

Minutes of October 2, 2012  
Mayor and Board of Aldermen

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in October, 2012, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Kaye H. Couvillon, Ronnie Hammons, Jr., Mark E. Lishen, Carolyn J. Anderson, City Clerk Rebecca E. Schruuff, and City Attorney James C. Simpson, Jr.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

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The meeting was called to order and there were no bids, announcements, presentations or proclamations.

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There came on for consideration amendments to the Municipal Docket and action was taken to suspend the rules and amend the Municipal Docket, as follows:

- Alderman Lishen made motion seconded by Alderman Anderson and unanimously carried to add Item X.4.e. DEPARTMENTAL BUSINESS; CITY CLERK; Letter from Insurance Committee.
- Alderman Parker made motion seconded by Alderman Ponthieux and unanimously carried to add Item X.1.a. DEPARTMENTAL BUSINESS; MAYOR'S OFFICE; Garden Club Spring Pilgrimage.
- Alderman Couvillon made motion seconded by Alderman Carrubba and unanimously carried to add Item XII. 6. NEW BUSINESS; Enforcement of Sign Ordinance.
- Alderman Carrubba made motion seconded by Alderman Lishen and unanimously carried to add Item XII. 7. NEW BUSINESS; Street Lights on Markham Drive.

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The Mayor opened the floor for public comments regarding agenda items, as follows:

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PUBLIC COMMENTS PERTAINING TO MATTERS ON THE AGENDA ONLY		
<p><b>NOTE:</b> All comments shall be directed to the Chairman (Mayor).                  Comments of a personal nature regarding individual members of the Governing Authority (Mayor and Board of Aldermen), City Staff and/or Personnel, other Citizens, disruptive comments or improper actions <u>will not</u> be permitted.                  Public Comments will be limited to a total of ten (10) minutes and limited to a maximum of two (2) minutes per person.                  Except as otherwise directed by the Chairman (Mayor), Public Comments will not be permitted before or after the allotted time. Disruption of the regular business meeting will be cause for removal from the public meeting.</p>		
PLEASE PRINT: NAME / ADDRESS / TELEPHONE	AGENDA ITEM NO.	AGENDA ITEM SUBJECT MATTER
1 Dita McCarthy 234-8732	XII. 4	Radish Festival
2		
3		
4		
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City of Long Beach, Mississippi  
 Mayor and Board of Aldermen Meeting  
 Date: \_\_\_\_\_

Excel Worksheet: public comments - agenda PUBLIC COMMENTS-AGENDA

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Alderman Lishen made motion seconded by Alderman Parker and unanimously carried to approve minutes of the Mayor and Board of Aldermen, as follows:

- Recess meeting dated September 14, 2012, as submitted.
- Regular meeting dated September 18, 2012, as submitted.
- Recess meeting dated September 25, 2012, as submitted.

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Alderman Lishen made motion seconded by Alderman Hammons and unanimously carried to approve minutes of the Planning Commission, as follows:

- Regular meeting dated September 27, 2012, as submitted.
- Work session minutes dated September 18, 2012, as submitted.
- Work session minutes dated September 19, 2012, as submitted.
- Work session minutes dated September 20, 2012, as submitted.
- Work session minutes dated September 21, 2012, as submitted.
- Work session minutes dated September 26, 2012, as submitted.
- Work session minutes dated September 27, 2012, as submitted.

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Upon further discussion, Alderman Couvillon reported that her appointment to the Planning Commission for Ward 3, Gretchen Loftus, resigned her position.

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After considerable discussion and clarification of several matters, Alderman Anderson made motion seconded by Alderman Lishen and unanimously carried to approve the regular meeting of the Port Commission dated September 20, 2012, as submitted.

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Alderman Lishen made motion seconded by Alderman Carrubba and unanimously carried to approve payment of invoices as listed in Docket of Claims number 100212, inclusive of invoice number 613482, J. Levens Builders, Inc., in the amount of \$7,418.63, FMA Residential Acquisition Program, Property #4 – 1215 Wisteria Lane.

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Alderman Anderson made motion seconded by Alderman Couvillon and unanimously carried to purchase a \$500.00 advertisement in the Spring Pilgrimage guide program, to promote the City of Long Beach and advertise the resources and opportunities available.

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There was no action required or taken regarding Emergency Actions – Hurricane Isaac, at this time.

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Alderman Ponthieux made motion seconded by Alderman Lishen and unanimously carried to approve CDBG Budget Modification #4 – City Hall Project, as follows:

MISSISSIPPI DEVELOPMENT AUTHORITY MODIFICATION SIGNATURE SHEET																	
DISASTER RECOVERY DIVISION POST OFFICE BOX 849 JACKSON, MISSISSIPPI 39205-0849																	
1. Recipient's Name, Address, and Telephone No.  City of Long Beach Post Office Box 929 Long Beach, MS 39560-0929  228-863-1556	2. Effective Date:																
	3. Contract Number: R-109-235-02-KCR	Grant Number: R-109-235-02-KCR															
	4. Modification Number: 14																
	5. Grant Identifier: (Funding Source & Year) CFDA Number: 14.219 & 14.228																
	6. Beginning and Ending Date January 2, 2008 – December 31, 2012																
	7. Page 1 of <u>1</u>																
	8. As a result of this modification, funds obligated are changed as follows: <table style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="text-align: center;"><u>KCDBG</u></th> <th style="text-align: center;"><u>OTHER FEDERAL</u></th> <th style="text-align: center;"><u>OTHER (LOCAL-PRIVATE)</u></th> </tr> </thead> <tbody> <tr> <td>FROM: \$5,019,648.38</td> <td>FROM: No change</td> <td>FROM: No change</td> </tr> <tr> <td>TO: \$5,043,343.87</td> <td>TO:</td> <td>TO:</td> </tr> <tr> <td>INCREASE: \$23,695.49</td> <td>INCREASE:</td> <td>INCREASE:</td> </tr> <tr> <td>DECREASE:</td> <td>DECREASE:</td> <td>DECREASE:</td> </tr> </tbody> </table>			<u>KCDBG</u>	<u>OTHER FEDERAL</u>	<u>OTHER (LOCAL-PRIVATE)</u>	FROM: \$5,019,648.38	FROM: No change	FROM: No change	TO: \$5,043,343.87	TO:	TO:	INCREASE: \$23,695.49	INCREASE:	INCREASE:	DECREASE:	DECREASE:
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INCREASE: \$23,695.49	INCREASE:	INCREASE:															
DECREASE:	DECREASE:	DECREASE:															
9. The above recipient is hereby modified as follows: The purpose of this modification is to extend the project ending date to December 31, 2012 to allow time for FEMA and CDBG close out.																	
10. Except as hereby modified, all terms and conditions of the subcontract remain unchanged.																	
12. Approved for Agency:  Signature _____ Date _____  Name:  Title:	13. Approved for Recipient:  Signature _____ Date <u>10/2/12</u>  Name: William Skellie, Jr.  Title: Mayor																

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Alderman Hammons made motion seconded by Alderman Carrubba and unanimously carried to approve CDBG Request for Cash and Payment of Invoice, as follows:

**Minutes of October 2, 2012  
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**MEMO**

DATE: September 30, 2012  
 TO: Honorable William Skellie, Jr.  
 City of Long Beach  
 FROM: Ann Frazier  
 Jimmy G. Gouras Urban Planning  
 City of Long Beach  
 RE: Community Revitalization Grant  
 CDBG Project #R-109-235-03-KCR  
 Town Green  
 Request for Cash and Summary Support Sheet

Enclosed please find the following invoices for the above referenced project:

1. JBHM  
 Invoice number 5 in the amount of \$2,117.50  
 For Architect/Engineering expense

Also enclosed is "Request for Cash and Summary Support Sheet No. 36" in the amount of \$2,117.50 for payment of the above invoices.

Please have the above invoices and Request for Cash and the supporting documentation placed on your next agenda for approval. After its approval, the appropriate official should sign the "Request for Cash and Cash Summary Support Sheet No. 36" and return it along with the supporting documentation for processing to our office at the following address:

Debra Tompkins  
 Jimmy Gouras Urban Planning  
 100 Cherry Street  
 Vicksburg, MS 39183

If you have any questions, please do not hesitate to call me or Debra Tompkins at (601)638-7121.

**REMINDER**

From the date of deposit into your account you have only three (3) working days to distribute funds to avoid penalties from MDA.

enclosure

**JIMMY G. GOURAS**

URBAN PLANNING CONSULTANTS, INC.  
 1100 CHERRY ST. • VICKSBURG, MS 39183 • 601-638-7121 • FAX 601-638-5292 • Email: jggouras@bellsouth.net

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Alderman Hammons made motion seconded by Alderman Parker and unanimously carried to approve Police Department personnel matters, as follows:

- New Hire, Patrolman 2nd Class Marcus M. Bergeron, PS-7-B, effective October 16, 2012.
- New Hire, Patrolman 1<sup>st</sup> Class Robert S. Rogers, PS-9-B, effective October 16, 2012.

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Alderman Carrubba made motion seconded by Alderman Hammons and unanimously carried to advertise for appointment to the School Board of Trustees in accordance with city ordinance and state law.

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Alderman Ponthieux made motion seconded by Alderman Lishen and unanimously carried to establish a \$100.00 Petty Cash Fund for use by the Senior Citizens Department, under the responsibility of the Senior Citizen Director and subject to periodic audits.

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Alderman Anderson made motion seconded by Alderman Ponthieux and unanimously carried to appoint a five member Selection Committee, RFQ/RFP Engineering and Project Management Services, Hurricane Isaac Recovery Projects, as follows:

- Mayor William Skellie, Jr.
- Fire Chief/Civil Defense Director George Bass
- Alderman Mark E. Lishen
- Port Commission Vice-President Barbara Reed
- Port Commission President Phil Kies

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Alderman Parker made motion seconded by Alderman Anderson and unanimously carried to select A. Garner Russell & Associates as the official engineers to perform the professional services and work associated with the Linda Lane Water Main Project; and to authorize Water and Sewer Funds for the project.

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There came on for consideration a letter from Insurance Committee Chairman George Bass, as follows:

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City of Long Beach

BOARD OF ALDERMEN  
Leonard G. Carrubba, Sr. - At-Large  
Gary J. Ponthieux - Ward 1  
Bernie Parker - Ward 2  
Kaye H. Couvillon - Ward 3  
Ronnie Hammons, Jr. - Ward 4  
Mark E. Lishen - Ward 5  
Carolyn J. Anderson - Ward 6



WILLIAM SKELLIE, JR.  
MAYOR

CITY CLERK  
TAX COLLECTOR  
Rebecca E. Schruff  
  
CITY ATTORNEY  
James C. Simpson, Jr.

October 1, 2012

RE: Employee Insurance Benefit Package FY 12/13

Dear Mayor and Board of Aldermen,

After careful consideration, several quotes, and discussion with Ms. Sherry Baker, our insurance Agent of Record, the insurance committee respectfully recommends the City of Long Beach continue our employee medical benefit insurance with Blue Cross Blue Shield of MS, dental with Delta Dental, life with Lincoln National, and vision with Assurant.

We further recommend our continued voluntary participation with American Heritage Insurance Company and Life of Alabama, continuing to designate Charles Lowe as the Agent of Record for the Section 125 Cafeteria Plan.

The aforesaid recommendations are well within our departmental budgets for the Fiscal Year 2012/2013.

Thanking you in advance for your consideration in this matter.

Sincerely,

Chief George Bass  
Insurance Committee Chairman

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • 863-1556 • FAX 865-0822  
www.cityoflongbeachms.com

Based upon the recommendation of the Insurance Committee, Alderman Parker made motion seconded by Alderman Carrubba and unanimously carried to approve the Employee Insurance Benefit Package FY 12/13, as set forth above.

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Upon discussion of derelict properties, Alderman Anderson made motion seconded by Alderman Carrubba and unanimously carried to schedule three (3) public hearings, Tuesday, November 6, 2012, at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, to determine whether or not certain properties

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are in such a state of uncleanliness as to constitute a menace to the public health and safety of the community; said properties are as follows:

- 125 Mount Bass, assessed to Joey N. and Kiasha M. Brou.
- 1 Mossy Oaks Drive, assessed to Thomas E., Jr., and Debra Hebert Clifford (foreclosure – Adams & Eden, P.A.).
- 235 South Lang Avenue, assessed to Patricia Erwin Terrell.

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Alderman Carrubba reported on the meeting room acoustics; no official action was required or taken at this time.

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There was no official action required or taken regarding the Restore Act/Go Coast 2020 at this time and the matter was removed from the agenda until further notice.

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The hurricane and disaster debris management ordinance was taken under advisement for further consideration and review at the next regular meeting, October 16, 2012.

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The MDEQ MS4 Requirements were taken under advisement for further review and consideration at the next regular meeting, October 16, 2012.

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There came on for consideration a letter from Nicole Franks, FRG President, as follows:

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FAMILY SUPPORT GROUP



Nicole Franks-FRG President	Selina Hobelman-Vice President
Liz Hatchett - Secretary	Whitney Jones-Treasurer
Kelly Brooks/Davin Paul-Advisor	Amanda Moore - OTH Chair

September 10, 2012

To Whom It May Concern:

I am writing to you today on behalf of the Seabee Family Support Group of NMCB 1. The Family Readiness Group is a non-profit organization. We are trying to encourage local businesses to help in our efforts to show how proud we are and to show support of our Seabees and families.

As you already know, NMCB 1 is an active duty Seabee battalion over 600 members. Our Seabees have been deployed to some of the most dangerous areas around the world since May 2011. We are thankful to be eagerly awaiting our Seabees home coming throughout February. During deployments we lean on each other for support and during our homeport time we share in each other's excitement.

For this event we are asking that all fees are waived for theirs building on November 10<sup>th</sup> form 9:00am-4:00pm as a donation.

Thank you for your time and consideration. Please feel free to email or call me at any time if I can be of assistance to you.

Respectfully,

Nicole Franks  
FRG President  
Cell: (815) 977-1105

Amanda Moore  
Over The Hump (OTH) Chair  
Cell: (704) 960-9612  
E-mail Amanda at:  
[amoore0904@gmail.com](mailto:amoore0904@gmail.com)

Upon discussion, Alderman Ponthieux made motion seconded by Alderman Hammons and unanimously carried to approve the request set forth above, waiving fees in accordance with city policy for non-profit government affiliates.

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There was no official action required or taken regarding the railroad crossing at White Harbor/Beatline Road at this time.

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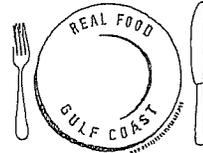
It was the consensus of the Mayor and Board of Aldermen to print a notice on city water bills reminding citizens to remove waste receptacles and recycling bins from city easements/right-of-ways when emptied.

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There came on for consideration a letter from Dita McCarthy, as follows:

## Real Food Gulf Coast

*Growing a local, sustainable food economy along the Mississippi Gulf Coast*



Post Office Box 689, Long Beach, MS 39560. Phone: 228.234.8732 • Fax: 228.452.6255  
E-Mail: [realfoodgulfcoast@gmail.com](mailto:realfoodgulfcoast@gmail.com). Web: [www.realfoodgulfcoast.org](http://www.realfoodgulfcoast.org)

September 26, 2012

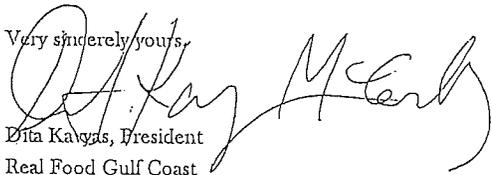
City of Long Beach, Mississippi

Dear Sirs/Madams

We write you to request a waiver of the fee for use of the Harper McCaughan Town Green for the Second Annual Real Food Radish Festival. The Real Food Radish Festival is an outdoor, free community event that features speakers, information from gardening, horticulture, historical clubs and groups, live music, cooking demonstrations and tastings, plus small farmers, fishers, ranchers, chefs, and artisanal food producers from throughout South Mississippi and the Central Gulf Coast. The Real Food Radish Festival also pays tribute to Long Beach's history as the former Radish Capital of the World.

As a free festival that provides education about local food, sustainability, and health, we are very limited in our financial resources. We have applied for funding for this year's festival to the Gulf Coast Tourism Partnership and are hopeful that we will be funded. We are asking that the fee be waived because we do not know if we be funded, and if so, when there will be a decision made. Therefore we are asking that the fee be waived as a precaution. We are also committed to making a donation to the City of Long Beach in the amount of the applicable fees should we receive a favorable decision on our grant request.

Very sincerely yours,

  
Dita Kayas, President  
Real Food Gulf Coast

Upon discussion, Alderman Carrubba made motion seconded by Alderman Anderson and unanimously carried to approve the request as set forth above, to promote the City of Long Beach and advertise the resources and opportunities

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available, requiring Real Food Gulf Coast to provide event liability insurance in accordance with city policy.

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There came on for consideration a fence encroaching on city easement on Valerie Drive and drainage problems associated with said fence.

After considerable discussion, Alderman Anderson made motion seconded by Alderman Lishen and unanimously carried directing the City Attorney to notify the property owner of the encroachment, requiring the property owner to relocate the fence within thirty (30) days.

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There came on for consideration violations to the city sign ordinance.

After considerable discussion, it was the consensus of the Mayor and Board of Aldermen to direct Building Official Earl Levens to identify and correct violations to the sign ordinance.

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The Mayor will review lighting on Markham Drive for more uniform lighting in areas where homes have been rebuilt.

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The City Attorney updated the Mayor and Board of Aldermen on the Ronald Jefferson litigation; no official action was required or taken.

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There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Carrubba made motion seconded by Alderman Anderson and unanimously carried to adjourn until the next regular meeting in due course.

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APPROVED:

\_\_\_\_\_  
Alderman Leonard G. Carrubba, Sr., At-Large

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Alderman Gary J. Ponthieux, Ward 1

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Alderman Bernie Parker, Ward 2

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Alderman Kaye H. Couvillon, Ward 3

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Alderman Ronnie Hammons, Jr., Ward 4

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Alderman Mark E. Lishen, Ward 5

\_\_\_\_\_  
Alderman Carolyn J. Anderson, Ward 6

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Rebecca E. Schruff, City Clerk

