MUNICIPAL DOCKET
REGULAR MEETING OF NOVEMBER 18, 2014
THE MAYOR AND BOARD OF ALDERMEN
THE CITY OF LONG BEACH, MISSISSIPPI
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

* *

I. CALL TO ORDER

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. ROLL CALL AND ESTABLISH QUORUM

IV. PUBLIC HEARING – DERELICT PROPERTY
- 1. 304 Gates Avenue; Andrew Cospelich, III

V. BIDS
- 1. Advertise-2014 Harbor Improvements (BIG & CIAP)

VI. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS
- 1. Proclamation-Geography Week

VII. AMENDMENTS TO THE MUNICIPAL DOCKET

VIII. * PUBLIC COMMENTS-AGENDA ITEMS ONLY

VIV. APPROVE MINUTES:
- 1. MAYOR AND BOARD OF ALDERMEN
  - a. November 4, 2014
- 2. PLANNING COMMISSION
  - a. November 13, 2014

X. APPROVE DOCKET OF CLAIMS NUMBER(S):
- 1. 111814

XI. DEPARTMENTAL BUSINESS
- 1. MAYOR'S OFFICE
- 2. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
- 3. POLICE DEPARTMENT
  - a. Personnel-(1) New Hire
- 4. CITY CLERK
  - a. Revenue/Expense Report; October, 2014
  - b. Senior Citizens Center-MASEP
- 5. DERELICT PROPERTIES-DISCUSSION/SCHEDULE PUBLIC HEARINGS

XII. NEW BUSINESS
- 1. Christmas Party-NCTC; Request to Waive Fee-Senior Citizen Center
- 2. Special Event Application-Town Green; Main Street "Celebration on the Avenue"

XIII. REPORT FROM CITY ATTORNEY

XIV. * PUBLIC COMMENTS-MATTERS NOT APPEARING ON THE AGENDA

XV. ADJOURN (OR) RECESS

** ALL PUBLIC COMMENTS ARE LIMITED TO A MAXIMUM OF TWO (2) MINUTES PER PERSON, NOT TO EXCEED A TOTAL OF TEN (10) MINUTES EACH FOR PUBLIC COMMENTS.*

Minutes of November 18, 2014
Mayor and Board of Aldermen

Be it remembered that a public hearing before the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held, at 5:00 o'clock p.m., Tuesday, the 18th day of November, 2014, in the Long Beach City Hall, 201 Jeff Davis Avenue, in said City, and the same being the time, date and place fixed by order of the Mayor and Board of Aldermen for holding said public hearing.

There were present and in attendance on said board and at the public hearing the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Kelly Griffin, Ronnie Hammons, Jr., Mark E. Lishen, Alan Young, City Clerk Rebecca E. Schruff and City Attorney James C. Simpson, Jr.

There being a quorum present sufficient to transact the business of this public hearing, the following proceedings were had and done.

****

The public hearing was called to order to determine whether or not a parcel of property situated in the City of Long Beach, Mississippi, located at 304 Gates Avenue and assessed to Andrew Cospelich, III, is in such a state of uncleanliness as to constitute a menace to the public health and safety of the community.

The Mayor recognized the City Clerk for her report, whereupon, Alderman Carrubba made motion seconded by Alderman Lishen and unanimously carried to make said report a part of the record of this public hearing, as follows:

- The Clerk reported that, pursuant to that certain order of the Mayor and Board of Aldermen at a regular meeting duly held and convened on October 21, 2014, she did cause to be sent, via certified mail, electronic receipt requested, Notice of Hearing to Andrew Cospelich, III, 304 Gates Avenue, Long Beach, Mississippi, 39560, as the same appears of record on the official 2014 Harrison County Real Property Tax Rolls – said notice returned to sender by the USPS, marked "VACANT" ; and Priscilla and Robert Cospelich, 4401 Beatline Road, Long Beach, Mississippi, 39560, as the same appears of record in the Long Beach Water Department – said notice returned to sender by the USPS, marked "Undeliverable as Addressed, No Forwarding Order on File".
- Said Notice of Hearing was posted on the subject property, 304 Gates Avenue, Long Beach, Mississippi; at City Hall, the Water Department, the Building Official/Zoning Enforcement, 201 Jeff Davis Avenue, Long Beach, Mississippi; the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi; and the city's official website www.cityoflongbeachms.com; said notice is as follows:

City of Long Beach

BOARD OF ALDERMEN
Leonard G. Carrubba, Sr. - At-Large
Gary J. Ponthieux - Ward 1
Bernie Parker - Ward 2
Kelly Griffin - Ward 3
Ronnie Hammons, Jr. - Ward 4
Mark E. Lishen - Ward 5
Alan Young - Ward 6

WILLIAM SKELLIE, JR.
MAYOR

CITY CLERK
TAX COLLECTOR
Rebecca E. Schruff

CITY ATTORNEY
James C. Simpson, Jr.

October 21, 2014

MAILED
Date: 10/22/14 - Pr

Andrew Cospelich, III
304 Gates Avenue
Long Beach, MS 39560

91 7108 2133 3938 0607 7110
91 7108 2133 3938 0607 7127
Copy - Pressella & Robert Cospelich
4401 Beatrice Rd Apt 10-D

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that the Mayor and Board of Aldermen of The City of Long Beach, Mississippi, will, in accordance with motion duly made, seconded and adopted at its regular meeting October 21, 2014, hold a public hearing at 5:00 p.m., Tuesday, November 18, 2014, at the Long Beach City Hall, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not a parcel of land owned by and/or assessed to Andres Cospelich, III, and situated in the City of Long Beach, Mississippi, at 304 Gates Avenue, is in such a state of uncleanliness as to be a menace to the public health and safety of the community, all in accordance with Section 21-19-11 of the Mississippi Code of 1972, as amended. Said property is more particularly described, as follows:

Address: 304 Gates Avenue, Long Beach, Mississippi
Parcel Number: 0611P-04-124.000
Legal Description: LOTS 26 TO 28 INC BLK 3 GATES SUBD

If at such hearing, the governing authority shall, in its resolution, adjudicate such parcel of land in its then condition to be a menace to the public health and safety of the community, the governing authority shall, if the owner does not do so himself, proceed to clean the land, by the use of municipal employees or by contract, by cutting weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings and other debris; filling swimming pools; and draining cesspools and standing water therefrom. Thereafter, the governing authority shall, at its next regular meeting, by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty of One Thousand Five Hundred Dollars($1,500.00) or fifty (50%) of such actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The cost assessed against the property means the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done. The action herein authorized shall not be undertaken against any one (1) parcel of land more than six (6) times in any one (1) calendar year, and the

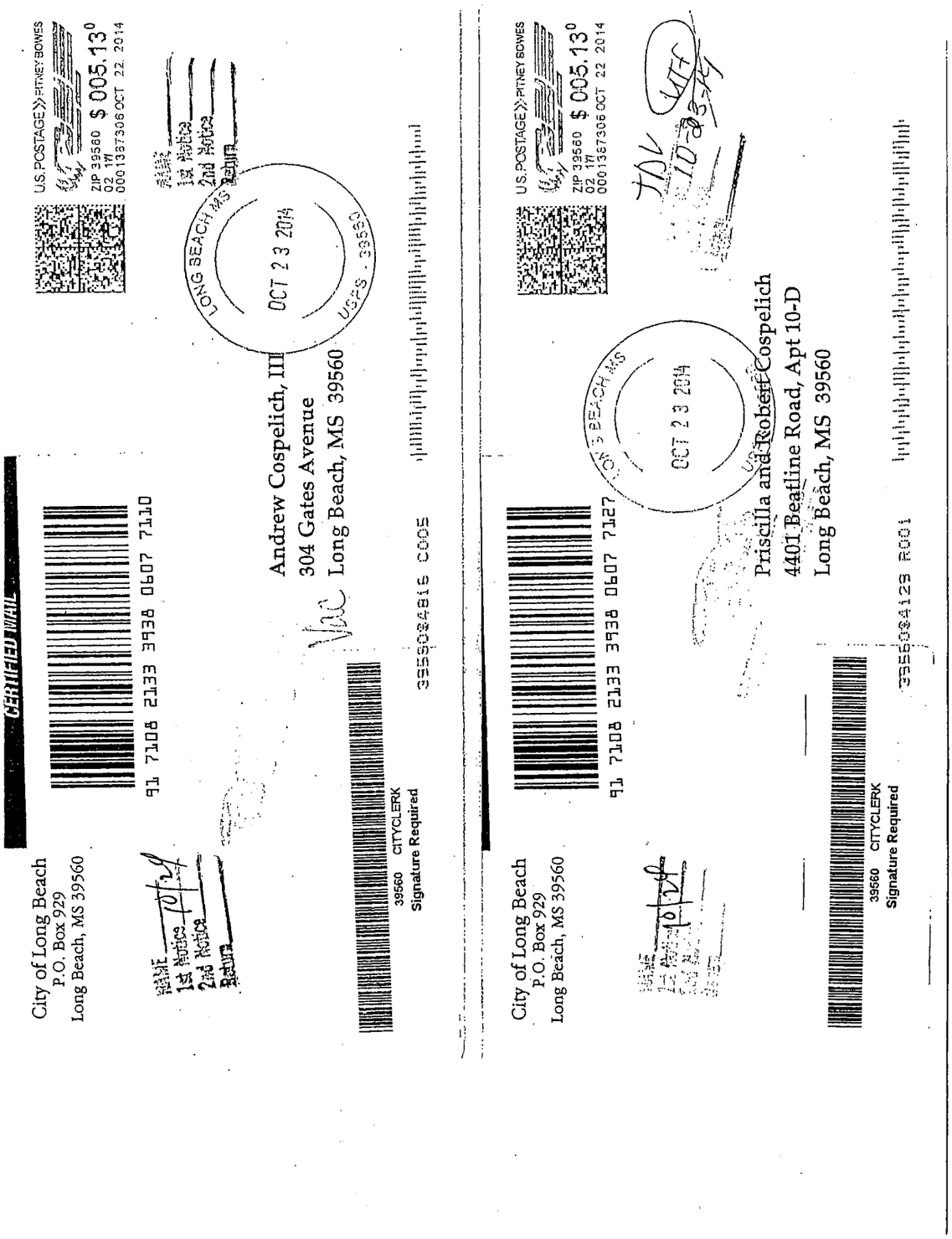
201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • 863-1556 • FAX 865-0822
www.cityoflongbeachms.com

expense of cleaning of said property shall not exceed an aggregate amount of Twenty Thousand Dollars ($20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is less. If it is determined by the governing authority that it is necessary to clean the property or land more than once within a calendar year, then the municipality may clean it provided notice to the property owner is given by United States mail to the last known address at least ten (10) days before cleaning the property. The governing authority may assess the same penalty for each time the property or land is cleaned as otherwise provided in this section. The penalty provided herein shall not be assessed against the State of Mississippi upon request for reimbursement under Section 29-1-145, nor shall a municipality clean a parcel owned by the State of Mississippi without first giving notice. In the event the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. In the event that the governing authority does not declare that the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes as provided by *Section 21-19-11 Mississippi Code, Annotated.*

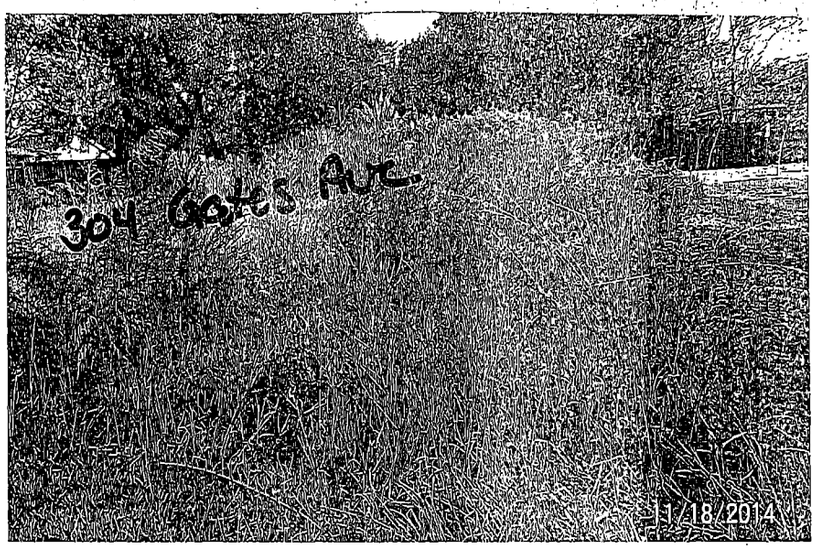
All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

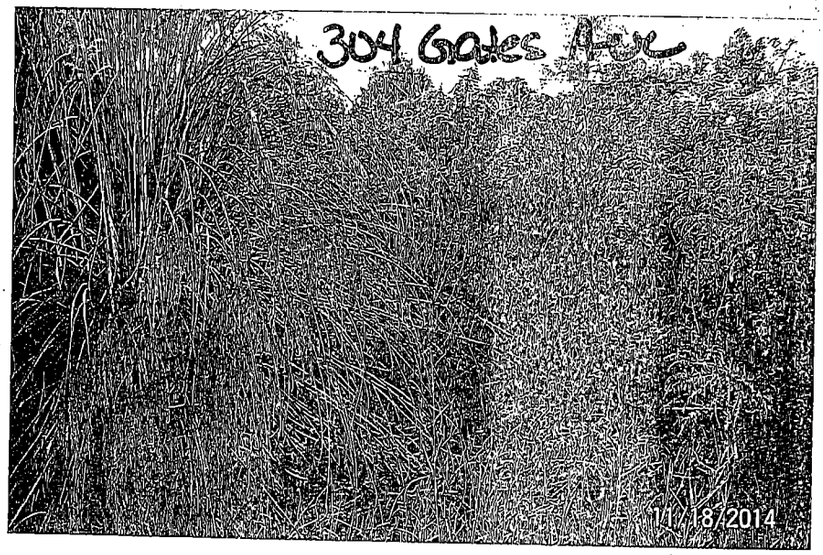
Done by order of the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, this the 21st day of October, 2014.

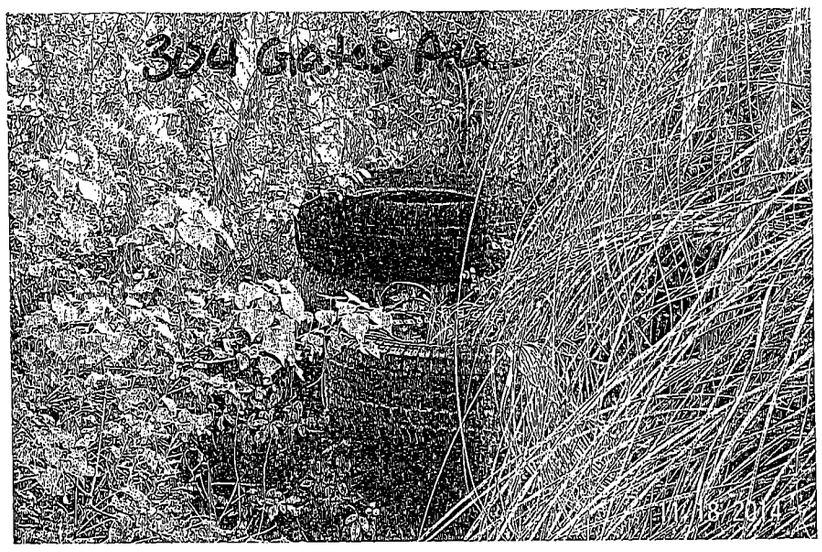
Rebecca E. Schruff
City Clerk



➢ The Clerk submitted photographs taken by Building Official Joshua Hayes on November 18, 2014, depicting the subject property, 304 Gates Avenue, Long Beach, Mississippi, in its present condition, as follows:


304 Gates Ave.
11/18/2014


304 Gates Ave
11/18/2014


304 Gates Ave
11/18/2014

- The Clerk submitted a sworn affidavit affirming that Building Official Joshua Hayes posted the Notice of Hearing on the subject property, 304 Gates Avenue, Long Beach, Mississippi, on or before November 3, 2014; said affidavit is as follows:

Minutes of November 18, 2014
Mayor and Board of Aldermen

AFFIDAVIT

STATE OF MISSISSIPPI
COUNTY OF HARRISON
CITY OF LONG BEACH

BEFORE ME, the under signed legal authority authorized to administer oaths in and for the jurisdiction aforesaid, on this day personally appeared JOSHUA HAYES, known to me to be the Building Official/Zoning Enforcement Officer and CLAIRE LEATHERWOOD known to me to be a contractor for the City of Long Beach, Mississippi, who being by me first duly sworn, deposes and says on oath as follows, to-wit:

1. That Joshua Hayes is the duly appointed and acting Building Official/Zoning Enforcement Officer and Claire Leatherwood is a contractor for and of the City of Long Beach, Mississippi;

2. That in such capacity, they are responsible for the posting of notices of public hearings for the purpose of determining whether or not certain properties are in such a state of uncleanliness as to constitute a menace to the public health and safety of the community; they are responsible for the taking of photographs of those certain properties to determine the state of the property in its then condition on the date of such public hearings; and other matters pertaining to such public hearings and the business of the zoning/code enforcement in and for the City of Long Beach;

3. That on or before November 3, 2014, Joshua Hayes and Claire Leatherwood did cause to be posted, Notice of Hearing, a copy of which is attached hereto, on property assessed to Andrew Cospelich, III, 304 Gates Avenue, Long Beach, Mississippi and at the City Hall, 201 Jeff Davis Avenue, Long Beach, Mississippi; and that on November 18, 2014, did take and cause to be processed photographs depicting said property in its then condition, to be submitted as exhibits at the public hearing scheduled for November 18, 2014.

This the 18th day of November, 2014.

REBECCA E. SCHRUFF, AFFIANT

SWORN TO AND SUBSCRIBED before me on this the 18th day of November, 2014.

-My Commission Expires-

NOTARY PUBLIC

STATE OF MISSISSIPPI NOTARY PUBLIC ID # 4842 STACEY DAHL Commission Expires Dec. 5, 2015 HARRISON COUNTY

AFFIDAVIT-PHOTOS;POST NOTICE

The Mayor opened the floor for public comments from the property owner or his representative and no one came forward to be heard.

* *

There being no further discussion, Alderman Young made motion seconded by Alderman Carrubba and unanimously carried to close the public hearing and take official action, as follows:

The Mayor and Board of Aldermen took up the matter of the public hearing on the property located at 304 Gates Avenue, Long Beach, Mississippi, to determine and consider the condition of said property. After conducting the hearing and considering all matters produced there at and after hearing all persons interested and appearing, the Board of Aldermen declared the hearing finally closed. After a discussion of the subject, Alderman Griffin offered and moved the adoption of the following Resolution and Order:

RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI ADJUDICATING THE PROPERTY LOCATED AT 304 GATES AVENUE, LONG BEACH, MISSISSIPPI, TO BE A MENACE TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY AND REQUIRING OWNER OF SUCH PROPERTY TO CLEAN SAID PROPERTY.

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 304 Gates Avenue, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of October 21 2014, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanliness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be November 18, 2014, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;

2. That, having served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or my posting and publication of same, such service being in accordance with said MCA Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing, hereby made a part of the record of these proceedings;

3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the

observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, do find and adjudicate that the property is, in its present condition, in such a state of uncleanliness as to be a menace to the public health and safety of the community and/or constitutes an attractive nuisance. It is therefore,

RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 304 Gates Avenue, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0611P-04-124.000 and according to said tax records is owned by Andrew Cospelich, III, is at present in such a state of uncleanliness as to be a menace to the public health and safety of the community and/or an attractive nuisance.

2. That the aforesaid owner is hereby order to clean said parcel of land within ten (10) days from the entry of this Resolution and Order, and that such cleaning shall include:

Removal of all discarded materials, dangerous items, and such other rubbish and/or debris as described in any notice or as appearing on said property contributing to the property constituting a nuisance and menace overall to the public health and safety, and abate or cause to be abated the conditions otherwise existing and constituting a menace to public safety and health as testified and/or described in general at the hearing, and as contained in the report letter from former Building Official Earl Levens dated August 4, 2014, and attached hereto.

3. That in the event that said owner shall fail to complete cleaning of the subject property within ten (10) days from entry of this Resolution and Order, then the governing authority shall proceed to clean the subject property as required by paragraph 2, above, by the use of municipal employees or by contract, with the cost of same, together with a penalty of $1,500.00 or 50% of such actual cost, whichever is greater, to be, at the next regular meeting after completion of such clean-up, assessed against the said parcel of land.

Alderman Parker seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Bernie Parker voted Aye

Minutes of November 18, 2014
Mayor and Board of Aldermen

Alderman Gary J. Ponthieux	voted	Aye
Alderman Kelly Griffin	voted	Aye
Alderman Alan Young	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Aye
Alderman Ronnie Hammons, Jr.	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this the 18th day of November, 2014.

APPROVED:

William Skellie, Jr., Mayor

ATTEST:

Rebecca E. Schruff, City Clerk

Minutes of November 18, 2014
Mayor and Board of Aldermen

City of Long Beach

BOARD OF ALDERMEN
Leonard G. Carrubba, Sr. - At-Large
Gary J. Ponthieux - Ward 1
Bernie Parker - Ward 2
Kelly Griffin - Ward 3
Ronnie Hammons, Jr. - Ward 4
Mark E. Lishen - Ward 5
Alan Young - Ward 6

WILLIAM SKELLIE, JR.
MAYOR

CITY CLERK
TAX COLLECTOR
Rebecca E. Schruff

CITY ATTORNEY
James C. Simpson, Jr.

NOTICE OF VIOLATION

August 4, 2014

Andrew Cospelich, III
304 Gates Avenue
Long Beach, MS 39560

91 7108 2133 3939 0115 3283

Reference: 304 Gates Avenue, Long Beach, Mississippi 39560
Tax Parcel Number: 0611P-04-124.000.
Legal Description: LOTS 26 TO 28 INC BLK 3 GATES SUBD

After receiving a complaint and inspecting the above referenced property I find that it is in violation of the 2012 International Property Maintenance Code for the City of Long Beach, MS as listed below:

2012 International Property Maintenance Code, Chapter 3, Section 302.4: Weeds. "All premises and exterior property shall be maintained free from weeds or plant growth in excess of twelve (12) inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens."

The purpose of this letter is to request that you inspect or have inspected the above referenced property and voluntarily have such land cleaned, within **fourteen (14) days** from date above, failure to or refusal to respond to this notice will result in a citation being issued to appear in the Long Beach Municipal court and/or a hearing before the Mayor and Board of Aldermen of the City of Long Beach, where the board can adjudicate the above property and may take action to clean-up the property, all cost in doing so will be assessed to the property or property owner.

Please notify my office by emailing veronica@cityoflongbeachms.com, earl@cityoflongbeachms.com or by fax at (228) 863-1558 as soon as the referenced violation has been corrected, so that the premises can be inspected or if you have any questions or concerns. In the event you do not own the property in-question, my office would appreciate being informed of these facts.

2012 International Property Maintenance Code, Chapter 1, Section 111.1 Application for appeal. "Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within twenty (20) days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted there under have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code area adequately satisfied by other means."

Sincerely,

Earl Levens
Building/Code/Zoning Official

91 7108 2133 3939 0115 3177

Cc: Robert and Priscilla Cospelich
4401 Beatline Road Apt 10-D
Long Beach, MS 39560

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • 863-1556 • FAX 865-0822
www.cityoflongbeachms.com

* *

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the third Tuesday in November, 2014, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba,

Sr., Gary J. Ponthieux, Bernie Parker, Kelly Griffin, Ronnie Hammons, Jr., Mark E. Lishen, Alan Young, City Clerk Rebecca E. Schruff, and City Attorney James C. Simpson, Jr.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

****

The meeting was called to order and Alderman Lishen made motion seconded by Alderman Griffin and unanimously carried to Advertise for Bids, "2014 Harbor Improvements (BIG & CIAP).

****

There were no announcements, presentations, amendments or public comments to the agenda.

* *

The Mayor and Board of Aldermen proclaimed the week of November 16 – 22, 2014, as "Geography Awareness Week".

****

Alderman Lishen made motion seconded by Alderman Griffin and unanimously carried to approve the regular meeting minutes of the Mayor and Board of Aldermen dated November 4, 2014, as submitted.

****

Alderman Parker made motion seconded by Alderman Hammons and unanimously carried to approve the regular meeting minutes of the Long Beach Planning Commission dated October 23, 2014 as submitted.

****

Alderman Ponthieux made motion seconded by Alderman Griffin and unanimously carried to approve payment of invoices as listed in Docket of Claims number 111814.

****

There was no report from the Mayor's Office.

****

No official action was required or taken regarding CDBG matters.

****

Based upon the recommendation of Police Chief Wayne McDowell and certification by the Civil Service Commission, Alderman Hammons made motion

seconded by Alderman Parker and unanimously carried to approve Police Department personnel matters, as follows:

- Hire Recruit Police Officer Timothy Griffin, PS-5-B, effective November 16, 2014.

****

Alderman Parker made motion seconded by Alderman Griffin and unanimously carried acknowledging receipt of the October, 2014, Revenue/Expense Report.

****

There came on for consideration a letter from BU1(SCW/FMF) Jerry Lee Johnson, as follows:

06 Nov 2014

From: Jerry L. Johnson
To: Long Beach, MS. Mayor and Board of Aldermen

Subj: Long Beach, MS. Senior Center

Naval Construction [illegible]
Gulfport, MS. has reserved the Senior Center for our annual Christmas party on the 12th of December 2014.

The E-5/E-6 Petty Officer Association of NCTC is respectfully requesting that the fee for the Long Beach Senior Center be waived for our event.

Respectfully

BU1(SCW/FMF) Johnson, Jerry Lee
NCTC Gulfport
Navy "A" Instructor Supervisor
W: 228-871-2845
C: 228-697-4340

Minutes of November 18, 2014
Mayor and Board of Aldermen

Upon discussion, Alderman Lishen made motion seconded by Alderman Carrubba and unanimously carried to approve the use of the Senior Center, waiving fees in accordance with city policy for non-profit government affiliates.

* *

There came on for consideration the Main Street Special Event Application/Town Green Permit, as follows:

December 6, 2014
Saturday
6:30 - 8:30 p.m.
Town Green

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION
City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 11/4/14 **Time:** 11:02 **By:** CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Long Beach Main Street

Organization Address: 11 Partridge Place

Organization Agent: ~~Main~~ Main Street Sheldon Jones Title:

Phone: 228/380-6851 Work Home _____ During event 380-6851

Agent's Address: 11 Partridge Place

Agent's E-Mail Address: slaj007@aol.com

Event Name: "Celebration on the Avenue"

Please give a brief description of the proposed special event: Christmas celebration with Santa, arts & crafts, tree lighting, etc.

Event Day(s) & Date(s): 6 Dec 2014 Event Time(s): 6:30 - 8:30

Set-Up Date & Time: 6 Dec 2014 Tear-Down Date & Time: 6 Dec 2014

Event Location: Town Green

ANNUAL EVENT: Is this event expected to occur next year? (YES) NO

How many years has this event occurred? 10

ADOPTED: 11.15.11-BOARD ACTION

MAP: **(a)** If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. **(b)** Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. **(c)** Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: N/A through Date/ Time_____

RESERVED PARKING: Are you requesting reserved parking? YES (NO)

If yes, list the number of street spaces, City lots or locations where parking is requested:

_____

_____

VENDORS: Food Concessions? YES (NO) Other Vendors? YES (NO)

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES (NO)
If yes, are liquor license **and** liquor liability insurance attached? YES NO
If yes, what time?_____ Until_____

ENTERTAINMENT: Are there any entertainment features related to this event? (YES) NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event?_____

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES (NO)

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES (NO)
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

_____

_____

ADOPTED: 11.15.11-BOARD ACTION

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least $500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

In process - will bring in copy ASAP.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above
related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.
The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

11/4/14
Date

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to: CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE – P.O. BOX 929 - LONG BEACH, MS 39560

ADOPTED: 11.15.11-BOARD ACTION

Minutes of November 18, 2014
Mayor and Board of Aldermen

Event Title: "Celebration on the Avenue"

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: WK Recommend Approval: YES NO Est. Economic Impact: $ N/A

Fire Dept.: MM Recommend Approval: YES NO Est. Economic Impact: $ N/A

Public Works: DW Recommend Approval: (YES) NO Est. Economic Impact: $ N/A

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: $ _____

Parks/REC: AF Recommend Approval: (YES) NO Est. Economic Impact: $ N/A

Have businesses been notified for street closures?: YES NO

Reason for disapproval _____

Any special requirements/conditions Fees N/A - City event

Insurance / Indemnification Received: 11/4/14

Insurance Approved: Yes

Board of Aldermen Approved: 11/18/14 **Denied:** _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

CERTIFICATE OF INSURANCE

11/12/2014

PRODUCER
American Specialty Insurance & Risk Services, Inc.
142 North Main Street
Roanoke, Indiana 46783

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

INSURED
Long Beach Main Street Group
11 Partridge Place

Long Beach, MS 39560

INSURERS AFFORDING COVERAGE
INS. A: Greenwich Insurance Company
INS. B:
INS. C:

CERT NUMBER: 1001193002

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS LTR	POLICY TYPE	POLICY NUMBER	POLICY EFFECTIVE	POLICY EXPIRATION	LIMITS	
A	GL	ASG0897470	12/01/2014 12:01 a.m.	12/12/2014 12:01 a.m.	General Aggregate	5,000,000
					Products-Completed Operations Aggregate	5,000,000
					Personal and Advertising Injury	1,000,000
					Each Occurrence	1,000,000
					Damage to Premises Rented to You (Any One Premises)	1,000,000
					Medical Expense Limit (Any One Person)	5,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

- The Certificateholder is only an additional insured with respect to liability caused by the negligence of the Named Insured as per Form GXA L428-Additional Insured-Certificateholder, but only with respect to CELEBRATION ON THE AVENUE on December 06, 2014.

CERTIFICATE HOLDER
CITY OF LONG BEACH
P.O. BOX 929
LONG BEACH, MS 39560

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Anthony L. Smith

cityclerk@cityoflongbeachms.com

From: slaj007@aol.com
Sent: Monday, November 17, 2014 8:25 AM
To: cityclerk@cityoflongbeachms.com
Subject: Long Beach Main Street "Celebration on the Avenue"

Becky,

The Long Beach Main Street Association is planning a "Celebration on the Avenue" on December 6, 2014 at 5:39 p.m. This will include Santa arriving at the Town Green on the fire truck, kids crafts, official Town Green Tree Lighting, pictures with Santa, Christmas music, goodies to eat and drink and awards to the best decorated business.

We would like the award for the business to be one month advertising on the electronic sign. Please present this request to the Board of Aldermen at the next meeting. The request would read:

Thank you,
Shelda

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

TOWN GREEN

Group / Individual Name (Permit tee):
Long Beach Main Street

Telephone Number: 228-380-6851
Home Work Cell

Street Address:

City Long Beach State MS Zip 39560

Type of Event: "Celebration on the Avenue"

Start Time: 5:30 p.m.

Closing Time: 8:00 pm.

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on 6 December 2014.
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Shelia Jones Date: 11/4/14

Rental Fee $ Receipt # Date

Deposit Fee $ Receipt # Date

Clean-up Fee $ Receipt # Date

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

~ 1 ~

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY
WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I _____, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:
The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 4th day of November, 2014.

Authorized Signature _____

Witness _____

Upon discussion, Alderman Parker made motion seconded by Alderman Carrubba and unanimously carried to approve the Main Street Special Event Application/Town Green Permit, authorizing the business advertisement on the Town Green electronic sign for the winner of the Christmas decorating contest.

* *

There was no report from the City Attorney.

* *

Minutes of November 18, 2014
Mayor and Board of Aldermen

There were no public comments regarding general matters not appearing on the agenda.

* *

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Ponthieux made motion seconded by Alderman Hammons and unanimously carried to adjourn until the next regular meeting in due course in honor and memory of Ross Evans Lishen.

* *

APPROVED:

_____
Alderman Leonard G. Carrubba, Sr., At-Large

_____
Alderman Gary J. Ponthieux, Ward 1

_____
Alderman Bernie Parker, Ward 2

_____
Alderman Kelly Griffin, Ward 3

_____
Alderman Ronnie Hammons, Jr., Ward 4

_____
Alderman Mark E. Lishen, Ward 5

_____
Alderman Alan Young, Ward 6

_____
Date

ATTEST:

_____
Rebecca E. Schruff, City Clerk