

Minutes of June 18, 2013
Mayor and Board of Aldermen

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall, 201 Jeff Davis Avenue, in said City, it being the third Tuesday in June, 2013, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Ronnie Hammons, Jr., Mark E. Lishen, Carolyn J. Anderson, City Clerk Rebecca E. Schruuff, and City Attorney James C. Simpson, Jr.

Alderman Kaye H. Couvillon was absent the meeting.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

The meeting was called to order and the Clerk reported that, pursuant to that certain order of the Mayor and Board of Aldermen at a recess meeting duly held and convened on May 8, 2013, she did cause to be published in The Sun Herald, a newspaper with a general circulation in the City of Long Beach and published in Harrison County, Mississippi, Legal Notice, Re-Advertisement for Bids, "Install Generator at White Harbor Well", as evidenced by the Publisher's Proof of Publication.

Alderman Lishen made motion seconded by Alderman Ponthieux and unanimously carried to spread said Proof of Publication upon the minutes of this meeting in words and figures, as follows:

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PROOF OF PUBLICATION

STATE OF MISSISSIPPI
COUNTY OF HARRISON

Before me, the undersigned Notary of Harrison County, Mississippi personally appeared CRISTA LAUX who, being by me first duly sworn, did depose and say that she is a clerk of The Sun Herald, a newspaper published in the city Gulfport, in Harrison County, Mississippi, and the publication of the notice, a copy of which is hereto attached, has been made in said paper 2 times in the following numbers and on the following dates of such paper, viz:

- Vol. 129 No., 219 dated 10 day of May, 20 13
- Vol. 129 No., 226 dated 17 day of May, 20 13
- Vol. _____ No., _____ dated _____ day of _____, 20 _____
- Vol. _____ No., _____ dated _____ day of _____, 20 _____
- Vol. _____ No., _____ dated _____ day of _____, 20 _____
- Vol. _____ No., _____ dated _____ day of _____, 20 _____
- Vol. _____ No., _____ dated _____ day of _____, 20 _____

Affiant further states on oath that said newspaper has been established and published continuously in said country for a period of more than twelve months next prior to the first publication of said notice.

Crista Laux
Clerk

Sworn to and subscribed before me this 17 day of May, A.D., 20 13



Mandi A. Denney
Notary Public

ADVERTISEMENT FOR BIDS
 City of Long Beach, Mississippi
 The City of Long Beach, Mississippi, will receive bids for: INSTALL GENERATOR AT WHITE HARBOR WELL at the Office of the City Clerk, City Hall, 201 Jefferson Davis Avenue, (P.O. Box 929) Long Beach, Mississippi, 38950 during normal office hours at any time prior to the designated bid date. Bids will then be publicly opened and read aloud at 10:00 A.M., June 12, 2013.
 Bids are invited for the furnishing and installation of one 342KW (mhp) natural gas fueled standby generator and associated transfer switch, and wiring to serve as backup power to operate an existing 80 H.P. water well located near White Harbor Road and CSX Railroad tracks.
 Contract Documents, including Drawings and Technical Specifications, are on file at the Office of the City Clerk, at City Hall, Long Beach, Mississippi. The Documents may be obtained at the office of A. Garner Russell & Associates, Inc., Consulting Engineers, 520 33rd Street, (at Hewes Avenue), Gulfport, Mississippi 38907 upon payment of \$50.00 non-refundable fee.
 A certified check or bank draft payable to the order of City of Long Beach, Mississippi, in the amount of an amount equal to five percent (5%) of the total bid for City of Long Beach INSTALL GENERATOR AT WHITE HARBOR WELL shall be submitted with each bid.
 The City of Long Beach, Mississippi, reserves the right to reject any or all bids or to waive any informalities in the bidding.
 Bids may be held by the City of Long Beach, Mississippi, for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of bidders, prior to awarding of the Contract.
 Done by order of the Mayor and Board of Aldermen, April 16, 2013.
 City of Long Beach, Mississippi
 By: BECCA SCHRUFF
 Title: CITY CLERK
 Publish: May 10th and May 17th, 2013

The Clerk further reported that eight (8) bids were properly filed, publicly opened and read aloud on Wednesday, June 12, 2013, at 10:00 a.m. in the City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, by Deputy City Clerk

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Stacey Dahl and Project Engineer David Ball. Representatives of companies bidding were also in attendance.

Said bids were then taken under advisement for review and tabulation, as follows:



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET
GULFPORT, MS 39507

TEL (228) 863-0667
FAX (228) 863-5232

June 13, 2013

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: Install Generator at White Harbor Well

Ladies and Gentlemen:

The City received bids for this work on June 12, 2013 and a Certified Tabulation of the Bids is attached. We received 8 bids appropriately filed and the bids were very competitive. The low bid was provided by Griner Drilling Service, Inc., at \$60,178.53. We have worked with Griner Drilling before and they have performed similar work for the City during the construction of the Marcie Dr. well. This work is well within their capabilities and we have no hesitancy in recommending award of this contract to them in the amount of their bid.

Sincerely,

David Ball, P.E.

DB:538
Enclosure

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TABULATION OF BIDS					
CITY OF LONG BEACH					
INSTALL GENERATOR AT WHITE HARBOR WELL					
BID DATE: JUNE 12, 2013			Time: 10:00 A.M.		
PLAN HOLDER	Cert. No.	Ack. Adm #1	Bid Bond	Non-Coll.	TOTAL BID (LUMP SUM)
1 Griner Drilling Service, Inc.	01837-MC	X	X	X	\$60,178.53
2 D.N.P. , Inc.	07575-MC	X	X	X	\$65,075.00
3 Webster Electric Co., Inc.	12259-MC	X	X	X	\$66,850.00
4 Bay Motor Winding	19431-MC	X	X	X	\$67,342.00
5 Moses Electric, Inc.	02609-MC	X	X	X	\$68,400.00
6 Doleac Electric Company	03826-MC	X	X	X	\$68,700.00
7 Ace Contractors, Inc.	07267-MC	X	X	X	\$72,000.00
8 Branch Electric, LLC	14784-MC	X	X	X	\$75,732.00
9 All South Electric Co.	06757-MC	-	-	-	*

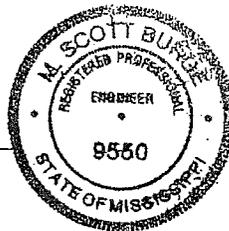
* Bid received was not in conformance with Bid Requirements.

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT TABULATION OF BIDS.

M. Scott Burge

M. Scott Burge, P.E.
Cert. No. 9550

June 13, 2013



Based upon the recommendation of Mr. Ball, Alderman Ponthieux made motion seconded by Alderman Parker and unanimously carried to award the contract to Griner Drilling Service, Inc., as lowest and best bid in the amount of \$60,178.53, all as set forth above.

ANNOUNCEMENTS:

- Long Beach Live, Thursday, June 20, 2013, at 6:30 p.m. in the Town Green.

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➤ Alderman Ponthieux made motion seconded by Alderman Carrubba and unanimously carried requesting that the Mayor forward a letter of appreciation to Dr. Kurt Appell, Christ United Methodist Church, thanking him for the donation of a screen for "movie night" in the Town Green.

Alderman Carrubba made motion seconded by Alderman Parker and unanimously carried to suspend the rules and amend the Municipal Docket to include the following:

Item X.4.c. DEPARTMENTAL BUSINESS; Police Department; (1) Demotion.

There were no public comments regarding agenda items.

Alderman Anderson made motion seconded by Alderman Lishen and unanimously carried to approve the recess meeting and executive session minutes of the Mayor and Board of Aldermen dated June 5, 2013, as submitted.

After considerable discussion and upon clarification of several matters, Alderman Anderson made motion seconded by Alderman Lishen and unanimously carried to approve the regular meeting minutes of the Long Beach Planning Commission dated June 13, 2013, as submitted.

Alderman Carrubba made motion seconded by Alderman Ponthieux and unanimously carried to approve payment of invoices as listed in Docket of Claims number 061813 with exception to Application for Payment No. 11, ProCon, Inc., in the amount of \$37,119.68, Drainage Improvements Shady Drive to Cypress Drive Project, for further review and consideration at the next regular meeting, July 2, 2013, due to problems with the construction project.

The Mayor reported that Sonic Drive-In has offered a \$100 donation to the Long Beach Family Movie Night and requested to sell hot dogs and corn dogs for \$1.00 each.

With the approval of Long Beach Main Street and the Long Beach Family Movie Night promoters, it was the consensus of the Mayor and Board of Aldermen to agree.

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Based upon the recommendation of Assistant Fire Chief Mike Brown and certification by the Civil Service Commission, Alderman Lishen made motion seconded by Alderman Carrubba and unanimously carried to approve Fire Department personnel, as follows:

- Education Pay, Division Chief Joe Stapleton, Associates Degree (Fire Science), \$100 per month.

* * *

The Mayor recognized Fire Chief George Bass to report on the city's fire rating from the State Rating Bureau. Chief Bass reported that the city went to a #5 rating which will reduce insurance rates for commercial entities as well as residential rates.

There was no official action required or taken regarding CDBG Requests for Cash or Payment of Invoices at this time.

Alderman Parker made motion seconded by Alderman Lishen and unanimously carried to approve the Work Order by and between Broaddus & Associates, Inc., and the City of Long Beach, Bulkhead Repairs along Bear Creek Bayou near Gulf View Avenue, as follows:

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WORK ORDER

Issued Pursuant to Master Services Agreement
Effective – October 17, 2008

By and Between
Broaddus & Associates, Inc. ("Broaddus & Associates")
and City of Long Beach, Mississippi ("Client")

Client Contact Name: Mayor Billy Skellie	Broaddus & Associates Office: Gulfport, MS
Contact Phone Number: 228-863-1556	Broaddus & Associates Contact: Ron Robertson, P.E.
Contact E-Mail Address: mayor@cityoflongbeachms.com	Broaddus & Associates Project Number: B08126.15
Client Reference Number:	

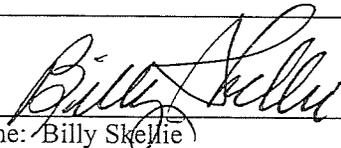
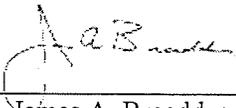
1. Scope of Work:
Project Management Services on a time and material basis for the Area 4, Drainage repairs approved as a result of the city's recent appeal, FEMA PW# 11111

2. Location/Client Facility Involved:
Long Beach, Bulkhead repairs along Bear Creek Bayou near Gulfview Avenue

3. Period of Performance:
June 1, 2013 thru completion and acceptance of the subject construction project and FEMA closeout

4. Authorized Funding Source:
Disaster Grant Funds from FEMA/MEMA Public Assistance;

5. Special Provisions:
Not To Exceed the project management fee amount approved by FEMA.

Client: City of Long Beach, MS	Broaddus & Associates:
By: 	By: 
Name: Billy Skellie	Name: James A. Broaddus, PhD, P.E.
Title: Mayor	Title: President
Date: June 1, 2013	Date: June 1, 2013
Address: 645 Klondyke Road Long Beach, MS 39560	Address: 2900 Government Street Suite A Ocean Springs, MS 39564

Alderman Parker made motion seconded by Alderman Anderson and unanimously carried to approve Budget Modification #13, CDBG Town Green Project, as follows:

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Katrina Supplemental CDBG Program Budget Summary

Applicant: Long Beach – Town Green

Funding Year: _____ Grant Year: _____ Contract: # _____

Description	MDA	IDIS	Katrina CDBG	Other Funding Sources			Total
Administration							
General Administration			\$72,100.00				\$72,100.00
Application Prep.			\$10,000.00				\$10,000.00
Audit							\$ 0.00
Subtotal (A)			\$82,100.00	\$0.00	\$0.00	\$0.00	\$82,100.00
Description	MDA	IDIS	Katrina CDBG	Other Funding Sources			Total
Public Facilities							
Acquisition							\$ 0.00
Architectural/Engineering			\$132,388.82				\$132,388.82
Bridges							\$ 0.00
Construction of Public Building							\$ 0.00
Contingency			\$0.00				\$0.00
Demolition							\$ 0.00
Drainage & Flood Protection							\$ 0.00
Fire protection							\$ 0.00
Legal			\$0.00				\$0.00
Public Service							\$ 0.00
Rail							\$ 0.00
Renovation of Public Building							\$ 0.00
Sewage Pumping Station							\$ 0.00
Sewage Treatment							\$ 0.00
Sewer Line(s)							\$ 0.00
Street & Road Improvements							\$ 0.00
Water Booster Station							\$ 0.00
Water Line(s)							\$ 0.00
Water Tank							\$ 0.00
Water Treatment							\$ 0.00
Water Well							\$ 0.00
Other-Surveying/Geotech			\$14,700.00				\$14,700.00
Town Green Construction			\$1,420,972.00				\$1,420,972.00
Special Consultants			\$37,568.18				\$37,568.18
Subtotal (B)			\$1,605,629.00	\$0.00	\$0.00	\$0.00	\$1,605,629.00
Grand Total (A + B)			\$1,687,729.00	\$0.00	\$0.00	\$0.00	\$1,687,729.00

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BUDGET MODIFICATION WORKSHEET

Recipient: City of Long Beach Contract Number: R-109-235-03-KCR

Activity	Current Budget	Proposed Budget	Change (+ -)
Architectural/Engineering	\$ 107,983.82	\$ 132,388.82	+\$ 24,405.00
Town Green Construction	\$ 1,445,377.00	\$ 1,420,972.00	-\$ 24,405.00
Administration	\$72,100.00	\$72,100.00	\$0.00
App Prep.	\$10,000.00	\$10,000.00	\$0.00
Survey/Geotech	\$14,700.00	\$14,700.00	\$0.00
Special Consultants	\$37,568.18	\$37,568.18	\$0.00
	TOTAL	TOTAL	TOTAL
	\$ 1,687,729.00	\$ 1,687,729.00	\$ 0.00

Comments:

Based upon the recommendation of Police Chief Wayne McDowell and certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman Anderson and unanimously carried to approve Police Department personnel matters, as follows:

- Step Increase, Sergeant Thomas Kent, PS-11-VI, effective July 1, 2013;
- Position Change from Dispatch Supervisor to Dispatch 1st Class, Donna McArthur, PS-3-VII, effective June 16, 2013;

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- Demotion from Lieutenant to Sergeant, Ray Bell, PS-11-VIII, effective June 16, 2013.

Alderman Ponthieux made motion seconded by Alderman Carrubba and unanimously carried to approve Budget Amendment #3, Senior Citizens Department, as follows:

City of Long Beach
Budget Amendment Request

Fund Name General Fund Date 6/18/2013
Department # 425 Budget Entry #
Department Name Senior Citizens

Table with 4 columns: Original Budget, Prior Amendments, This Amendment, Revised Budget. Rows include Ceramic Supplies, Entertainments, Supplies, and Motor Vehicle Repairs.

Amendment to increase line items in the Senior Citizen's budget due to increased revenues.

Amendment # 3

Alderman Carrubba made motion seconded by Alderman Parker and unanimously carried acknowledging receipt of the May, 2013, Revenue/Expense Report.

There was no formal action required or taken regarding derelict properties.

The MDEQ MS4 Requirements were taken under advisement for further review and consideration at the next regular meeting, July 2, 2013.

Project Engineer David Ball answered questions and provided additional information regarding the Drainage/MDOT Project; no official action was required or taken at this time.

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There came on for consideration a personnel matter; Alderman Anderson made motion seconded by Alderman Lishen and unanimously carried to meet in closed session to preliminarily determine whether or not to declare an executive session.

The meeting resumed in open session and, based upon discussion held and information obtained in closed session, Alderman Anderson made motion seconded by Alderman Lishen to meet in executive session for the transaction of public business, to-wit: to discuss a personnel matter relating to the job performance, character, professional competence and physical or mental health of an employee holding a specific position; and to seek the legal advice and counsel of the City Attorney regarding same.

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Parker	voted	Aye
Alderman Ponthieux	voted	Aye
Alderman Couvillon	voted	Absent, Not Voting
Alderman Anderson	voted	Aye
Alderman Carrubba	voted	Aye
Alderman Lishen	voted	Aye
Alderman Hammons	voted	Aye

The question having received the affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried, whereupon, the Mayor and Board of Aldermen met in executive session.

* * *

The meeting resumed in open session and, based upon discussion held and information obtained in executive session, no official action was required or taken in executive session or open session at this time.

It was noted for the record that the Long Beach Police Department and Gulf Coast Substance Abuse Task Force qualified for the National Highway Safety and Transportation Administration Grant; no official was required or taken.

The request from the Coast Chamber to host "Taste of Long Beach" on the Town Green was taken under advisement for further review and consideration at the next regular meeting, July 2, 2013.

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The City Attorney updated the Mayor and Board of Aldermen regarding the Drainage Note and Ronald Jefferson hearing; no official action was required or taken regarding these matters.

There were no public comments regarding general matters not appearing on the agenda.

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Carrubba made motion seconded by Alderman Anderson and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

Alderman Leonard G. Carrubba, Sr., At-Large

Alderman Gary J. Ponthieux, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Kelly Griffin, Ward 3

Alderman Ronnie Hammons, Jr., Ward 4

Alderman Mark E. Lishen, Ward 5

Alderman Alan Young, Ward 6

July 2, 2013

Date

ATTEST:

Rebecca E. Schruff, City Clerk