

Minutes of November 1, 2011
Mayor and Board of Aldermen

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in November, 2011, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Kaye H. Couvillon, Ronnie Hammons, Jr., Mark E. Lishen, Carolyn J. Anderson, City Clerk Rebecca E. Schruuff, and City Attorney James C. Simpson, Jr.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

The meeting was called to order and it was noted for the record that the public hearing to consider text amendments to the Zoning Ordinance entitled "Parking, Storage or Use of Major Recreational Equipment" as scheduled for this meeting is hereby cancelled and remanded to the Planning Commission for public hearing and recommendation at a later date.

There was no action required or taken regarding bids.

The Mayor and Board of Aldermen recognized the Long Beach Police Reserves.

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Announcement was made regarding the Public Employees Retirement System as an irrevocable contract with its members and upon discussion, Alderman Ponthieux made motion seconded by Alderman Anderson and unanimously carried directing the City Attorney to prepare a resolution to the state legislature supporting the Public Employees Retirement System as an irrevocable contract with its members for consideration at the next regular meeting, November 15, 2011.

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It was noted for the record that a ribbon cutting ceremony will be scheduled for the Town Green and Recreation Walking Track when completed.

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The Veteran's Day Parade will be held on Sunday, November 6, 2011 at 1:00 p.m.

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The High School Girls' Volleyball team will be recognized for the State Championship at the next regular meeting, November 15, 2011.

There were no amendments or public comments to the agenda.

Alderman Carrubba made motion seconded by Alderman Hammons and unanimously carried to approve the October 18, 2011, regular meeting and executive session minutes and the October 24, 2011, work session minutes of the Mayor and Board of Aldermen, as submitted.

Alderman Hammons made motion seconded by Alderman Carrubba and unanimously carried to approve the October 27, 2011, Planning Commission minutes, as submitted.

Upon clarification of lease amendments for time extension with Blue Ridge Properties, LLC, Alderman Anderson made motion seconded by Alderman Carrubba and unanimously carried to approve the October 20, 2011, Port Commission minutes, as submitted.

Alderman Carrubba made motion seconded by Alderman Hammons and unanimously carried to approve payment of invoices as listed in Docket of Claims number 110111 and (2) additional invoices, as follows:

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Mayor and Board of Aldermen



October 24, 2011

To: Mayor William Skellie, Jr.
City of Long Beach
645 Klondyke Road
Long Beach, MS 39560

From: Patrick Moore
Project Manager
AMEC Earth and Environmental

RE: City of Long Beach
FMA Residential Acquisition Program
FMA-PJ-04-MS-2009-005
Review Appraisal Invoices, Seaman and Associates

Mayor Skellie:

Enclosed please find the following invoices from Seaman and Associates. Mr. Seaman has completed eight (8) review appraisals for the City's FMA Residential Acquisition Program and is requesting payment. We recommend payment to Seaman and Associates for services as detailed in the attached invoices.

Invoices for payment are attached as follows:

712 W. Old Pass Road, File # R-300-2011.....	Amount due: \$200.00
1102 Hickory Drive, File # R-280-2011.....	Amount due: \$200.00
1103 Hickory Drive, File # R-292-2011.....	Amount due: \$200.00
1215 Wisteria Lane, File # R-294-2011.....	Amount due: \$200.00
206 N. Burke Avenue, File # R-296-2011.....	Amount due: \$200.00
6 Roddy Circle, File # R-302-2011.....	Amount due: \$200.00
1209 Wisteria Lane, File # R-310-2011.....	Amount due: \$200.00
214 Palmyra Street, File # R-311-2011.....	Amount due: \$200.00

Total Amount Due:.....\$1,600.00

If you have any questions or need additional information, please contact me at 228-327-5166.

Patrick Moore

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Minutes of November 1, 2011
 Mayor and Board of Aldermen



State and School Employees' Health Insurance Plan
 Self-Insured by the State of Mississippi

Group 0711750	Invoice Number GRS0064060	Life Amount Paid \$66.72	Total Amount Paid
Payment Due Date 11/01/2011	Amount Due \$1,944.72	Medical Amount Paid \$1,878.00	\$1,944.72

Please write your group number on your check and make payable to State/School Insurance Fund.

Long Beach Public Library
 (Independent)
 209 Jeff Davis Ave
 Long Beach MS 39560

Department of Finance & Administration
 PO Box 24208
 Jackson MS 39225-4208
 392254208087

Please detach and return with your payment.



State and School Employees' Health Insurance Plan
 Self-Insured by the State of Mississippi

Group Billing Statement
 Notice of Payment Due

Long Beach Public Library
 (Independent)
 209 Jeff Davis Ave
 Long Beach MS 39560

Statement Date: 10/17/2011	Page 1 of 3
Group: 0711750	Invoice Number: GRS0064060
Bill From: 11/01/2011	Bill To: 12/01/2011
Payment Due Date: 11/01/2011	Amount Due: \$1,944.72

At Your Service

For questions regarding your bill, please call 1-888-249-6132.

Make check payable to:
 State/School Insurance Fund

Send payment to:
 Department of Finance & Administration
 PO Box 24208
 Jackson, MS 39225-4208

NOTE: To ensure prompt service, include your group number on your check.

Current Payment Details

Medical Premium	\$1,878.00
Life Premium	66.72
Total Amount Due	\$1,944.72

COMPLETE
 APPROVED

DATE 11/1/11
 BY J. R. Roll

VENDOR # 188
 ACCOUNT # 409602600
 Health \$1878.00

VENDOR # 188
 ACCOUNT # 409602500
 Life \$66.72

be healthy.
 be tobacco-free.
 choose not to smoke.

BCBS 167119804 7/05

https://msvcc.desire2learn.com/d21/lms/content/static/blank2.html?d21_body_type=3

10/27/2011

There was no additional report from the Mayor's Office.

Based upon the recommendation of Assistant Fire Chief Mike Brown and certification by the Civil Service Commission, Alderman Anderson made motion

**Minutes of November 1, 2011
Mayor and Board of Aldermen**

seconded by Alderman Parker and unanimously carried to approve a Fire Department personnel matter, as follows:

Education Pay, Lieutenant Josh Rutledge, effective November 1, 2011.

Alderman Hammons made motion seconded by Alderman Anderson and unanimously carried to approve CDBG (2) Requests for Cash and Payment of (3) Invoices, as follows:

MEMO

DATE: October 30, 2011
TO: Honorable William Skellie, Jr.
 City of Long Beach
FROM: Ann Frazier
 Jimmy G. Gouras Urban Planning
RE: City of Long Beach
 Community Revitalization Grant
 CDBG Project #R-103-235-01-KCR
 Streetscape Improvements - Jeff Davis Avenue
 Request for Cash and Summary Support Sheet

Enclosed please find the following invoices for the above referenced project:

1. Jimmy Gouras
 Invoice number 9265 in the amount of \$4,141.56
 For Administration expense

Also enclosed is "Request for Cash and Summary Support Sheet No. 56 in the amount of \$4,141.56 for payment of the above invoices.

Please have the above invoices and Request for Cash and the supporting documentation placed on your next agenda for approval. After its approval, the appropriate official should sign the "Request for Cash and Cash Summary Support Sheet No. 56" and return it along with the supporting documentation for processing to our office at the following address:

Debra Tompkins
 Jimmy Gouras Urban Planning
 1100 Cherry Street
 Vicksburg, MS 39183

If you have any questions, please do not hesitate to call me or Debra Tompkins at (601)638-7121.

REMINDER

From the date of deposit into your account you have only three (3) working days to distribute funds to avoid penalties from MDA.

Enclosures

JIMMY G. GOURAS

URBAN PLANNING CONSULTANTS, INC.

1100 CHERRY ST. • VICKSBURG, MS 39183 • 601-638-7121 • FAX 601-638-5292 • Email: jggouras@bellsouth.net

MEMO

DATE: October 30, 2011
TO: Honorable William Skellie, Jr.
City of Long Beach
FROM: Ann Frazier
Jimmy G. Gouras Urban Planning
RE: City of Long Beach
Community Revitalization Grant
CDBG Project #R-109-235-03-KCR
Town Green
Request for Cash and Summary Support Sheet

Enclosed please find the following invoices for the above referenced project:

1. JBHM
Invoice number 26 in the amount of \$260.27
For Architect/Engineering expense
2. JBHM
Invoice number 1 in the amount of \$12,871.47
For Architect/Engineering expense

Also enclosed is "Request for Cash and Summary Support Sheet No. 28" in the amount of \$13,131.74 for payment of the above invoices.

Please have the above invoices and Request for Cash and the supporting documentation placed on your next agenda for approval. After its approval, the appropriate official should sign the "Request for Cash and Cash Summary Support Sheet No. 28" and return it along with the supporting documentation for processing to our office at the following address:

Debra Tompkins
Jimmy Gouras Urban Planning
100 Cherry Street
Vicksburg, MS 39183

If you have any questions, please do not hesitate to call me or Debra Tompkins at (601)638-7121.

REMINDER

From the date of deposit into your account you have only three (3) working days to distribute funds to avoid penalties from MDA.

JIMMY G. GOURAS

URBAN PLANNING CONSULTANTS, INC.

1100 CHERRY ST. • VICKSBURG, MS 39183 • 601-638-7121 • FAX 601-638-5292 • Email: jggouras@bellsouth.net

Alderman Hammons made motion seconded by Alderman Anderson and unanimously carried to approve Budget Modification Number 8, CDBG Town Green Project, as follows:

Minutes of November 1, 2011
Mayor and Board of Aldermen

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October 27, 2011

GULF COAST OFFICE
2546 Beach Blvd, Ste. 100
Biloxi, Mississippi 39531

228.594.2200
FAX 228.594.2020
EMAIL info@jblm.com

E-mail and United States Postal Service

Mayor William Skellie, Jr.
City of Long Beach
201 Jeff Davis Avenue
Long Beach, MS 39560

RE: LONG BEACH FIRE STATION NO. 2 -- CHANGE ORDER 008

Dear Mayor Skellie:

The enclosed Change Order 008 for the new Fire Station No. 2 documents the following changes to the contract:

- 1) Add "ArchEPOX" epoxy texture coating (to mimic cast stone finish) on PVC trim at Apparatus Bay vehicle door openings. Refer to the attached PCO-30 for additional information; a total cost of \$2,301.91 and a requested time extension of zero (0) days.
- 2) Along with Pay Applications spanning between May 2010 and May 2011, ReflectTech submitted time extension requests due to inclement weather. A total of seventeen (17) days have been requested, as follows: (3) May 2010, (0) June 2010, (3) July 2010, (8) August 2010, (0) September 2010, (0) October 2010, (0) November 2010, (0) December 2010, (0) January 2011, (0) February 2011, (0) March 2011, (0) April 2011, and (3) May 2011. The contract documents anticipated a certain number of rain days; the days requested are due to unusually severe weather which impacted the construction schedule. Refer to the attached documentation; ReflectTech has requested that seventeen (17) additional days be added to the contract.
- 3) ReflectTech has submitted a letter to request that the contract time be extended to account for various changes to the originally-contemplated scope of work and for delays beyond the control of ReflectTech. A number of Proposed Change Orders (PCO's) were processed via Change Order numbers 005, 006, and 007; such PCO's contained no request for time extension. Upon reflection, ReflectTech has realized that a request for additional time should have been included on some PCO's, thus the letter has been submitted. Additionally, a manufacturing issue with the FEMA 361 grilles, louvers, and dampers was experienced; this item was beyond the control of ReflectTech, therefore time has been requested. Refer to the attached documentation dated October 25, 2011; ReflectTech has requested that two hundred and fifteen (215) days be added to the contract.

I have reviewed all documentation and find the above requests to be in order and appropriate. Should the changes described above be approved by the Board of Aldermen, the Contract Sum will be increased by a total of \$2,301.91 and the Contract Time will be increased by two hundred and thirty-two (232) days. Therefore, the Contract Sum for the project will become \$3,616,246.41: \$1,962,974.16 for CDBG, PA, and Insurance, and \$1,653,272.25 for HMGP) and the date of Substantial Completion will become July 11, 2011. Overall project closeout remains in process.

ARCHITECTURE
PLANNING
LANDSCAPE ARCHITECTURE
INTERIOR DESIGN
GRAPHIC DESIGN
PROJECT MANAGEMENT

OFFICES
Biloxi
Columbus
Jackson
Tupelo

PRINCIPALS
JOSEPH S. HENDERSON, AIA
RICHARD H. MCNEEL, AIA

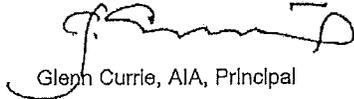
JACK W. BALLARD, AIA
GLENN CURRIE, AIA

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Mayor and Board of Aldermen

Long Beach Fire Station No. 2 – CO 008
October 27, 2011
Page 2

Enclosed you will find 4 copies of the above mentioned Change Order. If approved by the Board of Aldermen, please sign all 4 documents and return all copies to our JBHM – Biloxi Office for further processing. We will mail you a fully executed copy. Should you have additional questions concerning this change order, please do not hesitate to contact me.

Sincerely,



Glenn Currie, AIA, Principal

cc: Chief George Bass / Assistant Chief Mike Brown – Long Beach Fire Dept.
Larry Williamson / Buddy Poupart / Aaron Russell – ReflecTech, Inc.
Ann Frazier – Jimmy G. Gouras Urban Planning Consultants
Ron Robertson – Broaddus and Associates
Liston Conrad – HORNE LLP
Ryan Florrelch / Carl Bradley – JBHM
JBHM #07153.00.07

Minutes of November 1, 2011
 Mayor and Board of Aldermen

ReflecTech, Inc.		PROPOSED CHANGE ORDER																		
100 Street A, Suite A Piscataway, MS 39466	Phone: 801-798-4969 Fax: 601-798-4906	No. 30																		
<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">TITLE: Proposed Change Order</td> <td style="width: 40%;">DATE: 10/21/2011</td> <td style="width: 30%;"></td> </tr> <tr> <td>PROJECT: LB Fire Station No. 2, Proj. A Base Construction (CDBG, PA, Insurance)</td> <td>JOB: 09-0058</td> <td></td> </tr> <tr> <td>TO: Attn: Glenn Currie, AIA JBHM Architects, P.A. 2548 Beach Boulevard, Suite 100 Biloxi, MS 39531 Phone: 228-594-2200 Fax: 228-594-2020</td> <td>CONTRACT/PO: 07153-</td> <td></td> </tr> <tr> <td></td> <td>SUBMITTED:</td> <td></td> </tr> <tr> <td></td> <td>COMPLETED:</td> <td></td> </tr> <tr> <td></td> <td>REQUIRED:</td> <td></td> </tr> </table>			TITLE: Proposed Change Order	DATE: 10/21/2011		PROJECT: LB Fire Station No. 2, Proj. A Base Construction (CDBG, PA, Insurance)	JOB: 09-0058		TO: Attn: Glenn Currie, AIA JBHM Architects, P.A. 2548 Beach Boulevard, Suite 100 Biloxi, MS 39531 Phone: 228-594-2200 Fax: 228-594-2020	CONTRACT/PO: 07153-			SUBMITTED:			COMPLETED:			REQUIRED:	
TITLE: Proposed Change Order	DATE: 10/21/2011																			
PROJECT: LB Fire Station No. 2, Proj. A Base Construction (CDBG, PA, Insurance)	JOB: 09-0058																			
TO: Attn: Glenn Currie, AIA JBHM Architects, P.A. 2548 Beach Boulevard, Suite 100 Biloxi, MS 39531 Phone: 228-594-2200 Fax: 228-594-2020	CONTRACT/PO: 07153-																			
	SUBMITTED:																			
	COMPLETED:																			
	REQUIRED:																			

DESCRIPTION

To add the ArchEPOX epoxy texture coating to the Apparatus Bay Door Openings.

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
1 099000	Painting		1.000 LS	1,993.00	1,993.00
Item Total:					\$1,993.00
MPC Tax @ 3.5%:					\$69.76
Bond & Ins Premiums @ 2%:					\$39.86
OvHd & Profit @ 10%:					\$199.30
Total:					\$2,301.91

APPROVAL

By: <u></u> Buddy Poupart	By: _____
Date: <u>10/21/2011</u>	Date: _____

Alderman Ponthieux made motion seconded by Alderman Parker and unanimously carried to approve the Application and Certificate for Payment Number 18B, ReflecTech, Inc., Fire Station No. 2-Final, as follows:

Minutes of November 1, 2011
Mayor and Board of Aldermen

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October 28, 2011

To: Mayor William Skellie, Jr.
City of Long Beach
645 Klondyke Road
Long Beach, MS 39560

From: Patrick Moore
Project Manager
AMEC Earth and Environmental

RE: City of Long Beach
Fire Station No. 2, HMGP 361 Upgrade/Wind Retrofitting
FEMA Project Number: DR-1604-MS-0007
HMGP Pay Application 18B, Final Payment

Mayor Skellie:

Enclosed find the following Application and Certificate for Payment Number 18B for the period ending 9/30/2011 from ReflecTech, Inc. Per the attached certification and recommendation for payment by project Architect JBHM, please place this application on the agenda for approval and payment by the City's Board of Alderman at their November 1, 2011, board meeting.

Application and Certificate for Payment are attached as follows:

HMGP Payment No.18B, Fire Station No.2, amount due: \$87,414.00

Please note that this pay application applies to the Hazard Mitigation Grant Program (HMGP) scope of work only.

Sincerely,
Patrick Moore

Minutes of November 1, 2011
 Mayor and Board of Aldermen



GULF COAST OFFICE
 2548 Beach Blvd, Ste. 100
 Biloxi, Mississippi 39531
 228.594.2200
 FAX 228.594.2020
 EMAIL info@jbhm.com

October 27, 2011

UPS Ground

Patrick Moore
 AMEC Earth and Environmental
 9061 Hannah Lane
 Biloxi, MS 39532

RE: LONG BEACH FIRE STATION NO. 2 – HAZARD MITIGATION GRANT PROGRAM (HMGP) UPGRADES

Dear Patrick:

I have enclosed two copies of the **Application and Certificate for Payment Number 18B** for the period ending 09/30/2011, in the amount of \$87,414.00 for the above referenced project. I am certifying the entire amount requested.

This Pay Application should be placed on the agenda for the next Board of Aldermen meeting. Please note that this Pay Application applies to the Hazard Mitigation Grant Program (HMGP) scope of work only; the "base building" scope of work is documented in a separate and distinct Schedule of Values.

If you have questions concerning these matters, please do not hesitate to contact me.

Adverse weather information included: Yes

Updated progress schedule included: No

Sincerely,


 Glenn Currie, AIA, Principal

cc: Larry Williamson / Buddy Poupart - ReflectTech, Inc.
 Chief George Bass / Assistant Chief Mike Brown – Long Beach Fire Department
 Ginny Breckenridge – HORNE LLP
 Ryan Florreich / Carl Bradley – JBHM
 JBHM # 07153.01.09

ARCHITECTURE
 PLANNING
 LANDSCAPE ARCHITECTURE
 INTERIOR DESIGN
 GRAPHIC DESIGN
 PROJECT MANAGEMENT

OFFICES
 Biloxi
 Columbus
 Jackson
 Tupelo

PRINCIPALS
 JOSEPH S. HENDERSON, AIA
 RICHARD H. MCNEEL, AIA

JACK W. BALLARD, AIA
 GLENN CURRIE, AIA

Minutes of November 1, 2011
Mayor and Board of Aldermen

Project name: Long Beach Fire Station No. 2 Project Number: 07153.00

Original Contract Sum - BASE: \$ 1,622,376.00 NOTE: Numbers in red indicate formulas or links and should only be written over on purpose.
Change Orders to date: \$ 30,896.25 Blue cells are meant for data entry.
New Contract Sum: \$ 1,653,272.25 All the numbers in the section are linked from the Change Order Tab.

Original SC Date, Phase 1: 8/31/2010

Approved Days to Date: 314.00

New SC Date, Phase 1: 7/11/2011

Pay Application #	Date Received	Date Approved	Total Completed and Stored to Date	Retainage	Total Earned Less Retainage	Less Previous Payments	Payment Due	Balance to finish, inc. retainage
1B	11/20/2009	11/20/2009	53,020.00	2,651.00	50,369.00	0.00	50,369.00	1,602,903.25
2B	1/21/2010	1/26/2010	112,961.00	5,648.05	107,312.95	50,369.00	56,943.95	1,545,959.30
3B	2/26/2010	3/15/2010	135,716.00	6,785.80	128,930.20	107,312.95	21,617.25	1,524,342.05
4B	4/19/2010	4/20/2010	231,216.00	11,560.80	219,655.20	128,930.20	90,725.00	1,433,617.05
5B	5/12/2010	5/17/2010	282,575.00	14,128.75	268,446.25	219,655.20	48,791.05	1,384,826.00
6B	6/9/2010	6/14/2010	351,617.00	17,580.85	334,036.15	268,446.25	65,589.90	1,319,236.10
7B	7/14/2010	7/15/2010	399,409.00	19,970.45	379,438.55	334,036.15	45,402.40	1,273,833.70
8B	8/10/2010	8/24/2010	444,043.00	22,202.15	421,840.85	379,438.55	42,402.30	1,231,431.40
9B	9/14/2010	9/16/2010	522,012.00	26,100.60	495,911.40	421,840.85	74,070.55	1,157,360.85
10B	10/13/2010	10/20/2010	936,542.00	46,827.10	889,714.90	495,911.40	393,803.50	763,557.35
11B	11/10/2010	11/15/2010	960,021.00	48,001.05	912,019.95	889,714.90	22,305.05	741,252.30
12B	12/8/2010	12/13/2010	1,018,266.00	50,913.30	967,352.70	912,019.95	55,332.75	685,919.55
13B	1/17/2011	1/17/2011	1,290,011.00	64,500.55	1,225,510.45	967,352.70	258,157.75	427,761.80
14B	2/14/2011	2/17/2011	1,373,178.00	68,658.90	1,304,519.10	1,225,510.45	79,008.65	348,753.15
15B	3/21/2011	3/24/2011	1,479,327.00	73,966.35	1,405,360.65	1,304,519.10	100,841.55	247,911.60
16B	5/23/2011	5/25/2011	1,596,608.25	79,830.41	1,516,777.84	1,405,360.65	111,417.19	136,494.41
17B	6/21/2011	7/1/2011	1,648,272.25	82,413.61	1,565,858.64	1,516,777.84	49,080.80	87,413.61
18B	10/11/2011	10/25/2011	1,653,272.25	0.00	1,653,272.25	1,565,858.64	87,413.61	0.00
19B			0.00	0.00	0.00	1,653,272.25	-1,653,272.25	1,653,272.25
20B			0.00	0.00	0.00	0.00	0.00	1,653,272.25
21B			0.00	0.00	0.00	0.00	0.00	1,653,272.25
22B			0.00	0.00	0.00	0.00	0.00	1,653,272.25
23B			0.00	0.00	0.00	0.00	0.00	1,653,272.25
24B			0.00	0.00	0.00	0.00	0.00	1,653,272.25
25B			0.00	0.00	0.00	0.00	0.00	1,653,272.25

Johnson Bailey Henderson McNeel Architects, PA



Application and Certificate for Payment LB Fire Station No. 2, Proj. B

OWNER: HMGU Upgrades (361 And Wind Retrofit)
120 East Second Street
Long Beach, MS 39560

PROJECT NO: 88/28/2009

CONTRACT FOR: 88/28/2009

CONTRACT DATE: / /

PROJECT NOS: 53

VIA ARCHITECT: JBHM Architects, P.A.
2548 Beach Boulevard, Suite 100
Biloxi, MS 39531

Fire Station No. 2, Project B - HMGU Upgrades

CONTRACTOR: 100 Street A, Suite A
Picaune, MS 39466

Distribution to: OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

APPLICATION NO: 30/2011

PERIOD TO:

DATE: 10/10/2011

CONTRACTOR'S APPLICATION FOR PAYMENT
Application is made for payment, as shown below, in connection with the Contract AIA Document G703™, Continuation Sheet, is attached.

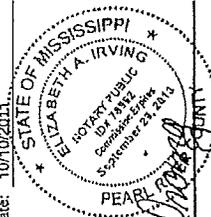
1. ORIGINAL CONTRACT SUM	\$ 1,622,376.00
2. NET CHANGE BY CHANGE ORDERS	\$ 30,896.25
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 1,653,272.25
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 1,653,272.25
5. RETAINAGE:	
a-0.00 % of Completed Work (Columns D + E on G703)	\$ 0.00
b-0.00 % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 0.00
6. TOTAL EARNED LESS RETAINAGE	\$ 1,653,272.25 (Line 4 minus Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 1,565,856.25 (Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE	\$ 87,414.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$ 0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Janis C. Williamson, President
By: *Janis C. Williamson*
State of Mississippi

Date: 10/10/2011

Notary Public: Elizabeth A. Irving
My commission expires: 9-29-13



ARCHITECT'S CERTIFICATE FOR PAYMENT
In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 87,414.00
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: *Janis C. Williamson*
By: *Janis C. Williamson*
Date: 10-25-11

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 30,896.25	\$ 0.00
Total approved this month	\$ 0.00	\$ 0.00
TOTAL	\$ 30,896.25	\$ 0.00
NET CHANGES by Change Order	\$ 30,896.25	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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Alderman Hammons made motion seconded by Alderman Parker and unanimously carried to approve the Seniors and Recreation Center Door & Window Shutters Contract with CIS Construction, Inc., as follows:

Minutes of November 1, 2011
Mayor and Board of Aldermen

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SNC-LAVALIN
Capital Engineering

CAPITAL ENGINEERING, LLC
6933 Indianapolis Blvd.
Hammond, IN 46324
USA

Telephone: 219-844-1984
Fax: 219-845-9902

October 29, 2011

Mr. William Skellie, Jr.
Mayor – Long Beach, MS
645 Klondyke Rd.
Long Beach, MS 39560

Subject: Long Beach Senior Citizen and Recreation Center
Door & Window Shutters
CIS Construction Contract
SLCE Project No. 8667

Dear Mayor Skellie:

Enclosed please find 3 copies of the construction contract for the door and window shutters on the Long Beach Senior Citizen and Recreation Center, executed by CIS Construction, along with certificates of insurance, a performance bond, and a payment bond.

Please execute the city's side of all three copies and return them to me. I will then forward one copy to CIS Construction along with a notice to proceed.

Thank You.

Sincerely yours,

A handwritten signature in cursive script that reads "Louis A. Traina".

Louis A. Traina, P.E.
Project Manager
SNC Lavalin Capital Engineering
1433 E. 83rd Avenue, Suite 100
Merrillville, IN 46410
Ph: 219-791-1984
Cell: 219-718-8610
Email: louis.traina@snclavalin.com

cc: Patrick Moore – AMEC
Becky Schruff – City Clerk

**Minutes of November 1, 2011
Mayor and Board of Aldermen**

**EJCDC
SUGGESTED FORM OF AGREEMENT
BETWEEN OWNER AND CONTRACTOR FOR
CONSTRUCTION CONTRACT (STIPULATED PRICE)**

THIS AGREEMENT is by and between City of Long Beach, P.O. Box 929, Long Beach, MS 39560

(Owner) and CIS Construction, Inc. 27 Fountain Abbey, Pensacola, FL 32506

(Contractor).

Owner and Contractor, in consideration of the mutual covenants set forth herein, agree as follows:

ARTICLE 1 - WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

Hurricane Katrina Recovery
Long Beach Seniors and Recreation Center
Door & Window Shutters
Furnish and Install

ARTICLE 2 - THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

The entire bid project, base bid plus alternate 1 through 6 of the bid proposal. The total price is \$68,166.00 (Sixty Eight Thousand One Hundred Sixty Six Dollars and 00 cents), per the CIS Construction, Inc. Proposal dated June 15, 2011.

ARTICLE 3 - ENGINEER

3.01 The Project has been designed by

Capital Engineering, Inc., 1433 E. 83rd Ave. Suite 100, Merrillville, IN 46410

(Engineer), who is to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT TIMES

4.01 Time of the Essence

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 Dates for Substantial Completion and Final Payment

A. The Work will be substantially completed on or before _____, _____, and completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions on or before _____, _____.

EJCDC C-520 Suggested Form of Agreement Between Owner and Contractor for Construction Contract (Stipulated Price)
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00520-1

Minutes of November 1, 2011
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[or]

4.02 Days to Achieve Substantial Completion and Final Payment

A. The Work will be substantially completed within 150 days after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions within 150 days after the date when the Contract Times commence to run.

4.03 Liquidated Damages

A. Contractor and Owner recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner \$100 for each day that expires after the time specified in Paragraph 4.02 for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner \$100 for each day that expires after the time specified in Paragraph 4.02 for completion and readiness for final payment until the Work is completed and ready for final payment.

NOTES TO USER

1. Where failure to reach a Milestone on time is of such consequence that the assessment of liquidated damages for failure to reach one or more Milestones on time is to be provided, appropriate amending or supplementing language should be inserted here.

ARTICLE 5 - CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to Paragraph 5.01.A below:

- A. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

ARTICLE 6 - PAYMENT PROCEDURES

6.01 Submittal and Processing of Payments

A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 Progress Payments; Retainage

A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the 10th day of each month during performance of the Work as provided in Paragraphs 6.02.A.1 and 6.02.A.2 below. All such payments will be measured by the schedule of values established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements:

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 14.02 of the General Conditions:
 - a. 95 percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, Owner, on recommendation of Engineer, may determine that as long as the character and progress of the Work remain satisfactory to them, there will be no additional retainage; and

Minutes of November 1, 2011 Mayor and Board of Aldermen

b. 95 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

2. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 98 percent of the Work completed, less such amounts as Engineer shall determine in accordance with Paragraph 14.02.B.5 of the General Conditions and less _____ percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion.

6.03 Final Payment

A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 14.07.

ARTICLE 7 - INTEREST

7.01 All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of per law percent per annum.

ARTICLE 8 - CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Agreement Contractor makes the following representations:

A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in Paragraph 4.02 of the General Conditions and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the Site which has been identified in the Supplementary Conditions as provided in Paragraph 4.06 of the General Conditions.

E. Contractor has obtained and carefully studied (or assumes responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents, and safety precautions and programs incident thereto.

F. Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

H. Contractor has correlated the information known to Contractor, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

I. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for

performance and furnishing of the Work.

ARTICLE 9 - CONTRACT DOCUMENTS

9.01 Contents

- A. The Contract Documents consist of the following:
1. This Agreement (pages 520-1 to 520-8, inclusive).
 2. Performance bond (pages 610-1 to 610-5, inclusive).
 3. Payment bond (pages 615-1 to 615-5, inclusive).
 4. General Conditions (pages 700-1 to 700-45, inclusive).
 5. Supplementary Conditions (pages 1 to 3, inclusive).
 6. Special Conditions (page 1).
 7. Specifications as listed in the table of contents of the Project Manual.
 8. Drawings consisting of the Drawings listed on attachment no. 1.
 9. Addenda (no addenda have been issued).
 10. Exhibits to this Agreement (enumerated as follows):
 - a. Contractor's Bid (pages 1 to 28 inclusive), including the letter acknowledging Davis Bacon Wage Rates, the Florida Reciprocal Law, and the NOA for Croci North America.
 11. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - a. Notice to Proceed.
 - b. Work Change Directives.
 - c. Change Order(s).
- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 3.04 of the General Conditions.

ARTICLE 10 - MISCELLANEOUS

10.01 Terms

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 Assignment of Contract

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be

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Mayor and Board of Aldermen

limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 Successors and Assigns

A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 Severability

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 Other Provisions

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Mayor and Board of Aldermen

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limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 Successors and Assigns

A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 Severability

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 Other Provisions

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Mayor and Board of Aldermen

Attachment No. 1

Drawings

<u>Drawing Number</u>	<u>Description</u>	<u>Rev.</u>	<u>Date</u>
8667-01	Hurricane Shutters General Locations	0	02-04-11
8667-02	Door & Window Dimensions	0	02-04-11
8667-E01	Windows "D" Electrical Plan	0	02-04-11
8667-E02	Windows "D" Electrical Block Diagram	0	02-04-11

Bid Package Dated Feb 4, 2011

Exhibit No. 1

- CIS Construction, Inc. Proposal Dated June 16, 2011.
- CIS Construction, Inc. letter acknowledging Davis Bacon Wage Rates
- Florida Reciprocal Law
- NOA for Croci North America Shutters.

EJCDC C-520 Suggested Form of Agreement Between Owner and Contractor for Construction Contract (Stipulated Price)
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00520-8

There came on for consideration a letter with attachment from City Engineer David Ball, as follows:

Minutes of November 1, 2011
Mayor and Board of Aldermen



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET, GULFPORT, MS 39507
P.O. BOX 1677, GULFPORT, MS 39502

TEL (228) 863-0667
FAX (228) 863-5232

October 27, 2011

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: **Amendment No. 12-A to the Master Agreement
(Bait Shop Improvements)**

Ladies and Gentlemen:

Please find attached the proposed amendment to the Master Agreement between the City and A. Garner Russell, Inc. This amendment provides for the modification to the original Bid Package for the Bait Shop Improvements and for the extension of the total fee for the engineering services. Because of the very small cost of this project and the complex nature of the design work involved to create the miscellaneous site and electrical improvements needed for the Bait Shop to function correctly, the fees for this work have already been depleted. Furthermore, because the Bait Shop trailer did not meet the specifications regarding size, the original Bid Package was withdrawn during the Request for Quotes process and now requires modification to facilitate the changed conditions of the project.

Therefore, we request your consideration in approving this amendment to the Master Agreement so that we can continue the work on this project.

Sincerely,

David Ball, P.E.

DB:539-Master Agreement
Enclosure

Minutes of November 1, 2011
Mayor and Board of Aldermen

AMENDMENT NUMBER 12-A TO
MASTER AGREEMENT BETWEEN
CITY OF LONG BEACH
AND
A. GARNER RUSSELL & ASSOCIATES, INC.
HURRICANE KATRINA PERMANENT REPAIRS
(BAIT SHOP REPLACEMENT)

WHEREAS, the City of Long Beach Mississippi (OWNER) and A. Garner Russell & Associates, Inc. (ENGINEER) have heretofore entered into an amendment to the Master Agreement dated May 3, 2006, for the performance of professional services to the City described as the engineering services relating to a project to provide site improvements for the reconstruction of the Bait Shop in the Long Beach Harbor, said amendment bearing the date of April 7, 2011; and

WHEREAS, ENGINEER has created a Bid Package and has published the Bid Package in accordance with the MS State Purchasing Laws for purchases less than \$50,000; and

WHEREAS, the Bid Package had to be withdrawn due to unforeseen circumstances regarding the Bait Shop trailer size and proposed location; and

WHEREAS, the original Bid Package was much more costly and complicated to assemble than expected due to the necessity for and electrical sub-consultant to ENGINEER; and

WHEREAS, OWNER wishes to modify the Bid Package to provide a Bait Shop location which will work with the provided Bait Shop trailer, and to republish the Bid Package;

WHEREAS, OWNER's FEMA Program Manager has requested that FEMA allow additional Engineering Fees due to the complex nature of this project,

THEREFORE, the parties to the Amendment now mutually further agree as follows:

- A. The total of all fees billed under this Amendment, inclusive of previously billed amounts, will not exceed \$15,411 without further authorization.

OWNER:

CITY OF LONG BEACH, MISSISSIPPI

ENGINEER:

A. GARNER RUSSELL & ASSOCIATES, INC.

By: _____
William Skellie, Jr.

By: _____
M. Scott Burge, P.E.

Title: _____
Mayor

Title: _____
President

Date Signed _____

Date Signed: _____

After considerable discussion, Alderman Hammons made motion seconded by Alderman Carrubba and unanimously carried to approve the Master Agreement Amendment 12-A, Bait Shop Improvement, as set forth above.

There came on for consideration a letter with attachment from City Engineer David Ball, as follows:

Minutes of November 1, 2011
Mayor and Board of Aldermen



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET, GULFPORT, MS 39507
P.O. BOX 1677, GULFPORT, MS 39502

TEL (228) 863-0607
FAX (228) 863-5232

October 27, 2011

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

**RE: Amendment No. 3-D to the Master Agreement
(Pier 2 Improvements)**

Ladies and Gentlemen:

Please find attached the proposed amendment to the Master Agreement between the City and A. Garner Russell, Inc. The purpose of this amendment is to create a second Bid Package for various improvements in the Long Beach Harbor. The bid prices for the previous Bid Package were much lower than anticipated and all available FEMA-funding was not utilized; therefore, this second Bid Package will be created.

Consequently, we request your consideration in approving this amendment to the Master Agreement so that we can continue the work on this project.

Sincerely,

David Ball, P.E.

DB:539-Master Agreement
Enclosure

Minutes of November 1, 2011
Mayor and Board of Aldermen

AMENDMENT NUMBER 3-D TO
MASTER AGREEMENT BETWEEN
CITY OF LONG BEACH
AND
A. GARNER RUSSELL & ASSOCIATES, INC.
HURRICANE KATRINA PERMANENT REPAIRS
(PIER 2 IMPROVEMENTS)

WHEREAS, the City of Long Beach Mississippi (OWNER) and A. Garner Russell & Associates, Inc. (ENGINEER) have heretofore entered into an amendment to the Master Agreement dated May 3, 2006, for the performance of professional services to the City described as the engineering services relating to a project or projects consisting of the reconstruction of the Long Beach Harbor to restore it to its condition prior to Hurricane Katrina, said amendment bearing the date of July 27, 2006; and

WHEREAS, the Harbor repairs delineated in FEMA PW Nos. 5079 (General Harbor Repairs), 6860 (Parking Lots & Paving), and 9440 (Dredging) have been be completed; and

WHEREAS, OWNER, on or around February 22, 2010, requested that ENGINEER perform additional professional services related to various improvements to the Harbor, more particularly described as improvements along Pier 2 and Pier 4, and the construction of a new rip-rap jetty immediately west of the East Fishing Pier as detailed in Amendment Number 3-C to the Master Agreement; and

WHEREAS; ENGINEER has provided the services detailed in Amendment 3-C and has produced a set of Contract Documents which were bid May 31, 2011 and which should be under construction soon; and

WHEREAS; the construction cost of the Contract Documents produced for Amendment 3-C did not utilize all funds available for the various improvements in the Harbor, and at OWNER's request, ENGINEER has begun preparation of a second set of Contract Documents for additional improvements,

THEREFORE, the parties to the Amendment now mutually further agree as follows:

- A. The total of all fees billed under this Amendment as BASIC SERVICES, inclusive of amounts previously billed, will not exceed \$40,000 without further authorization.
- B. The total of all fees billed under this Amendment as SPECIAL SERVICES for Engineering Surveys and Construction Inspection, inclusive of amounts previously billed, will not exceed \$30,000 without further authorization.
- C. The total of all fees billed under this Amendment as FEMA ADMINISTRATION will not exceed \$2,000 without further authorization.

OWNER:	ENGINEER:
<u>CITY OF LONG BEACH, MISSISSIPPI</u>	<u>A. GARNER RUSSELL & ASSOCIATES, INC.</u>
By: _____ William Skellie, Jr.	By: _____ M. Scott Burge, P.E.
Title: <u>Mayor</u>	Title: <u>President</u>
Date Signed _____	Date Signed: _____

After considerable discussion, Alderman Anderson made motion seconded by Alderman Ponthieux and unanimously carried to approve Master Agreement Amendment 3-D, Pier 2 Improvements, as set forth above.

There came on for consideration a letter with attachment from City Engineer David Ball, as follows:

Minutes of November 1, 2011
 Mayor and Board of Aldermen



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET, GULFPORT, MS 39507

TEL (228) 863-0667
 FAX (228) 863-5232

October 28, 2011

City of Long Beach
 P.O. Box 929
 Long Beach, MS 39560

RE: Pino St. Water Main – Emergency Replacement

Ladies and Gentlemen:

We have previously applied for an Emergency Loan through the Drinking Water Systems Emergency Loan Fund (DWSELF) for this project. Although the requirements were truncated compared to the full loan process, the list of necessities to obtain the loan is still extensive. However, we have nearly obtained the full list of requirements and we have prepared a set of construction plans for the project.

One of the requirements for compliance with the loan conditions is that the City's water system ordinances be modified to meet the requirements of the Department of Health (DoH). Although the City's existing ordinances meet nearly all of the DoH requirements, some modifications are required. In coordination with Public Works, we have prepared a set of proposed modifications to the City's ordinances and have attached them hereto. If it pleases the Board, we recommend that these modifications be reviewed and put into ordinance form for adoption as soon as possible.

In light of the emergency nature of this project, it is possible that the City could choose to obtain this work following the emergency purchasing laws, which would save considerable time. I believe the City Attorney could better advise the Board on the requirements inherent to this process. However, if the Board does not wish to follow emergency procedures, we will need to advertise this work for competitive bids which could be accomplished in accordance with the following schedule:

Approve Advertisement	11/1/2011
1 st Advertisement	11/7/2011
2 nd Advertisement	11/14/2011
Receive Bids	12/12/2011

We currently estimate that the construction of this project will cost approximately \$195,000. Upon your decision, we will proceed with the project at your direction.

Sincerely,

David Ball, P.E.

DB:1924
 Enclosure

Minutes of November 1, 2011
Mayor and Board of Aldermen

Amendment of Section 26 of Ordinance 230 as amended by Ordinance 390.

Amend Section 26 to read as follows:

(a) General: (1) The user charge for water service shall be the charge levied on all users including, but not limited to, persons, firms, corporations, or governmental entities that are connected to the Long Beach Municipal water Supply System or are otherwise legally required to pay a fee associated with said Municipal Water Supply System. Payments for water service shall be billed and payable monthly.

(2) Classification: The water customers and consumers furnished and supplied water by the municipality are hereby classified as follows:

(i) Business or commercial water customers and consumers: This classification and class of municipal water customers and consumers shall and does include all business and commercial concerns, establishments, enterprises and premises now obtaining and hereafter to obtain water from the municipality for any purpose other than solely for domestic, home and family consumption and use, and expressly the following:

All hotels, restaurants, lunch stands, filling stations, stores, hospitals, construction projects or work, garages, barbershops, colleges, laundries, bakeries, dry cleaning establishments, office buildings, banks, drugstores, washracks, and any and all other premises supplied with water by the municipality except private homes or residences.

(ii) Domestic customers or consumers: This classification and class of municipal water customers and consumers shall and does include private homes and residences.

(3) Commercial Customers: Business or commercial water customers or consumers shall be furnished water by the municipality at the quantity or meter rates hereinafter prescribed. If any business or commercial water customer or consumer has not been supplied with a water meter, the municipality shall supply such customer or consumer with a water meter at the expense of the customer or consumer as soon as the same can reasonably be obtained and installed by the municipality.

(4) Meters to be furnished: The municipality shall furnish and supply water meters to all domestic customers and consumers of water in the city as soon as it is reasonably possible for the municipality to obtain and install such meters. Such meters shall be obtained, furnished and installed by the municipality after an adequate fee has been collected. When such meter has been so installed, such domestic customer and consumer shall be furnished and shall pay for water at the quantity and meter rates prescribed herein.

(5) Senior Citizens and Disabled Class Discount: (i) In order to provide for the unique situations and the totally disabled and disabled American Veterans, those customers of the Combined Waterworks and Sewer Department of the City of Long Beach which qualify as defined in this subsection shall be entitled to a monthly discount against water charges. For the purposes of this Ordinance, a

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Mayor and Board of Aldermen

senior citizen is defined as a person who is above the age of sixty-five (65) years; a person totally disabled is defined as a person so adjudicated under the Social Security Laws; and a disabled American Veteran is defined as a person so rated by the Veterans Administration. In order to qualify for the discount provided herein, the qualifying person must be the person personally and financially responsible for payment of water and sewer charges, and must make application for the discount to the City Clerk, furnishing proof of age or disability as hereinabove defined.

(ii) For each single family residential customer who has qualified as a Senior Citizen, disabled, or 100% disabled American Veteran customer, as defined in subsection (i) above, a monthly discount shall be applied to the water charge in the amount of \$4.30, or the amount of the water charge, whichever amount may be the lesser.

(b) Annual Review: The Board of Aldermen of the City of Long Beach, Mississippi, shall review no less often than once every year the water consumption of the users, the total costs of operation and the maintenance (including replacement) of the water works, and the user charge system. The Board of Aldermen shall revise the user charge, if necessary, to accomplish the following:

- (1) Maintain the proportionate distribution of operation and maintenance costs among users as provided herein.
- (2) Generate sufficient revenue to pay the total operation and maintenance costs necessary for the proper operation and maintenance (including replacement) of the water works.
- (3) Generate sufficient revenue to meet legal Debt Service requirements which are attributable to the water works.

After review and revision to the user charge, each user shall be notified, at least annually, in conjunction with a regular bill, of the rate and that portion of the user charge which is attributable to operation and maintenance of the water works.

After considerable discussion, Alderman Lishen made motion seconded by Alderman Parker and unanimously carried to approve modifications to the city's water system ordinances to meet Department of Health requirements and to approve the bid schedule as set forth above.

There came on for consideration a letter with attachment from City Engineer David Ball, as follows:

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Mayor and Board of Aldermen

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A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS
520 33RD STREET, GULFPORT, MS 39507

TEL (228) 853-0557
FAX (228) 853-5232

October 28, 2011

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: N. Nicholson Pump Station – Sewer Manhole Rehabilitation

Ladies and Gentlemen:

The manhole at this pump station requires rehabilitation in order to protect it from continued deterioration. The recommended rehabilitation is the installation of an epoxy (or similar) liner in the manhole, which will protect the exposed concrete from the damaging effects of sewer gas, which is very prevalent at this manhole.

Although we originally intended to perform this work as a part of the E. Railroad Sewer Rehabilitation project, difficulties with the Contractor during that project have led us to believe that the City would gain more benefit from performing the work separately. To that end, Derrel Wilson and I have obtained two quotes to line the manhole, which I've attached to this letter. The low bid is by Gulf Coast Underground to provide the Spectra-Shield Liner System, which has previously been used successfully in Long Beach and other cities.

Therefore, we recommend that the City issue a purchase order to Gulf Coast Underground in the amount of their low bid, \$10,302 (2% bond included).

Sincerely,

David Ball, P.E.

DB:1894
Enclosure

Minutes of November 1, 2011
 Mayor and Board of Aldermen



3158 Old Shell Road
 Mobile, AL 36607
 Office: 251-725-0200
 Fax: 866-342-1638
office@gulfcoastunderground.com

Date: 9-27-11
 Re: Manhole Rehab Proposal
 Long Beach, MS

We propose to furnish the **Spectra-Shield Liner System** at a 500 mil thickness for the following:

Description	Quantity	Units	Unit Price	Total
1 Mobilization	1	EA	1,000.00 \$	1,000.00
2 Hydroblast and Prime 6' diameter mh Inspected 9-27-11	1	LS	3,100.00 \$	3,100.00
3 Install Spectra-Shield in 6' diameter mh	1	LS	6,000.00 \$	6,000.00
TOTAL				10,100.00

10,100
 + 2%
 \$ 10,302

BOND IS EXCLUDED (ADD 2% IF BOND IS REQUIRED).

Proposal inclusions:

- All labor, equipment, and materials required to install Spectra-Shield Liner to the interior walls, benches, and top of the structure.
- Certificate of insurance within normal limits.
- Worker's compensation insurance and employer's liability insurance.
- Ten-year warranty.

The following is to be provided to GCU at no charge:

- Supply water, free of charge, for the equipment required to clean structure.
- Access for all equipment, under its own power, to structures.
- Provide vac-truck as needed to remove any excessive debris in manhole.
- Assistance diverting sewerage flow, if required.

Other terms:

- Payment due within thirty days of our invoice.
- Stated prices are in effect for thirty days from the date of this proposal.
- A service charge of 1-1/2% per month, which is an annual rate of 18%, will be added for all past due accounts.
- As the prevailing party in any dispute between the parties arising out of or related to this contract or the breach thereof, GCU shall be entitled to recover its reasonable attorney's fees and expenses incurred in pursuing or defending the claim.

ACCEPTED:

Chris Gomet
 Cell # 251.709.2120

By: _____
 Title: _____
 Date: _____

Minutes of November 1, 2011
Mayor and Board of Aldermen



Insituform
Technologies, Inc.

Worldwide Pipeline
Rehabilitation

795 S. Morrison Blvd.
Hammond, LA 70403

Tel: (985) 345-4474
Fax: (985) 542-4699

TO: Mr. David Ball
A Garner Russell & Associates, Inc.
520 33rd Street
Gulfport, Ms 39507

DATE: September 21, 2011

SUBJECT: Long Beach, MS Wet Well Rehabilitation

<u>Description</u>	<u>Est. Qty.</u>	<u>Unit Price</u>	<u>Extension</u>
Patch & Seal 72" Wet Well with Epoxy	14 V.F	\$1035.00	\$14490.00
Rehabilitate 72" Top & Bottom If required	2 Ea	\$1,495.00	\$ 2,990.00

Products will be Dinjer CMS-10K and Dinjer SG Mastic Epoxy

This proposal is based upon the following being provided at no charge in order to accomplish the project.

1. Traffic control if more than cones and flagman are required.
2. Access to wet well
3. Flow control as required

If you have any questions or require any additional information, please contact me at 985-507-0406

Thanks for your consideration

Bill Crockett

After considerable discussion, Alderman Parker made motion seconded by Alderman Hammons and unanimously carried authorizing the City Clerk to issue a purchase order to Gulf Coast Underground in the amount of \$10,302.00 for the rehabilitation of the North Nicholson pump station sewer manhole, as set forth above.

There came on for consideration a letter from Tammy Meyer, Family Readiness Group Advisor, as follows:

Minutes of November 1, 2011
Mayor and Board of Aldermen



October 17, 2011

Dear Mr. Ron Paul,

We are writing to request your assistance in helping us with the local Naval Mobile Construction Battalion (NMCB 7) family morale & military life experience for our service members and their families.

The Family Readiness Group (FRG) of Naval Mobile Construction Battalion Seven (NMCB 7) is a non-profit group designed to improve the well-being of the Battalion families while their active duty family members are home here in Gulfport as well as deployed overseas. The FRG plans activities to promote unity among the family members and improve overall moral and strength of our Seabees and their families.

With your generosity & assistance, the FRG would like to host a special holiday gathering for the families and service members of NMCB 7, before we say good bye to them for an upcoming deployment. The Battalion is scheduled to be deployed in early 2012 to an arduous region of the world. This gathering will focus on preparing the families for the difficulties of deployment as well as giving them time for fellowship to celebrate the holidays. As you can probably imagine, this time will be critical for the families of NMCB 7.

Due to our budget limitations, we are requesting your support for the use the beautiful facility in Long Beach on Thursday, December 1st, 2011 to bring the families together and with your generosity, again on Saturday, April 28. April will mark the half-way point that the service members will have been deployed. We would like to have a celebration with the spouses & children to celebrate their sacrifices during such a difficult time. We thank you in considering helping us make our efforts a success and ensure the vitality of the FRG for our families in the coming year. We thank you for anything that you can do!

Warmest regards for a safe and healthy Holiday season.

Sincerely,

NMCB 7 Family Readiness Group

Tammy Meyer FRG Advisor

Disclaimer: NMCB 7's Family Readiness Group is an organization of family members and friends and does not officially represent the Department of the Navy or NMCB 7.

Upon discussion, Alderman Carrubba made motion seconded by Alderman Hammons and unanimously carried to approve the request as set forth above and to waive fees associated with use of the Recreation Facility.

There came on for consideration derelict properties and after considerable discussion, the Mayor and Board of Aldermen requested that the Building Official provide the status report updating them monthly on derelict properties.

*

*

Alderman Couvillon made motion seconded by Alderman Anderson and unanimously carried to schedule public hearings, December 6, 2011, at 5:00 p.m., City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not properties located in the City of Long Beach are in such a state of uncleanliness as to constitute a menace to the public health and safety of the community. Said properties are as follows:

- 104 East Azalea Drive assessed to James H. and Robert T. Maxey.
- 105 East Azalea Drive assessed to Jacqueline S. Moore.
- 107 East Azalea Drive assessed to Govert V. Van Vloten.

*

*

**Minutes of November 1, 2011
Mayor and Board of Aldermen**

The Mayor and Board of Aldermen took up the matter of assessing the costs of cleaning property located at 613 Gardendale Avenue, Long Beach, Mississippi. After a discussion of the subject, Alderman Carrubba offered and moved the adoption of the following Resolution and Order:

RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI ASSESSING THE COSTS OF CLEANING CERTAIN PROPERTY LOCATED AT 613 GARDENDALE AVENUE, LONG BEACH, MISSISSIPPI, PREVIOUSLY ADJUDICATED BY THE CITY TO BE A MENACE TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY, AND ORDERING SAME TO BE ENROLLED AS A LIEN AGAINST THE PROPERTY, AND THE PROPERTY TO BE SOLD FOR COLLECTION OF SAME BY THE COLLECTOR OF MUNICIPAL TAXES AND THE NEXT SALE CONDUCTED BY SUCH TAX COLLECTOR FOR SUCH PURPOSES, AND RELATED PURPOSES.

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 613 Gardendale Avenue, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of August 16, 2011, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanliness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be held October 4, 2011, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;

2. That such hearing was conducted on October 4, 2011, having previously served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing;

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Mayor and Board of Aldermen

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JOB SITE: 613 GARDENDALE AVENUE, LONG BEACH, MS

SERVICED PERFORMED: Clean property and remove debris

DATE OF SERVICE: October 27, 2011

EQUIPMENT COST:

Trash truck # 130 – 2 hrs. @ \$60.00/hr.	\$ 120.00
Exmark mower # 28 – 8 hrs. @ \$25.00/hr.	200.00
Exmark mower # 60 – 8 hrs. @ \$25.00/hr.	200.00
Stihl H5 Hedge Trimmer – 3 hrs. @ \$5.00/hr.	15.00
Stihl FS 110 String Trimmer – 5 hrs. @ \$5.00/hr.	25.00
Stihl FS 110 String Trimmer – 5 hrs. @ \$5.00/hr.	<u>25.00</u>

TOTAL EQUIPMENT COST \$ 585.00

TOTAL LABOR COST:	\$ 536.71
FUEL COST 5%	<u>56.08</u>
	\$ 592.79

TOTAL JOB COST: \$ 1,177.79

Total to be reimbursed to: Utility Partners, LLC
P.O. Box 591
Long Beach, MS 39560 \$ 592.79

Total to be reimbursed to: City of Long Beach
P.O. Box 929
Long Beach, MS 39560 \$ 585.00

Minutes of November 1, 2011
Mayor and Board of Aldermen



UTILITY PARTNERS, LLC

WORK ORDER # 01949298

Ward 2

Date Received 10/21/11

Project Name Frank P.

Phone # _____

Location 613 Gardendale Ave.

Explanation of Problem Clean Property

Daily Planner

Date: _____

Assigned: _____

From: _____

Priority Level: _____

Projected Equipment

1. _____

2. _____

3. _____

4. _____

Estimated Materials

1. _____

2. _____

3. _____

4. _____

Utilities Located

Date: _____

Locate # _____

2 hrs. Trash Truck #130

Actual Equipment

1. 8 hrs. #25 ex Mark 60" cut Mower

2. 8 hrs. #60 ex Mark 60" cut Mower

3. 3 hrs. Hedge Trimmers #5 45 STBL

4. 5 hrs. 2 EA. Weedcutters FS 110

Actual Materials

1. _____

2. _____

3. _____

4. _____

Crew Responsible

Marvin 16 hrs

Brian 16 hrs

Tim 2 hrs.

Comments About Work

- Need Asphalt
- Need Concrete

Vinita
Assignee Signature

10/26/11
Completion Date

*

*

3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, did find and adjudicate on the hearing date that the property was in such a state of uncleanliness as to be a menace to the public health and safety of the community;

4. That having adjudicated such property to be in such a state of uncleanliness as to be a menace to the public health and safety of the community, notice of such adjudication was provided to the owner of same in accordance with the Resolution and as required by law, proof of which is attached hereto as Exhibit A, without action by the owner to resolve and remedy the condition of said property in the time allowed in accordance with Miss. Code Annotated Section 21-19-11, the City thereupon proceeded to cause same to be cleaned as allowed by law.

5. That it is now the intention of the City of Long Beach, in accordance with Miss. Code Annotated Section 21-19-11 to assess the costs of such cleanup against the property, to impose a lien against the said property as allowed by law, to cause such assessment to be a lien against the property and enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

6. That further, the City desires that tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 613 Gardendale Avenue, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0612A-05-018.000, and according to said tax records is owned by Frank P. & Jessica L., having heretofore been adjudicated to be a menace to the public health and safety of the community in accordance with Miss. Code

**Minutes of November 1, 2011
Mayor and Board of Aldermen**

Annotated Section 21-19-11, and the owner of same failing to have same cleaned as required within the time allowed by law; and same being thereupon cleaned by the City, the City does hereby assess the costs of such cleanup against the property, does hereby impose same as a lien against the property as allowed by law, and does hereby order and direct such lien against the property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

2. That further, the City hereby orders and directs the tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

3. The line assessed and imposed hereby is in the amount of \$2677.79, being the cost of such clean up in accordance with the attached Exhibit A, which sum includes a penalty of \$1,500.00 being not more than either One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost of clean up as indicated on the attached Exhibit B, whichever is greater, as allowed by law, all to be assessed against the said parcel of land.

Alderman Parker seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye
Alderman Kaye H. Couvillon	voted	Aye
Alderman Carolyn J. Anderson	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Aye
Alderman Ronnie Hammons, Jr.	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this 1st day of November, 2011.

APPROVED:

/s/signed
William Skellie, Jr., Mayor

ATTEST:


Rebecca E. Schuff, City Clerk

Minutes of November 1, 2011
Mayor and Board of Aldermen

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City of Long Beach

BOARD OF ALDERMEN
Leonard G. Carrubba, Sr. - At-Large
Gary J. Ponthieux - Ward 1
Bernie Parker - Ward 2
Kaye H. Couvillon - Ward 3
Ronnie Hammons, Jr. - Ward 4
Mark E. Lishen - Ward 5
Carolyn J. Anderson - Ward 6



WILLIAM SKELLIE, JR.
MAYOR

CITY CLERK
TAX COLLECTOR
Rebecca E. Schruff

CITY ATTORNEY
James C. Simpson, Jr.

TO: Harrison County Tax Collector
FROM: City Clerk's Office
RE: Cleaning Property in the amount of \$ 1,177.79
Penalties 1,500.00
Advertisement of Property in Paper -
Title Search -
Total Assessment \$ 2,677.79
OWNER: Frank P. and Jessica L. Greco
ADDRESS: 613 Gardendale Avenue
Long Beach, Mississippi 39560
PHYSICAL: 613 Gardendale Avenue, Long Beach, Mississippi 39560
LEGAL DESCRIPTION: 0612A-05-018.000
LOT 26 BLK2 GARDENDALE ADD SEC 13-8-12
CONTRACTOR: CITY OF LONG BEACH, MS THROUGH UTILITY PARTNERS LLC

I, Rebecca E. Schruff, City Clerk, do hereby certify this to be a true & correct copy of special assessment cover sheet.


Rebecca E. Schruff

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • 863-1556 • FAX 865-0822
www.cityoflongbeachms.com

UTILITY PARTNERS, LLC

Memo

To: MAYOR & BOARD OF ALDERMEN
From: DERREL WILSON, PROJECT MANAGER
CC: REBECCA SCHRUFF, CITY CLERK
Date: 10/27/2011
Re: **PROPERTY CLEAN-UP – 613 GARDENDALE AVENUE**

Attached is a cost summary for cleaning the referenced property as directed by the Long Beach Mayor and Board of Aldermen. The work order outlining the equipment, employees, hours, and materials used to perform this task is attached.

The Mayor and Board of Aldermen took up the matter of assessing the costs of cleaning property located at 117 Markham Drive, Long Beach, Mississippi. After a discussion of the subject, Alderman Ponthieux offered and moved the adoption of the following Resolution and Order:

RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI ASSESSING THE COSTS OF RE-CLEANING CERTAIN PROPERTY LOCATED AT 117 MARKHAM DRIVE, LONG BEACH, MISSISSIPPI, PREVIOUSLY ADJUDICATED AND CLEANED BY THE CITY TO BE A MENACE TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY, AND ORDERING SAME TO BE ENROLLED AS A LIEN AGAINST THE PROPERTY, AND THE PROPERTY TO BE SOLD FOR COLLECTION OF SAME BY THE COLLECTOR OF MUNICIPAL TAXES AND THE NEXT SALE CONDUCTED BY SUCH TAX COLLECTOR FOR SUCH PURPOSES, AND RELATED PURPOSES.

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 117 Markham Drive, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of January 18, 2011, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be held February 15, 2011, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;

2. That such hearing was conducted on February 15, 2011, having previously served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA

**Minutes of November 1, 2011
Mayor and Board of Aldermen**

Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing;

3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, did find and adjudicate on the hearing date that the property was in such a state of uncleanliness as to be a menace to the public health and safety of the community;

4. That having adjudicated such property to be in such a state of uncleanliness as to be a menace to the public health and safety of the community, notice of such adjudication was provided to the owner of same in accordance with the Resolution and as required by law, proof of which is attached hereto as Exhibit A, without action by the owner to resolve and remedy the condition of said property in the time allowed in accordance with Miss. Code Annotated Section 21-19-11, the City thereupon proceeded to cause same to be cleaned as allowed by law.

5. That subsequently, at its meeting on September 20, 2011, the municipal building and code enforcement officials did again present facts and information sufficient to determine and find that the property was again in such a state of uncleanliness as to be a menace to the public health and safety of the community, and that, as allowed under statute, a cleaning of the property was again necessary if the property was not adequately cleaned by the owner thereof;

6. That notice of such intent to again enter upon the property and clean same as required to bring the property into a satisfactory state or condition was provided to the owner of same through posting of same as required by law without action by the landowner;

7. That subsequently the city caused the property to be re-cleaned, and it is now the intention of the City of Long Beach, in accordance with Miss. Code Annotated Section 21-19-11 to assess the costs of such cleanup against the property, to impose a lien against the said property as allowed by law, to cause such assessment to be a lien against the property and enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

8. That further, the City desires that tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 117 Markham Drive, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0512J-01-033.000, and according to said tax records is owned by Central Progressive Bank, having heretofore been adjudicated to be a menace to the public health and safety of the community in accordance with Miss. Code Annotated Section 21-19-11, and the owner of same failing to have same cleaned as required within the time allowed by law; and same being thereupon re-cleaned by the City, the City does hereby assess the costs of such cleanup against the property, does hereby impose same as a lien against the property as allowed by law, and does hereby order and direct such lien against the property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

2. That further, the City hereby orders and directs the tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

3. The lien assessed and imposed hereby is in the total amount of \$1,860.68 being the cost of such clean up in accordance with the attached Exhibit A, together with a penalty of \$1,500.00 not more than either One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost of clean up as indicated on the attached Exhibit B, whichever is greater, as allowed by law, all to be assessed against the said parcel of land.

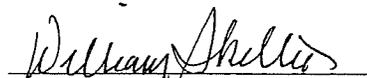
Alderman Anderson seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye
Alderman Kaye H. Couvillon	voted	Aye
Alderman Carolyn J. Anderson	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Aye
Alderman Ronnie Hammons, Jr.	voted	Aye

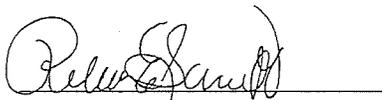
Minutes of November 1, 2011
Mayor and Board of Aldermen

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this 1st day of November, 2011.

APPROVED:


William Skellie, Jr., Mayor

ATTEST:


Rebecca E. Schruff, City Clerk

Minutes of November 1, 2011
Mayor and Board of Aldermen

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City of Long Beach

BOARD OF ALDERMEN
Leonard G. Carrubba, Sr. - At-Large
Gary J. Ponthieux - Ward 1
Bernie Parker - Ward 2
Kaye H. Couvillon - Ward 3
Ronnie Hammons, Jr. - Ward 4
Mark E. Lishen - Ward 5
Carolyn J. Anderson - Ward 6



WILLIAM SKELLIE, JR.
MAYOR

CITY CLERK
TAX COLLECTOR
Rebecca E. Schruff

CITY ATTORNEY
James C. Simpson, Jr.

October 28, 2011

TO: Harrison County Tax Collector

FROM: City Clerk's Office

RE: Cleaning Property in the amount of \$ 360.68
Penalties 1,500.00
Advertisement of Property in Paper -
Title Search -
Total Assessment \$ 1,860.68

OWNER: Central Progressive Bank

ADDRESS: 4517 West Esplanade Avenue
Metairie, LA 70006

PHYSICAL: 117 Markham Drive, Long Beach, MS 39560

LEGAL DESCRIPTION: 0512J-01-033.000
N 87 FT OF S 1/2 OF N 350-07 FT OF LOTS 1 TO 3 INC BLK 7 THOMAS SUBD
BEING PART OF LOTS 33 TO 35 OF THE WHITE & CALVERT SURVEY IN NW 1/4
OF SEC 22-8-12

CONTRACTOR: CITY OF LONG BEACH, MS THROUGH UTILITY PARTNERS, LLC

I, Rebecca E. Schruff, City Clerk, do hereby certify this to be a true & correct copy of special assessment cover sheet.

Rebecca E. Schruff

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • 863-1556 • FAX 865-0822
www.cityoflongbeachms.com

Minutes of November 1, 2011
Mayor and Board of Aldermen

UTILITY PARTNERS, LLC

Memo

To: MAYOR & BOARD OF ALDERMEN
From: DERREL WILSON, PROJECT MANAGER
CC: REBECCA SCHRUFF, CITY CLERK
Date: 10/24/2011
Re: RE-CLEAN NORTH PARCEL AT 117 MARKHAM DRIVE

Attached is a cost summary for re-cleaning the referenced property as directed by the Long Beach Mayor and Board of Aldermen. The work order outlining the equipment, employees, hours, and materials used to perform this task is attached.

**Minutes of November 1, 2011
Mayor and Board of Aldermen**

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JOB SITE: 117 N. MARKHAM DRIVE, LONG BEACH, MS

SERVICED PERFORMED: Cut, clean, trim lot

DATE OF SERVICE: October 12, 2011

EQUIPMENT COST:

#90 Tractor & Bush hog – 4 hrs. @ \$15.00/hr.	\$ 60.00
Stihl FS90 String Trimmer – 5 hrs. @ \$5.00/hr.	25.00
Stihl MS170 Chain saw – 5 hrs. @ \$5.00/hr.	<u>25.00</u>
TOTAL EQUIPMENT COST	\$ 110.00

TOTAL LABOR COST:	\$ 238.74
FUEL COST 5%	<u>11.94</u>
	\$ 250.68

Total to be reimbursed to: Utility Partners, LLC P.O. Box 591 Long Beach, MS 39560	\$ 250.68
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Total to be reimbursed to: City of Long Beach P.O. Box 929 Long Beach, MS 39560	\$ 110.00
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Minutes of November 1, 2011
Mayor and Board of Aldermen



WORK ORDER # 01942358

Ward 1
 Date Received 10/12/11
 Project Name CENTRAL Progressive Bank Phone # _____
 Location 117 Markham Drive North Parcel
 Explanation of Problem Clean Property

Daily Planner	Projected Equipment	Estimated Materials
Date: _____	1. _____	1. _____
Assigned: _____	2. _____	2. _____
From: _____	3. _____	3. _____
Priority Level: _____	4. _____	4. _____

Utilities Located	Actual Equipment	Actual Materials
Date: _____	4 hrs. 1. <u>Bush hog F90</u>	1. _____
Locate # _____	5 hrs. 2. <u>Weedeater Stihl FS 90</u>	2. _____
	5 hrs. 3. <u>Chain Saw MS 170^{57.5h}</u>	3. _____
	4. _____	4. _____

Crew Responsible	Comments About Work
<u>Avery 4 hrs.</u>	_____
<u>John 5 hrs.</u>	_____
<u>Russ+11 5 hrs.</u>	_____
_____	_____
_____	_____

- Need Asphalt
- Need Concrete

Clint 10/17/11
 Assignee Signature Completion Date

*

*

The Mayor and Board of Aldermen took up the matter of assessing the costs of cleaning property located at 117 Markham Drive, Long Beach, Mississippi. After a discussion of the subject, Alderman Ponthieux offered and moved the adoption of the following Resolution and Order:

RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI ASSESSING THE COSTS OF RE-CLEANING CERTAIN PROPERTY LOCATED AT 117 MARKHAM DRIVE, LONG BEACH, MISSISSIPPI, PREVIOUSLY ADJUDICATED AND CLEANED BY THE CITY TO BE A MENACE TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY, AND ORDERING SAME TO BE ENROLLED AS A LIEN AGAINST THE PROPERTY, AND THE PROPERTY TO BE SOLD FOR COLLECTION OF SAME BY THE COLLECTOR OF MUNICIPAL TAXES AND THE NEXT SALE CONDUCTED BY SUCH TAX COLLECTOR FOR SUCH PURPOSES, AND RELATED PURPOSES.

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 117 Markham Drive, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of January 18, 2011, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be held February 15, 2011, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;

2. That such hearing was conducted on February 15, 2011, having previously served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA

**Minutes of November 1, 2011
Mayor and Board of Aldermen**

Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing;

3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, did find and adjudicate on the hearing date that the property was in such a state of uncleanness as to be a menace to the public health and safety of the community;

4. That having adjudicated such property to be in such a state of uncleanness as to be a menace to the public health and safety of the community, notice of such adjudication was provided to the owner of same in accordance with the Resolution and as required by law, proof of which is attached hereto as Exhibit A, without action by the owner to resolve and remedy the condition of said property in the time allowed in accordance with Miss. Code Annotated Section 21-19-11, the City thereupon proceeded to cause same to be cleaned as allowed by law.

5. That subsequently, at its meeting on September 20, 2011, the municipal building and code enforcement officials did again present facts and information sufficient to determine and find that the property was again in such a state of uncleanness as to be a menace to the public health and safety of the community, and that, as allowed under statute, a cleaning of the property was again necessary if the property was not adequately cleaned by the owner thereof;

6. That notice of such intent to again enter upon the property and clean same as required to bring the property into a satisfactory state or condition was provided to the owner of same through posting of same as required by law without action by the landowner;

7. That subsequently the city caused the property to be re-cleaned, and it is now the intention of the City of Long Beach, in accordance with Miss. Code Annotated Section 21-19-11 to assess the costs of such cleanup against the property, to impose a lien against the said property as allowed by law, to cause such assessment to be a lien against the property and enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

8. That further, the City desires that tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

Minutes of November 1, 2011
Mayor and Board of Aldermen

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 117 Markham Drive, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0512J-01-033.001, and according to said tax records is owned by Gulf Homes, LLC, having heretofore been adjudicated to be a menace to the public health and safety of the community in accordance with Miss. Code Annotated Section 21-19-11, and the owner of same failing to have same cleaned as required within the time allowed by law; and same being thereupon re-cleaned by the City, the City does hereby assess the costs of such cleanup against the property, does hereby impose same as a lien against the property as allowed by law, and does hereby order and direct such lien against the property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

2. That further, the City hereby orders and directs the tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

3. The lien assessed and imposed hereby is in the total amount of \$1,849.95 being the cost of such clean up in accordance with the attached Exhibit A, together with a penalty of \$1,500.00 not more than either One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost of clean up as indicated on the attached Exhibit B, whichever is greater, as allowed by law, all to be assessed against the said parcel of land.

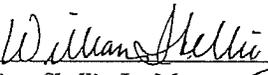
Alderman Parker seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye
Alderman Kaye H. Couvillon	voted	Aye
Alderman Carolyn J. Anderson	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Aye
Alderman Ronnie Hammons, Jr.	voted	Aye

Minutes of November 1, 2011
Mayor and Board of Aldermen

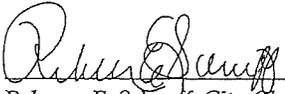
The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this 1st day of November, 2011.

APPROVED:



William Skellie, Jr., Mayor

ATTEST:



Rebecca E. Schruuff, City Clerk

Minutes of November 1, 2011
Mayor and Board of Aldermen

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City of Long Beach

BOARD OF ALDERMEN
Leonard G. Carrubba, Sr. - At-Large
Gary J. Ponthieux - Ward 1
Bernie Parker - Ward 2
Kaye H. Couvillon - Ward 3
Ronnie Hammons, Jr. - Ward 4
Mark E. Lishen - Ward 5
Carolyn J. Anderson - Ward 6



WILLIAM SKELLIE, JR.
MAYOR

CITY CLERK
TAX COLLECTOR
Rebecca E. Schruff

CITY ATTORNEY
James C. Simpson, Jr.

October 28, 2011

TO: Harrison County Tax Collector
FROM: City Clerk's Office
RE: Cleaning Property in the amount of \$ 349.95
Penalties 1,500.00
Advertisement of Property in Paper -
Title Search -
Total Assessment \$ 1,849.95

OWNER: GULF HOMES LLC

ADDRESS: 118 MOSS LANE

RIVER RIDGE, LA 71230

PHYSICAL: 117 MARKHAM DRIVE

LEGAL DESCRIPTION: 0512J-01-033.001
BEG 263.1 FT S OF NE COR OF LOT 1 BLK 7 THOMAS SUBD ON W MAR OF
MARKHAMN DR S ALONG RD 87.7 FT W 125 FT N 87.7 FT E 125 FT POB
BEING PART OF LOTS 1 TO 3

CONTRACTOR: CITY OF LONG BEACH, MS THROUGH UTILITY PARTNERS, LLC

I, Rebecca E. Schruff, City Clerk, do hereby certify this to be a true & correct copy of special assessment cover sheet.

Rebecca E. Schruff

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • 863-1556 • FAX 865-0822
www.cityoflongbeachms.com

UTILITY PARTNERS, LLC

Memo

To: MAYOR & BOARD OF ALDERMEN
From: DERREL WILSON, PROJECT MANAGER
CC: REBECCA SCHRUFF, CITY CLERK
Date: 10/24/2011
Re: RE-CLEAN SOUTH PARCEL AT 117 MARKHAM DRIVE

Attached is a cost summary for re-cleaning the referenced property as directed by the Long Beach Mayor and Board of Aldermen. The work order outlining the equipment, employees, hours, and materials used to perform this task is attached.

Minutes of November 1, 2011
Mayor and Board of Aldermen

JOB SITE: 117 MARKHAM DRIVE (SOUTH PARCEL), LONG BEACH, MS

SERVICED PERFORMED: Clean, cut, trim lot

DATE OF SERVICE: October 18, 2010

EQUIPMENT COST:

Tractor & Bush hog – 4 hrs. @ \$15.00/hr.	\$ 60.00
Stihl String Trimmer – 5 hrs. @ \$5.00/hr.	25.00
Stihl Chain Saw – 5 hrs. @ \$5.00/hr.	<u>25.00</u>
TOTAL	\$110.00

TOTAL LABOR COST:	\$ 239.95
FUEL COST 5%	<u>17.50</u>
	\$ 257.45

TOTAL JOB COST: \$ 349.95

Total to be reimbursed to: Utility Partners, LLC
P.O. Box 591
Long Beach, MS 39560 \$257.45

Total to be reimbursed to: City of Long Beach
P.O. Box 929
Long Beach, MS 39560 \$110.00

Minutes of November 1, 2011
Mayor and Board of Aldermen



UTILITY PARTNERS, LLC

WORK ORDER # 01948365

Ward 1

Date Received 10/12/11

Project Name Gulf Homes, LLC,

Phone # _____

Location 117 Markham Dr. South Parcel

Explanation of Problem Clean Property

Daily Planner

Date: _____

Assigned: _____

From: _____

Priority Level: _____

Projected Equipment

1. _____

2. _____

3. _____

4. _____

Estimated Materials

1. _____

2. _____

3. _____

4. _____

Utilities Located

Date: _____

Locate # _____

Actual Equipment

4hrs 1. Bush hog F 90

5hrs 2. Weedeater Still FS 90

5hrs 3. Chain Saw MS 120

4. _____

Actual Materials

1. _____

2. _____

3. _____

4. _____

Crew Responsible

Floyd 4hrs

John 5hrs

Russell 5hrs

Comments About Work

- Need Asphalt
- Need Concrete

Clint
Assignee Signature

10/18/11
Completion Date

*

*

Minutes of November 1, 2011
Mayor and Board of Aldermen

The Mayor and Board of Aldermen took up the matter of assessing the costs of cleaning property located at 1110 Iris Street, Long Beach, Mississippi. After a discussion of the subject, Alderman Parker offered and moved the adoption of the following Resolution and Order:

RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI ASSESSING THE COSTS OF RE-CLEANING CERTAIN PROPERTY LOCATED AT 1110 IRIS STREET, LONG BEACH, MISSISSIPPI, PREVIOUSLY ADJUDICATED AND CLEANED BY THE CITY TO BE A MENACE TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY, AND ORDERING SAME TO BE ENROLLED AS A LIEN AGAINST THE PROPERTY, AND THE PROPERTY TO BE SOLD FOR COLLECTION OF SAME BY THE COLLECTOR OF MUNICIPAL TAXES AND THE NEXT SALE CONDUCTED BY SUCH TAX COLLECTOR FOR SUCH PURPOSES, AND RELATED PURPOSES.

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 1110 Iris Street, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of January 18, 2011, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanliness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be held February 15, 2011, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;

2. That such hearing was conducted on February 15, 2011, having previously served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA

**Minutes of November 1, 2011
Mayor and Board of Aldermen**

Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing;

3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, did find and adjudicate on the hearing date that the property was in such a state of uncleanliness as to be a menace to the public health and safety of the community;

4. That having adjudicated such property to be in such a state of uncleanliness as to be a menace to the public health and safety of the community, notice of such adjudication was provided to the owner of same in accordance with the Resolution and as required by law, proof of which is attached hereto as Exhibit A, without action by the owner to resolve and remedy the condition of said property in the time allowed in accordance with Miss. Code Annotated Section 21-19-11, the City thereupon proceeded to cause same to be cleaned as allowed by law.

5. That subsequently, at its meeting on September 20, 2011, the municipal building and code enforcement officials did again present facts and information sufficient to determine and find that the property was again in such a state of uncleanliness as to be a menace to the public health and safety of the community, and that, as allowed under statute, a cleaning of the property was again necessary if the property was not adequately cleaned by the owner thereof;

6. That notice of such intent to again enter upon the property and clean same as required to bring the property into a satisfactory state or condition was provided to the owner of same through posting of same as required by law without action by the landowner;

7. That subsequently the city caused the property to be re-cleaned, and it is now the intention of the City of Long Beach, in accordance with Miss. Code Annotated Section 21-19-11 to assess the costs of such cleanup against the property, to impose a lien against the said property as allowed by law, to cause such assessment to be a lien against the property and enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

8. That further, the City desires that tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

Minutes of November 1, 2011
Mayor and Board of Aldermen

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 1110 Iris Street, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0711L-03-078.000, and according to said tax records is owned by Madeline P. Hosford, II, et al, having heretofore been adjudicated to be a menace to the public health and safety of the community in accordance with Miss. Code Annotated Section 21-19-11, and the owner of same failing to have same cleaned as required within the time allowed by law; and same being thereupon re-cleaned by the City, the City does hereby assess the costs of such cleanup against the property, does hereby impose same as a lien against the property as allowed by law, and does hereby order and direct such lien against the property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

2. That further, the City hereby orders and directs the tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

3. The lien assessed and imposed hereby is in the total amount of \$1,847.85 being the cost of such clean up in accordance with the attached Exhibit A, together with a penalty of \$1,500.00 not more than either One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost of clean up as indicated on the attached Exhibit B, whichever is greater, as allowed by law, all to be assessed against the said parcel of land.

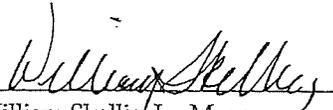
Alderman Anderson seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye
Alderman Kaye H. Couvillon	voted	Aye
Alderman Carolyn J. Anderson	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Aye
Alderman Ronnie Hammons, Jr.	voted	Aye

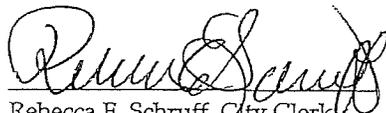
Minutes of November 1, 2011
Mayor and Board of Aldermen

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this 1st day of November, 2011.

APPROVED:


William Skellie, Jr., Mayor

ATTEST:


Rebecca E. Schruff, City Clerk

Minutes of November 1, 2011
Mayor and Board of Aldermen

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City of Long Beach

BOARD OF ALDERMEN
Leonard G. Carrubba, Sr. - At-Large
Gary J. Ponthieux - Ward 1
Bernie Parker - Ward 2
Kaye H. Couvillon - Ward 3
Ronnie Hammons, Jr. - Ward 4
Mark E. Lishen - Ward 5
Carolyn J. Anderson - Ward 6



WILLIAM SKELLIE, JR.
MAYOR

CITY CLERK
TAX COLLECTOR
Rebecca E. Schuff

CITY ATTORNEY
James C. Simpson, Jr.

October 28, 2011

TO: Harrison County Tax Collector
FROM: City Clerk's Office
RE: Cleaning Property in the amount of \$ 347.85
Penalties 1,500.00
Advertisement of Property in Paper -
Title Search -
Total Assessment \$ 1,847.85

OWNER: Madeline P. Hosford, II, et al

ADDRESS: 228 Queens Avenue

Biloxi, MS 39530

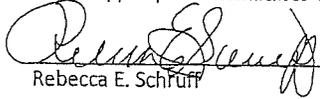
Physical: 1110 Iris Street, Long Beach, MS 39560

LEGAL DESCRIPTION: 0711L-03-042.000

LOT 27 LESS W 10 FT & ALL OF LOT 28 & W 10 FT OF LOT 29 BLK 6 OLD
PLANTATION ADD

CONTRACTOR: CITY OF LONG BEACH, MS THROUGH UTILITY PARTNERS LLC

I, Rebecca E. Schuff, City Clerk, do hereby certify this to be a true &
correct copy of special assessment cover sheet.


Rebecca E. Schuff

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • 863-1556 • FAX 865-0822
www.cityoflongbeachms.com

UTILITY PARTNERS, LLC

Memo

To: MAYOR & BOARD OF ALDERMEN
From: DERREL WILSON, PROJECT MANAGER
CC: REBECCA SCHRUFF, CITY CLERK
Date: 10/27/2011
Re: RE-CLEAN 1110 IRIS STREET

Attached is a cost summary for re-cleaning the referenced property as directed by the Long Beach Mayor and Board of Aldermen. The work order outlining the equipment, employees, hours, and materials used to perform this task is attached.

Minutes of November 1, 2011
Mayor and Board of Aldermen

JOB SITE: 1110 IRIS STREET, LONG BEACH, MS

SERVICED PERFORMED: Clean, cut, trim parcel

DATE OF SERVICE: October 14, 2011

EQUIPMENT COST:

Trash truck #136 – 1 hr. @ \$60.00/hr.	\$ 60.00
Tractor & Bushhog #90 – 3 hrs. @ \$15.00/hr.	45.00
Stihl String Trimmer – 3 hrs. @ \$5.00/hr.	15.00
Stihl Chain saw – 3 hrs. @ \$5.00/hr	<u>15.00</u>

TOTAL EQUIPMENT COST \$ 135.00

TOTAL LABOR COST:	\$ 196.29
FUEL COST 5%	<u>16.56</u>
	\$ 212.85

TOTAL JOB COST: \$ 347.85

Total to be reimbursed to: Utility Partners, LLC P.O. Box 591 Long Beach, MS 39560	\$ 212.85
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Total to be reimbursed to: City of Long Beach P.O. Box 929 Long Beach, MS 39560	\$ 135.00
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Minutes of November 1, 2011
Mayor and Board of Aldermen



WORK ORDER # 01948351

Ward 3
Date Received 10/12/11
Project Name Madeline P. Hasford, II Phone # _____
Location 1110 Iris Street
Explanation of Problem Clean up Property

Daily Planner	Projected Equipment	Estimated Materials
Date: _____	1. _____	1. _____
Assigned: _____	2. _____	2. _____
From: _____	3. _____	3. _____
Priority Level: _____	4. _____	4. _____

Utilities Located	Actual Equipment	Actual Materials
Date: _____	1hr. 1. <u>Trash Truck #136</u>	1. <u>Picked up 7 yds.</u>
Locate # _____	3hrs 2. <u>Bush hog #90</u>	2. <u>OF Trash</u>
	3hrs 3. <u>Weed eater 57.51 FS 90</u>	3. _____
	3hrs 4. <u>Chain Saw 57.51 MS 170</u>	4. _____

Crew Responsible	Comments About Work
<u>Avery 3 hrs</u>	_____
<u>John 3 hrs</u>	_____
<u>Russell 3 hrs</u>	_____
<u>Tim 1 hr</u>	_____
_____	_____
_____	_____

Need Asphalt

Need Concrete

Assignee Signature

10/14/11
Completion Date

The following items were taken under advisement for further review and consideration at the next regular meeting, November 15, 2011:

- Appointment to Planning Commission; Wards 2 and 3;
- Harrison County Development Commission-Economic Development Director;
- Alderman Anderson made motion seconded by Alderman Carrubba and unanimously carried taking the "Event Policy" under advisement;
- Amendments to Cemetery Ordinance;
- Alderman Parker made motion seconded by Alderman Anderson and unanimously carried directing the City Attorney to prepare an ordinance regulating "Damages to City Streets by Utility Companies; Require Permits for Routine Maintenance/Repairs";
- Alderman Carrubba made motion seconded by Alderman Anderson and unanimously carried directing the City Attorney to prepare a "Sidewalk Ordinance".

Alderman Anderson made motion seconded by Alderman Ponthieux and unanimously carried to approve the Carnival Association of Long Beach request for the Carnival Classic ½ Marathon, January 28, 2012, from the Long Beach Yacht Club to the Pass Christian Yacht Club.

Alderman Hammons made motion seconded by Alderman Carrubba and unanimously carried to approve banners and "fake" tombstone displays on November 17, 2011, in support of the Great American Smoke Out sponsored by the Mississippi Tobacco Free Coalition of Harrison County. Displays will be placed at the City Hall, Library, and on other city properties.

The Mayor recognized City Attorney James C. Simpson, Jr., for his report, as follows:

- Alderman Ponthieux made motion seconded by Alderman Carrubba and unanimously carried directing the City Attorney to file lawsuit, City of Long Beach, Mississippi versus Centerpoint Energy, Incorporated; John Does 1-5; and Parkway, LLC.
- The City Attorney reported that court will convene on Monday, November 28, 2011, at 9:30 a.m. on the Ronald Jefferson matter.

Minutes of November 1, 2011
Mayor and Board of Aldermen

There were no public comments regarding general items not appearing on the agenda.

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Anderson made motion seconded by Alderman Ponthieux and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

Alderman Leonard G. Carrubba, Sr., At-Large

Alderman Gary J. Ponthieux, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Kaye H. Couvillon, Ward 3

Alderman Ronnie Hammons, Jr., Ward 4

Alderman Mark E. Lishen, Ward 5

Alderman Carolyn J. Anderson, Ward 6

Date

ATTEST:

Rebecca E. Schruff, City Clerk