpole and
flag.

GENERAL REQUIREMENTS:

- (1) In order to be considered, all proposals should be returned to the office of the City Engineer, A. Garner Russell & Associates, Inc., at 520 33rd Street, Gulfport, MS, not later than the date and time shown above. Completed proposals may be returned via facsimile (228-863-5232), mail, or hand-delivery.
- (2) Owner intends to issue a purchase order to the Contractor providing the lowest and best quote for this project, as provided for under State Law for procurements of construction contracts under \$25,000.
- (3) Contractor must furnish to the Owner proof of vehicular and public liability insurance in the amount of not less than \$1,000,000, prior to commencement of the work.
- (4) Failure of the contractor to commence work under the terms of this contract within 15 calendar days from the purchase order issue date, shall be justification for the cancellation of the contract without penalty to either party.
- (5) All work under this contract must be fully completed within 30 calendar days from the date when Owner notifies Contractor of the issuance of a purchase order. If contractor fails to complete the work within this time without cause or reason satisfactory to Owner, the payment for the completed work shall be reduced by the sum of fifty dollars (\$50) for each and every calendar day which the work remained incomplete after expiration of the allowed time.
- (6) Payment for the completed work will be made in one lump sum, after approval by the Board of Aldermen at the next Board Meeting subsequent to the completion of work. No partial payments will be allowed.
- (7) Contractor shall warrant his work against defects in materials and workmanship for a period of one year following final acceptance of the project by the City.
- (8) The quoted price shall include any and all applicable taxes or fees, and shall be in full consideration of all expenses incurred in performing the work.

424

Minutes of July 15, 2008 Mayor and Board of Aldermen

JUL-2-2008 10:46A FROM:PAPANIA ADVERTISING 228 865 9224 TO:8635232

P.2

MATERIALS

Per the attached technical specification "FLAGPOLE CONSTRUCTION" (2 pages).

CONSTRUCTION REQUIREMENTS:

Per the attached technical specification "FLAGPOLE CONSTRUCTION" (2 pages).

PRICE:

Contractor proposes to furnish all labor, tools, equipment, and minor materials to install a flagpole at the south end of Jeff Davis Avenue, as described herein, at the following prices:

WORK ITEM - Install a 60' flagpole with all associated appurtenances.

_____ (\$ 15,840.⁰⁰) LUMP SUM
TOTAL AMOUNT OF PROPOSAL (WORK ITEM 1): (\$ 15,840.⁰⁰)

RESPECTFULLY SUBMITTED:

DATE 6-30-08

FIRM NAME Papania Advertising

SIGNED BY (Name & Title) Jeanne McDonald Owner

ADDRESS OF FIRM 3008 43rd Avenue

CITY AND STATE Delfort, Ms TELEPHONE 228 864-1100

Minutes of July 15, 2008
Mayor and Board of Aldermen

425

06/20/2008 14:07

COMPTON # 8635232
6600000422

AGARNERRUSSELL ASSOC

NO.333 D02
PAGE 02/08

PROPOSAL FOR
"CONSTRUCT FLAGPOLE AT JEFF DAVIS AVENUE"

MAYOR AND BOARD OF ALDERMEN
LONG BEACH, MISSISSIPPI

Gentlemen:

Pursuant to your request for quotes, receivable until 1:00 P.M., on Tuesday, May 27, 2008, we
J. Leveys Builders (Name of Company) residing at
5098 Avenue Suite A Long Beach, MS 38750 do hereby submit this our
proposal for furnishing of labor, tools, equipment, and all materials needed to make the repairs
to and complete the installation of a flagpole at the south end of Jeff Davis Avenue south of U.S.
Hwy. 90 well within the City of Long Beach. Contractor will furnish all major components
needed, as listed herein and will also furnish all equipment and labor to install these, and minor
incidental materials such as may be required to provide a fully-functional, well-lit flagpole and
flag.

GENERAL REQUIREMENTS:

- (1) In order to be considered, all proposals should be returned to the office of the City Engineer, A. Garner Russell & Associates, Inc., at 520 33rd Street, Gulfport, MS, not later than the date and time shown above. Completed proposals may be returned via facsimile (228-863-5232), mail, or hand-delivery.
- (2) Owner intends to issue a purchase order to the Contractor providing the lowest and best quote for this project, as provided for under State Law for procurements of construction contracts under \$25,000.
- (3) Contractor must furnish to the Owner proof of vehicular and public liability insurance in the amount of not less than \$1,000,000, prior to commencement of the work.
- (4) Failure of the contractor to commence work under the terms of this contract within 15 calendar days from the purchase order issue date, shall be justification for the cancellation of the contract without penalty to either party.
- (5) All work under this contract must be fully completed within 30 calendar days from the date when Owner notifies Contractor of the issuance of a purchase order. If contractor fails to complete the work within this time without cause or reason satisfactory to Owner, the payment for the completed work shall be reduced by the sum of fifty dollars (\$50) for each and every calendar day which the work remained incomplete after expiration of the allowed time.
- (6) Payment for the completed work will be made in one lump sum, after approval by the Board of Aldermen at the next Board Meeting subsequent to the completion of work. No partial payments will be allowed.
- (7) Contractor shall warrant his work against defects in materials and workmanship for a period of one year following final acceptance of the project by the City.
- (8) The quoted price shall include any and all applicable taxes or fees, and shall be in full consideration of all expenses incurred in performing the work.

Minutes of July 15, 2008
Mayor and Board of Aldermen

06/30/2008 14:07
007 497 4998 14:20

COMPTON + 8638232
2298635232

AGARINERUSSELL ASSOC

NO. 333 DB3
PAGE 03/08

MATERIALS

Per the attached technical specification "FLAGPOLE CONSTRUCTION" (2 pages).

CONSTRUCTION REQUIREMENTS:

Per the attached technical specification "FLAGPOLE CONSTRUCTION" (2 pages).

PRICE:

Contractor proposes to furnish all labor, tools, equipment, and minor materials to install a flagpole at the south end of Jeff Davis Avenue, as described herein, at the following prices:

WORK ITEM -- Install a 60' flagpole with all associated appurtenances.

(\$ 16,627.69) LUMP SUM

TOTAL AMOUNT OF PROPOSAL (WORK ITEM 1): (\$ 16,627.69)

RESPECTFULLY SUBMITTED:

DATE 6-30-08

FIRM NAME J. Levens Builders

SIGNED BY (Name & Title) Tom Wlesowich Operations Manager

ADDRESS OF FIRM 3098 A Avenue Suite A

CITY AND STATE Long Beach, MS TELEPHONE 228-669-0206

Based upon the recommendation of Mr. Ball as set forth above, Alderman Burton made motion seconded by Alderman McNary and unanimously carried to award the project to Papania Advertising in the amount of \$15,840.00.

Based upon the recommendation of Police Chief Wayne McDowell and certification by the Civil Service Commission, Alderman McNary made motion seconded by Alderman Burton and unanimously carried to approve Police Department personnel matters as follows:

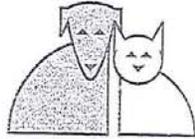
Minutes of July 15, 2008
Mayor and Board of Aldermen

427

Hire Patrol Officer 1st Class Matthew D. Bevilacqua, PS-10-B, effective July 16, 2008;
Hire Patrol Officer Recruit Casey D. Howell, PS-5-B, effective July 16, 2008;
Hire Patrol Officer Recruit Phillip E. Carden, PS-5-B, effective August 1, 2008;
Step Increase, Detective Sergeant Brian Beeman, PS-13-IV, effective August 16, 2008;
Step Increase, Investigator Mike Burkett, PS-11-III, retro-effective July 1, 2008;
Step Increase, Evidence Tech Carl Campbell, CSA-5-IX, effective August 1, 2008;
Step Increase, 1st Class Patrolman Michael Gruich, PS-10-I, effective August 1, 2008;
Step Increase, 1st Class Patrolman Thomas Kent, PS-10-II, retro-effective July 1, 2008;
Step Increase, 1st Class Patrolman Shawn Rogers, PS-10-I, effective August 1, 2008;
Step Increase, Dispatcher Monica Tillman, PS-3-II, effective July 16, 2008;
CTO Pay, Dispatcher Richard Lenormand, effective July 16, 2008;
Transfer from Dispatch to Municipal Court, Deputy Court Clerk Debbie Korte, CSA-4-IV, effective August 1, 2008.

Based upon the recommendation of the City Attorney, Alderman Burton made motion seconded by Alderman Holder and unanimously carried to approve the Contract for animal control services, Humane Society of South Mississippi, deleting the indemnification clause, as follows:

Minutes of July 15, 2008
Mayor and Board of Aldermen



HUMANE SOCIETY
of South Mississippi

2615 25th Ave., Gulfport, MS. 39501
228-863-4394 • Fax: 228-864-7768
hssm.org

July 8, 2008

Wayne McDowell, Chief
City of Long Beach Police Department
202 Alexander Road
Long Beach, MS 39560

Dear Chief McDowell,

Enclosed you will find the proposed contract for the renewal of animal control services with HSSM. The annual fee for fiscal year 2009 will be \$19,320. This year's service fee reflects a slight decrease over the last couple of years due to the decrease in animals brought in by Long Beach's Animal Control Officers.

If you have any questions, don't hesitate to call. I can be reached at 822-3801.

Respectfully submitted,

A handwritten signature in black ink that reads "Tara High". The signature is written in a cursive, flowing style.

Tara High
Executive Director

The Mission of the Humane Society of South Mississippi is to prevent cruelty to and suffering of all animals, to promote and perpetuate the bond between animals and humans and to end the euthanasia of healthy pets so that every orphaned animal finds a home.

Minutes of July 15, 2008
Mayor and Board of Aldermen



STATE OF MISSISSIPPI
COUNTY OF HARRISON

AGREEMENT

This Agreement is this day made and entered into by and between the undersigned, the CITY OF LONG BEACH, MISSISSIPPI, a municipal corporation, and the HUMANE SOCIETY OF SOUTH MISSISSIPPI, Mississippi non-profit corporation, which do hereby mutually agree as follows:

1. Animal Shelter Services. In furtherance of animal control in the City of Long Beach, Mississippi, the Humane Society of South Mississippi, Inc. agrees to accept animals properly delivered by the animal control officers of the City of Long Beach, Mississippi at its shelter located at 2615 25th Avenue, Gulfport, Mississippi, 39501, as provided in this Agreement. In accordance with the Mississippi State Animal Welfare Laws, the Humane Society of South Mississippi, Inc. agrees to hold these animals and provide them with shelter, care, food, and water.

At the conclusion of the herein described holding period, the Humane Society of South Mississippi, Inc. further agrees to provide adoption services for said animals, and if necessary, at the sole discretion of the Humane Society of South Mississippi, Inc., to provide humane euthanasia service and sanitary disposal of remains as needed in accordance with the Mississippi State Animal Welfare Laws.

2. Delivery of Animals. The City of Long Beach, Mississippi agrees to deliver animals to the Humane Society of South Mississippi, Inc., in such a manner that its animal control officers physically transport to the shelter located at 2615 25th Avenue, Gulfport, Mississippi, 39501, and further place said animals into cages, pens, or other containment areas as directed by the shelter staff of the Humane Society of South Mississippi, Inc. The City of Long Beach, Mississippi further agrees that its animal control officers shall assist and otherwise cooperate to the fullest extent with the shelter staff of the Humane Society of South Mississippi, Inc. during these deliveries so as to facilitate the transfer of said animals.

3. Payment. As compensation for such services, the sum of One Thousand, Six Hundred Ten Dollars 00/100, payable by the first of each month during the term of this Agreement, commencing October 1, 2008. Payments shall be delivered to 2615 25th Avenue, Gulfport, Mississippi, 39501 by hand or by mail, first class, postage prepaid. Any dispute between the parties as to payment due shall be resolved by arbitration.

4. Term. The term of this Agreement is for one (1) year, commencing October 1, 2008 and continuing until September 30, 2009, provided however, The City of Long Beach, Mississippi reserves the right to terminate this Agreement upon ninety (90) days written notice to the Humane Society of South Mississippi, Inc. at 2615 25th Avenue, Gulfport, Mississippi, 39501, and that the Humane Society of South Mississippi, Inc. also reserves the right to terminate this Agreement upon ninety (90) days written notice to the City of Long Beach, Mississippi.

Minutes of July 15, 2008
Mayor and Board of Aldermen

5. Bite Animals. The Humane Society of South Mississippi, Inc. agrees to accept from the animal control officers of The City of Long Beach, Mississippi those animals alleged to have bitten a person, as provided in this Agreement. For every such animal delivered, The City of Long Beach, Mississippi agrees to deliver to the Humane Society of South Mississippi, Inc. at 2615 25th Avenue, Gulfport, Mississippi, 39501 a police report sustaining the bite incident within forty-eight (48) hours of delivery of the animal. The Humane Society of South Mississippi, Inc. will hold said animals for a period of not more than 10 days after which time the bite case shall have been resolved or the impounding animal control agency shall take charge of the care of the animal. Furthermore, the Humane Society will accept for care a maximum of 22 bite or court case animals at one time from all entities served. Once the maximum number of bite or court case animals is achieved no further bite or court case animals will be accepted for care from any entity served. Disposition of unclaimed animals after the requisite holding period is left to the sole discretion of the Humane Society of South Mississippi, Inc.

The Humane Society of South Mississippi, Inc. and The City of Long Beach, Mississippi mutually agree that medical evaluation of said animals is not the responsibility of the Humane Society of South Mississippi, Inc. but at its discretion the Humane Society of South Mississippi may render necessary medical treatment as prescribed by a licensed veterinarian to an animal to relieve pain and/or extreme discomfort and the charges for such treatment shall be paid by the City of Long Beach. The City of Long Beach, Mississippi further agrees to indemnify the Humane Society of South Mississippi, Inc. and its agents, volunteers, employees, Board of Directors, officers, successors and assigns from any responsibility or liability resulting from the physical condition and/or actions of said animals, both during the holding period and after their release, if any.

If the animal is surrendered by the owner, the City of Long Beach shall be responsible for an amount equal to the costs of a ten (10) day quarantine and necessary medical treatments. If the animal is returned to the owner, then the owner shall be responsible for the costs incurred for the ten (10) day quarantine and necessary medical treatments. The cost for a ten (10) day bite case quarantine is twelve dollars and 50/100 (\$12.50) per day. Refer to Section 3 regarding payment.

6. Court Animals. Those animals that are ordered held, and are seized will be accepted by the Humane Society of South Mississippi, Inc. from the animal control officers of the City of Long Beach, Mississippi as provided in this Agreement. For every such animal delivered, the City of Long Beach, Mississippi agrees to deliver to the Humane Society of South Mississippi, Inc. at 2615 25th Avenue, Gulfport, Mississippi, 39501 within forty-eight (48) hours of delivery of the animal the pertinent court documentation evidencing the court's intent to hold, seize or otherwise retain said animal. If such documentation is not forthcoming within forty-eight (48) hours of delivery of the animal, disposition of the animals is left to the sole discretion of the Humane Society of South Mississippi, Inc. after a five day holding period as required by Mississippi State

Minutes of July 15, 2008
Mayor and Board of Aldermen

431

law. The five day holding period shall begin upon the animal(s) arrival to the Humane Society of South Mississippi.

The Humane Society of South Mississippi, Inc. will hold said animals for a period of not more than 40 days after which time the court case shall have been resolved or the impounding animal control agency shall take charge of the care of the animal. Furthermore, the Humane Society will accept for care a maximum of 22 bite or court case animals at one time from all municipalities it serves. Once the maximum number of bite or court case animals is achieved no further animals will be accepted for care from any municipality served.

The City of Long Beach, Mississippi will pay to the Humane Society of South Mississippi, Inc. the additional sum of twelve dollars and 50/100 (\$12.50) per day that the animals are held at the shelter. Bills for said additional amounts will be submitted monthly by the Humane Society of South Mississippi, Inc. and any amounts due and owing shall be paid to the Humane Society of South Mississippi, Inc. at 2615 25th Avenue, Gulfport, Mississippi, 39501 within fifteen (15) days of receipt. Any attempts at reimbursement for said additional amounts from any party found responsible therefore as a result of court action shall be the sole responsibility of the City of Long Beach, Mississippi, and not the Humane Society of South Mississippi, Inc.

The Humane Society of South Mississippi, Inc. and the City of Long Beach, Mississippi mutually agree that medical evaluation of said animals is not the responsibility of the Humane Society of South Mississippi, Inc. but at its discretion the Humane Society of South Mississippi may render necessary medical treatment as prescribed by a licensed veterinarian to an animal to relieve pain and/or extreme discomfort and the charges shall be paid by the City of Long Beach.

~~The City of Long Beach, Mississippi further agrees to indemnify the Humane Society of South Mississippi, Inc. and its agents, volunteers, employees, Board of Directors, officer, successors and assigns from any responsibility for or liability resulting from the physical condition and/or actions of said animals, both during the holding period and after their release. If any. Any indemnification from the City of Long Beach, Mississippi in favor of the Humane Society of South Mississippi, Inc. under this contract shall not exceed the City's authority permitted by law.~~

IN WITNESS WHEREOF, The parties have respectively caused this Agreement to be executed by their undersigned duly authorized representatives, this the _____ day of _____, 2008.

ATTEST

CITY OF LONG BEACH, Mississippi

ATTEST
Patricia Roberts

HUMANE SOCIETY OF SOUTH MISSISSIPPI
Dana High

Minutes of July 15, 2008 Mayor and Board of Aldermen

City of Long Beach Animal Control Intake Analysis

HSSM

July 2, 2008

2007		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% of Total
Total Intake for Shelter		1057	1039	1095	1213	1525	1751	1595	1469	1413	1458	1290	1051	16044	
LONG BEACH															
A/C		22	24	19	9	8	9	13	6	11	12	22	8	161	1.00%
Public		32	45	40	33	69	80	72	30	40	52	43	33	589	3.67%
Total for Municipality		54	69	59	42	77	89	85	36	51	64	65	41	750	4.67%
2008															
Total Intake for Shelter		1,058	974	1,184	1,336	1,631	1,778							7,862	
LONG BEACH															
A/C		15	12	13	7	14	12							73	0.93%
Public		63	42	41	54	42	45							290	3.69%
Total for Municipality		81	54	54	61	56	57							363	4.62%
Long Beach															
A/C	Jan-Jun 07	91	73	-20%											
Public	Jan-Jun 07	319	290	-9%											
Total	Jan-Jun 07	410	363	-11%											
HSSM Cost Contract															
	YTD	\$8,760	\$10,698	\$1,938											
	Difference			\$1,938											
	\$/Animal			\$146.55											

Based upon the recommendation of Harbor Master Calvin Poupart, Alderman Holder made motion seconded by Alderman Anderson and unanimously carried to hire Ron Jamison as a temporary, part-time harbor guard at \$9.58 per hour, to cover shifts in the event a full time harbor guard is sick or on vacation or special events at the harbor requiring additional personnel.

Minutes of July 15, 2008
Mayor and Board of Aldermen

433

Alderman Holder made motion seconded by Alderman Boggs and unanimously carried to schedule a public hearing on the proposed budget for fiscal year 2008-2009, Tuesday, August 19, 2008, at 5:30 p.m.

Alderman Holder made motion seconded by Alderman Lishen and unanimously carried to spread the Municipal Compliance Questionnaire, October 1, 2006 to September 30, 2007, upon the minutes of this meeting in words and figures, as follows:

MUNICIPAL COMPLIANCE QUESTIONNAIRE

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

INFORMATION

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no", and as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality: City of Long Beach, 645 Klondyke Road, P.O. Box 929, Long Beach, MS, 39560
2. List the date population of the latest official U.S. Census or most recent official census:
2000, 17,320
3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).
Mayor William Skellie, Jr., 20122 Pineville Road, Long Beach, MS 39560 (228) 863-1698
Alderman Allen D. Holder, Jr., 401 East Second Street, Long Beach, MS 39560 (228) 228-224-1711
Alderman Charles A. Boggs, 630 West Beach Boulevard, Long Beach, MS 39560 (228) 863-6795
Alderman Richard Notter, 312 Magnolia Street, Long Beach, MS 39560 (228) 323-0866
Alderman Richard Burton, Long Beach, MS 39560 (228) 865-9599
Alderman Joseph McNary, 205 North Lang Avenue, 228.868.8515
Alderman Mark E. Lishen, 9 Ashley Court, Long Beach, MS 39560 (228) 575-8583
Alderman Richard Bennett, 20108 Daugherty Rd., 228.863.6483
Attorney Frank R. McCreary, III, P.O. Box 987, Long Beach, MS 39560 (228) 868-6697
4. Period of time covered by this questionnaire:
From: October 1, 2006 To: September 30, 2007
5. Expiration date of current elected officials' term: July, 2009

Minutes of July 15, 2008
Mayor and Board of Aldermen

MUNICIPAL COMPLIANCE QUESTIONNAIRE

Year Ended September 30, 20__

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - General

- 1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) Y
- 2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) Y
- 3. Are municipal records open to the public? (Section 25-61-5) Y
- 4. Are meetings of the board open to the public? (Section 25-41-5) Y
- 5. Are notices of special or recess meetings posted? (Section 25-41-13) Y
- 6. Are all required personnel covered by appropriate surety bonds?
 - Board or council members (Sec. 21-17-5) Y
 - Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) Y
 - Municipal clerk (Section 21-15-38) Y
 - Deputy clerk (Section 21-15-23) Y
 - Chief of police (Section 21-21-1) Y
 - Deputy police (Section 45-5-9) (if hired under this law) Y
- 7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) Y
- 8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? (Section 21-15-33) Y
- 9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) Y
- 10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) Y

Minutes of July 15, 2008
Mayor and Board of Aldermen

- 11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) y
- 12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance? (Section 21-35-31 or 21-17-19) y
- PART II - Cash and Related Records
- 1. Where required, is a claims docket maintained? (Section 21-39-7) y
- 2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9) y
- 3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued? (Section 21-39-7) y
- 4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13) y
- 5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn? (Section 21-39-13) y
- 6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9) y
- 7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23) y
- 8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205) y
- 9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25) y
- 10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25) n/a

IV-B7

Minutes of July 15, 2008
Mayor and Board of Aldermen

- 11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) ✓
 - 12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) ✓
 - 13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) ✓
 - 14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) ✓
 - 15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) ✓
 - 16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] ✓
 - 17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) ✓
 - 18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? ✓
 - 19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) ✓
- PART III - Purchasing and Receiving
- 1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] ✓
 - 2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] ✓
 - 3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] ✓
 - 4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) ✓

Minutes of July 15, 2008
Mayor and Board of Aldermen

437

PART IV - Bonds and Other Debt

1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303)
2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87)
3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65)
4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317)
5. Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5)

✓
✓
N/A
✓
✓

PART V - Taxes and Other Receipts

1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167)
2. Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53)
3. Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63)
4. Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-55)
5. Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321)
6. Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5)
7. Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1)
8. Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37)

✓
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IV-B9

Minutes of July 15, 2008
Mayor and Board of Aldermen

- 9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39)
- 10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.)
- 11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21)
- 12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1)

IV-B10

Minutes of July 15, 2008
Mayor and Board of Aldermen

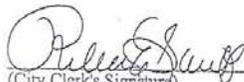
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(MUNICIPAL NAME)

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 2007

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of LONG BEACH, and, to the best of our knowledge and belief, all responses are accurate.


(City Clerk's Signature)


(Mayor's Signature)

7/15/08
(Date)

7/15/08
(Date)

Minute Book References:

Book Number 61

Page 433

(Clerk is to enter minute book references when questionnaire is accepted by board.)

IV-B11

There came on for consideration the shooting range, 4262 Beatline Road, owned by Don Evans. The Mayor recognized Attorney Chet Nicholson, representing Mr. Evans, to provide additional information and answer questions.

Attorney Nicholson gave a brief history of the property use as a shooting range over the last forty years in relation to annexation and cited several points of law. He stated that his client desires to open dialogue with the City to resolve the issue of

Minutes of July 15, 2008
Mayor and Board of Aldermen

utilizing his property for a shooting range. Mr. Evans will voluntarily cease and desist shooting on his range until the matter can be resolved.

The Mayor recognized Mr. Evans and he apprised the Mayor and Board of Aldermen of plans to upgrade the shooting range to National Rifle Association (NRA) standards, to be completed by the end of the year; he stated that safety is a top priority and there has never been an accident at his shooting range.

Considerable discussion was held regarding the public safety of surrounding residents; children exploring and playing in the vicinity; and the erection of a fence to prohibit access to the impact berm.

After considerable discussion, Alderman Holder made motion seconded by Alderman Notter and unanimously carried directing the City Attorney to meet with Attorney Nicholson to negotiate a proposal for consideration at the next regular meeting, August 5, 2008, noting for the record that Mr. Evans will voluntarily cease and desist shooting on his range until such time as the matter is resolved.

The Mayor will forward a letter to Regions Bank regarding removal of the vault on Jeff Davis Avenue and the matter was taken under advisement for further consideration at the next regular meeting, August 5, 2008.

The meeting was recessed for five (5) minutes and reconvened.

Discussion was held regarding maintenance and upkeep of sidewalks on Highway 90. The City Attorney advised that an acknowledgement should be included on letters granting permission to cross property boundaries for the construction of sidewalks and reserving all rights.

Appointment to the Long Beach Housing Authority was tabled.

Attorney Hayes Johnson, adult supervisor representing the Long Beach Youth Commission, stated that they will provide assistance and research to distribute certified copies of the Resolution regarding FEMA ice provisions in the aftermath of a disaster, to other governmental agencies along the Gulf Coast region.

Minutes of July 15, 2008
Mayor and Board of Aldermen

441

The Mayor recognized Dominick Fimiano and other residents of Royal Drive. It was determined that problems with the derelict property at 106 Royal Drive were resolved, however, considerable discussion followed regarding problems with excessive speeding on Royal Drive.

After considerable discussion, Alderman Anderson made motion seconded by Alderman Holder and unanimously carried directing City Engineer David Ball to examine the feasibility of installing a stop sign at the intersection of Royal and Regal Drive. In addition, "Slow-Children at Play" signs will be installed on the street.

There came on for consideration the appointment of a Municipal Court Judge and Alderman Holder made motion seconded by Alderman Anderson to appoint Bradley W. Rath, Attorney at Law.

Discussion was held regarding requests for proposals, interviews, and the qualifications of the three (3) attorneys submitting resumes.

After considerable discussion and debate, Alderman Notter made substitute motion seconded by Alderman Boggs to table the appointment and advertise the position.

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Richard Notter	voted	Aye
Alderman Richard Burton	voted	Aye
Alderman Charles Boggs	voted	Aye
Alderman Carolyn Anderson	voted	Nay
Alderman Allen D. Holder, Jr.	voted	Nay
Alderman Mark Lishen	voted	Nay
Alderman Joseph McNary	voted	Nay

The question having received the NEGATIVE vote of a majority of the Aldermen present and voting, the Mayor declared the motion NOT CARRIED.

*

*

The question on the original motion being put to a roll call vote by the Mayor, the result was as follows:

Alderman Richard Notter	voted	Nay
Alderman Richard Burton	voted	Nay
Alderman Charles Boggs	voted	Aye
Alderman Carolyn Anderson	voted	Aye

Minutes of July 15, 2008
Mayor and Board of Aldermen

Alderman Allen D. Holder, Jr.	voted	Aye
Alderman Mark Lishen	voted	Aye
Alderman Joseph McNary	voted	Aye

The question having received the Affirmative vote of a majority of the Aldermen present and voting, the Mayor declared the motion carried appointing Bradley W. Rath as the Municipal Court Judge, without change in terms or compensation as previously set for said position.

There came on for consideration a letter from Father Louis Lohan, as follows:

ST. THOMAS THE APOSTLE CATHOLIC CHURCH
P. O. Box 1529, Long Beach, Mississippi 39560 Telephone (228) 863-1610
Street Address: 5557 Daugherty Road FAX (228) 868-6068
E-mail: StThomasChurch@cableone.net Web-Site: www.stthomaschurchlb.org
Rev. Louis Lohan, Pastor

April 9, 2008

City of Long Beach
Long Beach, Mississippi

Dear Mayor and Board of Aldermen,

On October 17-19, our parish will hold our annual Fall Festival on the grounds of where our school used to be. We will be bringing in carnival rides.

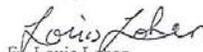
We are asking permission for the carnival company to park their trailers and RV's behind the recreation center on 2nd Street. We are also asking permission for the workers of the carnival company to use electric power at the recreation center during their stay.

The carnival company usually arrives to begin set up of the rides several days before the festival.

We would be happy to make a payment to the City toward the costs of electrical power of approximately \$150.00 or some other fair amount that we could agree upon prior to the event.

Please let us know if this will be an acceptable arrangement. Please contact me or Mike Gundlach (697-8088) for any additional information.

Sincerely,


Fr. Louis Lohan

Mike Gundlach, Fall Festival Chairman

Minutes of July 15, 2008
Mayor and Board of Aldermen

Upon discussion, it was determined that the use of the parking lot property would be governed by USM Gulf Park.

Alderman Holder made motion seconded by Alderman Notter and unanimously carried to approve the use of electric power as set forth above, to promote the City of Long Beach and advertise the resources and opportunities available and to charge St. Thomas the Apostle Catholic Church One Dollar (\$1.00) for use of said electric power.

Alderman Anderson made motion seconded by Alderman Holder and unanimously carried that representatives of Neel-Schaffer be present at the next regular meeting, August 5, 2008, to give a presentation on the redesign of Jeff Davis Avenue.

Alderman Boggs made motion seconded by Alderman Anderson and unanimously carried to refer amendments to the zoning ordinance regarding set-backs on property adjacent to Highway 90 to the Long Beach Planning Commission.

Minutes of July 15, 2008 Mayor and Board of Aldermen

County, Mississippi, in Gulfport, regardless of the location of the sidewalk on or adjacent to said U.S. Highway 90 easement.

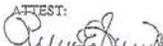
SECTION 3. This resolution shall take effect and be in force from and after its adoption.

Alderman Notter seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote by the mayor, the result was as follows:

Alderman Richard Burton	voted Aye
Alderman Richard Notter	voted Aye
Alderman Charles A. Boggs	voted Aye
Alderman Carolyn Anderson	voted Aye
Alderman Allen D. Holder, Jr.	voted Aye
Alderman Joseph McNary	voted Aye
Alderman Mark E. Lishen	voted Aye

The question having received the affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution adopted and approved this the 15th day of July, 2008.

APPROVED: 
WILLIAM SKELLIE, JR., MAYOR

ATTEST: 
REBECCA E. SCHRUFF, CITY CLERK

Alderman Lishen made motion seconded by Alderman Holder and unanimously carried to schedule a work session, July 20, 2008, at 5:30 p.m., Long Beach School District Central Office, to discuss property cleanup.

Upon the recommendation of the City Attorney, discussion was held to determine whether or not to declare an executive session and Alderman Holder made motion seconded by Alderman Lishen to meet in executive session for the transaction of

Minutes of July 15, 2008
Mayor and Board of Aldermen

44
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public business, to-wit: to discuss with and seek the legal advice and counsel of the City's Attorney, Paul Barber, in matter of ongoing litigation, Operations Technologies, Inc. (OPTECH) versus the City of Long Beach.

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Richard Notter	voted	Nay
Alderman Richard Burton	voted	Nay
Alderman Charles Boggs	voted	Nay
Alderman Carolyn Anderson	voted	Aye
Alderman Allen D. Holder, Jr.	voted	Aye
Alderman Mark Lishen	voted	Aye
Alderman Joseph McNary	voted	Aye

The question having failed to receive an affirmative vote of three-fifths (3/5) of all the Aldermen present and voting, the Mayor declared the motion NOT CARRIED.

* *

Upon further discussion, Alderman Notter made motion seconded by Alderman Holder to meet in closed session to preliminarily determine whether or not to declare an executive session.

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Richard Notter	voted	Aye
Alderman Richard Burton	voted	Aye
Alderman Charles Boggs	voted	Nay
Alderman Carolyn Anderson	voted	Aye
Alderman Allen D. Holder, Jr.	voted	Aye
Alderman Mark Lishen	voted	Aye
Alderman Joseph McNary	voted	Aye

The question having received the affirmative vote of a majority of the Aldermen present and voting, the Mayor declared the motion carried.

* *

The meeting resumed in open session and, based upon discussion held and information obtained in closed session, Alderman Lishen made motion seconded by Alderman Holder to meet in executive session for the transaction of public business, to-wit: to discuss with and seek the legal advice and counsel of the City's Attorney, Paul Barber, in matter of ongoing litigation, Operations Technologies, Inc. (OPTECH) versus the City of Long Beach.

Minutes of July 15, 2008
Mayor and Board of Aldermen

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Richard Notter	voted	Aye
Alderman Richard Burton	voted	Nay
Alderman Charles Boggs	voted	Nay
Alderman Carolyn Anderson	voted	Aye
Alderman Allen D. Holder, Jr.	voted	Aye
Alderman Mark Lishen	voted	Aye
Alderman Joseph McNary	voted	Aye

The question having received an affirmative vote of three-fifths (3/5) of all the Aldermen present and voting, the Mayor declared the motion carried, whereupon, the Mayor and Board of Aldermen met in executive session.

* * *

The meeting resumed in open session and, based upon discussion held and action taken in executive session, no further action was required or taken in open session.

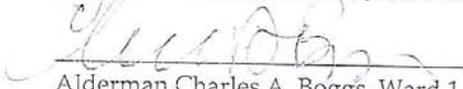
There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Notter made motion seconded by Alderman McNary and unanimously carried to recess the meeting to Tuesday, July 22, 2008, at 6:00 p.m.

Minutes of July 15, 2008
Mayor and Board of Aldermen

447

APPROVED:

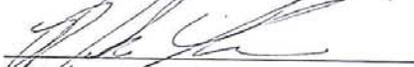

Alderman Allen D. Holder, Jr., At-Large


Alderman Charles A. Boggs, Ward 1


Alderman Richard Notter, Ward 2


Alderman Richard Burton, Ward 3


Alderman Joseph McNary, Ward 4


Alderman Mark Lishen, Ward 5


Alderman Carolyn Anderson, Ward 6

Date: Aug 5, 2008

ATTEST:


Rebecca E. Schruoff, City Clerk