

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in September, 2011, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Kaye H. Couvillon, Ronnie Hammons, Jr., Mark E. Lishen, Carolyn J. Anderson, City Clerk Rebecca E. Schruoff, and City Attorney James C. Simpson, Jr.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

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The meeting was called to order and the award of bids, Town Green – War Memorial, remained under advisement until the next regular meeting, September 20, 2011.

\*\*\*\*\*

There came on for consideration bids for the Senior Citizen/Recreation Facility Shutters and a letter with attachment from Patrick Moore, AMEC, as follows:

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**



September 1, 2011

To: Mayor William Skellie, Jr.  
City of Long Beach  
645 Klondyke Road  
Long Beach, MS 39560

From: Patrick Moore  
Project Manager  
AMEC Earth and Environmental

**RE: City of Long Beach  
Senior Center, Window and Door Retrofit Project  
FEMA Project Number: DR-1604-MS-0376  
FEMA approval to award construction contract.**

Mayor Skellie,

On July 19, 2011, the City of Long Beach Board of Aldermen approved a recommendation by Lou Traina of Capital Engineering to award a construction contract to CIS Construction, Inc., pending approval of the certified bid tab by FEMA. Following the board's approval AMEC submitted CIS Construction's bid to FEMA for review. On August 09, 2011, HMGP Specialist, Ashea Dixon responded in an email stating that "*The FEMA Grant Agreement Articles does not state FEMA approval is required for the certified bid tab and budget*". In response to Ms. Dixon's email, we recommend that the City proceed with contract award as recommended by Mr. Traina.

If you have any questions, please contact me at 228-327-5166.

Sincerely,  
Patrick Moore

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

RE: Question

Page 1 of 1

**RE: Question**

Ashea Dixon [adixon@mema.ms.gov]

**Sent:** Tuesday, August 09, 2011 3:52 PM

**To:** Moore, Patrick W

**Attachments:** Grant agreement articles s~1.pdf (520 KB)

Patrick,

The FEMA Grant Agreement Articles does not state FEMA approval is required for the certified bid tab and budget. I have attached the agreement articles. Please see attached.

Thanks,

Ashea Dixon  
Mississippi Emergency Management Agency  
Office of Mitigation  
HMGP Specialist  
Desk 228-594-3128  
Cell 228-365-9810  
Fax 228-385-7885

**From:** Moore, Patrick W [mailto:Patrick.W.Moore@amec.com]

**Sent:** Tuesday, August 09, 2011 1:30 PM

**To:** Ashea Dixon

**Subject:** Question

Ashea,

On July 20, 2011, I emailed you a certified bid tab and revised budget for the Long Beach Senior Center shuttering project for review. Does FEMA have to approve the certified bid tab and budget, before the City can award the construction contract? A couple people at the City questioned whether or not we needed FEMA approval to award since this was a retrofit.

Patrick

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<https://amaccess.amec.com/owa/.DanaInfo=amowa.amec.com.SSL+?ae=Item&t=IPM>Note> 9/7/2011

Based upon the recommendation of Mr. Moore and upon the determination that the project is fully funded, Alderman Parker made motion seconded by Alderman Anderson and unanimously carried to proceed with the contract award to CIS Construction, Inc.

\*\*\*\*\*

The Mayor recognized Mr. Lee Kicker, Blackboard Connect, for a presentation on his company's mass notification system. No official was required or taken at this time.

\*\*\*\*\*

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

There were no amendments to or public comments on the Municipal Docket.

\*\*\*\*\*

Alderman Lishen made motion seconded by Alderman Hammons and unanimously carried to approve the public hearing and regular meeting minutes of the Mayor and Board of Aldermen dated August 16, 2011, as submitted.

\*\*\*\*\*

Upon clarification regarding denial by the Planning Commission for the removal of a healthy magnolia tree, 200 South Girard Avenue, Alderman Lishen made motion seconded by Alderman Anderson and unanimously carried to approve the regular meeting minutes of the Planning Commission dated August 25, 2011, as submitted. It was noted for the record that, in order to avoid confusion, prior to the Tree Board signing off on approval to remove a protected tree, the matter should be cleared by the arborist.

\*\*\*\*\*

After considerable discussion and upon clarification of several matters, Alderman Anderson made motion seconded by Alderman Parker and unanimously carried to approve the regular meeting minutes of the Port Commission dated August 18, 2011, as submitted. It was noted for the record that an official agreement would be executed to allow for encroachment by the bait shop trailer on the Blue Ridge Properties, LLC, leased land.

\* \* \* \* \*

Alderman Anderson made motion seconded by Alderman Lishen and unanimously carried to approve the special meeting minutes of the Port Commission dated August 30, 2011, as submitted.

\*\*\*\*\*

There came on for consideration approval of the Recreation Board minutes dated July 12, 2011, and a letter from the Recreation Board, as follows:

# Minutes of September 6, 2011 Mayor and Board of Aldermen

To the Mayor and Board of Alderman,

The Long Beach Recreation Board has held a Trunk or Treat event for the last five years. This all started after hurricane Katrina. With all of the destruction from the storm we decided that the children needed a safe environment and so we decided to hold this event. We had such a good turnout and so much good feed back that we decided to make this an annual event. The first few years we held this event at the parking lot of the stadium. The last few years the event was held at the new ball fields. This year we would like to hold our event at the Town Green.

We would like to make a request for the use of the Town Green on October 31<sup>st</sup> for our annual Trunk or Treat. Our theme this year is "Boo on the Avenue". We would like to start parking cars participating in this event at 5:15. We will have a costume contest that will start at 6:30 with the Trunk or Treat starting at 7 pm. We would like to park the cars for the people who will be treating at the old K & B parking lot. We will be backing the cars parked on Jeff Davis Avenue so that the side walk can be used. We would like to park the cars on the two side streets the way they would normally be parked and would like to block off both of these streets so that people can walk on the street. We anticipate the event to conclude about 9pm.

We are also would like to extend an invitation to the Mayor, Alderman and the City clerk as well as other city employees to setup a trunk. All of the trunks will be judged and prizes will be awarded to the best trunks. We will have a lot of fun and we hope to have your blessing and have all of you to join us for this event.

Thank You

The Long Beach Recreation Board

Upon discussion, Alderman Anderson made motion seconded by Alderman Carrubba and unanimously carried to approve the July 12, 2011, minutes, as submitted; to approve the use of the Town Green for the trunk-or-treat "Boo on the Avenue" event; and to deny the blocking or closing of any streets. It was noted for the record that the City cannot approve the use of the old K & B parking lot, however, the Mayor will contact the property owners and endorse the event on behalf of the City.

\*\*\*\*\*

**Minutes of September 6, 2011  
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Alderman Ponthieux made motion seconded by Alderman Anderson and unanimously carried to approve payment of invoices as listed in Docket of Claims number 090611 inclusive of FEMA 361 First Responders Shelter Pay Application #3 submitted by Hobbs Construction, LLC, in the amount of \$102,263.51.

\*\*\*\*\*

Based upon the recommendation of Assistant Fire Chief Mike Brown and certification by the Civil Service Commission, Alderman Hammons made motion seconded by Alderman Anderson and unanimously carried to approve eight (8) Fire Department Step Increases, as follows:

- Fire Chief George Bass, FSA-16-XI, effective October 1, 2011;
- Battalion Chief Lance Bond, FS-13-V, effective October 1, 2011;
- Lieutenant Darren Koenenn, FS-12-V, effective October 16, 2011;
- Lieutenant Josh Rutledge, FS-12-V, effective October 1, 2011;
- Battalion Chief Van Seal, FS-13-V, effective October 1, 2011;
- Battalion Chief Griff Skellie, FSA-13-IX, effective October 1, 2011;
- Lieutenant Jason Smith, FS-12-V, effective October 1, 2011;
- Battalion Tommy Stepp, FS-13-VI, effective October 1, 2011.

\*\*\*\*\*

Alderman Lishen made motion seconded by Alderman Hammons and unanimously carried to approve CDBG one (1) Request for Cash and Payment of (1) invoice, as follows:

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

**MEMO**

**DATE:** August 17, 2011  
**TO:** Honorable William Skellie, Jr.  
City of Long Beach  
**FROM:** Ann Frazier  
Jimmy G. Gouras Urban Planning  
**RE:** City of Long Beach  
CDBG Project #R-103-235-01-KP  
Request for Cash and Summary Support Sheet

Enclosed please find the following invoices for the above referenced project:

1. Slaughter  
Invoice in the amount of \$9,000.00  
For Planning expense

Also enclosed is "Request for Cash and Summary Support Sheet No. 19" in the amount of \$9,000.00 for payment of the above invoices.

Please have the above invoices and Request for Cash and the supporting documentation placed on your next agenda for approval. After its approval, the appropriate official should sign the "Request for Cash and Cash Summary Support Sheet No. 19" and return it along with the supporting documentation for processing to our office at the following address:

Debra Tompkins  
Jimmy Gouras Urban Planning  
100 Cherry Street  
Vicksburg, MS 39183

If you have any questions, please do not hesitate to call me or Debra Tompkins at (601)638-7121.

Enclosures

**JIMMY G. GOURAS**

URBAN PLANNING CONSULTANTS, INC.

1100 CHERRY ST. • VICKSBURG, MS 39183 • 601-638-7121 • FAX 601-638-5292 • Email: jggouras@bellsouth.net

\*\*\*\*\*

Alderman Hammons made motion seconded by Alderman Lishen and unanimously carried to approve CDBG Budget Modification #8, Streetscape Project, as follows:



# Minutes of September 6, 2011 Mayor and Board of Aldermen

## Katrina Supplemental CDBG Program Budget Summary

**Applicant:** Long Beach – Streetscape Improvements

**Funding Year:** \_\_\_\_\_

**Grant Year:** \_\_\_\_\_

**Contract:** #R-103-235-01-KCR

Description	MDA	IDIS	Katrina CDBG	Other Funding Sources			Total
Administration							
General Administration			\$173,096.00				\$173,096.00
Application Prep.			\$10,000.00				\$10,000.00
Audit							\$ 0.00
<b>Subtotal (A)</b>			<b>\$183,096.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$183,096.00</b>
Public Facilities							
Acquisition			\$588,416.77				\$588,416.77
Architectural/Engineering			\$675,720.00				\$675,720.00
Bridges							\$ 0.00
Construction of Public Building							\$ 0.00
Contingency			\$0.00				\$0.00
Demolition							\$ 0.00
Drainage & Flood Protection							
Fire protection							\$ 0.00
Legal			\$9,000.00				\$9,000.00
Public Service							\$ 0.00
Rail							\$ 0.00
Renovation of Public Building							\$ 0.00
Sewage Pumping Station							\$ 0.00
Sewage Treatment							\$ 0.00
Sewer Line(s)							\$ 0.00
Street & Road Improvements			\$5,276,708.86				\$5,276,708.86
Water Booster Station							\$ 0.00
Water Line(s)							\$ 0.00
Water Tank							\$ 0.00
Water Treatment							\$ 0.00
Water Well							\$ 0.00
Other							\$ 0.00
							\$ 0.00
<b>Subtotal (B)</b>			<b>\$6,549,845.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,549,845.63</b>
<b>Grand Total (A + B)</b>			<b>\$6,732,941.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,732,941.63</b>

# Minutes of September 6, 2011 Mayor and Board of Aldermen

## BUDGET MODIFICATION WORKSHEET

Recipient: City of Long Beach Contract Number: R-103-235-01-KCR

Activity	Current Budget	Proposed Budget	Change (+ -)
Engineering	\$ 699,820.00	\$ 675,720.00	-\$ 24,100.00
Street Improvements	\$ 5,280,608.86	\$ 5,276,708.86	-\$ 3,900.00
	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>
	\$ 5,980,428.86	\$ 5,952,428.86	-\$ 28,000.00

**Comments:**

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Alderman Hammons made motion seconded by Alderman Couvillon and unanimously carried to approve CDBG Budget Modification #7 – Town Green Project, as follows:

# Minutes of September 6, 2011 Mayor and Board of Aldermen

MISSISSIPPI DEVELOPMENT AUTHORITY MODIFICATION SIGNATURE SHEET																	
DISASTER RECOVERY DIVISION POST OFFICE BOX 849 JACKSON, MISSISSIPPI 39205-0849																	
<b>1. Recipient's Name, Address, and Telephone No.</b>  City of Long Beach Post Office Box 929 Long Beach, MS 39560-0929  228-863-1556	<b>2. Effective Date:</b>  <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;"><b>3. Contract Number:</b> R-109-235-03-KCR</td> <td style="width: 50%; padding: 2px;"><b>Grant Number:</b> R-109-235-03-KCR</td> </tr> </table> <b>4. Modification Number:</b> 7  <b>5. Grant Identifier: (Funding Source &amp; Year)</b> CFDA Number: 14.219 & 14.228  <b>6. Beginning and Ending Date</b> January 2, 2008 – September 30, 2011  <b>7. Page 1 of</b> <u>3</u>		<b>3. Contract Number:</b> R-109-235-03-KCR	<b>Grant Number:</b> R-109-235-03-KCR													
<b>3. Contract Number:</b> R-109-235-03-KCR	<b>Grant Number:</b> R-109-235-03-KCR																
<b>8. As a result of this modification, funds obligated are changed as follows:</b> <table style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center; border-bottom: 1px solid black;"><u>KCDBG</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>OTHER FEDERAL</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>OTHER (LOCAL-PRIVATE)</u></th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;"><b>FROM: \$1,659,729.00</b></td> <td style="padding: 2px;"><b>FROM: N/A</b></td> <td style="padding: 2px;"><b>FROM: N/A</b></td> </tr> <tr> <td style="padding: 2px;"><b>TO: \$1,687,729.00</b></td> <td style="padding: 2px;"><b>TO:</b></td> <td style="padding: 2px;"><b>TO:</b></td> </tr> <tr> <td style="padding: 2px;"><b>INCREASE: \$28,000.00</b></td> <td style="padding: 2px;"><b>INCREASE:</b></td> <td style="padding: 2px;"><b>INCREASE:</b></td> </tr> <tr> <td style="padding: 2px;"><b>DECREASE:</b></td> <td style="padding: 2px;"><b>DECREASE:</b></td> <td style="padding: 2px;"><b>DECREASE:</b></td> </tr> </tbody> </table>			<u>KCDBG</u>	<u>OTHER FEDERAL</u>	<u>OTHER (LOCAL-PRIVATE)</u>	<b>FROM: \$1,659,729.00</b>	<b>FROM: N/A</b>	<b>FROM: N/A</b>	<b>TO: \$1,687,729.00</b>	<b>TO:</b>	<b>TO:</b>	<b>INCREASE: \$28,000.00</b>	<b>INCREASE:</b>	<b>INCREASE:</b>	<b>DECREASE:</b>	<b>DECREASE:</b>	<b>DECREASE:</b>
<u>KCDBG</u>	<u>OTHER FEDERAL</u>	<u>OTHER (LOCAL-PRIVATE)</u>															
<b>FROM: \$1,659,729.00</b>	<b>FROM: N/A</b>	<b>FROM: N/A</b>															
<b>TO: \$1,687,729.00</b>	<b>TO:</b>	<b>TO:</b>															
<b>INCREASE: \$28,000.00</b>	<b>INCREASE:</b>	<b>INCREASE:</b>															
<b>DECREASE:</b>	<b>DECREASE:</b>	<b>DECREASE:</b>															
<b>9. The above recipient is hereby modified as follows:</b> The purpose of this modification is to accomplish the following: (1) transfer \$28,000 from the Streetscape project (R-103-235-01-KCR) to this project and into the Town Green Construction line item; (2) transfer the \$73,158 in Contingencies to: \$14,825 to the Architectural line item and \$58,333 to the Town Green Construction line item; (3) transfer \$9,355 from the Surveying/Geotech line item to the Town Green Construction line item; (4) transfer \$8,589 from the Legal line item to the Town Green Construction line item; and (5) move the \$37,845 in the Special Consultants line item to the Architectural line item for ease of bookkeeping. The total architectural line item will be increased by \$14,825 to allow for the design and construction administration for the construction of the memorial building (see attached amendment to JBHM's contract).																	
<b>10. Except as hereby modified, all terms and conditions of the subcontract remain unchanged.</b>																	
<b>12. Approved for Agency:</b> <div style="text-align: center; margin-top: 10px;">             Signature _____ Date _____             Name:             Title:         </div>	<b>13. Approved for Recipient:</b> <div style="text-align: center; margin-top: 10px;">             Signature _____ Date _____             Name: William Skellie, Jr.             Title: Mayor         </div>																

# Minutes of September 6, 2011 Mayor and Board of Aldermen

## Katrina Supplemental CDBG Program Budget Summary

Applicant: Long Beach – Town Green

Funding Year: \_\_\_\_\_ Grant Year: \_\_\_\_\_ Contract: # \_\_\_\_\_

Description	MDA	IDIS	Other Funding Sources			Total
Administration			Katrina CDBG			
General Administration			\$72,100.00			\$72,100.00
Application Prep.			\$10,000.00			\$10,000.00
Audit						\$ 0.00
<b>Subtotal (A)</b>			\$82,100.00	\$0.00	\$0.00	\$0.00
\$82,100.00			\$0.00	\$0.00	\$0.00	\$82,100.00
Description	MDA	IDIS	Other Funding Sources			Total
Public Facilities			Katrina CDBG			
Acquisition						\$ 0.00
Architectural/Engineering			\$144,652.00			\$144,652.00
Bridges						\$ 0.00
Construction of Public Building						\$ 0.00
Contingency			\$0.00			\$0.00
Demolition						\$ 0.00
Drainage & Flood Protection						\$ 0.00
Fire protection						\$ 0.00
Legal			\$0.00			\$0.00
Public Service						\$ 0.00
Rail						\$ 0.00
Renovation of Public Building						\$ 0.00
Sewage Pumping Station						\$ 0.00
Sewage Treatment						\$ 0.00
Sewer Line(s)						\$ 0.00
Street & Road Improvements						\$ 0.00
Water Booster Station						\$ 0.00
Water Line(s)						\$ 0.00
Water Tank						\$ 0.00
Water Treatment						\$ 0.00
Water Well						\$ 0.00
Other-Surveying/Geotech			\$14,700.00			\$14,700.00
Town Green Construction			\$1,446,277.00			\$1,446,277.00
Special Consultants			\$0.00			\$0.00
<b>Subtotal (B)</b>			\$1,605,629.00	\$0.00	\$0.00	\$0.00
\$1,605,629.00			\$0.00	\$0.00	\$0.00	\$1,605,629.00
<b>Grand Total (A + B)</b>			\$1,687,729.00	\$0.00	\$0.00	\$0.00
\$1,687,729.00			\$0.00	\$0.00	\$0.00	\$1,687,729.00

# Minutes of September 6, 2011 Mayor and Board of Aldermen

## BUDGET MODIFICATION WORKSHEET

Recipient: City of Long Beach Contract Number: R-109-235-03-KCR

Activity	Current Budget	Proposed Budget	Change (+ -)
Special Consultants	\$ 37,845.00	\$ 0.00	-\$ 37,845.00
Surveying/Geotech	\$ 24,055.00	\$ 14,700.00	-\$ 9,355.00
Architectural/Engineering	\$ 91,982.00	\$ 144,652.00	+\$ 52,670.00
Contingencies	\$73,158.00	\$0.00	-\$ 73,158.00
Legal	\$ 8,589.00	\$0.00	-\$8,589.00
Town Green Construction	\$ 1,342,000.00	\$1,446,277.00	+\$ 104,277.00
	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>
	\$ 1,577,629.00	\$ 1,605,629.00	+\$ 28,000.00

**Comments:**

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There came on for consideration a letter from Patrick Moore, AMEC, as follows:

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**



August 17, 2011

To: Mayor William Skellie, Jr.  
City of Long Beach  
201 Jeff Davis Avenue  
Long Beach, MS 39560

From: Patrick Moore  
Project Manager  
AMEC Earth and Environmental

RE: **City of Long Beach  
FMA-Residential Acquisition Program  
FEMA Project Number: FMA-PJ-04-MS-2009-005  
Recommendation for Asbestos Inspections**

Mayor Skellie,

In accordance with FEMA grant guidelines each individual structure that is acquired through the City's FMA Acquisition Program must be tested for asbestos containing materials before demolition. AMEC has solicited two estimates for asbestos inspections, testing, and reporting for each of the nine eligible structures identified by FEMA in the grant agreement. Each eligible property has an estimate from Covington Civil and Environmental, LLC located in Gulfport and Micro Methods located in Ocean Springs. Covington's cost per structure is \$450.00 and Micro Methods cost is \$250.00. Cost estimates from each company are attached for your review. It is our recommendation that the City approve Micro Methods to perform any asbestos testing as needed for the properties acquired through this grant program.

Eligible properties are as follows:

- 1102 Hickory Drive
- 1103 Hickory Drive
- 1209 Wisteria Lane
- 1215 Wisteria Lane
- 206 N Burke Ave.
- 712 W Old Pass Road
- 6 Roddy Circle
- 1301 Wisteria Lane
- 214 Palmyra Street

If you have any questions or need additional information, please contact me at 228-327-5166.

Sincerely,

*Patrick Moore*

Based upon the recommendation of Mr. Moore as set forth above, Alderman Anderson made motion seconded by Alderman Couvillon and unanimously carried to award the proposal for testing, asbestos containing materials, to Micro Methods as the lowest and best proposal.

\*\*\*\*\*

There came on for consideration a letter from Patrick Moore, AMEC, as follows:

# Minutes of September 6, 2011 Mayor and Board of Aldermen



August 31, 2011

To: Mayor William Skellie, Jr.  
City of Long Beach  
201 Jeff Davis Avenue  
Long Beach, MS 39560

From: Patrick Moore  
Project Manager  
AMEC Earth and Environmental

**RE: City of Long Beach  
FMA-Residential Acquisition Program  
FEMA Project Number: FMA-PJ-04-MS-2009-005  
Review Appraisals**

Mayor Skellie,

In accordance with FEMA grant guidelines all properties participating in the City's FMA Acquisition Program are eligible for a review appraisal. We have received a proposal from Seaman and Associates to perform nine (9) review appraisals at the cost of \$200.00 per property. Seaman's price quote meets the eligible amount as approved by FEMA and appears to be well within the normal cost range for this service. It is our recommendation that the City approve Seaman and Associates to perform review appraisals as needed for the properties acquired through this grant program.

Eligible properties are as follows:

- 1102 Hickory Drive
- 1103 Hickory Drive
- 1209 Wisteria Lane
- 1215 Wisteria Lane
- 206 N Burke Ave.
- 712 W Old Pass Road
- 6 Roddy Circle
- 1301 Wisteria Lane
- 214 Palmyra Street

If you have any questions or need additional information, please contact me at 228-327-5166.

Sincerely,

*Patrick Moore*

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

**Kim M. Seaman** **Steve D. Seaman**

**SEAMAN & ASSOCIATES  
3106 CANTY STREET  
PASCAGOULA, MISSISSIPPI 39567  
(Office Phone) 228-762-0621  
(Fax) 228-7690399  
(Cell) 228-218-0341  
(E-Mail) [kseaman@datasync.com](mailto:kseaman@datasync.com)**

September 1, 2011

Mr. Patrick Moore  
Project Manager

Re: Review appraisals of 9 properties located in the Long Beach, Mississippi area

Dear Mr. Moore,

I will perform review appraisals on the 9 properties located in Long Beach, Mississippi for the FWA Acquisition Project/Project Number: FWA-PJ-04-MS-2009-005 for \$200.00 each.

If any other information is needed please feel free to call.

Respectfully submitted,

Kim Seaman

Based upon the recommendation of Mr. Moore, Alderman Anderson made motion seconded by Alderman Lishen and unanimously carried to award the proposal submitted by Seaman and Associates to perform review appraisals, as set forth above.

\*\*\*\*\*

Alderman Ponthieux made motion seconded by Alderman Andersona and unanimously carried to approve the Flood Mitigation Assistance-Project Grant Program Revised Agreement, as follows:

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**



**STATE OF MISSISSIPPI  
HALEY BARBOUR, GOVERNOR**

**MISSISSIPPI EMERGENCY MANAGEMENT AGENCY**

**THOMAS M. "MIKE" WOMACK  
EXECUTIVE DIRECTOR**

August 20, 2011

The Honorable William Skellie, Jr., Mayor  
City of Long Beach  
P. O. Box 929  
Long Beach, MS 39560

RE: City of Long Beach Flood Mitigation Assistance Grant (FMA-PJ-04-MS-2009-005)

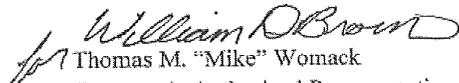
Dear Mayor Skellie:

I am pleased to inform you that the above referenced project has been approved for additional Federal cost share funding of \$ 124,242, total approved federal share funding of \$ 1,397,706 and a total approved project cost of \$ 1,697,952. The City has agreed to provide the non-federal cost share of the total project cost or \$300,246.

The revised FMA Grantee-Subgrantee agreement is enclosed for your signature and return to this office.

If you should have any questions concerning this matter, please contact Jana Henderson at (601) 933-6622.

Sincerely,

  
for Thomas M. "Mike" Womack  
Governor's Authorized Representative

Attachments as stated.

POST OFFICE BOX 5644 • PEARL, MISSISSIPPI 39208-5644 • PHONE 601-933-MEMA  
EMERGENCY 1-800-222-6362 (24 HOURS)  
TDD 1-800-443-6362

# Minutes of September 6, 2011 Mayor and Board of Aldermen

## FLOOD MITIGATION ASSISTANCE-PROJECT GRANT PROGRAM *REVISED* AGREEMENT

Under this Agreement, the interests and responsibilities of the Grantee, herein after referred to as the State, will be executed by the Mississippi Emergency Management Agency. The individual designated to represent the State is Thomas M. "Mike" Womack, Governor's Authorized Representative (GAR). The Subgrantee to this Agreement is the City of Long Beach. The interests and responsibilities of the Subgrantee will be executed by Mayor William Skellie, Jr.

Pursuant to the Flood Mitigation Assistance-Project Grant Program FMA-PL-04-MS-2009-005, funds in the amount of \$ 1,397,706 are hereby awarded to the Subgrantee under the following conditions. Total project cost is \$ 1,697,952 and reimbursement will be made on 75% (non-severe repetitive loss properties) and 90% (severe repetitive loss properties) of the documented eligible cost not to exceed \$ 1, 397,706. The Subgrantee shall be responsible for the entire remaining cost share or \$300,246 incurred under this agreement. Funding is to be used for eligible cost for the: **Acquisition and demolition of five (5) Severe Repetitive Loss residential structures located at: 1301 Wisteria, 1209 Wisteria, 1215 Wisteria, 206 North Burke, and 214 Palmyra. Four (4) Non-Severe Repetitive Loss residential structures located at: 6 Roddy Circle, 712 Old Pass Road, 1103 Hickory and 1102 Hickory.**

The Subgrantee agrees that:

1. He/She has legal authority to apply for assistance on behalf of the Subgrantee.
2. The Subgrantee will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
3. The Subgrantee will use the funding solely for the purposes for which these funds are provided and as approved by the Governor's Authorized Representative. Allowable costs shall be determined in accordance with the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 44 CFR § 206 and the Disaster Mitigation Act of 2000.
4. The payments for approved projects will be on an eligible cost reimbursement basis and subject to receipt and approval of invoices.
5. The Subgrantee is aware that limited funding available for mitigation requires cost sharing, and that the Subgrantee is required to provide the full non-federal share for such mitigation activities.
6. The Subgrantee will establish and maintain a proper accounting system to record expenditure of disaster assistance funds in accordance with generally accepted accounting standards or as directed by the Governor's Authorized Representative.

## Minutes of September 6, 2011 Mayor and Board of Aldermen

7. The local cost share funding will be available within the specified time.
8. The Subgrantee will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to use of disaster assistance funds.
9. The Subgrantee will return to the state, within 15 days of such request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other federal or state review of documentation maintained by the Subgrantee.
10. The Subgrantee will comply with all applicable codes and standards as pertains to this project and agrees to provide maintenance as appropriate.
11. The Subgrantee will comply with all applicable provisions of federal and state law and regulation in regard to procurement of goods and services.
12. The Subgrantee will comply with all federal and state statutes and regulations relating to non-discrimination. The Subgrantee will establish and maintain an active program of nondiscrimination in disaster assistance as outlined in implementing regulations. This program will encompass all Subgrantee actions pursuant to this Agreement.
13. The Subgrantee will comply with provisions of the Hatch Act limiting the political activities of public employees.
14. The Subgrantee will comply, as applicable, with provisions of the Davis Bacon Act relating to labor standards.
15. The Subgrantee will comply with the National Flood Insurance Program and the community's flood protection ordinance.
16. The Subgrantee will not enter into cost-plus-percentage-of-cost contracts for completion of Hazard Mitigation Grant projects.
17. The Subgrantee will not enter into any contract with any party that is debarred or suspended from participating in State or Federal assistance programs.
18. The Subgrantee will provide the Grantee copies of audit reports that include funds provided under this agreement.
19. The Subgrantee agrees that the period of performance of this Flood Mitigation Project contained in this Agreement shall begin on September 14, 2010 and end on September 30, 2013. All cost must be incurred during the period of performance except for those approved as pre-award cost.

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Mayor and Board of Aldermen**

20. There shall be no changes to this Agreement unless mutually agreed upon, in writing, by both parties to the Agreement.

If the Subgrantee violates any of the conditions of this Agreement, or applicable federal and state regulations; the State shall notify the Subgrantee that financial assistance for the project in which the violation occurred will be withheld until such violation has been corrected to the satisfaction of the State. In addition, the State may also withhold all or any portion of financial assistance which has been or is to be made available to the Subgrantee for other disaster relief projects under the Act, this or other agreements, and applicable federal and state regulations until adequate corrective action is taken.

The undersigned does hereby agree with all terms and conditions of this agreement.

\_\_\_\_\_  
Thomas M. "Mike" Womack  
Governor's Authorized Representative

\_\_\_\_\_  
William Skellie, Jr., Mayor  
City of Long Beach

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Minutes of September 6, 2011  
Mayor and Board of Aldermen

City of Long Beach

BOARD OF ALDERMEN  
Leonard C. Carrubba, Sr. - At-Large  
Gary J. Ponthieux - Ward 1  
Bernie Parker - Ward 2  
Kaye H. Couvillon - Ward 3  
Ronnie Hammons, Jr. - Ward 4  
Mark E. Lishen - Ward 5  
Carolyn J. Anderson - Ward 6



WILLIAM SKELLIE, JR.  
MAYOR

CITY CLERK  
TAX COLLECTOR  
Rebecca E. Schruoff

CITY ATTORNEY  
James C. Simpson, Jr.

MEMO OF CLARIFICATION

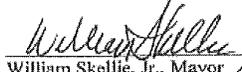
August 31, 2011,

RE: Long Beach, MS  
FMA Acquisition Project  
Project Number: FMA-PJ-04-MS-2009-005

The City of Long Beach, Mississippi has received grant funding from FEMA for the acquisition of nine residential structures. This grant is being funded by the Flood Mitigation Assistance Grant Program (FMA - PL-04-MS-2009-005) and is designed to mitigate repetitive and severe repetitive loss properties.

Pursuant to the Flood Mitigation Assistance Grant Program FMA -PL-04-MS-2009-005, funds in the amount of \$1,397,706 are hereby awarded to the Subgrantee (City of Long Beach) under the following conditions. Total project cost is \$1,687,952 and reimbursement will be made on 75% (non-severe repetitive loss properties) and 90% (severe repetitive loss properties) of the documented eligible cost not to exceed \$1,397,706. The Subgrantee shall be responsible for the entire remaining cost share or \$300,246 incurred as outlined in the grant agreement. Funding is to be used for eligible cost for the: Acquisition and demolition of five (5) Severe Repetitive Loss residential structures located at: 1301 Wisteria, 1209 Wisteria, 1215 Wisteria, 206 North Burke, and 214 Palmyra. Four (4) Non-Severe Repetitive Loss residential structures located at: 6 Roddy Circle, 712 Old Pass Road, 1103 Hickory, and 1102 Hickory.

In an effort to assist these citizens the City of Long Beach paid for the application development required to apply for the FMA Acquisition funds, but due to current economic situations the City cannot afford to pay the subgrantee's match for the acquisition and demolition of these properties. The City will offer each of the approved property owner's their FMA funding as specified in the FEMA approval letter, but each property owner will be required to pay their own matching share. Property owners will be responsible for the subgrantee's match, to include but not limited to: appraisal and review appraisal cost; legal fees; asbestos inspection and abatement cost; project management fees; demolition cost; actual purchase price of the property; and any other cost required to acquire the property. The City shall not be responsible for any subgrantee matching funds.

  
William Skellie, Jr., Mayor  
City of Long Beach, MS

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • 863-1556 • FAX 865-0822  
www.cityoflongbeachms.com

\*\*\*\*\*

Based upon the recommendation of Police Chief Wayne McDowell, Alderman Hammons made motion seconded by Alderman Parker and unanimously carried to approve requests for payment of comp time, as follows:

- Sergeant Brian F. Beeman 72 hours in the amount of \$1,226.04;
- Police Officer Mike Burkett 113.13 hours in the amount of \$1,855.00.

\*\*\*\*\*

## Minutes of September 6, 2011 Mayor and Board of Aldermen

There came on for consideration the Police Department Seat Belt Grant and action was taken as follows to approve said grant:

<p><b>SUBGRANT SIGNATURE SHEET</b>  MS DEPARTMENT OF PUBLIC SAFETY  DIVISION OF PUBLIC SAFETY PLANNING  <b>Governor's Office of Highway Safety</b>  3750 I-55 North Frontage Road  Jackson, Ms 39211  Phone: (601) 987-4990; Fax: (601) 987-4154</p>
--

1. Subgrantee's Name, Address and Phone No. Long Beach Police Department P.O. Box 929 Long Beach, MS 39560  Program Title: Occupant Protection  TEL: 228 865 1981 FAX: 228 865 7846		2. Effective Date: 10-01-2011	
		3. Subgrant Number: 12 OP 203 1	
		4. Grant Identifier (Funding Source & Year): FY 12 NHTSA 402 Occupant Protection	
		5. Beginning and Ending Dates: October 1, 2011 thru September 30, 2012	
		6. Subgrant Payment Method: <input checked="" type="checkbox"/> Cost Reimbursement Method <input type="checkbox"/> Current Needs	
7. Page 1 of			
8. CFDA # - 20.600		9. DUNS # - 613773431	
10. Congressional District - 4			
11. The following funds are obligated:			
A. COST CATEGORY		B. SOURCE OF FUNDS	
C. RATIO%			
(1) Personal Services	\$6,091.00	(1) Federal	\$7,000.00
(2) Contractual Services	\$100.00	(2) State	
(3) Commodities	\$809.00	(3) Local	
(4) Equipment		(4) Other	
(5) Other		(5)	
TOTAL	\$7,000.00	TOTAL	\$7,000.00
			100
12. The Subgrantee agrees to operate the program outlined in this subcontract in accordance with all provisions of this subcontract as included herein. The following sections are attached and incorporated into this agreement:			
SCHEDULE A- Project Description		SCHEDULE D- Agreement of Understanding & Compliance	
SCHEDULE B- Budget Summary		SCHEDULE E- Schedule of Task by Quarters	
SCHEDULE C- Cost Summary Support Sheet		AGREEMENT AND AUTHORIZATION TO PROCEED	
All policies, terms, conditions, and provisions of the Subgrantee Manual, which has been provided to Subgrantee, are also incorporated into this agreement, and Subgrantee agrees to fully comply therewith.			
13. Approved for Grantee:		14. Approved for Subgrantee:	
Signature _____ Date _____		Signature <i>William Skellie, Jr.</i> Date <u>8-15-11</u>	
Name: Mark Allen Title: Executive Director Department of Public Safety, Division of Public Safety Planning, Office of Highway Safety		Name: William Skellie, Jr. Title: Mayor, City of Long Beach	

# Minutes of September 6, 2011 Mayor and Board of Aldermen

ATTACHMENT  
LOCAL GOVERNMENTAL RESOLUTION  
(To be completed and attached  
to SCHEDULE D, "Agreement of  
Understanding and Compliance.")

WHEREAS, the City of Long Beach  
(Governing Body of Unit of Government)

herein called the "Applicant" has thoroughly considered the problem addressed in the application (entitled) Occupant Protection and has reviewed the project described in the application; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE  
Mayor & Board of Alderman

(Governing Body of Unit of Government)

IN OPEN MEETING ASSEMBLED IN THE CITY OF Long Beach, MISSISSIPPI,  
THIS      DAY OF     , 20      AS FOLLOWS:

1. That the project above is in the best interest of the Applicant and the general public.
2. That the Georgette Harrell- Hibbs  
(Name and Title of Representative) be authorized to file, in behalf of the Applicant an application in the form prescribed by the Office of Highway Safety for federal funding in the amount of \$ 7,000.00 to be made to the Applicant defraying the cost of the project described in the application.  
(\*Federal Dollar Request)
3. That the Applicant has formally agreed to provide a cash and/or in-kind contribution of \$ 0.00 as required by the project.  
(Local Match Amount)
4. That the Project Director designated in the application form shall furnish or make arrangements for appropriate persons to furnish such information data, documents and reports pertaining to the project, if approved, as may be required by the Office of Highway Safety.
5. That certified copies of this resolution be included as part of the application referenced above.
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING BY: William Skellie, Jr.  
(Chairman/Mayor)

Commissioner/Councilman Anderson offered the foregoing resolution and moved its adoption, which was seconded by Commissioner/Councilman Carrubba and, was duly adopted.

Date: 9/6/11

Attest: [Signature]

By: [Signature]

Page 1 of 1

Seal

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye
Alderman Kaye H. Couvillon	voted	Aye
Alderman Carolyn Anderson	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Aye
Alderman Ronnie Hammons, Jr.	voted	Aye



# Minutes of September 6, 2011 Mayor and Board of Aldermen

## ATTACHMENT

### LOCAL GOVERNMENTAL RESOLUTION

(To be completed and attached  
to SCHEDULE D, "Agreement of  
Understanding and Compliance.")

WHEREAS, the City of Long Beach Board of Alderman & Mayor  
(Governing Body of Unit of Government)

herein called the "Applicant" has thoroughly considered the problem addressed in the application (entitled) DUI ENFORCEMENT and has reviewed the project described in the application; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

### NOW THEREFORE BE IT RESOLVED BY THE

Alderman and Mayor

(Governing Body of Unit of Government)

Long Beach

IN OPEN MEETING ASSEMBLED IN THE CITY OF Long Beach, MISSISSIPPI,  
THIS        DAY OF       , 20        AS FOLLOWS:

1. That the project above is in the best interest of the Applicant and the general public.
2. That the Georgette H.-Hibbs  
(Name and Title of Representative) be authorized to file, in behalf of the Applicant an application in the form prescribed by the Office of Highway Safety for federal funding in the amount of \$ 50,000.00  
(Federal Dollar Request) to be made to the Applicant defraying the cost of the project described in the application.
3. That the Applicant has formally agreed to provide a cash and/or in-kind contribution of \$ 0.00  
(Local Match Amount) as required by the project.
4. That the Project Director designated in the application form shall furnish or make arrangements for appropriate persons to furnish such information data, documents and reports pertaining to the project, if approved, as may be required by the Office of Highway Safety.
5. That certified copies of this resolution be included as part of the application referenced above.
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING BY: William Skellie, Jr.  
(Chairman/Mayor)

Commissioner/Councilman Ponthieux offered the foregoing resolution and moved its adoption, which was seconded by Commissioner/Councilman Anderson and, was duly adopted.

Date: 9/6/11

Attest: [Signature]

Seal

By: [Signature]

Page 1 of 1

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye
Alderman Kaye H. Couvillon	voted	Aye
Alderman Carolyn Anderson	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Aye
Alderman Ronnie Hammons, Jr.	voted	Aye

# Minutes of September 6, 2011 Mayor and Board of Aldermen

The question having received the affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried.

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There came on for consideration a letter from Morgan Over, Chairperson, Over the Hump Committee, as follows:

Naval Mobile Construction Battalion (NMCB) One  
Over the Hump Planning Committee  
4007 A Blue Heron Way  
Gulfport, MS 39501

Mr. Bob Paul  
Recreation Director  
P.O. Box 929  
Long Beach, MS 39506

August 22, 2011

Dear Mr. Paul,

The Family Readiness Group (FRG) of NMCB 1 would like to request the use of the Long Beach Recreation Center, for the mid-deployment party "Over the Hump." This one-day event is schedule to take place October 1, 2011, 10 a.m. – 4 p.m. It is our sincerest hope that this day is available for our use.

The Over the Hump party is a milestone celebration for the family members of the U.S. Navy Seabee Battalion 1. Presently family, friends, neighbors and colleagues are actively serving in Afghanistan, Iraq and Kuwait. This deployment is something that has become an obstacle for nearly every loved one left behind. Many claim it's the location, others claim it's the eight months, several comment it's the fact that they will not only miss the holiday's this year but will also miss the holiday's next year. Above all else, this deployment is hard because for all, the other part of our heart is not with us.

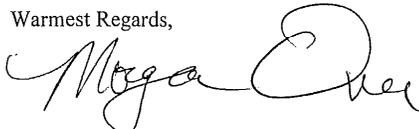
It is our sincerest hope that the Over the Hump will be a celebration of a milestone but also an opportunity. It is an opportunity to, for merely a few hours, not dwell on the unknown. To sit, converse and enjoy the company of others instead of sitting at home watching the news, awaiting a phone call or a potential Skype date with our loved ones. It's a time to not be reminded that you are nine months pregnant and will deliver your second baby yourself. It's not a time to dwell on the fact that while he is gone, every appliance in your house broke. It's not a time to dwell on illnesses, missed dance recitals and ball games. It's not a time to think about the "what if" of life but to think of the "what could be." This is an opportunity to look to the future. At the halfway mark, things can only get better. For a few hours, the FRG wants to instill hope into the loved ones of those currently fighting.

Given the accelerated deployment cycles means affording the full rental cost is a burden we cannot financially support. It is our sincerest request that you and the City of Long Beach consider reducing the cost of the rental facility. We realize it is a tough economic time and lost revenue is lost revenue but we also fervently hope that for this one day, with your help, we can provide one day of hope to the families of NMCB 1.

Please consider our request. I thank you for your time in reading this letter. I can be reached at (228) 357-1709 or [m.over@yahoo.com](mailto:m.over@yahoo.com).

I look forward to hearing from you soon.

Warmest Regards,



Morgan Over  
Over the Hump Committee Chairperson

Upon discussion, Alderman Parker made motion seconded by Alderman Carrubba and unanimously carried to approve the request to use the Recreation Center and waive associated fees to promote the City of Long Beach and advertise the resources and opportunities available.

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

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There came on for consideration a letter from Jennifer Glenn, LBHS Concert Choir, as follows:

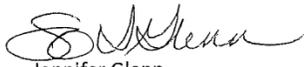
Long Beach High School Concert Choir

Dear Mr. Paul and Board of Alderman,

The Long Beach High School Concert Choir is requesting use of the Recreation Center on February 24<sup>th</sup> and 25<sup>th</sup>. We would like to hold the Madrigal Feast and Performance at the center for our students and the public. This event will be publicized and we plan on having WLOX there to promote our youth and to showcase the talent that Long Beach High has.

We appreciate your continued support of our High School Concert Choir. We strive to let the Coast community know what an asset we have in the youth of Long Beach.

Sincerely,

  
Jennifer Glenn

Long Beach Concert Choir Association

228-860-4000

Upon discussion, Alderman Anderson made motion seconded by Alderman Lishen and unanimously carried to approve the request to use the Recreation Center and waive associated fees to promote the City of Long Beach and advertise the resources and opportunities available.

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**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

Alderman Ponthieux made motion seconded by Alderman Couvillon and unanimously carried to approve the Recreation Center strip/wax floors service agreement, All Green-All Clean, LLC, excluding paragraph five (5) pertaining to payment within fifteen (15) days. Said agreement is as follows:

**Strip and Wax Floors Service Agreement**

**Date:** August 18, 2011

**Proposal submitted to:** City of Long Beach

**Work to be performed at:** Long Beach Recreational Building  
20257 Daugherty Rd  
Long Beach MS 39560

All Green-All Clean, LLC agrees to perform all labor and provide all supplies necessary for the completion of the cleaning specified below.

**Cleaning Specifications:** VCT tile floors located at City of Long Beach Recreational Buildings to be stripped and waxed 2 times a year with the use of proper equipment and supplies.

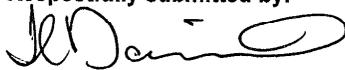
All work is guaranteed, and the above work is to be performed in accordance with the specifications submitted. All Green-All Clean, LLC will not be held responsible for any pre-existing floor scuffs or scratches that will not scrub out.

Work to be done 2 times a year for the sum of:  
\$1208.00 per service. Service to be performed 2 times a year.

~~Payment to be made to All Green-All Clean, LLC payable and due within 15 days of completion. All payments after due date are subject to standard late charge of, 2.25% pro-rated daily on all past due balances.~~

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the proposal price stated. All agreements contingent upon strikes, accidents, or delays beyond our control. Work to be done as stated, unless otherwise specified, by any "Act of God", Bad Weather Etc.

**Respectfully submitted by:**



Tim Daniels-Owner  
All Green-All Clean, LLC

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted by City of Long Beach  
Signature [Handwritten Signature] Date 9/6/11

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# Minutes of September 6, 2011

## Mayor and Board of Aldermen

The Mayor and Board of Aldermen took up for consideration the matter of final approval and adoption of the Municipal Budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012, and for related purposes. After a discussion of the subject, Alderman Lishen offered and moved the adoption of the following resolution:

**A RESOLUTION BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, SETTING FORTH ANTICIPATED REVENUES AND EXPENDITURES OF SAID CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011, AND ENDING ON SEPTEMBER 30, 2012; APPROVING AND ADOPTING THE MUNICIPAL BUDGET FOR THE CITY FOR SAID FISCAL YEAR; APPROPRIATING FUNDS FOR SAID BUDGET; AND FOR RELATED PURPOSES.**

WHEREAS, the Mayor and Board of Aldermen (the "Governing Body") of the City of Long Beach, Mississippi (the "Municipality"), having made due investigation therefore, do now find, determine, adjudicated and declare as follows:

(A) Pursuant to the provisions of MCA §21-35-5, the Governing Body of the Municipality prepared or caused to be prepared a complete budget of the municipal revenues, expenses, and working cash balances for the next fiscal year, including the amount to be raised by levy of ad valorem taxes, sales, fines and forfeitures, and other sources for the ensuing fiscal year beginning October 1, 2011 and ending September 30, 2012; and said Governing Body has further prepared a statement showing the aggregate revenues collected during the current fiscal year in the Municipality for municipal purposes, which statement shows every source of revenue along with the amount derived from each source;

(B) The Governing Body, on the 5th day of July, 2011, in regular session duly assembled, did adopt that certain order providing for a proposed municipal budget for the City of Long Beach, Mississippi, for the fiscal year beginning October 1, 2011, and ending September 30, 2012; providing for a public hearing to give the general public an opportunity to make oral or written comment on the taxing and spending plan incorporated in said budget; providing for notice of such hearing; and for related purposes.

(C) Pursuant to the aforesaid order a copy of said proposed Municipal Budget in detail was filed and remained on file in the office of the City Clerk at the City Hall in the Municipality and at the Long Beach Public Library, Jeff Davis Avenue, in the Municipality for public inspection and examination during business hours as provided in the said resolution;

(D) Notice of the Budget Hearing provided for in the said resolution to be held at the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said Municipality at 5:00 o'clock p.m. on Tuesday, August 16, 2011, was published in *The Sun Herald*, a newspaper qualified under the provisions of MCA §13-3-31, which newspaper is published in Harrison County, Mississippi, wherein the Municipality is located, and has a general circulation in said Municipality; such publication having been made in said newspaper in the issue of August 8, 2011, and proof of publication of which notice with clipping attached is on file in the office of the City Clerk of the Municipality;

(E) The Governing Body of the Municipality did meet at the Long Beach City Hall Meeting Room in the Municipality at 5:00 p.m. on Tuesday, August 16, 2011, the date fixed for holding of said public hearing, and did hold such hearing on the taxing and spending plan incorporated in the aforesaid proposed Municipal Budget; at which hearing all persons and the general public were given an opportunity to be heard and to make oral or written comment on the taxing and spending plan incorporated in said proposed Municipal Budget for Municipality for the ensuing fiscal year; and

(F) At and after the aforesaid public hearing the Governing body did provide for amendments to said Municipal Budget, and thereafter, on the 6<sup>th</sup> day of September, 2011, at least one (1) week following the said public hearing, the said Municipal Budget was finalized, which final Municipal Budget for the Municipality for the fiscal year beginning October 1, 2011, and ending September 30, 2012, should be now finally approved and adopted and appropriations therefore made in words and

# Minutes of September 6, 2011

## Mayor and Board of Aldermen

figures made a part of this resolution as hereinafter set forth.

### **IT IS THEREFORE, RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:**

#### SECTION 1. Adoption of Municipal Budget

The Municipal Budget for the City of Long Beach, Mississippi, for the fiscal year beginning October 1, 2011, of anticipated revenues and the estimated expenditures for the said fiscal year be, and the aforesaid Municipal Budget is finally approved and adopted as and for the Municipal Budget for the Municipality in words and figures as follows:

See Attached Exhibit "A"

#### SECTION 2. Appropriations

The amounts, respectively, hereinabove in Section 1 set forth as anticipated revenues and the corresponding anticipated expenditures in each of the funds and categories as authorized to be expended, be, and the same are hereby, appropriated for the purposes and in the amounts hereinabove set forth, as and for the Municipal Budget Appropriation of Revenues and Expenditures to be made for the fiscal year, October 1, 2011, through September 30, 2012.

#### SECTION 3. Publication of Budget

As provided by MCA §21-35-5, the Budget Summaries as hereinabove in Sections 1 and 2 set forth in the Municipal Budget aforesaid, shall be published one (1) time in The Sun Herald, a newspaper qualified under the provisions of MCA §13-3-31, published in Harrison County, Mississippi, having a general circulation in the city of Long Beach, Mississippi, there being no newspaper published in the Municipality so qualified to publish legal notices.

#### SECTION 4. Repeal of Conflicting Resolutions

All orders and resolutions of the Governing Body of the Municipality in conflict with the provisions of this resolution are hereby modified, rescinded and repealed to the extent of such conflict.

#### SECTION 5. Effective Date

It being necessary and in the public interest that appropriations for the fiscal year beginning October 1, 2011, be made and expenditures thereof authorized in order to provide necessary municipal services, including water services, sewer services, fire protection services, police protection services, and other proper municipal purposes and in order to provide for the immediate and temporary preservation of the public peace, and the immediate preservation of order and of the

# Minutes of September 6, 2011

## Mayor and Board of Aldermen

public health and safety and to provide for the general welfare of the community, this resolution shall take effect and be in full force and effect from and after its adoption.

Alderman \_\_\_\_\_ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote by the mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye
Alderman Kaye H. Couvillon\	voted	Aye
Alderman Carolyn Anderson	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Aye
Alderman Ronnie Hammons, Jr.	voted	Aye

The question having received the vote of the Aldermen present and voting, the Mayor declared the motion carried and the resolution adopted and approved this the 6<sup>th</sup> day of September, 2011.

APPROVED:

  
\_\_\_\_\_  
WILLIAM SKEELIE, JR., MAYOR

ATTEST:

  
\_\_\_\_\_  
REBECCA E. SCHRUFF, CITY CLERK

# Minutes of September 6, 2011

## Mayor and Board of Aldermen

Exhibit A								
City of Long Beach, Mississippi - Municipal Budget								
Fiscal year 2011 - 2012								
Revenues								
Source	General Government 46.48 Mills	Municipal Debt Serv 2.5 Mills	Debt Serv Schools	Water/Sewer	Port/Harbor	Capital Imp. Funds	Special Revenue	Total
Cash Reserves	147,836	48,842	110,905				1,086,954	1,394,537
Property Tax	3,895,856	209,545						4,105,401
Lot Clean Up	10,000							10,000
Personal Property Taxes	168,409	9,058						177,467
Public Utility Taxes	155,870	8,384						164,254
Automobile Tags	753,267	45,215						798,482
Mobile Home	-							-
Prior Year	33,214	2,000						35,214
Penalties & Interest	100,000							100,000
Maintenance Fee	60,000							60,000
Sales Tax	1,600,000			10,000	20,440			1,630,440
Privilege Licenses	18,000							18,000
Building Permits	75,000							75,000
Plumbing Permits	25,000							25,000
Electrical Permits	10,000							10,000
Contractors Permits	4,000							4,000
Home Occupancy Permits	1,500							1,500
Franchise Fees	600,000							600,000
Police Grants	155,050							155,050
Fines/Forfeits	1,000,000							1,000,000
Library Fines	17,500							17,500
State Municipal Aid	8,900							8,900
ABC License	9,000							9,000
Fire Rebate	75,891	50,352						126,243
DPS Grant	5,000							5,000
Fuel Tax	10,250							10,250
Homestead Reimbursement	100,000	5,104						105,104
Police Academy	3,000							3,000
County Road Tax	100,000							100,000
County Rail Tax	1,800							1,800
Maps/Copies	100							100
Zoning Fees	5,000							5,000
User Fees	15,000							15,000
Summer Rec Program	13,000							13,000
Senior Nutrition	5,000							5,000
Admin Reimbursement	332,802			15,235				348,037
Cemetery	10,000							10,000
Rents	12,000							12,000
Interest Earned	25,000							25,000
Other Revenue	20,000			5,000				25,000
Loan Proceeds	293,000							293,000
Cemetery Lots	20,000							20,000
Dockage Fees					280,000			280,000
Rents (Land Leases)					75,000			75,000
Store Sales					15,000			15,000
Delinquent Charges				100,000	2,000			102,000
Contingency				150,000				150,000
Water Charges				1,175,000				1,175,000
Sewer Charges				1,145,000				1,145,000
Sewer Treatment				725,000				725,000
Waste Water Debt				1,700,000				1,700,000
Solid Waste				750,000				750,000
Water Tap				5,000				5,000
Sewer Tap				5,000				5,000
Bond Proceeds						450,000		450,000
<b>Total Revenues</b>	<b>9,895,245</b>	<b>378,500</b>	<b>110,905</b>	<b>5,785,235</b>	<b>392,440</b>	<b>450,000</b>	<b>1,086,954</b>	<b>18,099,279</b>

# Minutes of September 6, 2011 Mayor and Board of Aldermen

Exhibit A						
City of Long Beach, Mississippi - Municipal Budget						
Fiscal year 2011 - 2012						
Expenditures	Personnel	Supplies	Other Charges/Services	Capital Outlay	Transfers Out	Total
<b>Mayor's Office</b>	112,870	2,300	4,150	-	-	119,320
Aldermen	81,077	-	-	-	-	81,077
Municipal Court	236,669	7,525	298,310	3,500	-	546,004
Legal	-	-	12,025	-	-	12,025
General Administration	216,484	16,000	19,750	3,000	-	255,234
Municipal Operations	-	16,900	1,819,625	5,000	-	1,841,525
Police Dept	2,674,476	387,520	266,310	293,000	-	3,621,306
Fire	2,063,407	107,570	99,464	5,000	50,352	2,325,793
Streets & Drainage	-	160,330	38,000	14,100	-	212,430
Vehicle Maintenance	-	2,950	-	-	-	2,950
Parks & Cemeteries	-	3,825	-	-	-	3,825
Library	230,481	60,210	35,900	-	-	326,591
Senior Citizens	100,382	33,200	23,000	-	-	156,582
Recreation	125,172	45,750	39,410	-	-	210,332
Planning & Zoning	131,771	8,050	42,155	300	-	182,276
<b>Total General Fund</b>	<b>5,972,789</b>	<b>852,130</b>	<b>2,698,099</b>	<b>323,900</b>	<b>50,352</b>	<b>9,897,270</b>
<b>Enterprise Funds</b>						
Water/Sewer Operation & Maintenance	81,368	241,253	4,600,902	102,300	-	5,025,823
Port/Harbor	292,525	18,600	80,702	-	-	391,827
<b>Total Enterprise Funds</b>	<b>373,893</b>	<b>259,853</b>	<b>4,681,604</b>	<b>102,300</b>	<b>-</b>	<b>5,417,650</b>
<b>Capital Improvement Fund</b>						
Drainage Projects				450,000	-	450,000
<b>Total Capital Improvement Funds</b>				<b>450,000</b>	<b>-</b>	<b>450,000</b>
<b>Capital Improvement Funds - Special Revenue</b>						
Capital Improvement - Mittal Steel Escrow				650,000	-	650,000
Capital Improvement - W/S Infrastructure				270,686	-	270,686
Capital Improvement - Developers Proceeds				166,268	-	166,268
<b>Total Special Revenue</b>				<b>1,086,954</b>	<b>-</b>	<b>1,086,954</b>
<b>Debt Service Funds</b>						
			<b>Fees</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
Municipal			5,000	315,000	58,500	378,500
School District			-	110,905	-	110,905
Water/Sewer			-	625,000	133,000	758,000
<b>Total Debt Service Funds</b>			<b>5,000</b>	<b>1,050,905</b>	<b>191,500</b>	<b>1,247,405</b>
<b>Total Expenditures</b>						<b>\$ 18,099,279</b>

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# Minutes of September 6, 2011

## Mayor and Board of Aldermen

Mayor and Board of Aldermen took up for consideration the matter of providing for the levy of ad valorem taxes for the City of Long Beach, Mississippi, and for the Long Beach Public School District. After a discussion of the subject, Alderman Ponthieux offered and moved the adoption of the following resolution:

A RESOLUTION BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, FIXING AND LEVYING THE AD VALOREM TAXES ON TAXABLE PROPERTY WITHIN THE CITY OF LONG BEACH, MISSISSIPPI, AND WITHIN THE LONG BEACH PUBLIC SCHOOL DISTRICT WITH ADDED TERRITORY AS CONTAINED IN THE ASSESSMENTS AS OF JANUARY 1, 2011, AS PROVIDED BY THE BOARD OF SUPERVISORS OF HARRISON COUNTY, MISSISSIPPI, AS PROVIDED BY LAW, AND UPON THE UNIFORM MOTOR VEHICLE ASSESSMENT SCHEDULE AS MADE ACCORDING TO THE PROVISIONS OF THE "MOTOR VEHICLE AD VALOREM TAX OF 1958" AS AMENDED, AND UPON ASSESSMENT OF PUBLIC UTILITIES PROPERTIES MADE BY THE STATE TAX COMMISSION, EXCEPT AS TO SUCH VALUES AS MAY BE EXEMPT, IN WHOLE OR IN PART, FROM CERTAIN LEVIES BY LAWS OF THE STATE OF MISSISSIPPI AND FOR RELATED PURPOSES

WHEREAS, the Mayor and Board of Aldermen (the "Governing Body") of the City of Long Beach, (the "Municipality"), having made due investigation therefore, and now find, determine, adjudicate and declare as follows:

(A) The Board of Supervisors of Harrison County, Mississippi, wherein the Municipality and the Long Beach Public School District with added territory (the "District") are located, has completed a countywide appraisal and does make or has made a countywide assessment of properties as provided by MCA §21-33-9, whereby the Municipality is required under the provisions of MCA §27-35-167, to adopt the assessments made or to be made by said Board of Supervisors containing the taxable property located in said Municipality and in said District.

(B) The Municipality has been furnished or will be furnished by the Clerk of said Board of Supervisors, a copy of the Land Role Assessment values and the Personal Property assessment values of said Harrison County as contained in said Municipality and in said District, and has been furnished a copy of the recapitulation of said Land and Personal Property Assessment Rolls.

(C) Under the provisions of MCA §21-33-45, the Governing Body of the Municipality is required by resolution to fix the tax rate or levy of ad valorem taxes for the Municipality and for the Long Beach Public School District as therein provided.

(D) The Board of Trustees of said District has furnished the Governing Body of the Municipality a certified request for levy of ad valorem taxes to provide funds for the Budget of the District for the ensuing year.

(E) Time is of the essence that the Governing Body of the Municipality fix and establish the ad valorem tax levies for the municipality and for said District on taxable property as shown upon the Land and Personal Property Assessment Rolls furnished or to be furnished the Municipality by said Board of Supervisors of Harrison County, Mississippi, as provided by law and as the same may be corrected and/or amended, as further provided by MCA §21-33-10; all for the immediate preservation of the public peace, health and safety for providing immediate and necessary water and sewer services, police and fire protection, health and morals of public school students, for the immediate and temporary preservation of order and of the public health and safety.

(F) The levy of ad valorem taxes for said Municipality and district as hereinafter made, do not exceed any limit prescribed by law and will not result in rendering in total receipts from all levies any amount more than the receipts from such source during the next preceding fiscal year plus an increase of not more than ten percent (10%) of such receipts as to said Municipality, nor in any amount more than the receipts from such source during the next preceding fiscal year, plus an increase of not more than seven percent (7%) of receipts as to such District as provided by law.

(G) The Governing Body of the Municipality is authorized and empowered to fix and establish the ad valorem tax levies for said Municipality and District to raise funds for the ensuing

# Minutes of September 6, 2011

## Mayor and Board of Aldermen

fiscal year as hereinafter provided.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

### SECTION 1. TAX LEVY

That an ad valorem tax of 110.40 mills be, and the same is hereby made, fixed and levied and declared for the year, 2011, upon each dollar of assessed valuation of all taxable property as of January 1, 2011, within the corporate limits of the City of Long Beach, Mississippi (the "Municipality") and within the Long Beach Public School District with added territory (the "District"), as the same is now assessed and listed, or as the same may be hereafter assessed and listed or corrected or amended and furnished to the Municipality by the Board of Supervisors of Harrison County, Mississippi, upon the Real and Personal Property Assessment Rolls of said Municipality and District for the year, 2011 and upon the assessment of motor vehicles as made according to the provisions of the "Motor Vehicle Ad Valorem Tax Act of 1958", as amended, as shown on the Uniform Motor Vehicle Assessment Schedule for the Municipality and District for the year, 2011-2012, as adopted by the Municipality, and upon all of the Public Utilities Properties assessed by the State Tax Commission in said Municipality and District; all taxable according to law, in the amount of mills or fractional parts of mills, and for the purposes hereinafter set forth and as follows:

#### AD VALOREM TAX LEVY FOR THE MUNICIPALITY

(A) FOR GENERAL REVENUES AND GENERAL IMPROVEMENTS:

Upon all taxable property within the corporate limits of the Municipality [Authority: MCA §§ 21-33-45(a) and 27-39-307] 46.48 Mills

(B) FOR MUNICIPAL BONDS AND INTEREST  
(Including General Obligation Notes):

Upon all taxable property within the corporate limits of the Municipality [Authority: MCA §§ 21-33-45(d) and (e), and 21-33-87] 2.50 Mills

TOTAL LEVY OF TAXES FOR MUNICIPAL PURPOSES 48.98 Mills

#### AD VALOREM TAX LEVY FOR THE LONG BEACH PUBLIC SCHOOL DISTRICT

(C) FOR SCHOOL DISTRICT MAINTENANCE:

Upon all taxable property within the corporate limits of the Municipality and within the added territory of the District [Authority: MCA §§ 21-33-45(b), 37-57-1, 37-57-105 and 37-57-107] 55.00 Mills

(D) FOR SCHOOL BUILDING PROGRAM:

Upon all taxable property within the corporate limits of the Municipality and within the added territory of the District [Authority: MCA §§ 21-33-45 AND 37-59-101] 3.00 Mills

(E) FOR SCHOOL SHORTFALL NOTE

Upon all taxable property within the corporate limits of the Municipality and within the added territory of the District a special levy to pay the principal of and interest on School District indebtedness incurred as of June 23, 2009; as approved in the resolution adopted by the Board of Trustees of the Long Beach School District on July 28, 2008, pursuant to MCA § 37-57-108 in order to fund a shortfall in ad valorem tax collection on behalf

# Minutes of September 6, 2011

## Mayor and Board of Aldermen

of the District for the 2007-2008 school year, in the total amount of  
\$1,979,944.73 [Authority: MCA §§ 21-33-45(b) and MCA 37-57-108] 2.75 Mills

(F) FOR SCHOOL DISTRICT COSTS OF TAX COLLECTION

Upon all taxable property within the corporate limits of the  
Municipality and within the added territory of the District  
[Authority: MCA §§ 21-33-45(b) and (g); 37-57-107 and  
37-57-105] .67 Mills

TOTAL TAX LEVY FOR SCHOOL PURPOSES 61.42 Mills

TOTAL LEVY OF AD VALOREM TAXES FOR MUNICIPAL  
AND SCHOOL DISTRICT PURPOSES: 110.40 Mills

### SECTION 2. COLLECTION OF TAX

That the above rates or levies, in mills or in decimal fractions thereof, shall be collected by the Tax Collector of the Municipality, by and through the Harrison County Tax Collector pursuant to contract with the Municipality, upon each dollar of assessed valuation of the Real and Personal Property Assessment Rolls of the Municipality and of the District as of the 1<sup>st</sup> day of January, 2011, and the ensuing year, and as said rates or levies are hereinabove respectively fixed, levied and declared, save and except as to such values as may be exempt, in whole or in part, as provided by the applicable laws of the State of Mississippi; and that the above rates or levies, in mills or in decimal fractions thereof, shall be collected by the Tax Collector of Harrison County, Mississippi, upon the motor vehicle assessments as contained upon the Uniform Motor Vehicle Assessment Schedule adopted by the Municipality, and/or the Board of Supervisors of Harrison County, Mississippi, as provided by law.

### SECTION 3. FUNDS

That all taxes and/or moneys received by the Tax Collector of the Municipality, as a result of the above rates or levies, shall be placed in the appropriate fund or funds of the Municipality and of the District, respectively, as the case may be, and as above provided; and that said funds shall be expended in the manner and for the purpose for which the aforesaid levy or levies of ad valorem taxes are made, and for no other purpose, except as may be otherwise provided by law.

### SECTION 4. RESOLUTION, CERTIFIED COPIES

That certified copies of this resolution shall be prepared by the City Clerk of the Municipality and transmitted, one each to (a) the Motor Vehicle Comptroller of the State of Mississippi, (b) the State Auditor of the State of Mississippi, (c) the State Tax Commission of the State of Mississippi, and (d) the Tax Collector of Harrison County, Mississippi.

### SECTION 5. EFFECTIVE DATE

That for good cause shown as provided in the preamble to this resolution, and the immediate preservation of the public peace, health and safety so requiring it for the conduct of business of the Municipality and of the District, and it being necessary forthwith to transmit the levy or levies hereinabove made to each of the officers set forth in Section 4, above for purposes provided by law, this resolution shall take effect and be in force from and after its adoption; but the same shall nevertheless be published, printed and spread upon the official minutes of the Governing Body of the Municipality as provided by law.

Alderman Anderson seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote by the mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye

# Minutes of September 6, 2011 Mayor and Board of Aldermen

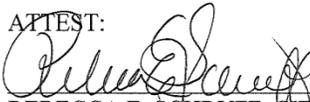
Alderman Kaye H. Couvillon	voted	Aye
Alderman Carolyn J. Anderson	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Aye
Alderman Ronnie Hammons, Jr.	voted	Aye

The question having received the affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution adopted and approved this the 6<sup>th</sup> day of September, 2011.

APPROVED:

  
\_\_\_\_\_  
WILLIAM SKELLIE, JR., MAYOR

ATTEST:

  
\_\_\_\_\_  
REBECCA E. SCHRUFF, CITY CLERK

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**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

Based upon the recommendation of Building Official Earl Levens and City Clerk Rebecca E. Schruoff, Alderman Lishen made motion seconded by Alderman Hammons and unanimously carried to increase the amount paid to Zoning Enforcement Officer Claire Leatherwood by ninety dollars (\$90.00) per month, for a total payment of \$890.00 per month, effective October 1, 2011.

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Upon discussion of derelict properties, Alderman Carrubba made motion seconded by Alderman Parker and unanimously carried to schedule a public hearing, October 4, 2011 at 5:00 p.m., City Hall Meeting Room, 201 Jeff Davis Avenue, to determine whether or not property located at 613 Gardendale Avenue, Long Beach, Mississippi, is in such a state of uncleanliness as to constitute a menace to public health and safety of the community.

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Appointments to the Planning Commission were taken under advisement until the next regular meeting, September 20, 2011.

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Alderman Parker made motion seconded by Alderman Anderson and unanimously carried to approve the agreement by and between the City of Long Beach, Mississippi, and the Humane Society of South Mississippi, as follows:

# Minutes of September 6, 2011

## Mayor and Board of Aldermen

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

### AGREEMENT

This Agreement is this day made and entered into by and between the undersigned, the CITY OF LONG BEACH, MISSISSIPPI, a municipal corporation, and the HUMANE SOCIETY OF SOUTH MISSISSIPPI, a Mississippi non-profit corporation, which do hereby mutually agree as follows:

1. Animal Shelter Services. In furtherance of animal control in the City of Long Beach, Mississippi, the Humane Society of South Mississippi, Inc. agrees to accept animals properly delivered by the animal control officers of the City of Long Beach, Mississippi at its shelter located at 2615 25<sup>th</sup> Avenue, Gulfport, Mississippi, 39501, as provided in this Agreement. In accordance with the Mississippi State Animal Welfare Laws, the Humane Society of South Mississippi, Inc. agrees to hold these animals and provide them with shelter, care, food, and water.

At the conclusion of the herein described holding period, the Humane Society of South Mississippi, Inc. further agrees to provide adoption services for said animals, and if necessary, at the sole discretion of the Humane Society of South Mississippi, Inc., to provide humane euthanasia service and sanitary disposal of remains as needed in accordance with the Mississippi State Animal Welfare Laws.

2. Delivery of Animals. The City of Long Beach, Mississippi agrees to deliver animals to the Humane Society of South Mississippi, Inc., in such a manner that its animal control officers physically transport to the shelter located at 2615 25<sup>th</sup> Ave, Gulfport, Mississippi, 39501, and further place said animals into cages, pens, or other containment areas as directed by the shelter staff of the Humane Society of South Mississippi, Inc. The City of Long Beach, Mississippi further agrees that its animal control officers shall assist and otherwise cooperate to the fullest extent with the shelter staff of the Humane Society of South Mississippi, Inc. during these deliveries so as to facilitate the transfer of said animals.

3. Payment. As compensation for such services, the sum of Two Thousand Eighty Dollars and 00/100 (\$2,080.00), payable by the first of each month during the term of this Agreement, commencing October 1, 2011. Payments shall be delivered to 2615 25th Avenue, Gulfport, Mississippi, 39501 by hand or by mail, first class, postage prepaid.

4. Term. The term of this Agreement is for one (1) year, commencing October 1, 2011 and continuing until September 30, 2012 provided however, that each party agrees and reserves the right to terminate, without cause, this Agreement upon one hundred and eighty (180) days written notice to the other party of its desire to terminate this agreement.

5. Bite Animals. The Humane Society of South Mississippi, Inc. agrees to accept from the animal control officers of The City of Long Beach, Mississippi those animals alleged to have bitten a person, as provided in this Agreement. For every such animal delivered, The City of Long Beach, Mississippi agrees to deliver to the Humane Society of South Mississippi, Inc. at 2615 25th Avenue, Gulfport, Mississippi, 39501 a police report describing the bite incident within forty-eight (48) hours of delivery of the animal. The Humane Society of South

# Minutes of September 6, 2011

## Mayor and Board of Aldermen

Mississippi, Inc. will hold said animals for a period of not more than 10 days after which time the bite case shall have been resolved or the impounding animal control agency shall take charge of the care of the animal. Furthermore, the Humane Society will accept for care a maximum of 22 bite or court case animals at one time from all entities served. Once the maximum number of bite or court case animals is achieved no further bite or court case animals will be accepted for care from any entity served. Disposition of unclaimed animals after the requisite holding period is left to the sole discretion of the Humane Society of South Mississippi, Inc.

The Humane Society of South Mississippi, Inc. and The City of Long Beach, Mississippi mutually agree that medical evaluation of said animals is not the responsibility of the Humane Society of South Mississippi, Inc, but at its discretion the Humane Society of South Mississippi may render necessary medical treatment as prescribed by a licensed veterinarian to an animal to relieve pain and/or extreme discomfort and the charges for such treatment shall be paid by the City of Long Beach, Mississippi.

The City of Long Beach, Mississippi further agrees to indemnify the Humane Society of South Mississippi, Inc. and its agents, volunteers, employees, Board of Directors, officers, successors and assigns from any responsibility or liability resulting from the physical condition and/or actions of said animals, both during the holding period and after their release, if any.

If the animal is surrendered by the owner, the City of Long Beach shall be responsible for the costs of the ten (10) day quarantine and necessary medical treatments. If the animal is returned to the owner, then the owner shall be responsible for the costs incurred for the ten (10) day quarantine and necessary medical treatments. The cost for a ten (10) day bite case quarantine is twelve dollars and 50/100 (\$12.50) per day. Refer to Section 3 regarding payment.

6. Court Animals. Those animals that are ordered held, and are seized will be accepted by the Humane Society of South Mississippi, Inc. from the animal control officers of the City of Long Beach, Mississippi as provided in this Agreement. For every such animal delivered, the City of Long Beach, Mississippi agrees to deliver to the Humane Society of South Mississippi, Inc. at 2615 25th Avenue, Gulfport, Mississippi, 39501 within forty-eight (48) hours of delivery of the animal the pertinent court documentation evidencing the court's intent to hold, seize or otherwise retain said animal. If such documentation is not forthcoming within forty-eight (48) hours of delivery of the animal, disposition of the animals is left to the sole discretion of the Humane Society of South Mississippi, Inc.

The Humane Society of South Mississippi, Inc. may hold said animals for a period of not more than 40 days after which time the court case shall have been resolved or the impounding animal control agency shall take charge of the care of the animal. Furthermore, the Humane Society will accept for care a maximum of 22 bite or court case animals at one time from all entities served. Once the maximum number of bite or court case animals is achieved, both parties understand and agree that no further animals will be accepted for care from any entity served.

The City of Long Beach, Mississippi will pay to the Humane Society of South Mississippi, Inc. the additional sum of twelve dollars and 50/100 (\$12.50) per day that the animals are held at the shelter. Bills for said additional amounts will be submitted monthly by the Humane Society of South Mississippi, Inc. and any amounts due and owing shall be paid to the Humane Society of South Mississippi, Inc. at 2615 25th Avenue, Gulfport, Mississippi, 39501 within fifteen (15) days of receipt. If said monies are not paid within said date, then HSSM may immediately suspend this contract. If the nonpayment occurs for 30 days, HSSM may declare this contract



**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

SMPDD CONTRACT  
CITY OF LONG BEACH  
REDISTRICTING

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, entered into as of the 6<sup>th</sup> day of SEPTEMBER, 2011, by and between CITY OF LONG BEACH, MISSISSIPPI, (herein called the "Local Government") and the SOUTHERN MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT (herein called the "SMPDD"). WITNESSETH THAT:

WHEREAS, the Local Government desires to engage the SMPDD to render certain technical or professional services, hereafter described:

NOW, WHEREFORE, the parties hereto do mutually agree as follows:

Employment of SMPDD

The Local Government hereby agrees to engage the SMPDD and the SMPDD hereby agrees to provide the services hereinafter described.

Scope of Services

The SMPDD will furnish all personnel to perform the services described in the "Scope of Services," which is attached hereto and made a part hereof by reference.

Period of Performance

The SMPDD will undertake performance of the services referred to in "Scope of Services," with the period beginning when 2010 Census block level data are received from the U.S. Census Bureau and will continue such services until the plan has received final approval by the Department of Justice or until such time that all legal action has been exhausted.

Termination of Convenience of the SMPDD

The SMPDD may terminate this Contract at any time by giving written notice to the Local Government of such termination. If this Contract is terminated by the

# Minutes of September 6, 2011

## Mayor and Board of Aldermen

SMPDD as provided herein, the Local Government will be reimbursed equal to its contribution, less any costs actually incurred by the SMPDD which are directly attributable to the services covered by this Contract.

### Termination of Convenience of the Local Government

The Local Government may terminate this Contract at any time by giving written notice to the SMPDD of such termination. If this Contract is terminated by the Local Government as provided herein, the SMPDD will be reimbursed equal to work performed by the SMPDD which is directly attributable to the services covered by this Contract.

### Changes

This contract may be altered from time to time with the approval of both the parties. Such changes, including any increase or decrease in the amount of the Local Government's contribution, shall be incorporated in written amendments to this Contract.

### Interest of Members of Local Government

No officer, member, or employee of the Local Government who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Contract shall participate in any decision relating to this Contract, which affects his personal interest or the interest of any corporation, partnership, or association in which he is directly or indirectly interested.

### Compensation

\$6,500 for the development of up to (3) plans, one of which to be adopted by the Board and submitted to the Department of Justice. If additional plans are requested, then hourly rate of participating staff will be charged, or \$2,750 per additional plan.

The work performed shall be charged according to the following rate schedule:

GIS Manager	\$75 per hour
GIS Analyst	\$100 per hour

### Local government Cooperation

The Local Government hereby agrees that its officials and employees will cooperate with the SMPDD in the discharge of its responsibility under this Contract and will be available for consultation at such times as may be mutually agreeable to both parties. The Local Government shall make available to the SMPDD or its designated agents, all data, records, reports, maps, or other

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

information as are existing, available, and necessary for carrying out this Contract.

Products of this Contract

It is understood and acknowledged by the Local Government that the SMPDD shall retain ownership of all work products it develops as necessary to produce the items which the SMPDD is required to produce for the Local Government under this Agreement. Such work products shall include, but shall not necessarily be limited to, computer disks, research materials, working papers and other internal documents. The Local Government shall have full right and title to all products delivered to the Local Government by the Planning District under this Agreement.

IN WITNESS WHEREOF, the SMPDD and the Local Government have executed this Agreement as of this date first above written.

ATTEST:

SOUTHERN MISSISSIPPI PLANNING  
AND DEVELOPMENT DISTRICT

\_\_\_\_\_  
BEVERLY HOLMES  
DEPUTY DIRECTOR

\_\_\_\_\_  
LESLIE NEWCOMB  
EXECUTIVE DIRECTOR

ATTEST:

CITY OF LONG BEACH, MISSISSIPPI

\_\_\_\_\_

\_\_\_\_\_

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

**REDISTRICTING PROPOSAL – CITY OF LONG BEACH, MS  
SCOPE OF SERVICES**

Southern Mississippi Planning and Development District (hereinafter called SMPDD) shall prepare a districting plan for the City of Long Beach, Mississippi.

The proposed plan shall meet the requirement of Section 5 of the Voting Rights Act of 1965 and the State of Mississippi. SMPDD shall perform all tasks necessary for the development of a districting plan, working closely with the city officials and the city attorney. SMPDD shall present the proposed districting plan(s) at all necessary public hearings.

Upon completion of the plan it will be turned over to the city attorney for submission to the Justice Department. SMPDD shall work with the Justice Department as needed. The proposed services are described below and based on the work performed after the 2000 Census for the city. It should be noted that the redistricting work to be performed after the 2010 Census cannot be determined until we receive the data. We anticipate receiving the data in February 2011. At that time, a better estimate can be provided based on the work that the City of Long Beach will require and a contract can be negotiated and executed.

**PHASE I**

Determine if Redistricting is Needed

- Obtain existing district lines from the city
- Place city district lines on SMPDD's Geographic Information System (Computerized Mapping System)
- SMPDD reviews district boundaries and demographics to determine population variance by district
- If the variance is higher than that allowed by Department of Justice (no more than 10% variance top to bottom) then redistricting is needed

Cost Phase I:           No charge for this Service

**PHASE II**

Initiate Redistricting Effort

Begin the Project

- SMPDD will meet with Board and explain redistricting procedure
- Develop criteria (acceptable of Board and Department of Justice) to guide redistricting process
- Develop resolution establishing redistricting guidelines
- Determine which districts are most in need of changing Citizen Participation
- SMPDD will explain Department of Justice requirements
- Provide public hearing
- SMPDD will assist in holding public hearing
- Record and document citizen participation to comply with Department of Justice

## **Minutes of September 6, 2011 Mayor and Board of Aldermen**

(DOJ) regulations Re-Draw District Boundaries

- Discuss possibilities of potential change with the Board
- Based on the city's needs, begin changing district lines on SMPDD's GIS computerized mapping system
- Develop a proposed plan to comply with one-person, one-vote principle, Department of Justice and State regulations
- Present proposal to Board
- Hold public hearing
- Assist the city with adoption of the plan in accordance with all applicable regulations

Submission of Proposal to Department of Justice

- Develop checklist for city attorney
- Meet with City Attorney to familiarize him with submittal procedure
- Provide required attachment
- Review submittal document adequacy
- Assist attorney in submitting proposed plan to Department of Justice for review
- Answer questions and provide additional information to DOJ regarding submittal

Preclearance of Plan (Approval) from Department of Justice

- DOJ has 60 days to review submittal document
- Approval is automatic if not acted on by DOJ within 60 days
- If substantial questions are asked by DOJ, the "Clock" is extended 60 additional days
- Maximum time for review by DOJ is 120 days

### **PHASE III**

#### Court Action (If Necessary)

- Defend Redistricting Plan
- Provide information requested by Court
- Testify as expert witness for the city
- Work with city attorney to assist in litigation

### **COMPENSATION**

\$6,500 for the development of up to (3) plans, one of which to be adopted by the Board and submitted to the Department of Justice. If additional plans are requested, then hourly rate of participating staff will be charged, or \$2,750 per additional plan.

The work performed shall be charged according to the following rate schedule:

Planner	\$75 per hour
Director	\$100 per hour

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\*\*\*\*\*

Alderman Anderson made motion seconded by Alderman Couvillon and unanimously carried directing the City Attorney to prepare the necessary amendments to the zoning ordinance to require that parked boat trailers must be operational and properly tagged.

\*\*\*\*\*

Discussion was held regarding the Harrison County Development Commission, Economic Development Director, however, no official action was required or taken at this time and the matter was taken under advisement until the next regular meeting, September 20, 2011.

\*\*\*\*\*

There came on for consideration the Tax Abatement Ordinance and, after considerable discussion, the matter was taken under advisement for further consideration at the next regular meeting, September 20, 2011.

\*\*\*\*\*

Alderman Hammons made motion seconded by Alderman Anderson and unanimously carried to approve Cruisin' the Coast™ to utilize the Long Beach Harbor area for food and beverage concession, inclusive of beer sales, and authorizing a letter from the Mayor affirming approval, as follows:

**Minutes of September 6, 2011  
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**City of Long Beach**

BOARD OF ALDERMEN  
Leonard G. Carrubba, Sr. - At-Large  
Gary J. Ponthieux - Ward 1  
Bernie Parker - Ward 2  
Kaye H. Couvillon - Ward 3  
Ronnie Harmons, Jr. - Ward 4  
Mark E. Lishen - Ward 5  
Carolyn J. Anderson - Ward 6



WILLIAM SKELLIE, JR.  
MAYOR

CITY CLERK  
TAX COLLECTOR  
Rebecca E. Schruff

CITY ATTORNEY  
James C. Simpson, Jr.

August 25, 2011

Cruisin' the Coast  
Mr. Sherwood Bailey  
P.O. Box 424  
Biloxi, Mississippi 39533

Dear Mr. Bailey:

This letter is to grant permission to Cruisin' the Coast to utilize the Long Beach Harbor area for operation of food and beverage concessions, which includes beer sales on city-owned property at the Long Beach Harbor area, located at 203 East Beach Blvd. Providing the proper permits have been secured, the events will occur on Monday, October 3, 2011, 4:30 p.m. to 9:30 p.m.

We are pleased Cruisin' the Coast will be in Long Beach for this major tourism event. We look forward to this occasion yearly. Cruisin' the Coast is an exciting opportunity for the City of Long Beach to demonstrate to the visitors, the extreme efforts we have made in revitalizing the downtown area. We also welcome visitors to our delightful City to experience the hospitality and charm shown by the citizens of Long Beach.

Sincerely,

William Skellie, Jr.  
Mayor, City of Long Beach

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • 863-1556 • FAX 865-0822  
[www.cityoflongbeachms.com](http://www.cityoflongbeachms.com)

\*\*\*\*\*

## **Minutes of September 6, 2011 Mayor and Board of Aldermen**

There came on for consideration at a duly constituted meeting of the Board of Aldermen and Mayor of the City of Long Beach held on the 6<sup>th</sup> day of September, 2011, the following Resolution, which was reduced to writing and presented in advance of the meeting for reading and examination:

RESOLUTION SEEKING THE ASSISTANCE OF THE HARRISON COUNTY BOARD OF SUPERVISORS IN PROVIDING LIMESTONE IN THE PARKING LOT AT THE GIRL SCOUT HUT ON EAST FIRST STREET IN THE CITY OF LONG BEACH, AND FOR OTHER PURPOSES;

**WHEREAS**, the youth of the City of Long Beach and Harrison County participate the Girl Scouts of America Scouting Program sponsored and taking place within the City of Long Beach; and

**WHEREAS**, such Girl Scouts of America Scouting Program provides valuable and healthy activities for the children of this community and Harrison County, contributing to their overall health and welfare, sponsoring at an early age the qualities of scouting in our youth, encouraging high standards and morals in the youth of the community and fostering civic pride, teamwork, community involvement and participation, a healthy source of physical activity, fitness and promotion of civic pride, values and citizenship in our community; and

**WHEREAS**, such activities regularly take place at the Girl Scouts of America Hut as such is designated by the City located on East First Street the City of Long Beach, and which area includes a parking area for parents and attendees which is unpaved and frequently subject to extreme deterioration due to use in wet weather conditions, creating a possibly dangerous and hazardous condition and threat to public safety; and

**WHEREAS**, being without sufficient resources to pay the cost of providing limestone to stabilize such parking lot, the City of Long Beach hereby seeks the assistance of the Harrison County Board of Supervisors to pave or fill such parking area with limestone, such as to stabilize said parking area for the protection, health and safety of all citizens of Harrison County visiting said facility.

**NOW, THEREFORE**, be it resolved by the Board of Aldermen of the City of Long Beach that the Harrison County Board of Supervisors be, and same hereby are requested to provide such assistance as may be available to the City of Long Beach and the citizens of Harrison County utilizing such Girl Scouts of America Scout Hut on East First Street in Long Beach, in the form of limestone paving or fill covering such parking area at such location for the protection, health and safety of all citizens of Harrison County visiting said facility.

**BE IT FURTHER RESOLVED**, by the Mayor and Board of Aldermen of the City of Long Beach that we express our appreciation to the Harrison County Board of Supervisors for any assistance it is able to provide in this request.

The above and foregoing Resolution having been introduced in writing, was first read and considered section by section and then as a whole, whereupon, Alderman Carrubba moved the adoption of the above and foregoing resolution, seconded by

**Minutes of September 6, 2011  
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Alderman Parker. This question being put to a roll call vote by the Mayor, the result was a follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye
Alderman Kaye H. Couvillon	voted	Aye
Alderman Carolyn J. Anderson	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Aye
Alderman Ronnie Hammons, Jr.	voted	Aye

The question having received the affirmative vote of all the Aldermen present and voting, the Mayor declared the Motion carried and resolution adopted and approved on this the 6<sup>th</sup> day of September, 2011.

CITY OF LONG BEACH, MISSISSIPPI

BY:   
WILLIAM SKELLIE, JR., Mayor

ATTEST:

  
REBECCA E. SCHRUFF, CITY CLERK

(SEAL)

# Minutes of September 6, 2011 Mayor and Board of Aldermen

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There came on for consideration a letter with attachment from Maggi Clover, as follows:

## Homecoming Parade 2011

The 2011 Homecoming Parade will be held on September 22 at 4:30 pm. Line up starts at 4:00 pm. The parade route is as follows:

1. Start at Cleveland and E. Old Pass
2. Go South down Cleveland
3. Turn right on railroad
4. Turn left on Jeff Davis
5. Turn left on E. 4<sup>th</sup> street
6. Turn left on Cleveland
7. Straight to stadium

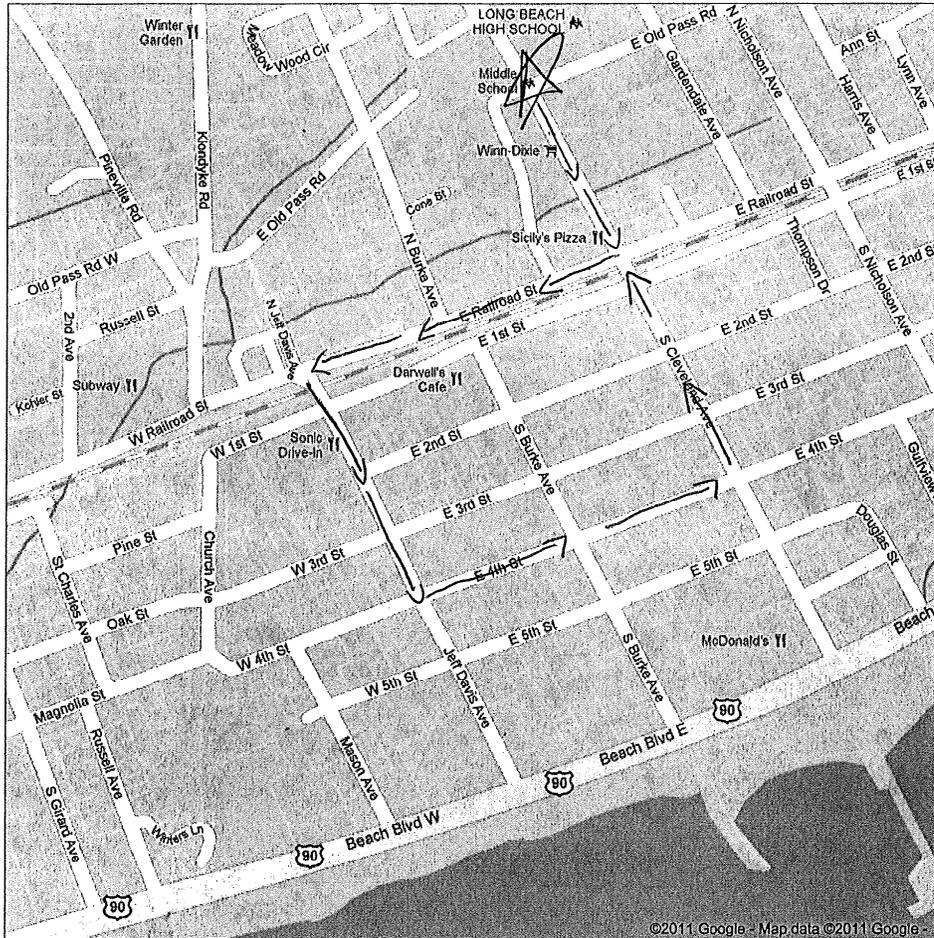
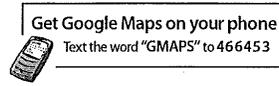
If you have any questions please call the Homecoming Parade Chair, Maggie Clover, at 228-383-0200, or contact the LBHS office.

# Minutes of September 6, 2011 Mayor and Board of Aldermen

Google Maps

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Google maps



<http://maps.google.com/?ie=UTF8&ll=30.351676,-89.146693&spn=0.008444,0.013583&z=...> 8/25/2011

Alderman Anderson made motion seconded by Alderman Parker and unanimously carried to approve the Homecoming Parade as set forth above.

\*\*\*\*\*

There was no report from the City Attorney.

\*\*\*\*\*

There were no public comments regarding general matters not appearing on the agenda.

\*\*\*\*\*

**Minutes of September 6, 2011  
Mayor and Board of Aldermen**

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Anderson made motion seconded by Alderman Parker and unanimously carried to adjourn until the next regular meeting in due course.

\*\*\*\*\*

APPROVED:

\_\_\_\_\_  
Alderman Leonard G. Carrubba, Sr., At-Large

\_\_\_\_\_  
Alderman Gary J. Ponthieux, Ward 1

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Alderman Bernie Parker, Ward 2

\_\_\_\_\_  
Alderman Kaye H. Couvillon, Ward 3

\_\_\_\_\_  
Alderman Ronnie Hammons, Jr., Ward 4

\_\_\_\_\_  
Alderman Mark E. Lishen, Ward 5

\_\_\_\_\_  
Alderman Carolyn J. Anderson, Ward 6

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Rebecca E. Schruff, City Clerk