

**Minutes of June 17, 2014
Mayor and Board of Aldermen**

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall, 201 Jeff Davis Avenue, in said City, it being the third Tuesday in June, 2014, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Kelly Griffin, Ronnie Hammons, Jr., Mark E. Lishen, Alan Young, City Clerk Rebecca E. Schruuff, and City Attorney James C. Simpson, Jr.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

The meeting was called to order and there were no bids, announcements, presentations, proclamations, amendments or public comments.

Alderman Hammons made motion seconded by Alderman Young and unanimously carried to approve the public hearing and regular meeting minutes of the Mayor and Board of Aldermen dated June 3, 2014, as submitted.

Alderman Hammons made motion seconded by Alderman Young and unanimously carried to approve the regular meeting minutes of the Long Beach Planning Commission dated June 12, 2014, as submitted.

There was no report from the Mayor's Office.

There came on for consideration a letter from consulting engineers, A. Garner Russell & Associates, as follows:

Minutes of June 17, 2014
 Mayor and Board of Aldermen



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS
 520 38th STREET
 GULFPORT, MS 39507
 TEL (228) 863-0667
 FAX (228) 863-6232

May 20, 2014

Mayor William Skellie, Jr.
 City of Long Beach
 P.O. Box 929
 Long Beach, MS 39560

Subject: Letter Agreement Request #1
 Project # SRSP-9368-00 (001) LPA/105864-401000

Dear Mayor Skellie:

A. Garner Russell & Associates, Inc. (the CONSULTANT) entered into a Contract with the City of Long Beach (the LPA) on the 24th day of October, 2013 to provide the services of construction engineering for the project Safe Routes to School – Drainage and Sidewalks Along Commission Road. A "minor change" has been requested in accordance with "Article XIII Modification" of this CONTRACT. The minor change is, hereby, identified below:

Due to more technical services being required on this project than originally anticipated by either party of the project, the CONSULTANT is requesting the Labor Classification Senior Project Manager be added at a rate of \$97.20/hour, Survey Crew Chief at a rate of \$74.98/hour, and CADD Technician II at a rate of \$56.94/hour to the PROJECT in order to fulfill their obligations to the project effectively. The LPA, hereby, agrees to allow these additional personnel to the PROJECT team to accomplish this work at no additional cost or additional time to the PROJECT.

In addition, the rate table presented under Exhibit 3 of the original Contract shall be replaced in total with "Table 1-R: Rate Schedule for Labor Hours" identified below in the Letter Agreement.

Table 1R: Rate Schedule for Labor Hours:

Classification	Name	Rate (2014)
Senior Engineer, Principal	Doug Rackley	\$116.66
Professional Engineer III	David Ball (Project Engineer)	\$113.87
Professional Engineer I	Joe Culpepper (Asst. Project Engineer)	\$90.26
Engineering Technician II		\$57.63
Senior Project Manager	Joe Overstreet	\$97.20
Survey Crew Chief		\$74.98
CADD Technician II		\$56.94

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*** See the cost delineation breakdown for reference attached to this agreement ***

This request will not alter or modify the goals or objectives of the project, the scope of work, the maximum compensation allowed, or the time allotted for this CONTRACT.

This Letter Agreement in no way modifies or changes this CONTRACT of which it becomes a part except as specifically stated herein.

This agreement will be effective starting May 20, 2014.

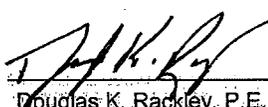
Therefore, this Letter of Agreement is so accepted and agreed this _____ day of _____, 2014.

City of Long Beach

Mayor, William Skellie, Jr.

DATE

A. Garner Russell & Associates, Inc.



Douglas K. Rackley, P.E.

JUNE 11, 2014

DATE

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5/20/14

COST BREAKDOWN SCHEDULE

BILLING RATE TABLE – 2014
A. Garner Russell & Associates, Inc.
Construction Oversight Services
Construction Engineering and Inspection Services

Field OH 147.950%
Office OH 147.950%

Period of time for which rates are applicable: January, 2014 thru December, 2014

Classification	Raw Wage Rate	Audited OH Rate	Profit 12%	Regular Billing Rate
Senior Project Manager	\$ 35.00	\$51.79	\$10.41	\$ 97.20
Survey Crew Chief	\$ 27.00	\$ 39.95	\$ 8.03	\$ 74.98
CADD Technician II	\$ 20.50	\$ 30.34	\$ 6.10	\$ 56.94

Upon discussion, Alderman Lishen made motion seconded by Alderman Hammons and unanimously carried to approve the Agreement Request #1, A. Garner Russell & Associates, Safe Routes to School-Drainage and Sidewalks along Commission Road, as set forth above.

There came on for consideration a letter, with attachments, from Project Engineer Joe Culpepper, as follows:

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A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET
GULFPORT, MS 39507

TEL (228) 863-0657
FAX (228) 863-5232

June 4, 2014

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

**RE: Supplemental Agreement #1
Drainage and Sidewalk Improvements along Commission Rd**

Ladies and Gentlemen:

Please find the attached Supplemental Agreement # 1 for the above referenced project. The City has an abundance of suitable back fill material that can be use on this project. The Contractor has agreed to use this material on site at a reduced cost to the city. Therefore I recommend adding the Pay Item number (203-A003) by approving this attached supplemental agreement. We wanted to keep the full amount of available fund in this project so we illustrated the supplement agreement as a no cost change but should save the City funds in the long run. We recommend approval of this Supplemental Agreement.

Sincerely,

Joe Culpepper, P.E.

jc:1895
Enclosure

**Minutes of June 17, 2014
Mayor and Board of Aldermen**

CSD-720-LPA

Sheet 1 of 3

**CITY OF LONG BEACH
SUPPLEMENTAL AGREEMENT NO. 1**

WHEREAS, WE Gulf Breeze Landscaping, LLC, Contractors, and U.S. Specialty Insurance Co., Surety, entered into a contract with the City of Long Beach, LPA, on the 1st day of April, 2014, for the construction of Federal Aid Project No. SRSP-9368-00(001) LPA/105864-401000, Harrison, County; and

WHEREAS: This project provides drainage and sidewalk along Commission Road from Daugherty Road to Alverado Drive.; And

WHEREAS: The contract provided the use of suitable material under the proposed drainage and sidewalks where existing material was not suitable.; And

WHEREAS: The LPA has a surplus of suitable material available that the contractor has agreed to use at a reduced cost.; And

NOW, THEREFORE, it is mutually agreed that the unit prices shown herein shall be full and final compensation for time, labor, materials, equipment and incidentals used in completing the work described herein. Any compensation for contract time will be in accordance with Section 108.06 of the contract specifications.

PAY ITEM NUMBER	UNIT	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION
203-A003	CY	UNCLASSIFIED EXCAVATION, FM, AH	100	\$10.00	\$1,000.00
907-304-A011	CY	GRANULAR MATERIAL, LVM CLASS 9, GROUP A	-18,1818	\$55.00	-\$1,000.00
				TOTAL	\$0.00

This agreement in no way modifies or changes the original contract of which it becomes a part, except as specifically stated herein.

NOW, THEREFORE, WE, Gulf Breeze Landscaping, LLC, Contractors, and U.S. Specialty Insurance Co., Surety, hereby agree to said Supplemental Agreement consisting of the above mentioned items and agree that this Supplemental Agreement is hereby made a part of this original contract to be performed under the specifications thereof, and that the original contract is in full force and effect, except insofar as it might be modified by this Supplemental Agreement.

Dated, this _____ day of _____, 2014

U.S. Specialty Insurance Company

SURETY

CONTRACTOR

BY: _____

BY: _____

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Mayor and Board of Aldermen**

CSD-720-LPA

Sheet 2 of 3

Recommendation For Approval:

LPA Project Engineer/Architect

MDOT District Engineer

LPA OFFICIAL

APPROVED: _____, 2014

This supplemental agreement has been discussed with District Six (Seyfarth & Castleberry) and Construction Division (Grondin).

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Mayor and Board of Aldermen

CSD-720-LPA

Sheet 3 of 3

CITY OF LONG BEACH
SUPPLEMENTAL AGREEMENT NO. 1

PROJECT NO.: SRSP-9368-00(001) LPA/105864-401000

DETAIL EXPLANATION OF NECESSITY OF WORK INVOLVED:

Suitable material under the proposed drainage and sidewalk is vital to the performance and life of the structures. It has come to the attention of the LPA that they have an abundant amount of suitable material at their disposal. It has been determined that this material will make excellent back fill under the proposed drainage and sidewalks. The Contractor has agreed to use this material as 203-A003 CY Unclassified Excavation, FM, AH at \$10 per CY. The contractor will use this material in areas that the existing material is unsuitable. The \$10 per CY price should incorporate an overall cost reduction by the end of the job.

JUSTIFICATION OF UNIT PRICES SUBMITTED:

\$10 per CY is a very reasonable price for in-place suitable material.

PROJECT PROFESSIONAL

LPA OFFICIAL

Minutes of June 17, 2014 Mayor and Board of Aldermen

CSD-081-LPA
Revised: 1/15/2009

QUANTITY ADJUSTMENT

1. QUANTITY ADJUSTMENT NO. 1 2. PROJECT NO. SRSP-9368-00(001) LPA/105864-40100
3. DATE 5/1/2014 4. LPA City of Long Beach
5. The following changes on the above project, with stations, quantities and items involved, are recommended for the reasons stated in detail:

Station	Pay Item	Original Quantity	Revised Quantity	Adjusted Quantity	Unit	Unit Price	Extension
1	203-A003 CY Unclassified Excavation, FM, AH	0	100	100	CY	10.00	1,000.00
Reason: LPA has a surplus of suitable material that the contractor has agreed to use at a vast reduction in price to the LPA.							
2	907-304-A011 GRANULAR MATERIAL, LVM, CLASS 9, GROUP A	100	(18.1818)	81.8182	CY	55.00	4,500.00
Reason: Reduction in quantity to conform to projected field conditions.							
3							
Reason:							
4							
Reason:							
5							
Reason:							
6							
Reason:							

6. Original Cost Estimate for Project: Dated <u>4/1/14</u>	\$ <u>286,400.68</u>
7. Changes by Previous Quantity Adjustment(s) <u>N/A</u>	\$ <u>0.00</u>
8. Changes This Quantity Adjustment <u>QA1</u>	\$ <u>0.00</u>
9. a. Original Construction Engineering and Contingencies* \$ <u>69,385.19</u>	
b. Less - Total of All Quantity Adjustments to Date \$ <u>0.00</u>	
c. Less - Construction Engineering Expenses to Date \$ <u>0.00</u>	
d. Equals - Remaining Const. Eng and Contingencies \$ <u>69,385.19</u>	
10. Revised Total Estimated Cost of Project	\$ <u>286,400.68</u>

Note: If block 9d is less than 0.00, the Revised Estimated Cost (block 10) must be greater than the Original Estimate.

APPROVAL

Date Requested _____

Project Manager

Date Approved _____

LPA Official

The Mayor recognized Project Engineer David Ball to identify the suitable back fill material that would be used on the project and it was noted for the record that it is clean sand.

After considerable discussion, Alderman Parker made motion seconded by Alderman Lishen and unanimously carried to approve Supplemental Agreement #1- Drainage and Sidewalk Improvements along Commission Road, Gulf Breeze Landscaping, LLC, as set forth above.

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Mayor and Board of Aldermen

There came on for consideration a letter with attachments from Project Engineer Joe Culpepper, as follows:



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS
520 33RD STREET
GULFBORT, MS 39507
TEL: (228) 863-0667
FAX: (228) 863-5232

June 11, 2014

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: **Proposed Change Order No. 2**
2013 Sewer Rehabilitation

Ladies and Gentlemen:

We have adjusted quantities to conform to final field measurements and the contractor has requested a time extension of nineteen (19) days. We feel that these additional nineteen (19) days are justifiable.

Accordingly, we have prepared proposed Change Order No. 2 and have attached it hereto we recommend your approval.

Sincerely,

Joe Culpepper, P.E.

JC:2014
Attachments

Minutes of June 17, 2014 Mayor and Board of Aldermen

Change Order
No. 2 Summary

Date of Issuance: 6/9/2014 Effective Date: 6/17/2014

Project: _____ Owner: City of Long Beach Owner's Contract No.: _____
 Contract: 2013 Sewer Rehabilitation Date of Contract: _____
 Contractor: Suncoast Infrastructure, Inc. Engineer's Project No.: 2014

The Contract Documents are modified as follows upon execution of this Change Order:

Description:
1. Adjust quantities to conform to final field measurements.

Attachments: (List documents supporting change):
1. Contractor's justification of time extension.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$171,065.00</u> (Increase) In Contract Price from previous Change Orders No. <u>\$18,870.00</u> Contract Price prior to this Change Order: <u>\$189,935.00</u> (Increase) In Contract Price due to this Change Order: <u>\$9,122.30</u> Revised Contract Price Incorporating this Change Order: <u>\$193,057.30</u>	Original Contract Times: <input type="checkbox"/> Working Days <input checked="" type="checkbox"/> <u>60</u> Calendar days Substantial completion (days or date): <u>4/26/2014</u> Ready for final payment (days or date): _____ Change In Contract Time from previous Change Orders No. Substantial completion (days or date): <u>0</u> Ready for final payment (days or date): _____ Contract Times prior to this Change Order: Substantial completion (days or date): <u>4/26/2014</u> Ready for final payment (days or date): _____ (Increase) In Contract Time due to this Change Order: Substantial completion (days or date): <u>19</u> Ready for final payment (days or date): _____ Contract Times Incorporating this Change Order: Substantial completion (days or date): <u>5/15/2014</u> Ready for final payment (days or date): _____

RECOMMENDED: (ENGINEER) By: <u>[Signature]</u> Date: <u>6/11/14</u>	ACCEPTED: (CONTRACTOR) By: <u>[Signature]</u> Date: <u>6/10/14</u>	ACCEPTED: (OWNER) By: _____ Date: _____
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ATTACHMENT TO CHANGE ORDER NUMBER 2 Summary PROJECT NO. 2014

NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
BASE BID ITEMS								
1-A	CURED-IN-PLACE PIPE - 8" SEWER MAIN	4650 L.F.	\$27.10	\$102,765.00	-202	(\$4,464.20)	4,448	\$98,300.80
1-B	CURED-IN-PLACE PIPE - 10" SEWER MAIN	1,400 L.F.	\$26.50	\$37,100.00	221	\$5,856.50	1,621	\$42,956.50
1-E	MISCELLANEOUS WORK	1 L.S.	\$1,700.00	\$1,700.00		\$0.00	1	\$1,700.00
1-H	REMOTE REMOVAL OF PROTRUDING SERVICE	1 EA.	\$120.00	\$120.00	(1)	(\$120.00)	0	\$0.00
3-A	MAINTENANCE OF TRAFFIC	1.0 L.S.	\$2,000.00	\$2,000.00		\$0.00	1	\$2,000.00
	TOTAL BASE BID			\$143,685.00		\$1,272.30		\$144,957.30
ALTERNATE BID 3								
1-F	CURED-IN-PLACE PIPE - SERVICE "TOP HAT" REPAIR	25 EA.	\$1,850.00	\$46,250.00	1	\$1,850.00	26	\$48,100.00
	TOTAL ALTERNATE BID SCHEDULE NO. 3			\$46,250.00		\$1,850.00		\$48,100.00
ALTERNATE BID 4								
1-G	CURED-IN-PLACE PIPE - TRENCHLESS POINT REPAIR	0 EA.	\$3,300.00	\$0.00		\$0.00	0	\$0.00
	TOTAL ALTERNATE BID SCHEDULE NO. 4			\$0.00		\$0.00		\$0.00
	TOTAL			\$189,935.00		\$3,122.30		\$193,057.30

EACDC No. C-941 (2002 Edition)
Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

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P.O. Box 397
Florence, MS 39073



Phone 601-420-9682
Fax 601-420-9300

April 15, 2014

Mr. Joe Culpepper, P.E.
A. Garner Russell & Assoc.
520 33rd St.
Gulfport, MS 39507
228-863-0667

Re: **Contrat Time**
2013 Sewer Rehabilitation
Long Beach, MS

Dear Mr. Culpepper:

As you are aware, the contract time for this project was 60 calendar days. Since this timeframe was established (pre-bid) and project awarded additional CIPP mainline lining was added to the scope, one of the additive alternate items was added to the project, and there have been numerous delays due the surcharging of the sewer system because of wet weather.

Because of the items mentioned above, Suncoast Infrastructre, Inc. is requesting that an additional 30 days be added to the contract for the above mentioned project.

If you should have any questions regarding this information please call me. I can be reached at 601-326-9163.

Best Regards,
Suncoast Infrastructure, Inc.

James A. Chaisson
Project Manager

Upon discussion, Alderman Lishen made motion seconded by Alderman Ponthieux and unanimously carried to approve Change Order #2, Suncoast Infrastructure, Inc., 2013 Sewer Rehabilitation, as set forth above.

Alderman Ponthieux made motion seconded by Alderman Young and unanimously carried to approve Budget Modification #20, CDBG City Hall Project, authorizing the Mayor to execute same, as follows:

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Katrina Supplemental CDBG Program
Budget Summary

Applicant: Long Beach – Construct Fire Station

Funding Year: _____

Grant Year: _____

Contract: #R-109-235-04-KCR

Description	MDA	IDIS	Other Funding Sources				Total
			Katrina CDBG				
Administration							
General Administration			\$65,000.00				\$65,000.00
Application Prep.			\$10,000.00				\$10,000.00
Audit							\$ 0.00
Subtotal (A)			\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Description	MDA	IDIS	Other Funding Sources				Total
			Katrina CDBG	HMGP	FEMA	Insurance/City	
Public Facilities							
Acquisition							\$ 0.00
Architectural/Engineering			\$136,971.56	\$100,587.31	\$0.00		\$238,558.87
Bridges							\$ 0.00
Construction of Public Building							\$ 0.00
Contingency			\$0.00				\$0.00
Demolition							\$ 0.00
Drainage & Flood Protection							\$ 0.00
Fire protection			\$1,486,624.09	\$1,639,634.17	\$332,004.28	\$123,935.43	\$3,582,397.97
Legal							\$ 0.00
Public Service							\$ 0.00
Rail							\$ 0.00
Renovation of Public Building							\$ 0.00
Sewage Pumping Station							\$ 0.00
Sewage Treatment							\$ 0.00
Sewer Line(s)							\$ 0.00
Street & Road Improvements							\$ 0.00
Water Booster Station							\$ 0.00
Water Line(s)							\$ 0.00
Water Tank							\$ 0.00
Water Treatment							\$ 0.00
Water Well							\$ 0.00
Other							\$ 0.00
Generator				\$13,438.00	\$0.00		\$13,438.00
Program Mgt. Fees				\$44,047.07	\$48,446.29	\$17,308.70	\$109,800.06
Subtotal (B)			\$1,622,595.65	\$1,797,906.55	\$380,450.57	\$141,242.13	\$3,942,194.90
Grand Total (A + B)			\$1,697,595.65	\$1,797,906.55	\$380,450.57	\$141,242.13	\$4,017,194.90

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Mayor and Board of Aldermen**

CDBG BUDGET MODIFICATION WORKSHEET

Recipient: City of Long Beach Contract Number: R-109-235-04-KCR

Activity	Current Budget	Proposed Budget	Change (+ -)
General Admin	\$ 65,000.00	\$ 65,000.00	\$ 0.00
App. Prep.	\$ 10,000.00	\$10,000.00	\$ 0.00
Arch/Eng.	\$ 135,971.56	\$ 135,971.56	\$ 0.00
Fire Protection	\$ 1,483,242.09	\$ 1,486,624.09	+\$3,382.00
Contingencies	\$ 5,000.00	\$0.00	-\$5,000.00
	TOTAL	TOTAL	TOTAL
	\$1,699,213.65	\$ 1,697,595.65	-\$ 1,618.00

Comments:

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 Mayor and Board of Aldermen

LOCAL BUDGET MODIFICATION WORKSHEET

Recipient: City of Long Beach Contract Number: R-109-235-04-KCR

Activity	Current Budget	Proposed Budget	Change (+ -)
Arch/Eng	\$ 132,107.00	\$100,587.31	- \$ 31,519.69
Fire Protection	\$ 2,064,307.00	\$2,095,773.88	+\$ 31,466.88
Generator	\$ 13,438.00	\$ 13,438.00	\$ 0.00
PM Fees	\$ 67,372.00	\$ 109,800.06	+\$42,428.06
	TOTAL	TOTAL	TOTAL
	\$2,277,224.00	\$ 2,319,599.25	+\$ 42,375.25

Comments:

Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to approve the close-out package, CDBG Fire Station Project, authorizing the Mayor to execute same as follows:

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**MISSISSIPPI DEVELOPMENT AUTHORITY
DISASTER RECOVERY DIVISION
RECIPIENT'S CLOSEOUT CHECKLIST**

Recipient City of Long Beach
 Sub-grant Contract Number R-109-235-04-KCR

In compliance with the requirements of the MDA-DRD Recipient Closeout Procedures and the terms and conditions of the sub-grant/contract, the following closeout documents are enclosed: (Check the appropriate boxes concerning each of the closeout documents. Explain fully in the space provided below any item not submitted or any item to be sent separately; Use a separate sheet, if necessary).

Type of Document	Enclosed	Not Applicable	Sending Separately	Unable to Furnish
1. Certification of Completion	X			
2. Recipient Performance Certification Report	X			
3. Ethnic Beneficiary Information	X			
4. Outstanding Claimants List	X			
5. Inventory and Program Income Form	X			
6. Certificate of Recipient Compliance	X			
7. Agreement Relative to Closeout	X			
8. Final Request for Cash Consolidated Support Sheet.	X			
9. Final MDA-DRD Quarterly Report	X			
10. Refund Check (if applicable)		X		

Explanation/Comments: _____

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STATE OF MISSISSIPPI MISSISSIPPI DEVELOPMENT AUTHORITY DISASTER RECOVERY DIVISION KATRINA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS		NAME OF RECIPIENT City of Long Beach		GRANT NUMBER							
CERTIFICATE OF COMPLETION		CONTRACT NUMBER R-109-235-04-KCR									
FINAL STATEMENT OF COST											
PROGRAM ACTIVITY CATEGORIES		To Be Completed by Recipient		To Be Completed By the State							
Grant Type (check One): TOURISM () ECONOMIC DEVELOPMENT () COMMUNITY REVITALIZATION () COMM. REVITALIZATION GO ZONE () PLANNING () CODE ENFORCEMENT () 1. Acquisition, Disposition 2. Legal 3. Center, Family (Senior Center/ Neighborhood) 4. Public Facilities (a) Water (b) Sewer (c) Flood and Drainage Facilities (d) Other (Specify) - Fire Station 5. Street, Bridges 6. Other Public Facilities 7. Contingencies 8. Removal of Architectural Barriers 9. Engineering 10. Administration 11. Building Rehab 12. Training 13. Project Mgt. Fees	GRANT Funds Budgeted	Other Funds Budgeted	A Actual GRANT Cost Paid	B Actual Other Cost Paid	C Total Cost	D De-obligated GRANT Funds Unutilized to be Canceled	Refund Balance of Grant Payable	D Approved Total Cost	To Be Completed By the State	State Comments Revision	
	\$1,486,624.09	\$2,109,211.88	\$1,486,624.09	\$2,109,211.88	\$3,595,835.97	\$0.00	\$0.00	\$3,595,835.97			
	\$135,971.56	\$100,587.31	\$135,971.56	\$135,971.56	\$236,558.87	\$7.08	\$0.00	\$236,558.87			
	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00			
	\$0.00	\$109,800.06	\$0.00	\$109,800.06	\$109,800.06	\$0.00	\$0.00	\$109,800.06			

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	GRANT Funds Budgeted	Other Funds Budgeted (MATCH)	A Actual GRANT Cost Paid	B Actual Other Cost Paid (MATCH)	C Total Cost	De-obligated GRANT Funds Unutilized to be Canceled	Refund Balance of Grant Payable	D Approved Total Cost
14. Economic Development Activities: (a) Assistance to Non-Profit (b) Assistance to For-Profit Entities (c) Microenterprises or Small Businesses								
15. Unspecified Activities								
16. Planning								
17. Audit								
18. Total Other Cost (Match)		\$2,319,599.25	\$1,697,595.65	\$2,319,599.25	\$4,017,194.90	\$0.00	\$0.00	\$4,017,194.90
19. Total GRANT Cost	\$1,697,595.65	\$2,319,599.25	\$1,697,595.65	\$2,319,599.25	\$4,017,194.90	\$0.00	\$0.00	\$4,017,194.90
COMPUTATION OF GRANT BALANCE								
DESCRIPTION								
1. Grant Agreement Amount								TO BE COMPLETED BY THE RECIPIENT
2. Amount for Unsettled Third-Party Claims								TO BE COMPLETED BY THE STATE
3. Grant Amount Received (amount of "grant funds received")								
4. GRANT Amount De-obligated								
5. Amount of Refund								
* This amount shall be repaid to the State by check and must include the following:								
(a) Unexpended Funds Amount								\$1,697,595.65
(b) Outstanding Claimant's Amount (as applicable)								\$0.00
(c) Total Amount Refunded								\$1,697,595.65
(d) Enter Check Number								\$0.00
LIST ANY UNPAID COSTS AND UNSETTLED THIRD-PARTY CLAIMS AGAINST THE RECIPIENT'S GRANT. DESCRIBE CIRCUMSTANCES AND AMOUNTS INVOLVED:								

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**MISSISSIPPI DEVELOPMENT AUTHORITY
DISASTER RECOVERY DIVISION
RECIPIENT PERFORMANCE CERTIFICATION REPORT**

Recipient	City of Long Beach	Contact Number	R-109-235-04-KCR
Completed By/Person Completing Form	Ann Frazier		

National Policy Objective(s) Addressed:

Low and moderate income	<input type="checkbox"/>
Urgent Needs/Threat to Health	<input type="checkbox"/>
Slums and Blight	<input checked="" type="checkbox"/>

MEASURES OF ACCOMPLISHMENTS
(Enter data into all fields that apply to your program or project)

	Beneficiaries		Low/Mod	
	Planned	Actual	Planned	Actual
1. Acquisition/Disposition				
2. Clearance/Code Enforcement				
3. Public Facilities				
a. Water				
b. Sewer				
c. Flood/drainage				
d. Others (Specify) Fire Station	17,526	17,526	5,178	5,178
4. Streets				
5. Other Public Facilities				
6. Removal of Architectural Barriers				
7. Planning Only				
8. Administration	No Measures Required			
9. Economic Development				
a. Assistance to Non-Profit Entities				
b. Assistance to For-Profit Entities				
c. Micro-enterprises or Small Business				
10. Building Rehab				

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11. Training				
	6,560	6,560	1,902	1,902
12. Number of Households Served				
13. Number of Female Heads of Household Served	898	898	260	260
14. Number of Elderly Beneficiaries	2408	2408	698	698
15. Number of Handicapped Beneficiaries	9128	9128	2647	2647
16. Number of Jobs Created				
17. Unspecified Activities	No Measures Required			

	FINANCIAL PERFORMANCE	
	Planned	Actual
Total Grant Project Expenditures	\$1,697,595.65	\$1,697,595.65
Total Other Expenditures (Match)	\$2,319,599.25	\$2,319,599.25
Leveraging Ratio:	1.366	1.366
Total amount other funds allowable as leveraging*	\$1,697,595.65	\$1,697,595.65
*Do not use program income.		

AUDIT

Date of most recent audit:

Findings resolved, if any (Y/N):

NOTE: For all water and sewer projects, Recipient must include copy of final approval by the State Department of Health and Bureau of Pollution Control (whichever is applicable). See last page of closeout package for agency contact information.

TOURISM INDUSTRY RESTORATION GRANTS ONLY:
Complete National Policy Objective and Financial Performance sections only.

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ETHNIC BENEFICIARY INFORMATION FOR GRANT AND EMERGENCY PROJECTS

Complete the following table regarding the number of persons who will directly benefit from this project.

1. White	9. American Indian/Alaskan Native and Black/African American
2. Black/African American	10. Other Multi Racial
3. Asian	11. Female Head of households
4. American Indian/Alaskan Native	12. Total number of minorities
5. Native Hawaiian/Other Pacific Islander	13. Number of elderly (+62)
6. American Indian/Alaskan Native and White	14. Total number of handicapped
7. Asian and White	15. Number of children 18 or younger
8. Black/African American & White	

a. Activity Fire Station

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Planned in Application	15,330	1,275	445	67	12	0	0	0	0	397	798	2196	2167	2883	4664
Actual Beneficiaries	15,330	1,275	445	67	12	0	0	0	0	397	798	2196	2167	2883	4664

b. Activity

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Planned in Application															
Actual Beneficiaries															

c. Activity

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Planned in Application															
Actual Beneficiaries															

d. Activity

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Planned in Application															
Actual Beneficiaries															

e. Activity

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Planned in Application															
Actual Beneficiaries															

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**MISSISSIPPI DEVELOPMENT AUTHORITY
DISASTER RECOVERY DIVISION
RECIPIENT PERFORMANCE CERTIFICATION REPORT**

Recipient: City of Long Beach Contract Number: R-109-235-04-KCR

Completed By/Person Completing Form: Ann Frazier

National Policy Objective(s) Addressed:

Low and moderate income _____
Urgent Needs/Threat to Health _____
Slums and Blight X

MEASURES OF ACCOMPLISHMENTS (Enter data into all fields that apply to your program or project)

	Beneficiaries LOW		Beneficiaries MOD		Beneficiaries TOTAL	
	Planned	Actual	Planned	Actual	Planned	Actual
1. Acquisition/Disposition	_____	_____	_____	_____	_____	_____
2. Clearance/Code Enforcement	_____	_____	_____	_____	_____	_____
3. Public Facilities	_____	_____	_____	_____	_____	_____
a. water	_____	_____	_____	_____	_____	_____
b. sewer	_____	_____	_____	_____	_____	_____
c. flood/drainage	_____	_____	_____	_____	_____	_____
d. Others (Specify)	_____	_____	_____	_____	_____	_____
4. Streets	_____	_____	_____	_____	_____	_____
5. Other Public Facilities	<u>2,599</u>	<u>2,599</u>	<u>2,579</u>	<u>2,579</u>	<u>17,526</u>	<u>17,526</u>
6. Removal of Architectural Barriers	_____	_____	_____	_____	_____	_____
7. Planning Only	_____	_____	_____	_____	_____	_____
8. Administration	No Measures Required					
9. Economic Development						
a. Assistance to Non-Profit Entities	_____	_____	_____	_____	_____	_____
b. Assistance to For-Profit Entities	_____	_____	_____	_____	_____	_____
c. Micro-enterprises or Small Business	_____	_____	_____	_____	_____	_____
10. Building Rehab	_____	_____	_____	_____	_____	_____
11. Training	_____	_____	_____	_____	_____	_____

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12.	Number of Households Served	<u>970</u>	<u>970</u>	<u>964</u>	<u>964</u>	<u>6,560</u>	<u>6,560</u>
13.	Number of Female Heads of Household Served	<u>133</u>	<u>133</u>	<u>132</u>	<u>132</u>	<u>898</u>	<u>898</u>
14.	Number of Elderly Beneficiaries	<u>356</u>	<u>356</u>	<u>353</u>	<u>353</u>	<u>2,408</u>	<u>2,408</u>
15.	Number of Handicapped Beneficiaries	<u>546</u>	<u>546</u>	<u>389</u>	<u>389</u>	<u>2,599</u>	<u>2,599</u>
16.	Number of Jobs Created	_____	_____	_____	_____	_____	_____
17.	Unspecified Activities	No Measures Required					

FINANCIAL PERFORMANCE

	Planned	Actual
Total Grant Project Expenditures	<u>\$1,697,595.65</u>	<u>\$1,697,595.65</u>
Total Other Expenditures (Match)	<u>\$2,319,599.25</u>	<u>\$2,319,599.25</u>
<u>Leveraging Ratio:</u>	<u>1.366</u>	<u>1.366</u>
<u>Total amount other funds allowable as leveraging*</u>	<u>\$2,319,599.25</u>	<u>\$2,319,595.65</u>

*Do not use program income.

AUDIT

Date of most recent audit: September 30, 2012

Findings resolved, if any (Y/N): Yes

NOTE: For all water and sewer projects, Recipient must include copy of final approval by the State Department of Health and Bureau of Pollution Control (whichever is applicable). See last page of closeout package for agency contact information.

TOURISM INDUSTRY RESTORATION GRANTS ONLY:

Complete National Policy Objective, Financial Performance, and Audit sections only.

MISSISSIPPI DEVELOPMENT AUTHORITY
 DISASTER RECOVERY DIVISION

OUTSTANDING CLAIMANTS LIST

Recipient City of Long Beach Contract Number R-109-235-04-KCR

Claimant's Name, Address, S.S. # (Where Applicable)	Check #	Amount	Date	Pay Period Hours and Rate	Other Contact Name and Address
1. NO CLAIMANT					
2.					
3.					
4.					
5.					
6.					
7.					

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INVENTORY AND PROGRAM INCOME FORM

Real Estate:

List the property purchased with GRANT funds and considered to be surplus property, the type of property, (i.e., lots, land, buildings), price paid for each property, the proposed use of the property, and the date the property is expected to be used. If the real property was disposed of, list the reason for disposition, method of disposition, and the disposition date. As defined at 24 CFR Part 85.3, "real property" means land, including land improvements, structures and appurtenances thereto, excluding movable machinery and equipment.

Number or Amount	Type of Property	Purchase Price	Proposed Use of Property	Date to be Used	Disposition Date of Property (if applicable)	Reason for and Method of Disposition
N/A						

Equipment:

List the equipment purchased with GRANT/LOAN funds, the price paid for each piece of equipment, and the use of the equipment. If the equipment was disposed of, list the reason for disposition, method of disposition, and the disposition date. As defined at 24 CFR Part 85.3, "Equipment" means tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

Number or Amount	Type of Equipment	Purchase Price	Use of Equipment	Disposition Date of Equipment (if applicable)	Reason for and Method of Disposition
N/A					

Program Income:

List the amount of program income collected to date, the type of activity generating program income (i.e., public facility, economic development, etc.), the estimated amount of additional program income payments expected, and the proposed use of the program income. Program income received after the closeout of the agreement between the MDA-DRD and the Recipient shall be returned to the MDA-DRD. As defined at 24 CFR Part 85.25(b), "program income" means gross income received by the grantee or sub-grantee directly generated by a grant supported activity, or earned only as a result of the grant agreement during the grant period. "During the grant period" is the time between the effective date of the award and the ending date of the award reflected in the final financial report.

Amount Collected To Date	Activity	Additional Payments	Proposed Use of Program Income
N/A			

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sub-recipient monitoring reports and all related documents shall be maintained in the Recipient's official grant file for the period identified in the Record Retention section of the Agreement Relative to Closeout.

5. General Statement of Compliance

The Recipient further certifies that all other terms and conditions of said sub-grant/contract have been complied with.

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AGREEMENT RELATIVE TO CLOSEOUT OF DISASTER RECOVERY DIVISION GRANT PROGRAMS

This Agreement is between The City of Long Beach ("Recipient") and the Mississippi Development Authority Disaster Recovery Division ("Division").

Closeouts/Audits

The parties to this Agreement desire to close out the Recipient's Katrina Community Development Block Grant (KCDBG) Number R-109-235-04-KCR (the "Grant").

Because of regulatory and legislative changes, the Division no longer requires a final audit of an individual grant at closeout.

Rather than waiting for Recipient's next periodic single or program-specific audit, the parties desire to close out the Grant subject to subsequent audit(s).

THEREFORE, in consideration of the mutual promises contained herein, the parties to this Agreement agree as follows:

1. Recipient will submit to the Division its subsequent single or program-specific audit or audits, which shall comply with federal and state requirements and which shall cover all periods in which any Grant costs have been incurred. Recipients should refer to the KCDBG audit guidelines for further information and to determine whether a single or program-specific audit must be performed.
2. Recipient shall remit to the Division the amount of any costs which are disallowed by the subsequent single or program-specific audit(s) and which disallowances are sustained by the state.
3. Upon receipt of a copy of the Recipient's audit report and resolution of any findings related to the sub-grant/contract (if applicable), the MDA-DRD will notify the Recipient in writing that the Recipient has fulfilled its audit requirements relative to the sub-grant agreement.
4. Recipient acknowledges that the sub-grant/contract is subject to monitoring by the United States Department of Housing and Urban Development (HUD), the Federal awarding agency, and that findings of noncompliance may be taken into account by HUD and the MDA-DRD as unsatisfactory performance of the Recipient in the consideration of any future grant award.
5. The Agreements contained herein are in addition to any other agreements between the parties relative to the closeout of the Grant. Recipient agrees to abide by all governing laws and regulations.

Record Retention

1. Pursuant to 24 CFR Subsection 570.490(d), the Recipient agrees to maintain records, including support documentation, for the greater of three years from closeout of the grant agreement between the Division and the United States Department of Housing and Urban Development (HUD), the Federal awarding agency, or the period required by other applicable laws and regulations as described in Subsections 570.487, relative to fair housing, lead-based paint poisoning prevention, the Architectural Barriers Act and the Americans with Disabilities Act, and 570.488, relative to the displacement, relocation, acquisition, and replacement of housing. The Division agrees to notify the Recipient of the closeout date of the grant agreement between the Division and HUD.
2. Pursuant to 24 CFR Part 85.42(c), the Recipient accepts that the starting dates of the retention period are as follows:
 - a. General- When grant support is continued or renewed **annually** or at other intervals, the retention period for the records of each funding period starts on the day the Recipient submits to the Division its last expenditure report for that period. If grant support is continued or renewed **quarterly**, the retention period for each year's records starts on the day the Recipient submits its expenditure report for the last quarter of the Federal fiscal year. In all other cases, the retention period starts on the day the Recipient submits its final expenditure report as part of the closeout package.
 - b. Real Property and Equipment Records- The retention period for real property and equipment records starts from the date of disposition or replacement or transfer (as applicable) at the direction of the awarding agency.
 - c. Records for income transactions after grant or sub-grant support- In instances where the Recipient earned income after the period of grant support, the retention period for the records pertaining to the earning of the income starts from the end of the grantee's fiscal year in which the income is earned.

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- d. Indirect cost rate proposals, cost allocation plans, and similar accounting computations of rates at which costs are charged- If the proposal, plan or other computation is required to be submitted to the Division to form the basis for the negotiation of the rate, the 3-year retention period starts from the date of such submission. If the proposal, plan or other computation is not required to be submitted to the Division for negotiation of the rate, the 3-year retention period starts from the end of the fiscal year (or other accounting period) covered by the proposal, plan or other computation.
3. Substitution of microfilm- Copies made by microfilming, photocopying, or similar methods may be substituted for the original records.
4. Records to be maintained-
- a. At a minimum, the Recipient's closeout file should contain a copy of this closeout package as well as all applicable documents listed on pages 32-35 of the Katrina Community Development Block Grant Program Implementation Manual.
 - b. Equipment- Per 24 CFR Part 85.32(d), property records must be maintained that include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date, and cost of the property, the percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
 - c. Real Property- Records to be retained include, but are not limited to, documentation of the acquisition, improvement, use and disposition of real property acquired or improved with CDBG assistance.

Flood Insurance Coverage

Pursuant to 24 CFR Subsection 570.509(c)(4)(iv), if applicable, the Recipient shall ensure that flood insurance coverage for property owners is maintained for the mandatory period for the grant program.

Certificate of Completion

It is hereby certified that all activities undertaken by the Recipient with funds provided under the grant agreement, hereof, have, to the best of my knowledge, been carried out in accordance with the grant agreement; that proper provision has been made by the Recipient for the payment of all unpaid costs and unsettled third-party claims identified, hereof; that the United States of America or the State of Mississippi is under no obligation to make any further payment to the Recipient under the grant agreement, hereof; and that every statement and amount set forth in this instrument is, to the best of my knowledge, true and correct as of this date.

Recipient Performance Certification Report

It is hereby certified that all planned and actual beneficiaries, and the planned and actual low-to-moderate-income beneficiaries as stated on the Recipient Performance Certification Report are, to the best of my knowledge, true and correct as of this date.

Ethnic Beneficiary Information

It is hereby certified that the information provided in the Ethnic Beneficiary form is, to the best of my knowledge, true and correct.

Outstanding Claimants List

It is hereby certified that the information as stated in the Outstanding Claimants List is, to the best of my knowledge, true and correct.

Inventory and Program Income Form

It is hereby certified that the information as stated in the Inventory and Program Income form is, to the best of my knowledge, true and correct.

Certificate of Recipient Compliance

It is hereby certified that the information as stated in the Certificate of Recipient Compliance form is, to the best of my knowledge, true and correct.

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Final Request for Cash Consolidated Support Sheet

It is hereby certified that the information as stated in the Final Request for Cash Consolidated Support Sheet is, to the best of my knowledge, true and correct. It is also hereby certified that all requests for cash have been submitted to the MDA-DRD.

Final MDA-DRD Quarterly Report

It is hereby certified that the information in the final attached MDA-DRD Quarterly Report is, to the best of my knowledge, true and correct.

This Agreement is executed by the Parties on the date indicated by their respective signatures.

IN WITNESS THEREOF, this Agreement and Certification of Contract Compliance between the Recipient and the Division has been executed this _____ day of _____, 2014.

City of Long Beach
RECIPIENT

William Mitchell
BY SIGNATORY OFFICIAL

Mayor
TITLE

6/17/14
DATE

WITNESSED BY:
Richard S. ...
Michelle B. McMath

MISSISSIPPI DEVELOPMENT AUTHORITY DISASTER RECOVERY DIVISION:

BY SIGNATORY OFFICIAL _____

TITLE _____

DATE _____

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BOARD OF HEALTH AND
BUREAU OF POLLUTION CONTROL

All water and sewer projects must have approval from the State Department of Health and/or Office of Pollution Control. Projects involving water improvements, whether potable or otherwise, require final approval from the Mississippi State Board of Health. Projects involving sewer improvements must obtain final project approval from the Office of Pollution Control.

Mississippi State Department of Health
Post Office Box 1700
2423 North State Street
Jackson, Mississippi 39215-1700
(601) 960-7400

Office of Pollution Control
Post Office Box 10385
Jackson, Mississippi 39289-0385
(601) 961-5171

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ATTACHMENT A

Quarterly Progress Report

The following template is to be utilized for the quarterly progress reports for the Community Revitalization Grants.

Name of Grantee <u>City of Long Beach</u>	Date: <u>FINAL</u>
Project Number: <u>R-109-235-04-KCR</u>	
Project Description : The City of Long Beach proposes to construct a new fire station.	

1. Please describe the milestones completed during this quarter as they relate to the Statement of Work, schedule for completion, and the budget for this project.

General

All construction is complete and the small purchases have been made and installed.

2. Please describe any roadblocks that prevented milestones from being completed.

No roadblocks to report at this time.

3. Please discuss how the task-based schedule for completion of work will be or has been adjusted, and provide a copy of a new schedule for the upcoming quarter.

Not applicable, construction is complete.

4. Please list the CDBG funds planned vs. actual for the reporting period.
Planned: \$13,382.00 Actual: \$13,382.00

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Deliverables for Quarter: Final

For activities that are not applicable to your community's grant, please enter N/A in the "Units" field.

Activity	Units
----------	-------

Debris Removal	N/A
-----------------------	------------

- # of properties
- # of businesses
- # of households benefiting
- # of persons benefiting
- White
- Black/African American
- Asian
- American Indian/Other Pacific Islander
- American Indian/Alaskan native and White
- Asian and White
- Black/African American and White
- American Indian/ Alaskan Native and Black/African American
- Hispanic
- Other Multi Racial

TOTAL

Clearance and Demolition	N/A
---------------------------------	------------

- # of properties
- # of housing units
- # of buildings (non-residential)
- # of public facilities
- # of businesses
- # of non-business organizations benefiting

Rehabilitation or Construction of structures	N/A
---	------------

- # of households benefiting
- # of housing units
- # of buildings (non-residential)
- # of public facilities
- # of businesses
- # of non-business organizations benefiting
- # of households benefiting
- # of persons benefiting
- White
- Black/African American
- Asian
- American Indian/Other Pacific Islander

TOTAL

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American Indian/Alaskan native and White
 Asian and White
 Black/African American and White
 American Indian/ Alaskan Native and
 Black/African American
 Hispanic
 Other Multi Racial

Acquisition, Construction, Reconstruction of public facilities		N/A
# of households benefiting		
# of persons benefiting		TOTAL 17,526
	White	15,330
	Black/African American	1,275
	Asian	445
	American Indian/Other Pacific Islander	67
	American Indian/Alaskan native and White	12
	Asian and White	
	Black/African American and White	
	American Indian/ Alaskan Native and Black/African American	
	Hispanic	
	Other Multi Racial	397
# of properties		
# of housing units		
# of buildings (non-residential)		
# of public facilities		
# of non-business organizations benefiting		
# of linear feet of public improvement		
# of linear miles of public improvement		

Acquisition of buildings for the general conduct of government	N/A
# of buildings	

Construction of buildings for the general conduct of government	N/A
# of buildings (non-residential)	
# of persons benefitting	TOTAL
	White
	Black/African American
	Asian
	American Indian/Other Pacific Islander
	American Indian/Alaskan native and White
	Asian and White
	Black/African American and White

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American Indian/ Alaskan Native and
Black/African American
Hispanic
Other Multi Racial

Rehabilitation/Reconstruction of a public improvement **N/A**

# of persons benefiting White Black/African American Asian American Indian/Other Pacific Islander American Indian/Alaskan native and White Asian and White Black/African American and White American Indian/ Alaskan Native and Black/African American Hispanic Other Multi Racial # of Linear feet of public improvement # of Linear miles of public improvement	TOTAL
--	--------------

Rehabilitation/Reconstruction of other non-residential structures **N/A**

# of buildings (non-residential) # of public facilities # of businesses # of non-business organizations benefiting # of persons benefiting	TOTAL
White Black/African American Asian American Indian/Other Pacific Islander American Indian/Alaskan native and White Asian and White Black/African American and White American Indian/ Alaskan Native and Black/African American Hispanic Other Multi Racial	

Rehabilitation/Reconstruction of public facilities **N/A**

# of housing units # of public facilities # of non-business organizations benefiting # of households benefiting	
---	--

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	TOTAL
# of persons benefiting	
White	
Black/African American	
Asian	
American Indian/Other Pacific Islander	
American Indian/Alaskan native and White	
Asian and White	
Black/African American and White	
American Indian/ Alaskan Native and	
Black/African American	
Hispanic	
Other Multi Racial	
# of linear feet of public improvement	
# of linear miles of public improvement	
Construction/Reconstruction of Streets	N/A
# of public facilities	
# of non-business organizations	
# of persons benefiting	TOTAL
White	
Black/African American	
Asian	
American Indian/Other Pacific Islander	
American Indian/Alaskan native and White	
Asian and White	
Black/African American and White	
American Indian/ Alaskan Native and	
Black/African American	
Hispanic	
Other Multi Racial	
# of Linear feet of public improvement	
# of linear miles of public improvement	
Acquisition - buyout of non-residential properties	N/A
# of properties	
# of buildings (non-residential)	
# of businesses	
# of non-business organizations benefiting	
# of households benefiting	
# of persons benefiting	TOTAL
White	
Black/African American	
Asian	
American Indian/Other Pacific Islander	
American Indian/Alaskan native and White	

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Asian and White
Black/African American and White
American Indian/ Alaskan Native and
Black/African American
Hispanic
Other Multi Racial

Acquisition - General N/A

# of properties		
# of housing units		
# of households benefiting		
# of persons benefiting		TOTAL
	White	
	Black/African American	
	Asian	
	American Indian/Other Pacific Islander	
	American Indian/Alaskan native and White	
	Asian and White	
	Black/African American and White	
	American Indian/ Alaskan Native and Black/African American	
	Hispanic	
	Other Multi Racial	

Planning

# of buildings (non-residential)		
# of persons benefiting		TOTAL
	White	
	Black/African American	
	Asian	
	American Indian/Other Pacific Islander	
	American Indian/Alaskan native and White	
	Asian and White	
	Black/African American and White	
	American Indian/ Alaskan Native and Black/African American	
	Hispanic	
	Other Multi Racial	

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Please attach an amended task based schedule and time line for the work completed including CDBG funds planned vs. the actual spent for the reporting period. Include in the schedule roadblocks or delays that prevented milestones from being completed.

Not applicable, construction and small purchases are complete.

The following are the Low/Moderate Income Beneficiaries of the Project:

Low	2,599
Moderate	2,579
Total	5,178

The Economic Development Quarterly Report is due on the 15th of March, June, September, and December. Mail the report to the Disaster Recovery Division, ATTN: Pat Cartrette, Post Office Box 849, Jackson, Mississippi 39205-0849

Alderman Hammons made motion seconded by Alderman Parker and unanimously carried to approve the Block Labor Agreement, South Mississippi Business Machines, as follows:

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BLOCK LABOR AGREEMENT

Account # 045400 Customer Name CITY OF LONG BEACH PO# 14118⁵
Contract # MC Address or Location POLICE DEPT, 201 ALEXANDER RD
Phone # 863-0440 City, State, Zip LONG BEACH, MS 39560

Our Full Service Agreement has been designed to insure a longer and more productive life for your equipment. This agreement is designed to prevent untimely and costly breakdowns and maintain the most professional service available. We will provide quality factory trained technicians as well as the highest quality parts and supplies for your equipment.

Pre-Purchased Blocks of Labor Terms and Conditions

- On-site service and phone service will be provided during normal business hours (Mon-Fri, 7:30-4:30). Service performed under this agreement will be charged in quarter hour increments. Service performed after 5pm weekdays is charged at time and a half of non-contract rates. Non-contract on-site service rate is \$85.00 per hour, minimum one hour per call. Non-contract phone service rate is \$25.00 per quarter hour, minimum one quarter hour per call.
- Customer agrees to provide suitable electrical service and maintain proper environmental conditions.
- Agreement includes maintenance and troubleshooting of PC's, cabling, print drivers, redirectors, printer monitoring software and scanning software.
- Agreement includes reinstallation of print drivers or associated software due to operating system upgrades and/or restorations.
- Agreement includes restoration and/or reconfiguration of PC's or any problems arising from customer installed applications or peripherals.
- Agreement excludes any loss of business due to the above or any loss of data due to customer's failure to perform daily backups.
- Agreement is for the period of one year or designated hours as stated below, whichever comes first, and begins upon date of customer's signature.
- Agreement is non-transferable and non-refundable.
- Payment and/or signature constitutes acceptance of terms as stated.

\$700.00 for 10 Hours (\$749.00 with 7% tax) \$375.00 for 5 Hours (\$401.25 with 7% tax)

Please indicate which time block you wish to purchase by initialing above and enclosing a check for the amount of purchase including tax (if applicable)

Customer Signature: [Signature]

Date: 5/21/14

Printed Name: _____

Title: _____

SMBM Rep: Nick Ferrill

Effective Date: 05/19/14

Revised Feb 2012

COMPLETE
APPROVED
DATE 5-29-14
BY [Signature]

Alderman Lishen made motion seconded by Alderman Parker and unanimously carried to approve personnel matters, as follows:

POLICE DEPARTMENT:

- Step Increase, Police Officer 1st Class Jason Case, PS-9-VI, effective July 1, 2014;
- Step Increase, Admin Detective Sergeant Patrick Craig, PSA-11-VI, effective July 1, 2014;
- Step Increase, Police Officer 1st Class Brad Gross, PS-9-III, effective July 1, 2014;
- Step Increase, Sergeant Thomas Kent, PS-11-VII, effective July 1, 2014;

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Resignation, Police Officer 1st Class Robert Shawn Rogers, effective June 16, 2014.

FIRE DEPARTMENT:

Step Increase, Lieutenant George Byrd, FS-12-IV, effective July 1, 2014;

Step Increase, Battalion Chief Neal Gatian, FS-13-VI, effective July 1, 2014;

Step Increase, Firefighter 1st Class Kelly Whitman, FS-9-I, effective July 1, 2014;

Promotion to Assistant Chief, Division Chief Griff Skellie, FSA-15-XIV, effective July 1, 2014.

RECREATION DEPARTMENT:

Step Increase, Park/Recreation Director Bob Paul, CSU-10-VII, effective June 16, 2014;

MUNICIPAL COURT:

Step Increase, Deputy Court Clerk Tina Dupree, CSA-4-VI. Effective May 1, 2014.

Alderman Carrubba made motion seconded by Alderman Hammons and unanimously carried to take the appointment, Long Beach Library Board, under advisement until the next regular meeting, July 1, 2014.

Alderman Parker made motion seconded by Alderman Young and unanimously carried to approve Budget Amendments, FY13-14, as follows:

City of Long Beach
 Budget Amendment Request

Fund Name	General Fund	Date
Department #	425	Budget Entry #
Department Name	Senior Center	6/17/2014

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Wages & Salaries 425-600100	73,634	-	2,465	76,099
Entertainment 425-623900	1,560	-	(1,026)	534
Building Maintenance 425-611000	4,500	-	(1,439)	3,061

Amendment to reallocate funds within the Senior Citizens budget to fund a part time position through September 2014

Amendment #25

**Minutes of June 17, 2014
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To: Mayor Skellie, Becky and Kini

From: Cabrini

Subject: Continuing Part Time Employment of Jean Flateland

Per our discussion earlier this day, I have reviewed the budget of the senior center and would like to request that the following monies be transferred into our payroll account code in order to be able to continue Jean's part time employment through the end of September, 2014.

From account code 623900 Entertainment \$ 1,026.00 to payroll
From account code 611000 Building Maintenance \$1,439.00 to payroll

This would transfer a total of \$2,465.00 to payroll which will cover the hours Jean will work through the end of September, 2014.

Attached is a breakdown of the gross monthly amounts for the remainder of June through the end of September.

I will be requesting the funds on my budget worksheet for FY 2015 to have Jean hired. She has been a dedicated, reliable employee for the last 4 years and the seniors love her. A part time position is necessary for the operation of the center and our food programs.

If this is acceptable, please present this request to the Board in order for her to have the monies reallocated on my budget.

Thanking you in advance,

Cabrini

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June	19 days (6/3 through 6/30 @ 4 hrs. per day @ 7.25 per hour	\$551.00
July	23 days @ 4 hours per day @ 7.25 per hour	\$667.00
August	21 days @ 4 hours per day @ 7.25 per hour	609.00
September	22 days @ 4 hours per day @ 7.25 per hour	638.00
	Total Gross	\$2,465.00

Account Code 611000	Building Maintenance transfer \$1,439.00 to payroll	
Account Code 623900	Entertainment transfer \$1,026.00 to payroll	
	Transfer	\$2465.00

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City of Long Beach
 Budget Amendment Request

Fund Name _____ Date _____
 Department # 290 Budget Entry # _____
 Department Name Fire Dept

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Uniforms 290-612500	20,160	-	4,989	25,149
General Fund		-	(4,989)	

Amendment to budget funds that were in the old Fireman's Fund into Uniforms to purchase reflective rain coats.

Amendment #26

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LONG BEACH FIRE DEPARTMENT

Fire Chief Mike Brown

645 Klondyke Road
Long Beach MS 39560

Phone (228) 863-7292
Fax (228) 868-0070

06/05/2014

Kini Gonsoulin, City of Long Beach Controller
Long Beach City Hall

Ref: Budget Amendment

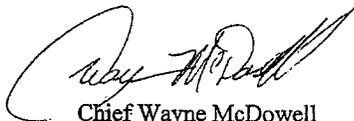
Kini,

The Long Beach Fire and Police Departments are requesting a budget amendment in the amount of \$4,989.00 for the purchase of ninety (90) DOT approved parkas. We are requesting the money from the old Public Safety Fund be used. This money was transferred into the general fund last year by order of the City Auditor. If you have any questions concerning this matter please contact myself or Police Chief Wayne McDowell.

Sincerely,



Chief Mike Brown
Fire Chief



Chief Wayne McDowell
Police Chief

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Vinson Uniforms
 26094 Highway 190
 Lacombe, LA 70445
 (985)882-3083

Quote

Page 1

Account No.	Date	Ref No.
1593	6/03/14	108403

Sold To

Long Beach Fire Dept.
 P.O. Box 929
 Long Beach, MS 39560

Clerk	Time	Station	PO Number	Ship Via	Est Delivery	Order Ref No.
Jimmy V.	3:45PM	31				
Item	Description	Qty	Ship	Price	Extended	
00121399	NEE-9102APK-LIME-S * HI-VIZ PARKA W/SLASH OPEN <i>price is good for sizes sm-2xl</i>	40 <i>PO</i>	0	56.25 m	2,250.00	
00121399	NEE-9102APK-LIME-S * HI-VIZ PARKA W/SLASH OPEN <i>price is good for sizes sm-2xl</i>	43 <i>PO</i>	0	56.25 m	2,418.75	
00121399	NEE-9102APK-LIME-S * HI-VIZ PARKA W/SLASH OPEN <i>price is good for sizes sm-2xl</i>	7 <i>CH</i>	0	45.75 m	320.25	

Notes

Note, sizes 3xl-6xl are \$64.90 with reflective w/o reflective \$52.90

Tax ID 64-6000-637		Freight	0.00
		Sub Total	4,989.00
		Tax 8.75%	0.00
		Total	4,989.00
		Received	0.00
		Balance	4,989.00
You Saved 3,561.00			

Quotes are good for 30 days

City of Long Beach
 Budget Amendment Request

Fund Name _____ Date _____
 Department # 213 Budget Entry # _____
 Department Name Police Dept Date 6/17/2014

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Wages & Salaries 213-600100	1,768,032	-	(45,850)	1,722,182
New Vehicles 213-630500	-	50,086	45,850	95,936

Amendment to re-allocate funds within the Police Department's budget to purchase two new vehicles.

Amendment #27

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228-863-7292
FAX 228-863-1557



LONG BEACH POLICE DEPARTMENT

P.O. BOX 929 LONG BEACH, MS 39560

June 11, 2014

To: Mayor Skellie
Board of Alderman

From: Chief McDowell

Re: Budget Amendment to purchase two vehicles

I am requesting to go ahead and purchase two vehicles out of my current year budget, due to the aging fleet of our current vehicles. **This will not require any additional money to be added to the Police Department's budget**, but does require an amendment. I would like to move \$45,850 from the salary line item (213 600100) to the new vehicle line item (213 630500). This will not harm the current salary line item due to the vacancies we've had during this budget year.

The vehicles requested to be purchased are one Ford F150 and one Ford Police Interceptor Utility. The truck will be used for animal control, which the current vehicle is a 2003 that has over 188,000 miles. The other vehicle will replace one of the detective vehicles, which all range between 133,000 to 175,000 miles.

Thank you for your consideration.


Wayne McDowell
Chief of Police

Alderman Carrubba made motion seconded by Alderman Hammons and unanimously carried to fund the 2014 Cruisin' the Coast® event in the amount of \$8,500.00, to promote the City of Long Beach and advertise the resources and opportunities available.

Alderman Parker made motion seconded by Alderman Carrubba and unanimously carried to acknowledge receipt of the May, 2014, Revenue/Expense Report.

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There came on for consideration a report from Building Official Earl Levens regarding derelict property located at 105 Oakview Avenue. Mr. Levens reported that the structure is secure, however, still full of trash. He has photographs and will continue to monitor the property.

The Mayor recognized Ann and Bobby Ryan to discuss their correspondence regarding construction at 210 West Avenue. Mr. Ryan introduced his representatives, Larry Glorioso and Professional Engineer Aaron L. Harris to discuss the construction of the elevated residence at 210 West Avenue.

The Mayor recognized Building Official Earl Levens to provide additional information.

After considerable discussion, the City Attorney was directed to work with Building Official Earl Levens regarding any possible code violations.

There came on for consideration a Resolution of Respect for Long Beach Citizens. Upon discussion, Alderman Lishen made motion seconded by Alderman Parker and unanimously carried to take the matter under advisement for further review.

There was no report from the City Attorney.

There were no public comments regarding general matters not appearing on the agenda.

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Griffin made motion seconded by Alderman Carrubba and unanimously carried to adjourn until the next regular meeting in due course.

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APPROVED:

Alderman Leonard G. Carrubba, Sr., At-Large

Alderman Gary J. Ponthieux, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Kelly Griffin, Ward 3

Alderman Ronnie Hammons, Jr., Ward 4

Alderman Mark E. Lishen, Ward 5

Alderman Alan Young, Ward 6

Date

ATTEST:

Rebecca E. Schruff, City Clerk