

Minutes of April 1, 2014
Mayor and Board of Aldermen

Be it remembered that a public hearing before the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held, at 5:00 o'clock p.m., Tuesday, the 1st day of April, 2014, in the Long Beach City Hall, 201 Jeff Davis Avenue, in said City, and the same being the time, date and place fixed by order of the Mayor and Board of Aldermen for holding said public hearing.

There were present and in attendance on said board and at the public hearing the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Ronnie Hammons, Jr., Mark E. Lishen, Alan Young, City Clerk Rebecca E. Schruff and City Attorney James C. Simpson, Jr.

Alderman Kelly Griffin was absent the public hearing.

There being a quorum present sufficient to transact the business of this public hearing, the following proceedings were had and done.

The public hearing was called to order to consider Zoning Text Changes to the Long Beach Comprehensive Unified Land Use Ordinance 598, Section 209: Storage and Parking of Recreational Vehicles.

The Clerk reported that, pursuant to that certain order of the Mayor and Board of Aldermen at a regular meeting duly held and convened on March 4, 2014, she did cause to be published in The Sun Herald, a newspaper with a general circulation in the City of Long Beach and published in Harrison County, Mississippi, Legal Notice, Public Hearing, as evidenced by the Publisher's Proof of Publication.

Alderman Carrubba made motion seconded by Alderman Lishen and unanimously carried to spread said Proof of Publication upon the record of this public hearing in words and figures, as follows:

Minutes of April 1, 2014
Mayor and Board of Aldermen

Proof of Publication

LONG BEACH, MISSISSIPPI
LEGAL NOTICE
PUBLIC HEARING
NOTICE IS HEREBY GIVEN
that the Mayor and Board of
Aldermen will conduct a public
hearing, Tuesday, April 1,
2014, at 5:00 o'clock p.m., in
the City Hall Meeting Room,
201 Jeff Davis Avenue, Long
Beach, Mississippi, for the
purpose of considering a
zoning text change.
The Long Beach Planning
Commission filed an applica-
tion for a change in the
zoning text in accordance with
the Comprehensive Long
Beach Unified Land Ordina-
nance. The City proposes to
make the following changes to
said Ordinance:
Add to Article XI Supplemen-
tal Use Regulations:
Section 209: Storage and
Parking of Recreational
Vehicles.
(a) For the purpose of this
Section, recreational vehicle
shall include, but not limited
to: boats, floats, camping or
travel trailers, motor homes,
boat trailers, utility trailers,
and other equipment or
vehicles of a similar nature.
(b) Exemptions: Pickup or
light trucks.
(c) General Requirements.
Recreational and utility
vehicles may be parked in any
area which is either residen-
tially zoned or used for resi-
dential purposes, including
downtown, provided the fol-
lowing conditions are met:
(1) Recreational and utility
vehicles shall not intrude into
a right-of-way or access ease-
ment or obstruct sight visibility
from adjacent driveways,
right-of-way, or access
easements.

(2) Recreational and utility
vehicles shall be properly li-
censed, operable, and
maintained in a clean, well-
kept state that does not de-
tract from the appearance of
the surrounding area.
(3) Storage or parking shall be
limited to a parcel of land upon
which is located a principal
dwelling unit and the vehicle
or equipment so stored or
parked shall be owned by the
occupant of the unit.
(4) All such vehicles stored or
parked outside shall be in
good repair.
(5) No recreational or com-
mercial vehicle may be stored
upon any city street or side-
walk.
(6) Storage or parking areas
are not required to be paved;
provided, however, that any
vehicle must be parked or
stored, or driven to and from
said parking or storage area,
on a dust-free and rut-free
surface, including without be-
ing limited to, any such area
covered with grass, ground
cover, water-permeable
grass pavers, cement, as-
phalt or other similar ground
cover.
(7) No such vehicle shall ex-
ceed eleven (11) feet in
height, eight (8) feet six (6)
inches in width and forty (40)
feet in length.
(d) Screening Requirements.
When not parked on a drive-
way per this subsection, all
recreational and utility
vehicles shall be setback be-
hind the existing front build-
ing line and screened from ad-
joining property owner and
any public side street as
follows:
(1) Screening shall be ad-
equiate to provide a solid bar-
rier of six feet to eight (8) feet
in height. It may include
landscaping, fences, walls, or
any combination thereof.
The purpose of this proposed
change is to promote
uniformed development and
encourage public safety,
thereby enhancing the quality
of life for all Long Beach
residents. The zoning text
change was approved by the
Long Beach Planning Com-
mission at a public hearing
duly held and convened on
February 27, 2014. The City
encourages all residents,
groups, and organizations to
contact the City if they have
any questions concerning the
proposed change.
ORDERED, this 4th day of
March, 2014, by the Mayor
and Board of Aldermen, Long
Beach, Mississippi.
I, signed:
Rebecca E. Schuff
City Clerk
ADV10,1MON 1534992

STATE OF MISSISSIPPI
COUNTY OF HARRISON

Before me, the undersigned Notary of Harrison County, Mississippi personally appeared Crista Brackett who, being by me first duly sworn, did depose and say that she is a clerk of The Sun Herald, a newspaper published in the city of Gulfport, in Harrison County, Mississippi, and the publication of the notice, a copy of which is hereto attached, has been made in said paper 1 times in the following numbers and on the following dates of such paper, viz:

- Vol. 130 No., 158 dated 10 day of Mar, 2014
- Vol. _____ No., _____ dated _____ day of _____, 20____
- Vol. _____ No., _____ dated _____ day of _____, 20____
- Vol. _____ No., _____ dated _____ day of _____, 20____
- Vol. _____ No., _____ dated _____ day of _____, 20____
- Vol. _____ No., _____ dated _____ day of _____, 20____
- Vol. _____ No., _____ dated _____ day of _____, 20____

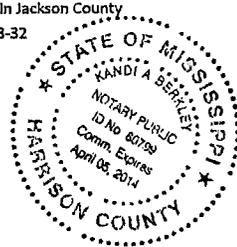
Affiant further states on oath that said newspaper has been established and published continuously in said county for a period of more than twelve months next prior to the first publication of said notice.

MAR 12 2014 Crista Brackett
Clerk

Sworn to and subscribed before me this 10 day of March, A.D., 2014

Gardner
Notary Public

*The Sun Herald has been deemed eligible for publishing legal notices in Jackson County to meet the requirements of Miss. Code 1972 Section 13-3-31 and 13-3-32



The Clerk further reported that said Legal Notice, Public Hearing, was posted on the bulletin board at City Hall, the Water Department and the Building Department, 201 Jeff Davis Avenue, Long Beach, Mississippi; the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi; and the city's official website, www.cityoflongbeachms.com.

Alderman Hammons made motion seconded by Alderman Carrubba and unanimously carried to make the February 27, 2014, minutes of the Long Beach Planning

**Minutes of April 1, 2014
Mayor and Board of Aldermen**

Commission a part of the record of this public hearing, on file in the Office of the City Clerk.

* * *

The Mayor opened the floor for public comments in favor of the Zoning Text Change and no one came forward to be heard.

* * *

The Mayor opened the floor for public comments in opposition to the Zoning Text Change, as follows:

PUBLIC COMMENTS OPPOSED <i>PARKING STRENGTH</i>	
PUBLIC HEARING SUBJECT MATTER: <i>ZONING TEXT CHANGE - Recreational Vehicles</i>	
NOTE: All comments shall be directed to the Chairman (Mayor) when recognized. Comments of a personal nature regarding individual members of the Governing Authority (Mayor and Board of Aldermen), City Staff and/or Personnel, other Citizens, disruptive comments or improper actions <u>will not</u> be permitted. Except as otherwise directed by the Chairman (Mayor), Public Comments will not be permitted before or after the allotted time. Disruption of the public hearing will be cause for removal from the public meeting.	
PLEASE PRINT:	
NAME / ADDRESS / TELEPHONE	COMMENTS
1	<i>Faren Knowles 201 Shore Dr. Long Beach, MS I would like to speak my opinion on the matter.</i>
2	<i>Steve Nicosia 515 Gulf View TBD</i>
3	<i>Melissa Fischer 679 Klondike Rd LB MS 39060 Self formed opinion</i>
4	<i>Tim Saurse 1203 Spring Dr Long Beach MS 39560 I disagree with the ordinance on parking to store boats/RV's and such behind fence</i>
5	<i>CHRIS CARUBBA 108 Summer Lane L.B. Oppose Amendment to Zoning Law on Recreational Vehicles</i>
6	<i>Perry Ladner 116 Shore Dr Long Beach, MS. 39560 Oppose Amendment to Parking of Recreational Veh.</i>
7	
8	
9	
10	

City of Long Beach, Mississippi
Mayor and Board of Aldermen - Public Hearing
Date: 4/1/14

Minutes of April 1, 2014
Mayor and Board of Aldermen

Jane and Henry Blanton, 571 Mockingbird Drive, Long Beach, Mississippi, also commented in opposition to the Zoning Text Changes.

* * *

There being no further public comments, Alderman Carrubba made motion seconded by Alderman Lishen and unanimously carried to close the public hearing.

* * *

Upon discussion, it was noted for the record that the city is a very active recreation community; numerous citizens own recreation vehicles that are stored on their property; the construction of fences, storage buildings, etc., or the rental of storage units to park and store recreation vehicles off-site would create an undue hardship on the citizens; in many instances, set-backs are not sufficient to locate recreation vehicles beyond the existing front building line.

* * *

Based upon discussion held and comments presented during the course of this public hearing, Alderman Carrubba made motion seconded by Alderman Lishen and unanimously carried to deny Zoning Text Changes to the Long Beach Comprehensive Unified Land Use Ordinance 598, Section 209: Storage and Parking of Recreational Vehicles.

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in April, 2014, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Ronnie Hammons, Jr., Mark E. Lishen, Alan Young, City Clerk Rebecca E. Schruoff, and City Attorney James C. Simpson, Jr.

Alderman Kelly Griffin was absent the meeting

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

The meeting was called to order and there was no action required or taken regarding bids.

Minutes of April 1, 2014
Mayor and Board of Aldermen

The Mayor and Board of Aldermen proclaimed the month of April, 2014,

- 31st National Child Abuse Prevention Month
- National Service Recognition Day
- Safe Digging Month.

There were no announcements, presentations, amendments or public comments to the agenda.

Alderman Ponthieux made motion seconded by Alderman Young and unanimously carried to approve the regular meeting minutes of the Mayor and Board of Aldermen dated March 18, 2014, as submitted.

Alderman Hammons made motion seconded by Alderman Lishen and unanimously carried to approve the regular meeting minutes of the Long Beach Planning Commission dated March 27, 2014, as submitted.

Upon discussion for clarification, Alderman Hammons made motion seconded by Alderman Ponthieux and unanimously carried to approve the regular meeting minutes of the Long Beach Port Commission dated March 20, 2014, as submitted.

Alderman Hammons made motion seconded by Alderman Parker and unanimously carried to approve payment of invoices as listed in Docket of Claims number 040114, as submitted.

There was no report from the Mayor's Office.

There came on for consideration a letter with attachment from Assistant Fire Chief Mike Brown, as follows:

Minutes of April 1, 2014
Mayor and Board of Aldermen

LONG BEACH FIRE DEPARTMENT

Assistant Chief Mike Brown

645 Klondyke Road
Long Beach MS 39560

Phone(228) 863-7292
Fax (228) 868-0070

To: Becky Schruff, City Clerk
Fr: Mike Brown
Dt: 03/19/2014
Re: Purchase

Becky,

After reviewing each quote for the Hitachi FX79E1 Smart Board Pak, it is recommended that the purchase be awarded to Clary Business Machines in the amount of \$2,427.00. If you have any questions concerning this matter please call me.

Thank You,
Mike Brown

**Minutes of April 1, 2014
Mayor and Board of Aldermen**



Clary Business Machines
6224C Ferris Square San Diego, CA 92121
P: (800) 992-5279 F: (858) 552-8609

SALES QUOTE

Sales Quote No: Q45570
Date: 3/18/14
Account No: LB85

Bill To: Long Beach Fire Department
Attn: Joseph Stapleton

Long Beach, MS

Ship To: Long Beach Fire Department
Attn: Joseph Stapleton

Long Beach, MS

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On		
Kevin Wong		Best Way	Net 30 Days*	4/17/14		
Notes						
- DOCK TO DOCK DELIVERY - Customer is responsible for getting the unit off the freight truck and inside facility - Additional services (e.g. lift gate, inside delivery) are available for an additional charge						
Item No	Description	Quantity	UM	Price	Disc	Amount
FX79E1PAK - Edu	Hitachi FX79E1PAK Bndl (Ed Price) - Incl FX-T79E1 w/ ultra short throw proj & wall mount UST1WALLARM	1.00	EACH	\$2,287.00	0.00	\$2,287.00
Email address: sales@claryco.com						Subtotal \$2,287.00 Discount \$0.00 Freight \$140.00 Sales Tax \$0.00 Sales Order Total \$2,427.00

Minutes of April 1, 2014
 Mayor and Board of Aldermen

205 Westwood Ave | Long Branch, NJ 07740 | 866-942-6273 | 732-222-1511 | 732-222-7088 (fax)



QUOTATION

Quote #: 687650
 Date: 3/14/2014

Joseph Stapleton
 trainingofficer@cityoflongbeachMS.com
 39560
 United States
 228-863-7292

Quote Provided By:
 Anthony Cusmano
 Technical Sales
 866-942-6273 | 732-222-1511
 x582
 Email: sales@touchboards.com

Hi Joseph,
 Attached please find your quote for the Hitachi FX79E1PAK which includes the FX-79E1 board, CP-A222WN projector, and projector wall mount. This is a multitouch board and it ships with Hitachi's Starboard software.

Please take a look at this video showing some of the great features of the Hitachi Starboard software:

<http://www.youtube.com/watch?v=iN5zmIaYfN4&feature=youtu.be>

By the way, have you ever used any wireless tablets? These are neat devices that allow the presenter or audience member to control the computer from anywhere in the room. They can also write notes on the tablet and then those notes are seen in real time on the whiteboard/screen. You can also have full control of the computer from the tablet. They are very neat gadgets that really add some versatility as well as the "wow factor" to your presentations. They are easy to use and will help you get the most out of your system. They work great with or without an interactive whiteboard. You can see a few demo videos of the unit in action here:

<http://www.touchboards.com/recordex/recordex-immpadse.html>

How to place your order

- Fax or email us your purchase order: 732-222-7088 or orders@Touchboards.com
 - Or call us at 866-942-6273 | 732-222-1511
 - Or use the link below to order online using a credit card or PayPal.
<http://www.touchboards.com/vlew-quote/?hash=49587d2cdc9745f8a6988e7b6c1a560a>

Item	Unit Price	Qty	Total
 Hitachi FX79E1PAK StarBoard FX-79E1 79" Interactive White Board.	\$2,999.00 \$2,287.05	1	\$2,287.05
Product Info: http://www.touchboards.com/hitachi/fx79e1pak/			

Subtotal: \$2,287.05

Shipping (Freight Economy): \$140.00

Grand Total: \$2,427.05

Terms: Net 30 Upon Approval or Credit Card

* If you do not already have Terms with us, please fax your standard bank and trade references to 1-732-222-7088 or fill out our form found here: <https://www.touchboards.com/credit-application/>

Optional Items:

Based upon the recommendation of Assistant Chief Brown, Alderman Lishen made motion seconded by Alderman Carrubba and unanimously carried to award the purchase of the Smart Board Pak, CDBG Fire Station #2 Project, to Clary Business Machines, all as set forth above.

**Minutes of April 1, 2014
Mayor and Board of Aldermen**

Alderman Young made motion seconded by Alderman Parker and unanimously carried to approve personnel matters, as follows:

MUNICIPAL COURT:

- Hire Deputy Court Clerk Emma Ward, full-time, CSA-4-B, effective April 1, 2014.

LIBRARY:

- Hire part-time employee Ann Ray, \$8.50 per hour, effective April 16, 2014.

Derelict property located at 108 Park Row was taken under advisement for further review and consideration at the next regular meeting, April 15, 2014.

There came on for consideration a letter from Howard R. Conley, as follows:

Minutes of April 1, 2014
Mayor and Board of Aldermen

16 March 2014

I Howard R. Conley do hereby relinquish my rights to this burial site:

S 1/2 – SW ¼, Lot 178 Subdivision of the East West Driveway in the extension of the Long Beach Cemetery.

I understand all records of this site and others were lost/destroyed during "Hurricane Katrina". This memorandum serves as authority to create a new deed on this said property and transfer my rights to Mrs. Janice (Conley) Wilbrink
10 Emerald Lane
McHenry, MS 39561

This memorandum will be returned to City Clerk:

City of Long Beach
201 Jeff Davis Ave
Long Beach, MS 39560
Attn: Rebecca E. Schruff

PH: 228-863-1556
FX: 228-865-0822

Signed: Howard R Conley

March 18, 2014
[Signature]



The Clerk reported that Janice Wilbrink is requesting that the city purchase the cemetery plot back from her.

After considerable discussion and upon the advice of City Attorney Simpson, Alderman Carrubba made motion seconded by Alderman Lishen and unanimously carried that Howard R. Conley issue a Quit Claim Deed to the City for said cemetery plot, relinquishing payment for same and authorizing the City to issue a check for payment to Janice Wilbrink.

Minutes of April 1, 2014
Mayor and Board of Aldermen

There came on for consideration a memo from Project Engineer David Ball, as follows:



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET
GULFPORT, MS 39507

TEL (228) 863-0667
FAX (228) 863-5232

MEMORANDUM

Date: 3/27/2014
To: Becky Schruff
From: David Ball
RE: Penny Lane S/D

The 2-year warranty period for this subdivision is nearing completion and all warranty issues have been resolved. We hereby recommend that the City accept the subdivision for maintenance and release all bonds upon the expiration of the warranty period.

Based upon the recommendation of Mr. Ball as set forth above, Alderman Ponthieux made motion seconded by Alderman Parker and unanimously carried authorizing the City Clerk to release all bonds upon the expiration of the warranty period.

There came on for consideration the Ronald Jefferson property, Beatline Road, and after considerable discussion, Alderman Lishen made motion seconded by Alderman

Minutes of April 1, 2014
Mayor and Board of Aldermen

Carrubba and unanimously carried authorizing City Attorney James C. Simpson, Jr., Building Official Earl Levens and Derrell Wilson, Manager, Utility Partners, LLC, to prepare a scope of work and specifications to advertise for bids to clean the property.

Alderman Carrubba made motion seconded by Alderman Parker and unanimously carried to approve the 2014 Community Video Tour Agreement, CGI Communications, Inc., revising the expiration date to July 1, 2017, as follows:

The 2014 Community Video Tour Agreement

CGI Communications, Inc.
130 East Main Street, 8th Floor
Rochester, NY 14604
(800) 398-3029 phone
(866) 429-8611 fax

Name: Billy Skellie
Title: Mayor
Address: 228-863-1556
City, State, Zip: Long Beach, MS, 39560
Phone: 228-863-1556
Email: charlene@cityoflongbeachms.com
Website: www.cityoflongbeachms.com

This agreement is between CGI Communications, Inc., and the City of Long Beach and shall remain in effect from the date it is signed by both parties until July 1, 2017. Either party may terminate for just cause. Just cause is either party failing to meet the terms of this Agreement. This agreement may also be amended if both parties agree to the proposed changes in writing.

CGI Communications, Inc shall provide a Community Video Program as follows:

- One Welcome video from your Mayor or other civic leader
Up to three additional videos to showcase various aspects of your community (providing a total of four 1 minute community highlight videos)
One Community Organization chapter to promote charities, nonprofits and community development organizations
Script writing and video content consultation
A videographer will come to your location to film videos
We reserve the right to use still images and photos for video production
All aspects of video production and editing, from raw footage to final video including professional voiceovers and background music
Final draft of Community Video Showcase content subject to your approval (up to 3 sets of revisions allowed). Any request for approval any revision, including final draft, shall be deemed approved if no response is received by us within thirty (30) days of request
Patented OneClick II Technology and encoding of all videos into multiple streaming digital formats to play on all computer systems, browsers, and Internet connection speeds; recognized player formats include WindowsMedia II and QuickTime II
Store and stream all videos on CGI's dedicated server
Business sponsors allowed on the perimeter of video panels
Businesses will be allowed to purchase various digital media products and services from CGI Communications and its company affiliates
Duration of sponsor participation will be one to two years and CGI Communications is solely responsible for sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
Viewer access of the Community Video Program from your website shall be facilitated by CGI Communications providing HTML source code for graphic link to be prominently displayed on the www.cityoflongbeachms.com website homepage as follows: "Coming Soon" graphic link designed to coordinate with existing website color theme to be provided within 10 business days of execution of this agreement; "Video Tour" graphic link to be provided to replace the "Coming Soon" link upon completion and approval of videos
CGI Communications will own copyrights of the master Community Video Program
The City of Long Beach will assume no cost or liability for this project

The City of Long Beach shall:

- A letter of Introduction for the program on your organization's letterhead
Assist with the content and script for the Community Video Program
Grant CGI Communications the right to use organization's name in connection with the preparation, production, and marketing of the program
Display the "Coming Soon" graphic link prominently on the www.cityoflongbeachms.com website homepage within 10 business days of receipt of HTML source code
Agrees to display the "Video Tour" link to be no less than 150 by 400 pixels prominently on the www.cityoflongbeachms.com website homepage for the term of this agreement
In the event contract signatory changes, the City of Long Beach agreement shall remain valid until the agreed upon expiration date
Grant full and exclusive streaming video rights for CGI and its subsidiaries, affiliates, successors and assigns to stream all video content on Community Video Program and all related CGI Programs, including but not limited to its "Community Video Network"
Represent and warrant that any and all photographs, videos, and other content it submits to us for use in any video or other production does not infringe on any third party's copyrighted material, trademark or other intellectual privacy or publicity rights and shall defend and indemnify us from any such claim or action

This Agreement constitutes the entire agreement of the parties and supersedes any and all prior communications, understandings and agreements, whether oral or written. No modification or claimed waiver of any provision shall be valid except by written amendment signed by the parties herein. Breach of any one provision shall not negate requirements of any other provision.

We, the undersigned, understand the above information and have full authority to sign this agreement

The City of Long Beach, MS

CGI Communications, Inc.

Signature: [Handwritten Signature]

Signature: [Handwritten Signature]

Name (printed): Rebecca E. Schuff

Name (printed): Nicole Rongo

Title: City Clerk

Title: Vice President of Marketing

Date: 4/9/14

Date: April 4, 2014



Minutes of April 1, 2014
Mayor and Board of Aldermen

Alderman Hammons made motion seconded by Alderman Ponthieux and unanimously carried to appoint Mr. John Casey as the Ward 4 representative on the Long Beach Port Commission for the term May, 2014-May, 2019.

Alderman Parker made motion seconded by Alderman Young and unanimously carried to approve the Special Event Application, Long Beach Chamber, Games on the Green and 5k Run, waiving fees, as follows:



March 11, 2014

Mayor Billy Skellie
City of Long Beach
201 Jeff Davis Ave
Long Beach, MS 39560

Dear Mayor Skellie and Board,

On behalf of the Long Beach Chamber of Commerce Board of Directors, I would like to thank you again for your continued support of our events and the Long Beach Chamber of Commerce. We would like to ask for City of Long Beach permission to hold our 1st Annual Games on the Green at the Harper McCaughan Town Green. We would like to ask that the City waive all fees for the Long Beach Chamber of Commerce to use the facilities.

The 2014 Games on the Green committee has been busy organizing the 1st Annual Games on the Green to be held on Saturday, April 26, 2014. This event is in place of the Long Beach Kite Fest.

Games on the Green is a fun-filled family event that will be held in downtown Long Beach at the Harper McCaughan Town Green with a 5K and 1 Mile fun run. Games on the Green will include a 5K, 1 Mile fun run, inflatables, games and relays for the kids. Medals for the race and awards for the games will be presented at Games on the Green.

I hope you will join us for the 1st Annual Games on the Green on Saturday, April 26 from 9:00 a.m. – 3:00 p.m. at the Harper McCaughan Town Green. For questions or additional information about the event, please contact me at (228) 861.3707 or Jenny@mscoastchamber.com.

I look forward to seeing you on April 26th.

Sincerely,

Jenny Levens
Director, Long Beach Chamber of Commerce

11975 E Seaway Rd. Gulfport, Mississippi 39503
www.mscoastchamber.com Phone: (228) 604-0014 Jenny@mscoastchamber.com

Minutes of April 1, 2014
Mayor and Board of Aldermen

April 26, 2014
Saturday
9:00 - 3:00
Games on the Green
Town Green
1 Mile 5K Run
(8:00 - 10:00)

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

TOWN GREEN

Group / Individual Name (Permit tee):

Mississippi Gulf Coast Chamber of Commerce, Inc.

Telephone Number: 228.604.0014 228.861.3707
Home Work Cell

Street Address: 11975 E Seaway Road

City Gulfport State MS Zip 39503

Type of Event: Long Beach Chamber of Commerce, Games on the Green

Start Time: 9am

Closing Time: 3pm

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on
4.26.14 - Saturday
(Date) Town Green

- The person(s) requesting this permit
1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
 2. Agrees to maintain order and control over persons in the group.
 3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
 4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Wanda W. Niska, CEO Date: March 10 2014

Rental Fee \$ 400.⁰⁰ Receipt # _____ Date _____
 Deposit Fee \$ _____ Receipt # _____ Date _____
 Clean-up Fee \$ 300.⁰⁰ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of April 1, 2014
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I ~~Mississippi Gulf Coast Chamber of Commerce, Inc.~~ do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 10 day of MARCH, 20 14.

Authorized Signature Wendell N. Nix, CEO

Witness Jenny Ferrow

**Minutes of April 1, 2014
Mayor and Board of Aldermen**

LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to be approved by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreation Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Minutes of April 1, 2014
Mayor and Board of Aldermen

117

FEES:

Deposit Fee - A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

Rental Fees - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**

Clean-up Fee - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

Refunds - All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

Cancellation Policies: should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Minutes of April 1, 2014
Mayor and Board of Aldermen

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: _____ Time: _____ By: _____

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Mississippi Gulf Coast Chamber of Commerce

Organization Address: Long Beach Chamber of Commerce

Organization Agent: Jenny Levens Title: Director

Phone: 604.0014 Work Home _____ During event 861.3707

Agent's Address: 11975 E Seaway Road Gulfport, MS 39503

Agent's E-Mail Address: jenny@mscoastchamber.com

Event Name: Games on the Green

Please give a brief description of the proposed special event: _____

The Long Beach Chamber of Commerce will hold there 1st annual Games on the Green Spring Event for the kids to play games and enjoy outdoor activities.

Event Day(s) & Date(s): 4.26.14 Event Time(s): 9am - 3pm

Set-Up Date & Time: 4.25.14 afternoon Tear-Down Date & Time: 4.26.14 3pm-4pm

Event Location: Harper McCaughan Town Green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 1st

ADOPTED: 11.15.11-BOARD ACTION

Minutes of April 1, 2014
Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: _____ through Date/ Time _____

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

the chamber will sell food.
DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

may have a small band
If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 1,200

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO

If yes, how many? _____ *use the Town Green*

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of April 1, 2014
Mayor and Board of Aldermen**

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional named insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above

related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

MARCH 10 2014
Date

Mumbury NASTISA
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS
39560**

ADOPTED: 11.15.11-BOARD ACTION

Minutes of April 1, 2014
Mayor and Board of Aldermen

Event Title: Games on the Green

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: OK Recommend Approval: YES NO Est. Economic Impact: \$ 0

Fire Dept.: OK - GLE Recommend Approval: YES NO Est. Economic Impact: \$ 0

Public Works: OK Recommend Approval: YES NO Est. Economic Impact: \$ 0

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Parks/REC: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Have businesses been notified for street closures?: YES NO

Reason for disapproval _____

Any special requirements/conditions _____

Insurance / Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

Minutes of April 1, 2014
Mayor and Board of Aldermen

*f. Rented
fees - 400.00
Cleanup 300.00*

*April 26, 2014
Saturday
(9:00-3:00) Games on the Green
(8:00-10:00) - 1 mile 5K Run
Town Green
9:00-3:00*

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION
City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 3/11/14 ⁽¹²⁾ Time: 9:42 By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Mississippi Gulf Coast Chamber of Commerce

Organization Address: Long Beach Chamber of Commerce

Organization Agent: Jenny Levens Title: Director

Phone: 604.0014 Work Home _____ During event 801.3707

Agent's Address: 11975 E Seaway Road Gulfport MS 39503

Agent's E-Mail Address: jenny@mccoastchamber.com

Event Name: Games on the Green 5K

Please give a brief description of the proposed special event: _____

The Long Beach Chamber of Commerce will hold a 1 mile fun run / 5K to go along with our first Games on the Green (hosted @ the Town Green)

Event Day(s) & Date(s): 4.26.14 Event Time(s): 8am - 10am

Set-Up Date & Time: 4.26.14 7am Tear-Down Date & Time: 4.26.14 10am

Event Location: Downtown Long Beach

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 1 year

Up Up & Away 5K last year

ADOPTED: 11.15.11-BOARD ACTION

Minutes of April 1, 2014
Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

start @ 4th street go down Magnolia to N Island View back to

STREET CLOSURES: Start Date/ Time: 4.26.14 8am through Date/ Time 4.26.13 10am

Down
Town
Green

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

wemay have a small 2 man band @ 10am (end of race)

ATTENDANCE: What is the expected (estimated) attendance for this event? 200

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO

If yes, how many? @ the Town Green

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of April 1, 2014
Mayor and Board of Aldermen**

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

see attached

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above

related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

March 10 2014
Date

Kimberly Nuskala, CEO
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS
39560**

ADOPTED: 11.15.11-BOARD ACTION

Minutes of April 1, 2014
Mayor and Board of Aldermen

Event Title: Games on the Green

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: OK Recommend Approval: YES NO Est. Economic Impact: \$ 900⁰⁰

Fire Dept.: OK Recommend Approval: YES NO Est. Economic Impact: \$ 0

Public Works: OK Recommend Approval: YES NO Est. Economic Impact: \$ -

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Parks/REC: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Have businesses been notified for street closures?: YES NO

Reason for disapproval _____

Any special requirements/conditions _____

Insurance / Indemnification Received: _____

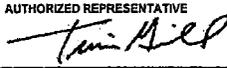
Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

Minutes of April 1, 2014
Mayor and Board of Aldermen

		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 2/17/2014		
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.						
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).						
PRODUCER Stewart Sneed Hewes - Gulfport A Division of BancorpSouth Insurance Services 2909 13th Street, 4th Floor Gulfport MS 39501-			CONTACT NAME: Lynn Labus PHONE (A/C No.): 228-863-5362 FAX (A/C No.): 228-863-1957 E-MAIL: lynn.labus@bcsi.com ADDRESS:			
INSURED MISSGUL-01 MS Gulf Coast Chamber of Commerce, Inc. 11975E Seaway Road Gulfport MS 39503			INSURER(S) AFFORDING COVERAGE		NAIC #	
			INSURER A: Philadelphia Indemnity Ins Co.		18058	
			INSURER B:			
			INSURER C:			
			INSURER D:			
			INSURER E:			
			INSURER F:			
COVERAGES		CERTIFICATE NUMBER: 1017941248		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	PHPK1022785	5/16/2013	5/16/2014	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		PHPK1022785	5/16/2013	5/16/2014	Aggregate Limit: \$ 1,000,000 Occurrence Limit: \$ 1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)						
CERTIFICATE HOLDER City of Long Beach 201 Jeff Davis Avenue Long Beach MS 39560			CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 			
© 1988-2010 ACORD CORPORATION. All rights reserved.						
ACORD 25 (2010/05)		The ACORD name and logo are registered marks of ACORD				

Minutes of April 1, 2014
Mayor and Board of Aldermen



February 7, 2014

Mayor Billy Skellie
City of Long Beach
201 Jeff Davis Ave
Long Beach, MS 39560

Dear Mayor Skellie,

On behalf of the Long Beach Chamber of Commerce Board of Directors, I would like to thank you again for your continued support of our events and the Long Beach Chamber of Commerce. We would like to ask for City of Long Beach permission to hold our 1st Annual Games on the Green at the Harper McCaughan Town Green.

The 2014 Games on the Green committee has been busy organizing the 1st Annual Games on the Green to be held on Saturday, April 26, 2014. This year the first year for this event and we are excited to bring visitors to the heart of Downtown Long Beach from 9:00 a.m. till 3:00 p.m.

Games on the Green will be a fun-filled family event that will be held at the Harper McCaughan Town Green. There will be food, children activities and most of all it helps showcase our beautiful downtown area and city.

I hope you will join us for the 1st Annual Games on the Green Saturday, April 26 from 9:00 a.m. - 3:00 p.m. at the Harper McCaughan Town Green. For questions or additional information about the event, please contact me at (228) 861.3707 or Jenny@mscoastchamber.com.

I look forward to seeing you on April 26th.

Sincerely,

Jenny Levens
Director, Long Beach Chamber of Commerce

11975 E Seaway Rd. Gulfport, Mississippi 39503
www.mscoastchamber.com Phone: (228) 604-0014 Jenny@mscoastchamber.com

There came on for consideration a letter from First Baptist Church, as follows:

Minutes of April 1, 2014
Mayor and Board of Aldermen



ENTERED
MAR 18 2014

LARUE STEPHENS, Ph.D., PASTOR
JOHN MCCALL, MINISTER OF MUSIC
BRENDA DAVIS, MINISTER OF EDUCATION
JOHN JONES, STUDENT MINISTER

March 17, 2014

Board of Aldermen
City of Long Beach
P.O. Box 929
Long Beach, MS 39560

Dear Board,

We, First Baptist Church, Long Beach, would like to ask permission to put 3 banners around the city advertising our Vacation Bible School. Our Vacation Bible School is June 9 – 13, 2014. We would like to have the banners out from May 16 – June 11.

The following locations are requested:

- Railroad and Pineville intersection on the south side
- Railroad and Cleveland on the southeast corner
- Cleveland and Klondyke in the triangle – low to the ground so not to interfere with traffic.

Please let us know if there is any problem with the placing the banners. Thank you so much.

Sincerely,

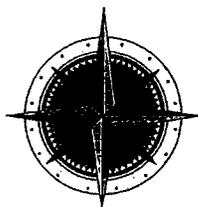
Brenda Davis
Minister of Education

300 North Cleveland Avenue • P.O. Box 338 • Long Beach, MS 39560 • Phone: 228-864-2584 • www.fbcfb.com

Upon discussion, Alderman Carrubba made motion seconded by Alderman Hammons and unanimously carried to approve the request as set forth above.

There came on for consideration a letter from David Taylor, Planning Director, Gulf Regional Planning Commission, as follows:

Minutes of April 1, 2014
Mayor and Board of Aldermen



Gulf Regional
Planning Commission

Serving the Governments of the Mississippi Gulf Coast

February 24, 2014

Mayor Billy Skellie
City of Long Beach
201 Jeff Davis Avenue
Long Beach, MS 39560

Re: MPO allocation of federal Transportation Alternatives Program funds to supplement Long Beach's Safe Routes to School project funding

Dear Mayor Skellie:

We are pleased to inform you that the MPO has allocated \$24,300 in Transportation Alternatives Program (TAP) funding to supplement the funding allocated by MDOT to the Long Beach Safe Routes to School project. With this allocation of additional federal funding, the City is committed to provide an additional \$6,075 in local matching funds for the project.

We are hopeful that this funding allocation will enable the City to complete this worthwhile project and look forward to getting it underway. If you have any questions concerning the funding, please call.

Sincerely,
GULF REGIONAL PLANNING COMMISSION

David Taylor
Planning Director

Cc: Mr. Joe Culpepper, P.E.
Mr. David Seyfarth, MDOT

1635 Popp's Ferry Road, Suite G * Biloxi, MS 39532 * (228) 864-1167 * Fax (228) 864-1149 * Toll-Free (866) 847-7986 * www.grpc.com

Upon discussion, Alderman Carrubba made motion seconded by Alderman Young and unanimously carried to approve the MPO Allocation as set forth above.

There came on for consideration a letter with attachments from Project Engineer David Ball, as follows:

Minutes of April 1, 2014
Mayor and Board of Aldermen



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET
GULFPORT, MS 39507

TEL (228) 863-0667
FAX (228) 863-5332

March 25, 2014

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: **Safe Routes to School – Commission Road**
Project No SRSP-9368-00(001) LPA / 105864-411000

Ladies and Gentlemen:

Gulf Regional Planning Commission has allocated funds in Transportation Alternatives Program (TAP) funding to supplement the budget allocated by MDOT for the above referenced project. Therefore, the Memorandum of Understanding (MOU) has to be amended. We have attached a copy of the amendment to the MOU and a cover letter from MDOT for your review and processing. We have reviewed the changes and recommend that the Mayor execute the amended MOU so that this project can move ahead.

Sincerely,

David Ball, P.E.

DB:1895
Enclosure

Minutes of April 1, 2014
Mayor and Board of Aldermen

131

Mark C. McConnell
Deputy Executive Director/
Chief Engineer

Lisa M. Hancock
Deputy Executive Director/
Administration



Tom King
Southern District Commissioner

Kelly R. Castleberry
District 6 Engineer

Albert L. White
District 7 Engineer

P. O. Box 551 / Harrisburg, MS 39403-0055 / Telephone (601) 544-6511 / FAX (601) 544-0227 / GaMDOT.com

16499B Highway 49, Saucier, Mississippi 39574-9740
March 24, 2014

Honorable William Skellie, Jr.
Mayor, City of Longbeach
P.O. Box 929
Longbeach, MS 39560

RE: Memorandum of Understanding, MOU, for SRTS project
Quarles Elementary Sidewalks

Dear Mayor Skellie,

Attached are the duplicate copies of the amendment to the Memorandum of Understanding, MOU, for the above referenced project for your review and processing. The amendment updates the funding in accordance with the attached letter. Please execute the MOU amendment in duplicate and return with council/board minutes signifying approval to my office. Please mail to:

Mississippi Department of Transportation
Attn: David Seyfarth
16499B Highway 49
Saucier, MS 39574-9740

Should you need additional information, contact my office at 228-832-0682.

Sincerely,


David H. Seyfarth/PE, PS
Special Projects Engineer

cc: Project File 16-10 w/ attachments

Minutes of April 1, 2014
Mayor and Board of Aldermen

**Amendment No. 1 to
Memorandum of Understanding**

City of Long Beach
SRSP-9368-00(001)LPA/105864-401000 & 411000
Safe Routes to School Project at Quarles Elementary School
Long Beach, MS

This Agreement is made between the **Mississippi Transportation Commission**, a body Corporate of the State of Mississippi (The "COMMISSION"), acting by and through the duly authorized Executive Director of the Mississippi Department of Transportation ("MDOT") and **City of Long Beach, Local Public Agency, "LPA"** (hereinafter referred to as the "LPA"), effective as of the date of the last execution below for purposes of amending the original Memorandum of Understanding between the parties which bears an effective date of July 20, 2010 (Book 13 Page 678).

WHEREAS, the COMMISSION and the LPA entered into an agreement whereby the LPA was to construct a transportation museum; (hereinafter referred to as the "PROJECT"); and

NOW, THEREFORE, for and in consideration of the premises and agreements of the parties as hereinafter contained, the LPA and the COMMISSION mutually agree to amend the earlier Memorandum of Understanding between said parties as follows, to wit:

The language contained on page 1, 3rd Paragraph (2nd "WHEREAS") are deleted in entirety and replaced with the following language:

WHEREAS, it is anticipated that approximately \$ 373,858.00 in federal funds (349,558.00 in SRSP funds, 100% federal match and 0% local match and 24,300.00 in TAP funds, 80% federal match and 20% local match) for the construction of the PROJECT, and the above mentioned federal funds will expire if not obligated on or before N/A. The above funds are subject to normal reductions and obligational limitations; and

The remainder of the original Memorandum of Understanding shall remain in full force and effect as to all other terms except those amended above.

(Remainder of Page Intentionally Blank)

Minutes of April 1, 2014
Mayor and Board of Aldermen

ARTICLE VII. AUTHORITY TO CONTRACT

Both parties hereto represent that they have authority to enter into this Memorandum of Understanding.
So agreed this the _____ day of _____, 20__.

CITY OF LONG BEACH

William Skellie, Mayor

So Agreed this the _____ day of _____, 20__.

MISSISSIPPI TRANSPORTATION COMMISSION
By and through the duly authorized
Executive Director

Melinda L. McGrath, Executive Director
Mississippi Department of Transportation

Book _____, Page _____.

Based upon the recommendation of Mr. Ball, Alderman Hammons made motion seconded by Alderman Young and unanimously carried to approve the Memorandum of Understanding, all as set forth above.

Alderman Young left and was absent the meeting.

There came on for consideration an e-mail and attachments from Alderman Lishen, as follows:

**Minutes of April 1, 2014
Mayor and Board of Aldermen**

cityclerk@cityoflongbeachms.com

From: Mark Lishen <mlishen@eleyguildhardy.com>
Sent: Friday, March 28, 2014 8:12 AM
To: cityclerk@cityoflongbeachms.com
Subject: 618 South Forest Avenue
Attachments: 618 South Forest current tree photos.pdf; 618 S Forest Tree Removal application.pdf

Please include the two attached files in each Alderman's folder, along with this email.

Reconsider Denial of Tree Removal 618 South Forest

On December 12, 2013, the Planning Commission denied Gail Youngman's request to remove two Magnolias and one Oak tree. On December 17, 2013, the Board of Aldermen unanimously upheld the Planning Commission's denial. A couple of weeks ago, I was asked by Gail Youngman to get involved in this issue, upon which I met with her at 618 S. Forest. Had I been asked to get involved between the 12/12/13 Planning Commission meeting and our 12/17/13 Board meeting, I would have voted to overturn the PC's denial, and vote in favor of removing the trees. After visiting with Mrs. Youngman and looking at the conditions of the three trees in question, I feel compelled to ask the Board to reconsider the vote we took on the 17th. Please note that Mrs. Youngman is not seeking an appeal of our earlier decision which would have to go to Circuit Court, I am only asking that the Board reconsider the vote that we took on the 17th. I will offer more compelling discussion during our April 1st meeting.

Thanks,

**Mark E. Lishen, AIA, LEED AP
Principal**

Eley Guild Hardy Architects PA
1091 Tommy Munro Drive
Biloxi, Mississippi 39532
T 228.694.2323

www.eleyguildhardy.com

Please consider the environment before printing this e-mail

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618 South Forest Avenue: Two Magnolias in front of house with major exposed root systems.



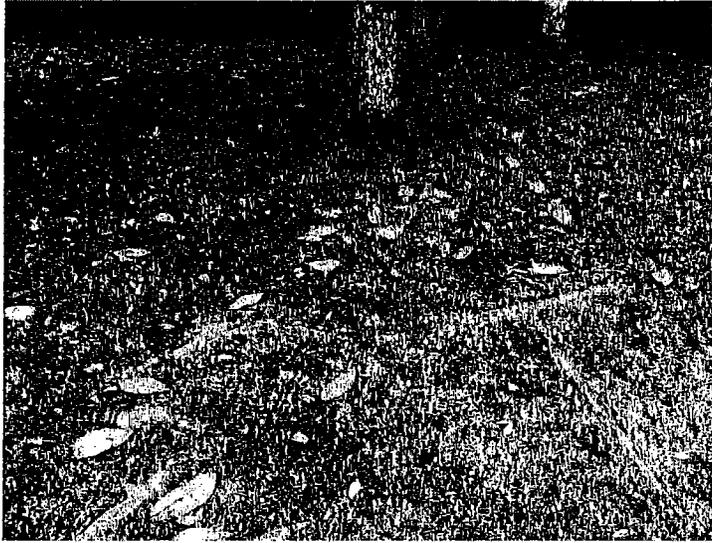
618 South Forest: Front of house.



Looking south in front yard.



Looking south in front yard. Note exposed roots beneath Magnolia.

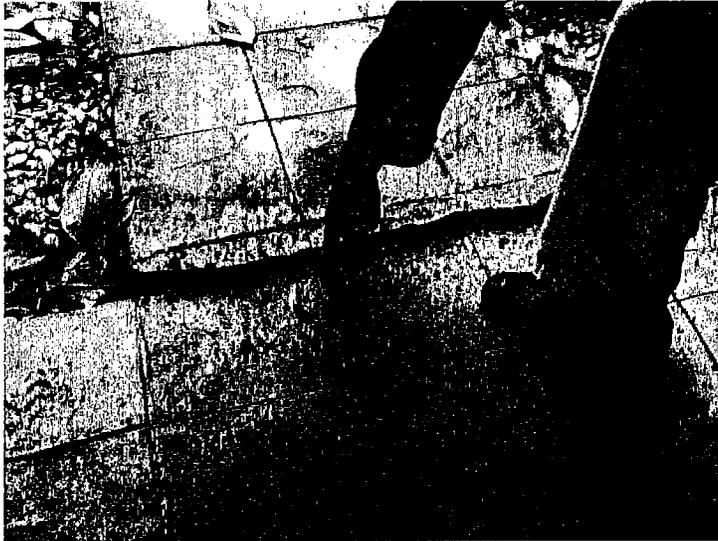


Exposed root system under north Magnolia tree.

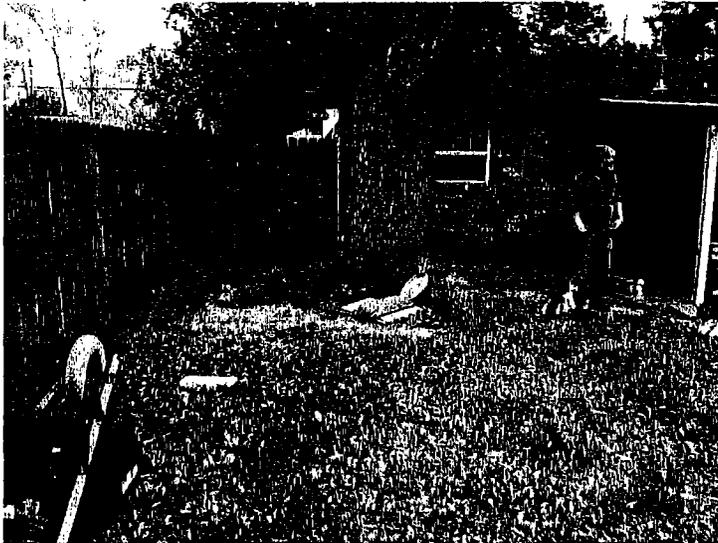


Exposed root system under north Magnolia tree.

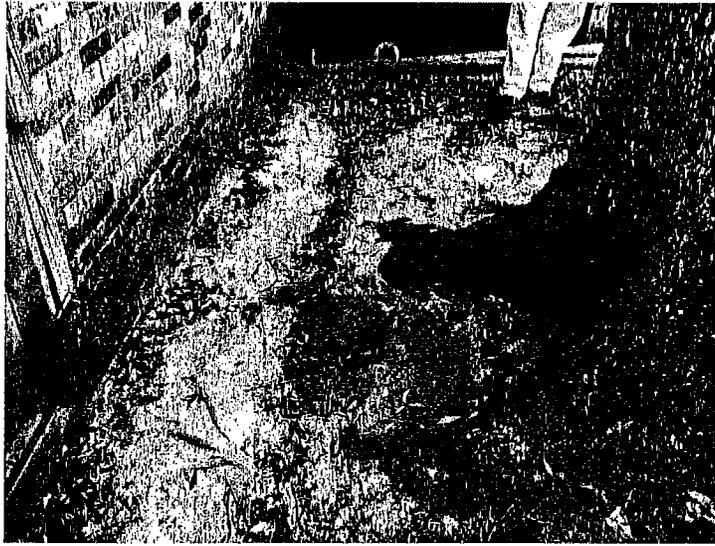
Minutes of April 1, 2014
Mayor and Board of Aldermen



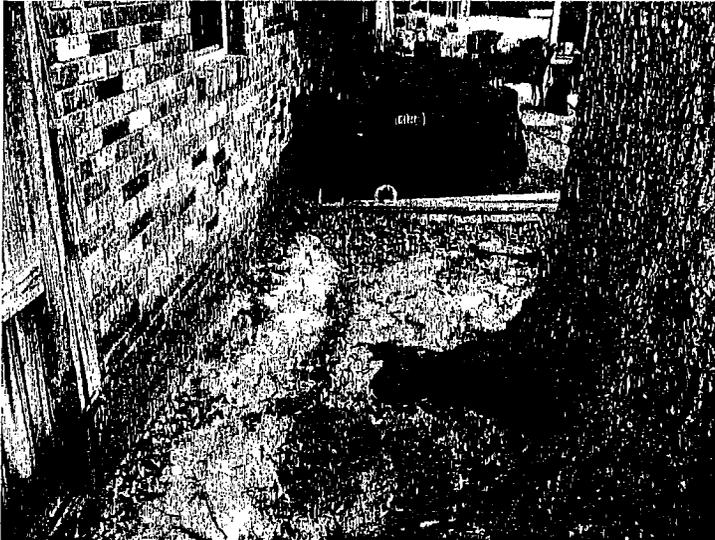
Front entry sidewalk damaged by Magnolia tree root system. Note tripping hazard.



Oak tree in rear yard directly adjacent to corner of house.



Oak tree root system growing under corner of house.

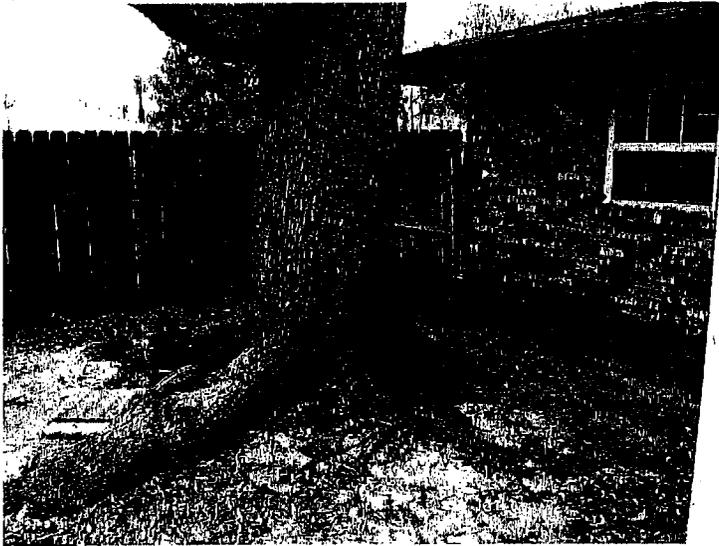


Oak tree root system growing under corner of house.

Minutes of April 1, 2014
Mayor and Board of Aldermen



Oak tree at rear corner of house.



Oak tree at rear corner. Note extensive root system adjacent to house.

MINUTES OF DECEMBER 12, 2013
PLANNING COMMISSION



Based upon the Tree Board and Planning Commissioner/Certified Arborist Jim Heintel's recommendation, Commissioner Donovan made motion seconded by Commissioner Robertson and unanimously carried recommending removal of the Live Oak tree stating the tree was damaged and dying.

It came for consideration a tree removal request for one (1) Live Oak tree and two (2) Magnolia trees for property located at 618 South Forest Avenue submitted by Gail Youngman as follows:

Minutes of April 1, 2014
Mayor and Board of Aldermen

MINUTES OF DECEMBER 12, 2013
PLANNING COMMISSION

CITY OF LONG BEACH, MISSISSIPPI
201 Jeff Davis Avenue
P.O. Box 929
Long Beach, MS 38968
(228) 863-1554
(228) 863-1558 Fax

TREE PERMIT APPLICATION



Timelines (including does not require a permit. The reason for pruning may include, but are not limited to: reducing risk, maintaining or improving tree health and structure, improving aesthetics, or satisfying a specific need. The City of Long Beach does recommend you obtain a Licensed Arborist for your and the tree protection.

Any single-family Residential, Multi-Family Residential, Commercial or Industrial Zoned areas need a permit to remove a Live Oak or Magnolia tree with its root system, growing trees (the path usually with one inch or at least sixteen (16) inches in circumference or larger, measured four and one-half (4 1/2) feet above the surface of the ground, or a multi-stemmed trunk system with a definite trunk exposed). Any person desiring a permit for removal of any Live Oak or Magnolia tree, shall submit this application and a filing fee of \$25.00 per parcel of land to which such application pertains.

PROJECT ADDRESS (where the trees to be removed are): 618 S. Forest Ave. Long Beach Tax Parcel Number

WHAT TYPE OF TREE ARE YOU REQUESTING TO BE REMOVED? Limbs - 2 Magnolias

TREE SITE PLAN:
Please provide a map or diagram of the parcel of land, specifically delineating the area or areas of proposed tree removal and the proposed use of such area. Please include the following: 1) location of all trees on the property, their size and species; 2) Delineate which are structural damages; 3) delineate which are endangering any roadway, pavement, or utility line; 4) any proposed grade changes that might adversely affect or endanger any trees on the site and specify how to maintain them; 5) delineate the trees to be removed and the trees to be maintained, and 6) location of existing and/or proposed structures.

Live Oak
Magnolia
618 S. Forest
Pineville

Roots are causing damage to sidewalk and a tripping hazard. (Raising concrete.)

Live oak is causing water to come in my house. Roots under foundation. Very Hazardous Tree.

*** YOU MUST ATTACH A PHOTOGRAPH OF THE TREE YOU ARE REQUESTING TO BE REMOVED. THE PHOTO MUST SHOW ANY DAMAGE THE TREE IS CAUSING.

** OVER **

Minutes of April 1, 2014
Mayor and Board of Aldermen

MINUTES OF DECEMBER 12, 2013
PLANNING COMMISSION

APPLICANT(S) INFORMATION:

YOUNGMAN GAIL
Last Name First MI

616 S- FOREST AVE LONG BEACH MS 39560
Mailing Address City State Zip

Are you the legal owner of the above property? Yes No If No written consent from the owner is needed. Please provide a statement that you person, not listed on this application, has any interest in the title in or to the property. Please provide a recorded survey deed.

What is the reason the tree needs to be removed? Be specific ex. Construction (street or roadway) recreational area, patio, parking lot, electrical lines, utility of power lines, etc. Utility Power Lines Damage
Roots Killing Side Walk
Arms W/are to on in house for close

Upon issuance of a Tree Removal Permit, the possible fee will be as follows:
For removal of a tree or trees where such removal of each tree or trees is necessitated by material damage caused by such tree or trees to permanent improvement or improvements on the parcel where such tree or trees are situated a fee of \$1.00 per tree permitted to be removed.

For removal of all other trees, a fee of \$4500 per tree permitted to be removed. As per City of Long Beach Tree Ordinance (#164) any person removing any Live Oak or Magnolia tree within the City of Long Beach, Mississippi, without a valid tree removal permit, shall be guilty of a misdemeanor, and upon conviction thereof shall be sentenced to pay a fine not less than \$500.00 nor more than \$1000.00. The removal of each tree without having first secured a valid tree removal permit shall constitute a separate offense and shall be punishable as such.

* As a condition of granting the tree removal permit, the City, acting by and through its Mayor and Board of Aldermen, may require the applicant to replace or replace trees, but may not require the replacement of trees in a number greater than the number of Live Oak or Magnolia trees removed, trees to be of Four (4) inches caliper deciduous trees or five (5) feet in height of evergreen or Live Oak or Magnolia trees.

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all applicable codes, ordinances and state laws regulation construction; that I am the owner or authorized to act as the owner regarding the herein described work.

Gail Youngman 616 S- Forest Ave. LT-765 12-09-13
Signature Date

Very large 100+ year old Oak close to house - NO Damage observed - Similar to other Oaks in area. Do not recommend removal.

Cavity in South Magnolia - Recommend examination by arborist.

North Magnolia - No root damage indicated. Sidewalk settlement caused by a year and a half shifting of slab

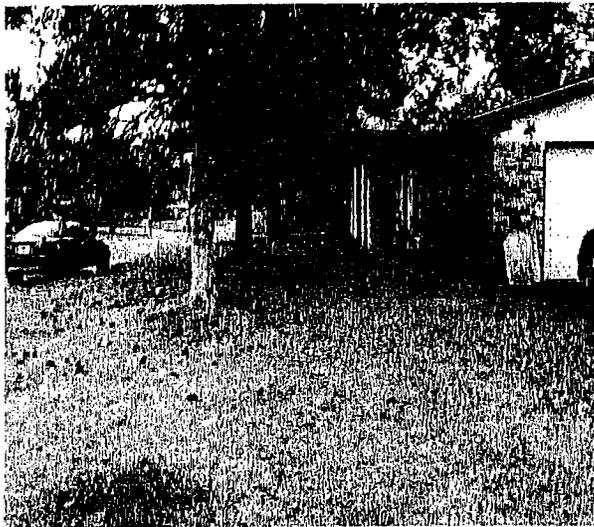
PRINTED NAME & SIGNATURE OF TREE BOARD MEMBERS: Shifting DATE

Duann Leitz Robert Morrison

Minutes of April 1, 2014
Mayor and Board of Aldermen

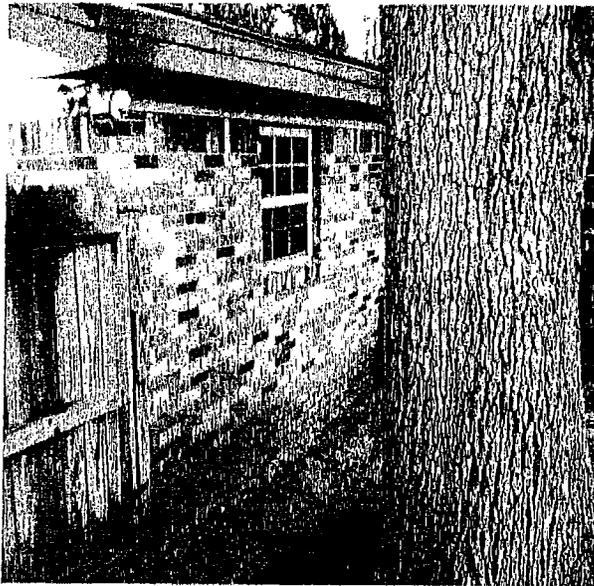
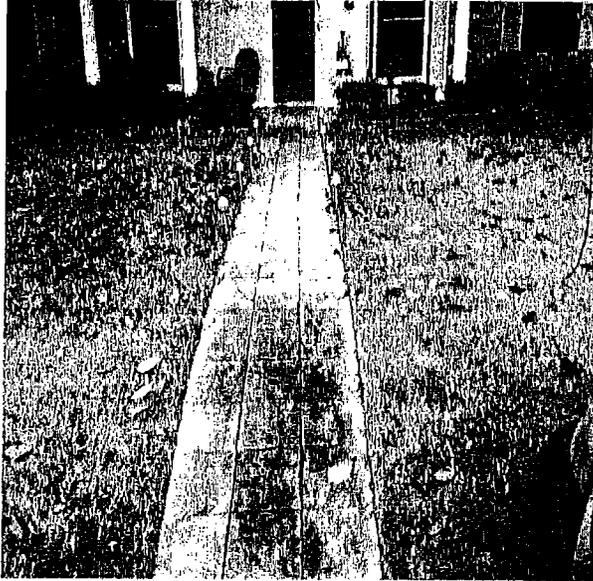
MINUTES OF DECEMBER 12, 2013
PLANNING COMMISSION

Planning Commissioner and Certified Arborist, Jim Heinzel submitted for the record the following:



618 Forrest Ave S.

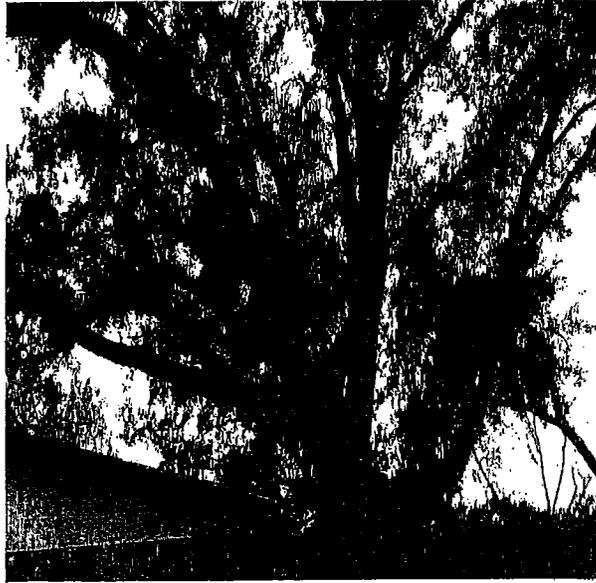
MINUTES OF DECEMBER 12, 2013
PLANNING COMMISSION



Planning Commission Minutes
December 12, 2013
Page 13 of 17

Minutes of April 1, 2014
Mayor and Board of Aldermen

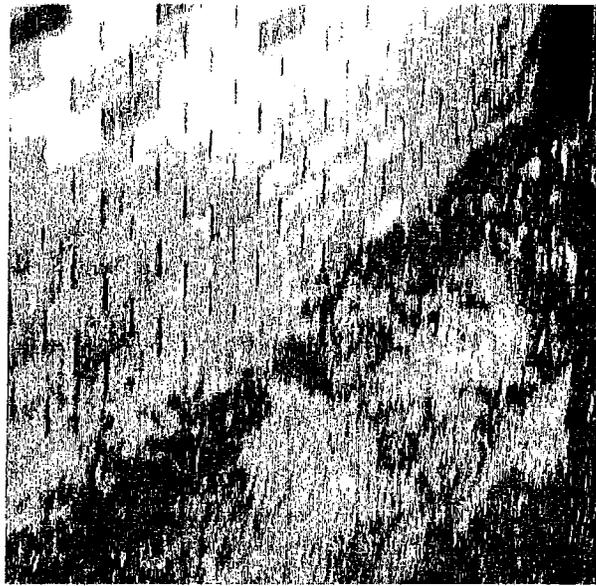
MINUTES OF DECEMBER 12, 2013
PLANNING COMMISSION



Planning Commission Minutes
December 12, 2013
Page 14 of 17

**Minutes of April 1, 2014
Mayor and Board of Aldermen**

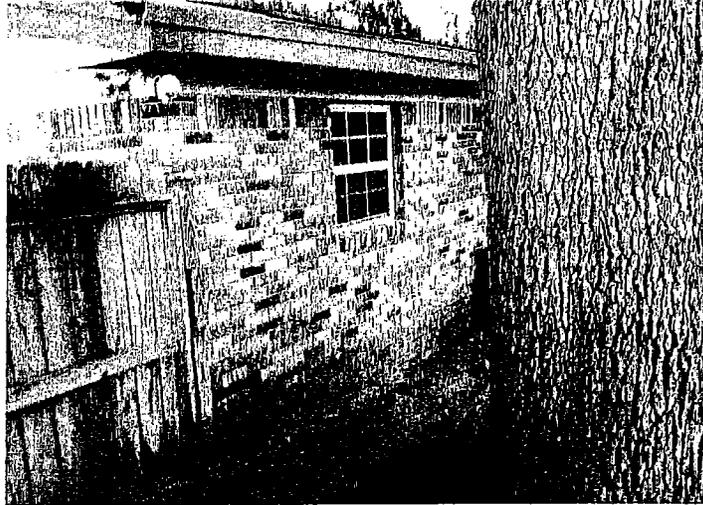
**MINUTES OF DECEMBER 12, 2013
PLANNING COMMISSION**



Planning Commission Minutes
December 12, 2013
Page 15 of 17

**Minutes of April 1, 2014
Mayor and Board of Aldermen**

MINUTES OF DECEMBER 12, 2013
PLANNING COMMISSION



Based upon the Tree Board and Planning Commissioner/Certified Arborist Jim Heinzel's recommendation, Commissioner Heinzel made motion seconded by Commissioner Fischer and unanimously carried recommending denying the removal of the one (1) Live Oak and two (2) Magnolia trees, stating the trees are healthy and there are no signs of damage to house or property caused by the trees.

It came for consideration the December meeting date scheduled, based upon the Christmas holiday; Commissioner Robertson made motion seconded by Commissioner Brown and unanimously carried not to meet December 26, 2013.

It came for consideration election of a Planning Commission Vice-Chairman. Commissioner Donovan made motion seconded by Commissioner Robertson and unanimously carried nominating Commissioner Tonda Yandell as Vice-Chairman.

There being no further business to come before the Planning Commission at this time Commissioner Robertson made motion seconded by Commissioner Fischer and unanimously carried to adjourn the meeting until January 9, 2014.

Planning Commission Minutes
December 12, 2013
Page 16 of 17

Upon discussion, it was noted for the record, as follows:

- Both magnolia trees have exposed root systems creating a hardship for basic lawn maintenance;
- The south magnolia tree is diseased and has a gaping hole in it;
- The magnolia tree roots have infiltrated under the front entry sidewalk, damaging the sidewalk, creating a trip hazard;

Minutes of April 1, 2014
Mayor and Board of Aldermen

- The extensive live oak tree root system is adjacent to and growing under the rear corner of the house;
- The live oak tree is within one foot of the eave.

After considerable discussion and based upon additional information as set forth above, Alderman Lishen made motion seconded by Alderman Parker and unanimously carried to allow the removal of two (2) magnolia trees and one (1) live oak tree on property located at 618 South Forest Avenue, authorizing the issuance of tree removal permits.

There was no report from the City Attorney.

The Mayor opened the floor for public comments regarding general matters not appearing on the agenda, as follows:

**Minutes of April 1, 2014
Mayor and Board of Aldermen**

**PUBLIC COMMENTS PERTAINING TO MATTERS NOT APPEARING
ON THE AGENDA**

NOTE: All comments shall be directed to the Chairman (Mayor) at the end of the meeting.
 Comments of a personal nature regarding individual members of the Governing Authority (Mayor and Board of Aldermen), City Staff and/or Personnel, other Citizens, disruptive comments or improper actions will not be permitted.
 Public Comments will be limited to a total of ten (10) minutes and limited to a maximum of two (2) minutes per person.
 Except as otherwise directed by the Chairman (Mayor), Public Comments will not be permitted before or after the allotted time. Disruption of the regular business meeting will be cause for removal from the public meeting.

PLEASE PRINT: NAME / ADDRESS / TELEPHONE		SUBJECT MATTER
1	Kendra Case	105 Oak View - Solution
2	Robert Kennedy	" "
3		
4		
5		
6		
7		
8		
9		
10		

City of Long Beach, Mississippi
 Mayor and Board of Aldermen Meeting
 Date: _____

Excel Worksheet: public comments - agenda PUBLIC COMMENTS-NOT ON AGENDA

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Ponthieux made motion seconded by Alderman Carrubba and unanimously carried to adjourn until the next regular meeting in due course, in memory of Police Department Evidence Tech Carl Campbell.

Minutes of April 1, 2014
Mayor and Board of Aldermen

APPROVED:

Alderman Leonard G. Carrubba, Sr., At-Large

Alderman Gary J. Ponthieux, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Kelly Griffin, Ward 3

Alderman Ronnie Hammons, Jr., Ward 4

Alderman Mark E. Lishen, Ward 5

Alderman Alan Young, Ward 6

Date

ATTEST:

Rebecca E. Schruff, City Clerk