

**Minutes of June 19, 2012
Mayor and Board of Aldermen**

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall, 201 Jeff Davis Avenue, in said City, it being the third Tuesday in June, 2012, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Ronnie Hammons, Jr., Mark E. Lishen, City Clerk Rebecca E. Schruoff, and City Attorney James C. Simpson, Jr.

Aldermen Carolyn J. Anderson and Kaye H. Couvillon were absent the meeting.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

The meeting was called to order and Alderman Carrubba made motion seconded by Alderman Lishen and unanimously carried to adopt Minute Book Number 74 as the next consecutive official minute book of the Mayor and Board of Aldermen.

There were no announcements, presentations, proclamations, amendments to the Municipal Docket or public comments regarding agenda items.

Alderman Hammons made motion seconded by Alderman Lishen and unanimously carried to approve minutes of the Mayor and Board of Aldermen, as follows:

- June 4, 2012, Work Session;
- June 5, 2012, Regular Meeting;
- June 12, 2012, Work Session.

Alderman Lishen made motion seconded by Alderman Parker and unanimously carried to approve the regular meeting minutes of the Planning Commission dated June 14, 2012, as submitted.

Alderman Ponthieux made motion seconded by Alderman Parker and unanimously carried to approve payment of invoices as listed in Docket of Claims Number 061912.

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Purchase of water from the City of Long Beach by the City of Pass Christian was taken under advisement for further review and consideration at the next regular meeting, July 3, 2012.

Alderman Lishen made motion seconded by Alderman Hammons and unanimously carried to approve personnel matters, as follows:

FIRE DEPARTMENT:

- Promotion, Driver/Operator Jared Bolton, FS-10-II, effective July 1, 2012;
- Promotion, Lieutenant George Byrd, FS-12-II, effective July 1, 2012;
- Promotion, Battalion Chief Neal Gatian, FS-12-III, effective July 1, 2012;
- Step Increase (Remove from Probation) Firefighter 2nd Class Matt Ross, FS-7, effective July 1, 2012;
- Education Pay, Associates Degree, \$100.00 per month, Firefighter 2nd Class Matt Ross, effective July 1, 2012.

POLICE DEPARTMENT:

- Step Increase, Police Officer 1st Class Thomas Kent, PS-9-V, effective July 1, 2012;
- Reassignment from Dispatcher 1st Class to Patrol Officer Recruit, Nathan Clay, PS-5-B, effective July 16, 2012.

There was no action required or taken regarding CDBG Requests for Cash or Payment of Invoices.

Alderman Lishen made motion seconded by Alderman Hammons and unanimously carried to approve Change Order Number 10, Fire Station Number 2, as follows:

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June 15, 2012

JACKSON OFFICE
308 East Pearl Street, Ste. 300
Jackson, Mississippi 39201

601.352.2699
FAX 601.352.2693
EMAIL info@jbhm.com

E-mail and United States Postal Service

Mayor William Skellie, Jr.
City of Long Beach
201 Jeff Davis Avenue
Long Beach, MS 39560

RE: LONG BEACH FIRE STATION NO. 2 – CHANGE ORDER 010

Dear Mayor Skellie:

The enclosed Change Order 010 for the new Fire Station No. 2 documents the following change to the contract:

- 1) Bond the 911 Communications Antenna to the existing Lightning Protection System installed on the building. This work is necessary to achieve a complete Lightning Protection System compliant with current standards.

I have reviewed all documentation and find the above requests to be in order and appropriate. Should the changes described above be approved by the Board of Aldermen, the Contract Sum will be increased by a total of \$578.40 and the Contract Time will not be increased. Therefore, the Contract Sum for the project will become \$3,622,496.74: \$1,969,224.49 for CDBG, PA, and Insurance, and \$1,653,272.25 for HMGP. Overall project closeout remains in process and the contractor continues to perform corrective work on-site.

ARCHITECTURE
PLANNING
ENVIRONMENTAL ARCHITECTURE
INTERIOR DESIGN
GRAPHIC DESIGN
PROFESSIONAL INTERIORS

Enclosed you will find 4 copies of the above mentioned Change Order. If approved by the Board of Aldermen, please sign all 4 documents and return all copies to our JBHM – Biloxi Office for further processing. We will mail you a fully executed copy. Should you have additional questions concerning this change order, please do not hesitate to contact me.

Sincerely,

Richard McNeel, AIA

cc: Chief George Bass / Assistant Chief Mike Brown – Long Beach Fire Dept.
Larry Williamson / Janis Williamson – ReflectTech, Inc.
Ann Frazier – Jimmy G. Gouras Urban Planning Consultants
Ron Robertson – Broaddus and Associates
Liston Conrad – HORNE LLP
Ryan Florreich / Carl Bradley – JBHM
JBHM #07153.00.07

OFFICES
Biloxi
Columbus
Jackson
Tupelo

PRINCIPALS
JOSEPH S. HENDERSON, AIA
RICHARD H. MCNEEL, AIA
WILLIAM LEWIS, AIA

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Change Order

PROJECT (Name and address): City of Long Beach Fire Station No. 2 120 East Second Street Long Beach, Mississippi 39560	CHANGE ORDER NUMBER: 010 DATE: June 15, 2012	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input checked="" type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR (Name and address): ReflecTech, Inc. 100 Street A, Suite A Pacayune, Mississippi 39466	ARCHITECT'S PROJECT NUMBER: 07153 CONTRACT DATE: August 31, 2009 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Bond the 911 Communications Antenna to the existing Lightning Protection System installed on the building.	\$578.40
The original Contract Sum was	\$ 3,424,009.00
The net change by previously authorized Change Orders	\$ 197,909.34
The Contract Sum prior to this Change Order was	\$ 3,621,918.34
The Contract Sum will be increased by this Change Order in the amount of	\$ 578.40
The new Contract Sum including this Change Order will be	\$ 3,622,496.74

The Contract Time will be increased by Zero (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is July 11, 2012

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>JBHM Architects, P.A.</u> ARCHITECT (Firm name) 2548 Beach Blvd., Suite 100, Biloxi, Mississippi 39531 ADDRESS <hr/> BY <i>(Signature)</i> Richard H. McNeel, AIA (Typed name) DATE <u>06-15-12</u>	<u>ReflecTech, Inc.</u> CONTRACTOR (Firm name) 100 Street A, Suite A, Pacayune, Mississippi 39466 ADDRESS <hr/> BY <i>(Signature)</i> Janis Williamson (Typed name) DATE _____	<u>City of Long Beach</u> OWNER (Firm name) 201 Jeff Davis Ave., Long Beach, MS 39560 ADDRESS <hr/> BY <i>(Signature)</i> William Skellie, Jr. (Typed name) DATE _____
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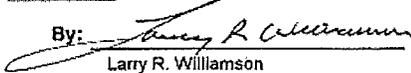
Reflectech, Inc.		PROPOSED CHANGE ORDER	
100 Street A, Suite A Picayune, MS 39486		Phone: 601-798-4969 Fax: 601-798-4906	No. 31
TITLE:	Proposed Change Order	DATE:	06/11/2012
PROJECT:	LB Fire Station No. 2. Proj. A Base Construction (CDBG, PA, Insurance)	JOB:	09-0058
TO:	Attn: Ryan Florreich JBHM Architects, P.A. 2548 Beach Boulevard, Suite 100 Biloxi, MS 39531 Phone:228-594-2200 Fax:228-594-2020	CONTRACT/PO:	07153-
		SUBMITTED:	
		COMPLETED:	
		REQUIRED:	

DESCRIPTION

Bonding the 911 Antenna to the existing lightning protection system.

Num Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	Bonding the 911 Antenna to the existing lightning protection system		0.000		0.00	480.00
Item Total:						\$480.00
MPC Tax @ 3.5%:						\$16.80
Bond & Ins Premiums @ 2%						\$9.60
OvHd & Profit @ 15%						\$72.00
Total:						\$578.40

APPROVAL

By: 
Larry R. Williamson

Date: 06/11/2012

By: _____

Date: _____

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Corporate office:
122 Leesley Lane • Argyle, Texas 76226
www.BONDEDLP.com



Toll Free: 800-950-7933 Fax: 940-455-2225

QUOTE - E106415-05 LA

Page 1 of 1

Date 05/18/2012 Expires 06/17/2012
Project Long Beach Fire Department (LBFD)
Long Beach, MS 39560

Ref Specs UL/LPI/NFPA Codes
Ref Drawings On-Site Inspection
Estimate Total **\$480.00**

Name Fire Station #2 - 911 Antenna Addition

Scope of proposal

1) Price includes bonding the 911 antenna to the existing lightning protection system as requested. No other work is included.

Exclusions

1) Tax is not included.

Bonded Lightning Protection Systems standard terms and conditions of sale, dated 01/01/2009 apply and are incorporated by reference as part of this quotation and any work resulting from this quotation. Should you need a copy, please call 800-950-7933 or visit our website (www.bondedlp.com).

TO ACCEPT QUOTATION, SIGN BELOW AND RETURN BY FAX TO 940-455-2225

Shirlene Youngman

Bonded Lightning Protection Systems

Signed: _____ Date: _____
Print name: _____
Company: _____

There came on for consideration a memo with attachment from Derrel Wilson, Project Manager, Utility Partners, LLC, as follows:

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UTILITY PARTNERS, LLC

Memo

To: MAYOR SKELLIE & BOARD OF ALDERMEN

From: Derrel Wilson, Project Manager 

CC:

Date: 6/6/2012

Re: COPIER LEASE

The Public Works' copier lease with Ricoh Business Solutions has expired and we have received a proposal from OCE to lease with them. This is a Canon Copier off the State of Mississippi Contract. The cost for the machine will be \$69.00 per month and \$10.00 per month for the maintenance contract for a total of \$79.00 per month. Attached is a copy of their proposal outlining the machine's functions and cost quote.

Please place this item on the next Board's Agenda for June 19, 2012.

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Long Beach Utility Partners
404 Kohler Street
Long Beach, MS 39560

May 21, 2012

Thank you for allowing Océ' North America to submit this proposal for your new multifunctional digital copiers. The Canon IR1730iF is a 32 page-per-minute black/white digital printer, fax, scanner and copier. The Canon IR1730iF was just introduced with the latest in digital technology. The following are the specifications for the IR 1730iF:

Canon Imagerunner 1730iF Copier, 100-Sheet Duplexing Document Feeder, 512 MB RAM. Memory, PCL5e/6 and Postscript3 Print Controllers, Color Send Scanning and Searchable PDF Kit, 50-Sheet Stapler Finisher, 100-Sheet stack bypass tray, 2 x 550-sheet paper drawers and 15 amp surge protector.

STATE OF MISSISSIPPI CONTRACT # 5-600-21161-12

36 Month Lease Price:

Canon IR1730iF Copier	\$ 56.00
Extra Paper Cassette Tray	\$ 9.00
Large Cabinet Stand	<u>\$ 4.00</u>
TOTAL:	\$ 69.00 per month

Optional Maintenance Contract: \$10 per month and all prints/copies billed at \$0.0125 per black/white print. Agreement includes all parts, labor, toner and supplies. This contract includes everything except paper!

I am confident this unit will give you years of trouble free service. We are grateful for the opportunity to present this proposal to Long Beach Utility Partners and hope it meets your expectations of us. Please contact us with any questions regarding this proposal.

Thanks
Ruffin Fornea
Ruffin Fornea
Cell # 228-547-6294

Océ' North America
9480 Three Rivers Road
Gulfport, MS 39503
T 228-863-0458
F 228-863-0625



www.oceusa.com

Upon discussion, Alderman Ponthieux made motion seconded by Alderman Carrubba and unanimously carried to approve the proposal submitted by Océ for a Canon Copier under state contract, as set forth above.

Alderman Ponthieux made motion seconded by Alderman Hammons and unanimously carried to schedule a work session, Tuesday, June 26, 2012, at 5:00 o'clock p.m., City Hall Meeting Room, 201 Jeff Davis Avenue, to discuss the following:

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- Fiscal Year 2012-2013 Budget
- Drainage Projects
- Financing of Drainage Projects

Alderman Ponthieux made motion seconded by Alderman Hammons and unanimously carried authorizing City Engineer David Ball to proceed with plans and specifications for Drainage Projects, Gandy Circle, Commission Road and Royal Estates.

Alderman Lishen made motion seconded by Alderman Parker and unanimously carried to approve Budget Amendments, VAWA Grant Revenue & Expense, as follows:

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Comptroller's Office

Memo

To: Becky Schuff
From: Kini Gonsoulin
Date: 6/14/2012
Re: Budget Amendment

Please submit the attached budget amendment for consideration on the June 19, 2012 Board Meeting. This amendment is to budget the revenue and expenses for the MS Stop Violence Against Women Program.

If you have any questions regarding this request, please do not hesitate to ask. Thank You.

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City of Long Beach
Budget Amendment Request

Fund Name _____ Date _____
Department # 213 Budget Entry # _____
Department Name Police

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Federal Funds - VAWA	-	-	(28,738)	(28,738)
City Match (25%)	-	-	(9,579)	(9,579)
Wages & Salaries	-	-	26,036	26,036
FICA	-	-	1,992	1,992
Retirement	-	-	3,615	3,615
Health Insurance	-	-	6,674	6,674
Totals	-	-	-	-

Amendment #4

Alderman Ponthieux made motion seconded by Alderman Carrubba and unanimously carried acknowledging receipt of the May/2012 Revenue and Expense Reports.

Discussion was held regarding derelict properties; however, no official action was required or taken.

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The following agenda items were taken under advisement for further review and consideration at the next regular meeting, July 3, 2012, as follows:

- Review/Revise Recreation & Senior Citizen Facility Rental Policy;
- Appoint HCMVFHC Commissioner;
- Appointment to Library Board; July/12-Jul/17 Expiring Term of Mary Freeman;
- Acoustics; City Hall Meeting Room.

Discussion was held in regards to increasing liquidated damages on standard contracts; no official action was required or taken at this time.

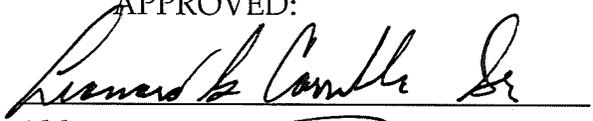
The City Attorney reported that the hearing regarding the Ronald Jefferson property has been scheduled for July 23, 2012.

There were no public comments regarding general matters not appearing on the agenda.

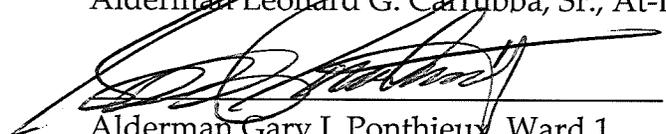
There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Carrubba made motion seconded by Alderman Lishen and unanimously carried to adjourn until the next regular meeting in due course.

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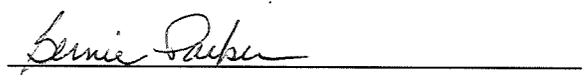
APPROVED:



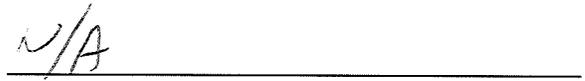
Alderman Leonard G. Carrubba, Sr., At-Large



Alderman Gary J. Ponthieux, Ward 1

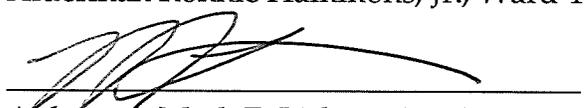


Alderman Bernie Parker, Ward 2



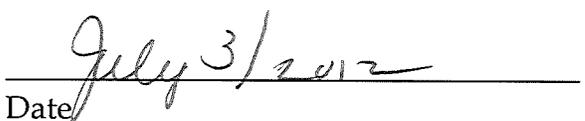
Alderman Kaye H. Couvillon, Ward 3

Alderman Ronnie Hammons, Jr., Ward 4



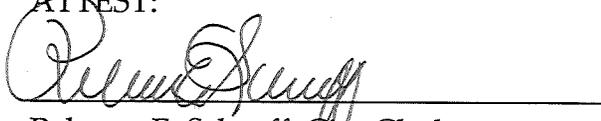
Alderman Mark E. Lishen, Ward 5

Alderman Carolyn J. Anderson, Ward 6



Date

ATTEST:



Rebecca E. Schruff, City Clerk