

**MUNICIPAL DOCKET**

**REGULAR MEETING OF FEBRUARY 16, 2016**

**481**

**THE MAYOR AND BOARD OF ALDERMEN**

**THE CITY OF LONG BEACH, MISSISSIPPI**

**5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.**

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- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL AND ESTABLISH QUORUM**
- IV. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS**
  - 1. Arbor Day Proclamation**
  - 2. Recognize RPM Pizza - 35 Years in Business**
- V. AMENDMENTS TO THE MUNICIPAL DOCKET**
- VI. \* PUBLIC COMMENTS-AGENDA ITEMS ONLY**
- VII. APPROVE MINUTES:**
  - 1. MAYOR AND BOARD OF ALDERMEN**
    - a. February 2, 2016**
  - 2. PLANNING COMMISSION**
    - a. February 11, 2016**
- VIII. APPROVE DOCKET OF CLAIMS NUMBER(S):**
  - 1. 021616**
- IX. UNFINISHED BUSINESS**
  - 1. June O'Neal Cemetery Property**
  - 2. Maintenance Contract-Marcie Drive Elevated Tank**
  - 3. St. Patrick's Day Parade/Special Event-New Parade Route**
- X. NEW BUSINESS**
  - 1. Jess Traina, 2006 Merinda Lane-Water Tap Fee**
  - 2. Long Beach Civic Club Lease Renewal**
  - 3. Resolution Harrison County-Ref; Building Office**
  - 4. Advertisers' Letters-Long Beach Map**
- XI. DEPARTMENTAL BUSINESS**
  - 1. MAYOR'S OFFICE**
  - 2. POLICE DEPARTMENT**
    - a. Received/Recovered Property List**
    - b. Restructure Police Civil Service Classifications/Salaries PS9-PSA13**
  - 3. PERSONNEL**
    - a. Fire Department-(1) Step Increase**
    - b. Library-(2) Step Increases**
    - c. Building Office-(1) Resignation**
  - 4. CITY CLERK**
    - a. Advertise-Building Official/Zoning Enforcement Officer**
    - b. Resolution-Hancock Bank New Account**
    - c. Budget Amendment FY 2015-2016 General Fund**
    - d. Revenue/Expense Reports-January, 2016**
    - e. John McAdams, Harrison County Chancery Clerk; Adopt 2015 Real/Personal Landroll and 2015 Homestead Roll**
  - 5. DERELICT PROPERTIES-DISCUSSION/SCHEDULE PUBLIC HEARINGS**
    - a. Benjamin Hornung, 1017 Park Row Avenue #6-Schedule Public Hearing**
- XII. REPORT FROM CITY ATTORNEY**
- XIII. \*PUBLIC COMMENTS-MATTERS NOT APPEARING ON THE AGENDA**
- XIV. ADJOURN (OR) RECESS**

**\* ALL PUBLIC COMMENTS ARE LIMITED TO A MAXIMUM OF TWO (2) MINUTES PER PERSON, NOT TO EXCEED A TOTAL OF TEN (10) MINUTES EACH FOR PUBLIC COMMENTS.**

Minutes of February 16, 2016  
Mayor and Board of Aldermen

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the third Tuesday in February, 2016, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Kelly Griffin, Ronnie Hammons, Jr., Mark E. Lishen, Alan Young, City Clerk Rebecca E. Schruoff, and City Attorney James C. Simpson, Jr.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

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The meeting was called to order and the Mayor and Board of Aldermen proclaimed February 12, 2016, as the *144<sup>th</sup> Anniversary Celebration of Arbor Day*.

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The Mayor and Board of Aldermen recognized RPM Pizza for 35 years of business in the City of Long Beach.

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The Mayor opened the floor for public comments, as follows:

**Minutes of February 16, 2016  
Mayor and Board of Aldermen**

**PUBLIC COMMENTS PERTAINING TO MATTERS ON THE AGENDA  
ONLY**

**NOTE:** All comments shall be directed to the Chairman (Mayor).  
 Comments of a personal nature regarding individual members of the Governing Authority (Mayor and Board of Aldermen), City Staff and/or Personnel, other Citizens, disruptive comments or improper actions will not be permitted.  
 Public Comments will be limited to a total of ten (10) minutes and limited to a maximum of two (2) minutes per person.  
 Except as otherwise directed by the Chairman (Mayor), Public Comments will not be permitted before or after the allotted time. Disruption of the regular business meeting will be cause for removal from the public meeting.

	<b>PLEASE PRINT: NAME / ADDRESS / TELEPHONE</b>	<b>AGENDA ITEM NO.</b>	<b>AGENDA ITEM SUBJECT MATTER</b>
1	JESS Traina <sup>504 421 3119</sup> 218 North Island View	X-1	Water + Sewer Tap Fees
2			
3			
4			
5			
6			
7			
8			
9			
10			

City of Long Beach, Mississippi  
 Mayor and Board of Aldermen Meeting  
 Date: \_\_\_\_\_

Excel Worksheet: public comments - agenda PUBLIC COMMENTS-AGENDA

There were no amendments to the agenda.

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Alderman Hammons made motion seconded by Alderman Griffin and unanimously carried to approve the regular meeting minutes of the Mayor and Board of Aldermen dated February 2, 2016, as submitted.

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Alderman Hammons made motion seconded by Alderman Lishen and unanimously carried to approve the regular meeting minutes of the Long Beach Planning Commission dated February 11, 2016, as submitted.

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Mayor and Board of Aldermen

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Alderman Young made motion seconded by Alderman Griffin and unanimously carried to approve payment of invoices as listed in Docket of Claims number 021616.

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The June O'Neal cemetery plots were taken under advisement for further consideration and research until the next regular meeting, March 1, 2016.

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The Maintenance Contract - Marcie Drive Elevated Tank was taken under advisement until the next regular meeting, March 1, 2016.

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There came on for consideration the St. Patrick's Day Parade/Festival and a Special Event Application submitted by MS Delta Shows, as follows:

Minutes of February 16, 2016  
Mayor and Board of Aldermen

CITY OF LONG BEACH  
SPECIAL EVENT APPLICATION  
City Clerk's Office \* 201 Jeff Davis Avenue \* P.O. Box 929 \* Long Beach, MS 39560

Date Received By Clerk's Office: 2-4-16 Time: 10:16 By: \_\_\_\_\_

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: MS DELTA SHOWS

Organization Address: 7197 US HIGHWAY 11 LUMBERTON, MS

Organization Agent: JONATHAN PEARSON Title: VP

Phone: 702-318-1726 Work Home 205-920-5289 During event 702-318-1726

Agent's Address: 2116 5th PLACE NE, CENTER POINT, AL 35215

Agent's E-Mail Address: American daredevil@yahoo.com

Event Name: ST. PATRICKS DAY EVENT

Please give a brief description of the proposed special event: CARNIVAL / MIDWAY RIDES, GAMES, AND CONCESSIONS

Event Day(s) & Date(s): MARCH 2nd-6th Event Time(s): WEEKDAY @ 3:00pm  
WEEKEND @ 12:00pm

Set-Up Date & Time: FEB 29 Tear-Down Date & Time: MARCH 8th OLD

Event Location: APPROVED FOR 227 AND 503 E 5TH ST (K-12 ART PROPERTY)  
TOWN GREEN SCHOOL SECTION R. WEIGER  
LETTER ATTACHED FROM OWNER

ANNUAL EVENT: Is this event expected to occur next year? (YES) NO

How many years has this event occurred? MS DELTA SHOWS BEEN IN BUSINESS FOR 30 YEARS

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of February 16, 2016  
Mayor and Board of Aldermen**

**MAP:** (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

**STREET CLOSURES:** Start Date/ Time: N/A through Date/ Time \_\_\_\_\_

**RESERVED PARKING:** Are you requesting reserved parking? YES  NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

**VENDORS:** Food Concessions? YES  NO

Other Vendors? YES  NO

**DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT?** YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? \_\_\_\_\_ Until \_\_\_\_\_

**ENTERTAINMENT:** Are there any entertainment features related to this event? YES  NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

**ATTENDANCE:** What is the expected (estimated) attendance for this event? Unknown

**AMUSEMENT:** Do you plan to have any amusement or carnival rides? YES  NO

If yes, you are required to obtain a permit through the City Clerk's Office.

**REST ROOMS:** Are you planning to provide portable rest rooms at the event? YES  NO

If yes, how many? 6 REG & 2 HANDICAP

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

**OTHER REQUESTS:** (i.e., Police Department assistance; Fire Dept., street closures, electrical, etc.)

WORK WITH LOCAL POLICE DEPARTMENT, ALSO

HAVE EVENT SECURITY

ADOPTED: 11.15.11-BOARD ACTION

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**INSURANCE:** All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

2-4-16  
Date

[Signature]  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:  
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS  
39560**

ADOPTED: 11.15.11-BOARD ACTION

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Event Title: ST. PATRICK'S DAY EVENT (CARNIVAL)

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: AK Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Fire Dept.: M Recommend Approval: (YES) NO Est. Economic Impact: \$ \_\_\_\_\_

Public Works: 3L Recommend Approval: (YES) NO Est. Economic Impact: \$ \_\_\_\_\_

Traffic Eng.: \_\_\_\_\_ Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Parks/REC: DA Recommend Approval: (YES) NO Est. Economic Impact: \$ \_\_\_\_\_

Have businesses been notified for street closures?: YES NO

Reason for disapproval: \_\_\_\_\_

Any special requirements/conditions DONATE TO CITY; REIMBURSE FOR OT; SET UP WATER ACCT; PRIVILEGE LICENSE

Insurance / Indemnification Received: yes

Insurance Approved: yes

Board of Aldermen Approved: 2/16/16 Denied: \_\_\_\_\_

Approval/ Denial Mailed: \_\_\_\_\_

ADOPTED: 11.15.11-BOARD ACTION

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Realty Trust

760 8361144

p.1

CITY OF LONG BEACH, MS

FEBRUARY 16, 2016

RE PARCELS  
0612A 03056.001  
0612A 03056.000

CONSENT IS HEREWITH GRANTED FOR USEAGE OF  
227 AND 503 EAST 5TH STREET  
LONG BEACH, MS.

TO MISSISSIPPI DELTA SHOWS, AMERICAN DAREDEVIL LLO  
AND TOMMY PEARSON

FOR PERIOD OF MARCH 2 TO MARCH 6, 2016  
FOR SAID FAIR.  
WHO WILL HOLD HARMLESS AND PROVIDE INSURANCE FOR  
ALL ACTIVITIES THEREON TO CITY AND LAND OWNERS/

REALTY TRUST GROUP, INC  
A DELAWARE CORP.  
R. WEIGEL, GENERAL COUNSEL

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From: Terri Guajardo

8/26/2015 3:48:51 PM (Page 1 of 2)

**F A X**

• Allied Specialty Insurance  
• 10451 Gulf Blvd  
• Treasure Island, FL 33706

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To:                   Sirs:  
Company:  
Fax number:       1-228-865-0822

From:               Terri Guajardo  
E-mail:  
Company:          Allied Specialty Insurance  
Fax number:       N/A  
Business phone:   210-201-7314  
Address:           10451 Gulf Blvd  
                      Treasure Island, FL 33706

Date & Time:      8/26/2015 3:48:53 PM.  
Pages:             2  
Re:                 Certificate of Insurance for - Mississippi Delta Shows, LLC

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Mayor and Board of Aldermen

To: Sirs:

From: Terri Guajardo

8/26/2015 3:48:51 PM (Page 2 of 2)



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
8/26/15

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Allied Specialty Insurance, Inc 10451 Gulf Blvd Treasure Island, FL 33706 8002373355	<b>CONTACT</b> NAME: _____ PHONE (A/C, No. Ext): _____ FAX (A/C, No.): _____ E-MAIL: _____ ADDRESS: _____	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Mississippi Delta Shows, LLC P.O. Box 1766 Purvis, MS 39475	INSURER A: T.H.E. Insurance Company      NAIC # 12866	
	INSURER B: _____	
	INSURER C: _____	
	INSURER D: _____	
	INSURER E: _____	

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

USER LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	CPP0100354-05	04/01/15	04/01/16	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRD. <input type="checkbox"/> LOC				DAMAGE-ORIENTED PREMIUMS (EA occurrence)	\$ 100,000
					MED EXP (Any one person)	\$
					PERSONAL & ADV INJURY	\$ 1,000,000
					GENERAL AGGREGATE	\$ 3,000,000
		PRODUCTS - COMP/OP AGG	\$ 1,000,000			
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (All persons)	\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE				BOODLY INJURY (Per person)	\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$				BOODLY INJURY (Per accident)	\$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below				PROPERTY DAMAGE (Per accident)	\$
					EACH OCCURRENCE	\$
					AGGREGATE	\$
						\$
					WC STAFF - TORY LIMITS - OTH-ER	\$
					E.L. EACH ACCIDENT	\$
					E.L. DISEASE - EA EMPLOYEE	\$
					E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Effective from 9/06/15 Additional Insured: CITY OF LONG BEACH & TRUST GROUP WITH RESPECTS TO THE OPERATIONS OF THE NAMED INSURED ONLY.

<b>CERTIFICATE HOLDER</b> CITY OF LONG BEACH & TRUST GROUP	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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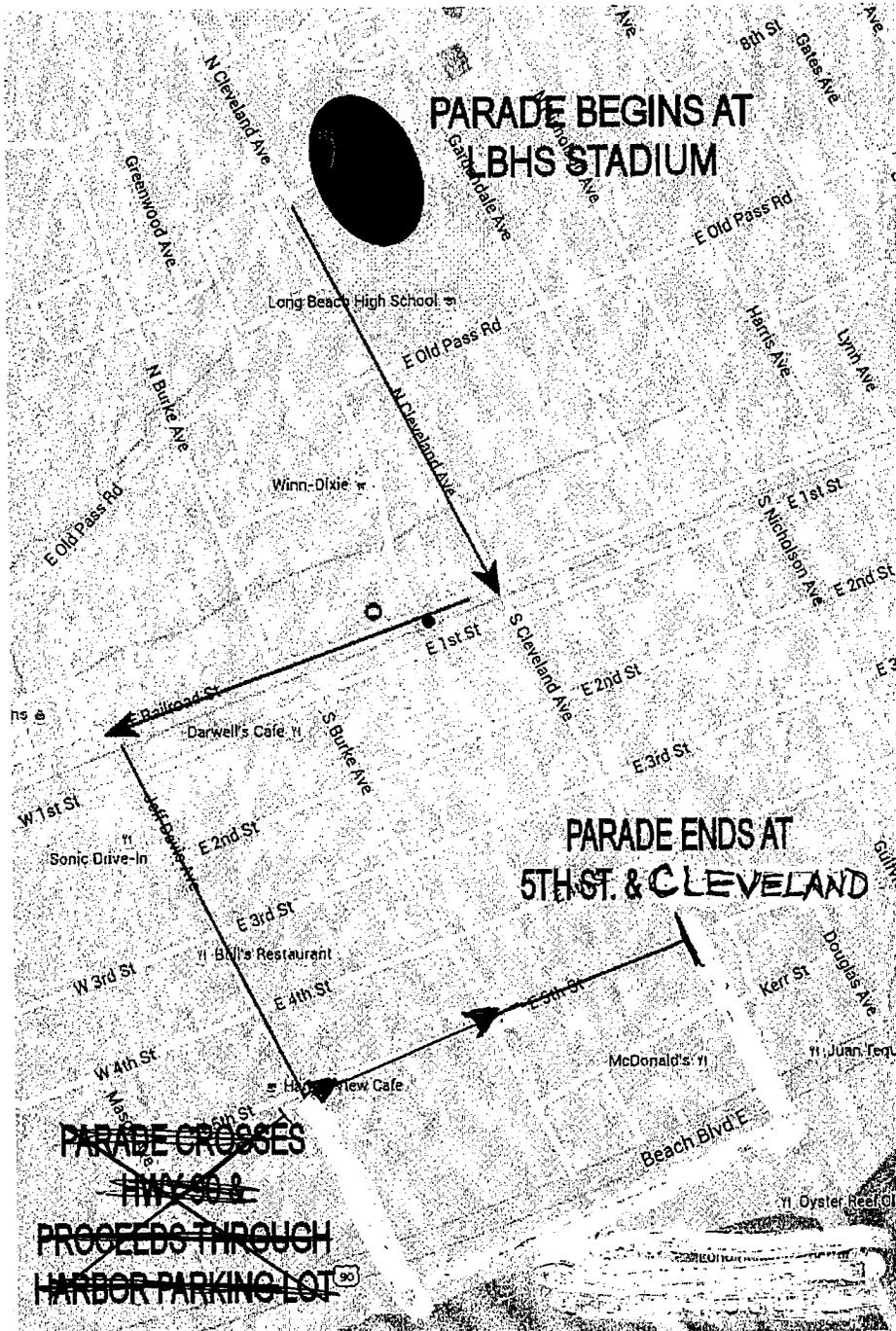
Minutes of February 16, 2016  
Mayor and Board of Aldermen

Upon further discussion of the St. Patrick's Day Parade/Festival, Alderman Hammons made motion seconded by Alderman Parker and unanimously carried to approve the new parade route, as follows:

St Pats 2016 Route.jpg

Page 1 of 1

NEW ROUTE



<https://drive.google.com/file/d/0B148I1KP7r2WODh5RjdUZFFiWmxlOGpKeFpQZEZB...> 2/12/2016

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There came on for consideration a request to waive water/sewer tap fees, 218 North Island View, submitted by Jess Traina. Mr. Traina purchased said property where the house burned down and the taps are installed. The city ordinance requires that all new construction pay tap fees.

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Mayor and Board of Aldermen**

After considerable discussion, Alderman Parker made motion seconded by Alderman Lishen and unanimously carried to waive the tap fees in this situation only, due to the fact that the tap fees were paid for and installed.

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The Long Beach Civic Club Lease Resolution was taken under advisement for adoption at the next regular meeting, March 1, 2016.

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**Minutes of February 16, 2016  
Mayor and Board of Aldermen**

There came on for consideration at a duly constituted meeting of the Board of Aldermen and Mayor of the City of Long Beach held on 16th day of February, 2016, the following Resolution, which was reduced to writing and presented in advance of the meeting for reading and examination:

RESOLUTION SEEKING THE ASSISTANCE OF THE HARRISON COUNTY BOARD OF SUPERVISORS BY PROVIDING BUILDING PERMIT, INSPECTION AND ZONING OFFICER ASSISTANCE TO THE CITY DUE TO A VACANCY IN THE MUNICIPAL BUILDING OFFICIAL'S OFFICE IN THE CITY OF LONG BEACH, AND FOR OTHER PURPOSES

**WHEREAS**, the City of Long Beach and the Board of Supervisors of Harrison County, Mississippi have heretofore entered into an Interlocal Agreement to allow and provide for the exchange of services and the provision of assistance between them on behalf of the citizens of Long Beach and Harrison County; and

**WHEREAS**, from time to time and on occasion the City has sought the assistance of Harrison County in various matters and areas allowed under the terms of such Interlocal Agreement, and the Harrison County Board of Supervisors has generously responded and complied whenever possible with such requests; and

**WHEREAS**, due to the resignation of the Municipal Building Official, whose duties include building inspection, issuance of building permits and other routine matters typically required and related to building inspections and zoning matters, the City is currently without personnel sufficient skilled and trained to perform the duties required of such position to assist persons seeking services from the Municipal Building and Zoning office; and

**WHEREAS**, at its February 16, 2016 meeting the Governing Authorities did authorize and direct that publication be made that the City of Long Beach is seeking qualified applicants for such position, and the City will attempt to fill the vacancy in this critical position as soon as qualified applicants can be solicited and evaluated; and

**WHEREAS**, during the interim period the City is without such personnel the City of Long Beach requests the Harrison County Board of Supervisors to assist the City by allowing the Harrison County Code Enforcement and Building Official's office to perform and provide inspections and other services needed of the municipal building official's

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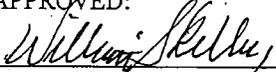
office pending selection and employment of a new building official.

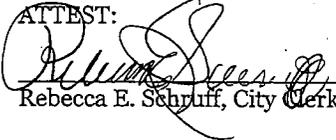
NOW, THEREFORE, be it resolved by the Board of Aldermen of the City of Long Beach that the Harrison County Board of Supervisors be, and same hereby are requested to provide such assistance as may be available to the City of Long Beach and the citizens of Harrison County requiring assistance and services from and of the building official's office in the City of Long Beach, including building inspections, issuance of permits, evaluations of requests by members of the public made to the zoning and code enforcement office and such other usual and customary matters as are typically required of such office pending selection and employment of a new building official. **BE IT FURTHER RESOLVED**, by the Mayor and Board of Aldermen of the City of Long Beach that we express our appreciation to Supervisor Marlin Ladner and the entire Harrison County Board of Supervisors for any assistance it is able to provide in this request.

The above and foregoing Resolution having been introduced in writing, was first read and considered section by section and then as a whole. Alderman Lishen made motion seconded by Alderman Parker to adopt said Resolution and, the question being put to a roll call vote by the Mayor, the result was a follows:

Alderman Bernie Parker	voted aye
Alderman Gary J. Ponthieux	voted aye
Alderman Kelly Griffin	voted aye
Alderman Alan Young	voted aye
Alderman Leonard G. Carrubba, Sr.	voted aye
Alderman Mark E. Lishen	voted aye
Alderman Ronnie Hammons, Jr.	voted aye

The question having received the Affirmative vote of all the Alderman present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this 16<sup>th</sup> day of February, 2016.

APPROVED:  
  
William Skellie, Jr., Mayor

ATTEST:  
  
Rebecca E. Schrupf, City Clerk

\*\*\*\*\*

Minutes of February 16, 2016  
Mayor and Board of Aldermen

There came on for consideration a letter with attachments from Bob Levin,  
Outstanding Maps, as follows:

Read

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**charlene@cityoflongbeachms.com**

**From:** <OutstandingMaps@aol.com>  
**Date:** Monday, February 08, 2016 4:16 PM  
**To:** <charlene@cityoflongbeachms.com>  
**Attach:** letter to current advertisers.rtf; letter to new advertisers.rtf  
**Subject:** new map

Hi Charlene

We look forward for the opportunity to produce your new map. It's been 3 years since the last one was produced and my understanding is that the supply is almost depleted. Just as before, there are no monetary costs to the city of Long Beach and the city will receive the front cover of the map.

I have attached the two letters which were used on the last map. One letter goes to current advertisers and the other to new advertisers. We have the mayor's signature on file for the letters and with his approval we can proceed with the new map. We will need an updated letterhead because it contains the city's aldermen and we want to be sure that it is current with the new letters. Upon the mayor's approval of the new map we would appreciate it if you could scan a current letterhead and email it to us.

Thanks for your help and cooperation.

Bob Levin

*Outstanding Maps*

P.O. Box 5253  
Navarre, Florida 32566  
1-888-334-3274  
[outstanding-maps.com](http://outstanding-maps.com)

Do we need this on the agenda for Tues meeting  
*Billy*

2/9/2016

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Mayor and Board of Aldermen

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To: Current Advertiser

Dear

The beautiful maps that we and the Chamber of Commerce hand out to the public were made possible because of participation from businesses like yours. As I'm sure you are aware, the advertisers offset the printing and production costs. We are so grateful that you helped make this project so successful. We love our maps and the people who pick them up are always commenting on how beautiful they are.

It's been 3 years since they were last produced and we are out, so it's time for us to do a new one. Also, we have had new streets and subdivisions come in and the new map will include them.

Current advertisers will be given the first opportunity to participate again and if you do so, your ad price will remain the same as it was on the last map. New advertisers will pay a higher rate. Just as before, as an advertiser, you will receive a supply of the new maps to give out to your customers as well as a laminated map for the wall.

You will be contacted within the next few days about participation on the new map and to see if you wish any changes made on your ad. If you have any questions, in the meantime, you may call Bob Levin of "Outstanding Maps" at 1-888-334-3274.

Again, thank you so much for your help and participation.

Sincerely,

Billy Skellie, Jr.

Mayor, City of Long Beach

Minutes of February 16, 2016  
Mayor and Board of Aldermen

New  
To: Advertiser

Dear

We always have people coming into our office and the Chamber of Commerce asking for a map of our area. Many of these people are new to the area or are thinking about moving here. It's been 3 years since our last maps were produced and our supply is gone. Also, we have had new streets and subdivisions, so it's time for an updated map.

The same company that produced our last map will be doing the new one. If you haven't seen it, it is beautiful! We are always having wonderful comments about it. It's in full color and even uses satellite imagery of our area. It is something that we and the Chamber are very proud to give out to people. This company will produce 10,000 maps and the production and printing costs will be offset by advertisements on the map.

Although there is no obligation for you to do so, we would like to give you an opportunity to advertise your business on this map. The cost is as low as \$225 for a business card sized ad, which we feel is extremely reasonable, especially for 3 years worth of advertising. Your ad will be in full color and as an advertiser, you will be given a supply of maps to give to your customers. You will also receive a laminated copy to hang on your wall.

There are only a limited number of ad spaces available and some are in prime locations. They will be sold on a first-come, first-served basis, so if you would like to be assured of being included, please call

Bob Levin of "Outstanding Maps" at 1-888-334-3274. Bob will be working in our area for the next few days and he will be more than happy to stop by and help you design your ad.

Thank you very much for your help and cooperation.

Sincerely

Billy Skellie, Jr.

Mayor, City of Long Beach

After considerable discussion, Alderman Lishen made motion seconded by Alderman Parker and unanimously carried to approve the request from Mr. Levin, all as set forth above.

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There was no report from the Mayor's Office.

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# Minutes of February 16, 2016 Mayor and Board of Aldermen

Alderman Lishen made motion seconded by Alderman Carrubba and unanimously carried approving the Police Department Notice of Received/ Recovered Property List, as follows:



DATE: January 28, 2016

SUBJECT: Notice of Lost, Stolen, Abandoned or Misplaced Personal Property

In accordance with Ms. Code Ann. 21-39-21, the Long Beach Police Department has received or recovered the following listed property. The owner of such property may recover the same by filling a claim with the governing authorities of the City of Long Beach and establishing his/her right thereto. The governing authorities may require bond of the person claiming the property before delivering same to him/her.

If no person claims the property (**bicycles**) within ninety (90) days, the governing authorities of the City of Long Beach shall cause the same to be sold at public auction.

Make/Model	Case #	Evidence #	Serial #	Checked in Date
Schwinn Sting Ray Bike	11-20347	11881	SNGNP04C47966	10-28-11
Hyper Hovoe Bike	13-9342	13281	DMS10E05768Y5	05-07-13
Road Master Chromium Bike	14-8921	14131-A	RMC23109397	04-18-14
Murray Ultra Terrain Bike	14-8921	14131-B	79993X92051297	04-18-14
TREK Mountain Bike	14-22705	14504-B	1015U023	10-03-14
Mongoose BMX Bike	14-23017	14546	SNFSD11JP8538	10-20-14
Huffy Mountain Bike	15-7308	14948	AL09D012652TYP	04-02-15
Kent Peace Freestyle Bike	15-13971	15034	G1105052454	06/17/15
Schwin Twilight Girls Bike	15-17952	15105	S0627WMA	07/27/15
Thrustler Chaos Bike	15-19099	151189	01309123053	08/06/15
SEK Sm. Childs Green Bike	15-25747	15209	G1205082817	10/03/15
Quest Omega Mtn. Bike	15-25966	15210	S5J001733	10/03/15
Mongoose Mtn Bike	15-27282	15225-A	SNFSD13MEO672	10/18/15
KENT Del Rio Cruiser Bike	15-27282	15225-B	GS130514960	10/18/15

  
 \_\_\_\_\_  
 Wayne McDowell  
 Chief of Police

\*\*\*\*\*

**Minutes of February 16, 2016  
Mayor and Board of Aldermen**

There came on for consideration a letter with attachment from Police Chief Wayne McDowell, as follows:



Date: February 9, 2016

To: Mayor & Board of Alderman

The Long Beach Police Department is currently budgeted for 40 sworn officer positions. However, we currently only have 33 sworn slots filled. We average 34 sworn slots per year; the two highest years (2011 & 2013) we had 36 slots filled. The city has historically been known as a "training ground" for new officers since, after we hire new recruits and train them, they leave to neighboring agencies where the pay and benefits are better. The city invests \$25,000 per recruit and seven months before they can work a single day by themselves, which is a significant investment. However, retaining sworn officers is getting harder. 24 sworn officers have left employment since 2012 and only 2 was by retirement. This has put us with a very young (little experience) department. Out of our current 14 non-supervisory sworn officers; only 1 has been employed by us for over three years. 10 of the 14 have been employed with us under 2 years.

It is easy to see why many experienced officers feel compelled to leave after becoming State Certified. A PS-9, 1<sup>st</sup> class officer has to have at least one year experience and pass the state academy. Their basic step pay is currently \$31,655. After 12 ½ years their step 10 pay would be \$35,057. Whereas, a clerk CSA-7 Building Permit basic step pay is \$32,044 and after 12 ½ years their step 10 pay would be \$39,844.

The city is losing a significant amount of money because it must invest in new officers before they can work a day by themselves. The city has had to spend \$600,000 to replace the 24 officer that have left since 2012.

Understanding the financial burdens of the city, we must find a way to bring the rate of salaries up for our 1<sup>st</sup> class officers through Lieutenant, as I suggested last March, so we can retain trained officers. There is a way to do this within my current budget, **without any additional money**. I would like for you to consider this proposal and implement it as soon as possible. It can be done by not filling two positions leaving us with 38 sworn slots, which would not hamper our level of service since we have never had more than 36 positions filled at one time. I have attached a proposed step scale for you to consider. The proposal does not change PS-5 recruit, PS-6 2<sup>nd</sup> class, PSA-14 Commander, PSA-15, PSA -16 Assistant Chief, or PSA-17 Chief. Had this proposal been implemented at the beginning of the budget year it would have been **\$2,867.00 less than what is currently budgeted**.

It should also be noted that within three years at least 8 sworn officers who have experience and have been with the city will be eligible to retire. If we do not do something now to retain our officers we will be in a serious situation where only a couple officers will have more than six years' experience in law enforcement.

  
Wayne McDowell  
Chief of Police

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 Mayor and Board of Aldermen

Grade	Title	Basic	1	2	3	4	5	6	7	8	9	10	step Diff
PS-9	1st Class	33000	33800	34600	35400	36200	37000	37800	38600	39400	40200	41000	800
PS-10	Corporal	33300	34100	34900	35700	36500	37300	38100	38900	39700	40500	41300	800
PS-11	sgt	35000	35800	36600	37400	38200	39000	39800	40600	41400	42200	43000	800
PS-12	lt	36000	36800	37600	38400	39200	40000	40800	41600	42400	43200	44000	800
PS-13	Captain	37000	37800	38600	39400	40200	41000	41800	42600	43400	44200	45000	800
PSA-10	det	35000	35800	36600	37400	38200	39000	39800	40600	41400	42200	43000	800
PSA-11	det sgt	35700	36500	37300	38100	38900	39700	40500	41300	42100	42900	43700	800
PSA-12	adm lt	36000	37200	38400	39600	40800	42000	43200	44400	45600	46800	48000	1200
PSA-13	adm Capt	37000	38200	39400	40600	41800	43000	44200	45400	46600	47800	49000	1200

Based upon the recommendation of Chief McDowell and certification by the Civil Service Commission, Alderman Ponthieux made motion seconded by Alderman Carrubba and unanimously carried to approve the Restructured Police Civil Service Classifications/Salaries PS9-PSA13, effective March 1, 2016, noting for the record that the two (2) positions in patrol are permanently deleted and there will be only thirty-eight (38) sworn slots.

\*\*\*\*\*

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Based upon the recommendation of Department Heads and Certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to approve personnel matters, as follows:

FIRE DEPARTMENT:

- Step Increase, Driver/Operator Jay Lonthair, FS-10-VIII, effective March 16, 2016.

LIBRARY:

- Step Increase, Reference Librarian Shannon Bennett, CSA-4-VI, effective March 16, 2016;
- Step Increase, Children’s Librarian Renee Rayburn, CSA-4-XIII, effective March 1, 2016.

BUILDING OFFICE:

- Resignation, Building Official/Zoning Enforcement Officer Joshua F. Hayes, effective February 8, 2016.

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Alderman Parker made motion seconded by Alderman Griffin and unanimously carried authorizing advertisement for the position of Building Official/Zoning Enforcement Officer, based upon the following criteria:

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CITY OF LONG BEACH, MISSISSIPPI, is accepting applications for a full time Building Official/Zoning Enforcement Officer. The deadline to receive applications is **Tuesday, March 8, 2016, at 10:00 a.m.** ICC/ICBO Certification as a Building Official, Certified Floodplain Management, Stormwater Certified, Certified ICC/ICBO Building Plans Examiner and Combination Building Inspector highly desirable. Estimated salary \$45-\$55K + benefits. Obtain applications at City Hall (Mayor's Office), 201 Jeff Davis Avenue, Long Beach, MS, 39560 (NO CALLS). Fax your curriculum vitae or resume to (228) 865-0822, send via email to [cityclerk@cityoflongbeachms.com](mailto:cityclerk@cityoflongbeachms.com), or mail to City Clerk P.O. Box 929, Long Beach, MS, 39560. Additional details available on the city's website, [www.cityoflongbeachms.com](http://www.cityoflongbeachms.com). The City of Long Beach is an equal opportunity employer.

**Possible Schedule:**

***First Publication – Saturday, February 20, 2016 (everyday)***

***Final Publication – Saturday, March 5, 2016***

***Deadline for Applications – Tuesday, March 8, 2016, at 10:00 a.m.***

***Selection Committee Meets – Thursday, March 10, 2016, at 10:00 a.m.***

***Recommend/Appoint – Tuesday, March 15, 2016***

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**Job Title:** Chief Building Official/Zoning Enforcement Officer

**Location:** Long Beach, Mississippi

**Approximate Salary:** \$45,000 - \$55,000 – Excellent Benefit Package: Participation in Social Security and MS Public Employees Retirement System; MS Deferred Comp; Medical, Dental and Life Insurance; Accrued Sick and Annual Leave; Membership in Keesler Federal Credit Union and Gulf Coast Community Federal Credit Union; City Vehicle; City Cell Phone.

**Contact Information:** Fax your curriculum vitae or resume to (228) 865-0822, Attn: City Clerk; send via email to: [cityclerk@cityoflongbeachms.com](mailto:cityclerk@cityoflongbeachms.com); or call (228) 863-1556. The City of Long Beach is an equal opportunity employer.

**Deadline:** March 8, 2016, at 10:00 a.m.

**Summary Description:**

The City is seeking a Building Official to direct, manage, supervise, and coordinate the activities and operation of the Building Department within the City, including but not limited to plan review, issuance of permits, building construction inspection services and activities, and code/zoning enforcement. Coordinate assigned activities with other divisions, departments, and outside agencies; and provide highly responsible administration and supervisory responsibility; Title VI/ADA Coordinator.

**Experience:**

Five years of increasingly responsible experience in the plan review and inspection of commercial, industrial, and residential buildings including two years of administrative and supervisory responsibility.

**License/Certification:**

Possession of a valid Mississippi driver's license; International Code Council/International Conference of Building Officials (ICC/ICBO) Certification as a Building Official; Certified Floodplain Management; Stormwater Certified; ICC/ICBO Building Plans Examiner certification is highly desirable; ICC/ICBO Combination Building Inspector Certification is highly desirable.

Upon further discussion, Alderman Carrubba made motion seconded by Alderman Griffin and unanimously carried to appoint a selection committee to review Building Official résumés for recommendation; said committee is as follows:

Alderman Ronnie Hammons

Alderman Leonard Carrubba

Alderman Kelly Griffin

Mayor William Skellie

Fire Chief Mike Brown

City Clerk Rebecca Schruff will oversee the interviews.

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There came on for consideration the matter of moving the City of Long Beach Unemployment Fund to Hancock Bank and, upon discussion Alderman Ponthieux made motion seconded by Alderman Hammons adopt the following Resolution:

Account Number 048548536 "Account"

RESOLUTION OF A STATE OR LOCAL GOVERNMENT OPERATING UNDER AUTHORITY OF A BOARD, COUNCIL OR OTHER TYPE GOVERNING BODY

Hancock Bank, a trade name of Whitney Bank
City Of Long Beach Unemployment Fund
Branch Name:
201 Jeff Davis Ave
Name/User ID:
Long Beach Ms 39560

A. We, the undersigned, certify that: we are the President and Secretary/Clerk of the above-named State or Local Government (hereinafter referred to as the Governing Authority) duly created, organized, and operating under the Constitution and Laws of the State of MS, Federal Employer ID Number 64-6000637, and that the following is a true, correct, and certified copy of a resolution adopted at a meeting of the Governing Authority, properly called and duly held on Feb 16, 2016 and; that this resolution has been properly entered into the minutes of the Governing Authority, having not been modified or rescinded.

B. To be resolved that:

- (1) The Financial Institution named above is designated as a depository for the funds of this Governing Authority;
(2) This resolution shall continue to have effect until express written notice of its recession, modification, or cancellation has been received and recorded by this Financial Institution;
(3) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Governing Authority with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed;
(4) Any of the persons named below, so long as they are acting in a representative capacity as agents of the Governing Authority, are authorized to make any and all contracts, agreements, stipulations and orders which they may deem advisable and necessary to open an Account(s) with the Financial Institution and for the effective exercise of powers over said account(s) for the transacting of all business concerning funds deposited in, moneys borrowed from, or other business transacted by and between this Governing Authority and said Financial Institution and; to endorse checks and orders for the payment of moneys and withdrawal of funds on deposit with this Financial Institution, subject to any restriction(s) stated below. The Governing Authority agrees to, shall be bound by, and otherwise be liable for, the terms and conditions of all such contracts, agreements, stipulations and orders. It shall be the responsibility of the Governing Authority to provide written notice to this Financial Institution should the authority of any of the agents it has so authorized to transact business on its behalf has been terminated. This Financial Institution shall incur no liability for acting in good faith upon the representations of said agents until such notice is properly given;
(5) Any and all prior resolutions adopted by this governing authority and certified to this Financial Institution as governing the operation of the Governing Authority's account(s), are in full force and effect, unless supplemented or modified by this authorization;
(6) The Governing Authority agrees to the terms and conditions of any account agreement, properly opened by any authorized representative of the Governing Authority and authorizes the Financial Institution named above, at any time, to charge the Governing Authority for all checks, drafts, or other orders, for the payment of moneys, drawn on the Financial Institution;

C. Print the name(s) and title(s) of any person who is authorized to exercise the powers listed below:

Alan Young
Bernie Parker
Gary Joseph Ponthieux Sr
Kelly Griffin
Leonard Gaspare Carrubba Sr

D. I further certify that the Governing Authority has, and at the time of adoption of this resolution did have, full power and lawful authority to adopt the foregoing resolution(s) and to confer the powers granted to the person(s) named herein;

IN WITNESS WHEREOF, we have hereunto affixed our signatures as of Feb 16, 2016 (date)

William Skelton
President
William Skelton
Printed Name

Rebecca E. Schruoff
Secretary/Clerk
REBECCA E. SCHRUOFF
Printed Name

Created 09/01/2014

Minutes of February 16, 2016  
Mayor and Board of Aldermen

Account Number 048548536 "Account"

RESOLUTION OF A STATE OR LOCAL GOVERNMENT OPERATING UNDER AUTHORITY OF A BOARD, COUNCIL OR OTHER TYPE GOVERNING BODY

Hancock Bank, a trade name of Whitney Bank	<u>City Of Long Beach Unemployment Fund</u>
Branch Name: _____	<u>201 Jeff Davis Ave</u>
Name/User ID: _____	<u>Long Beach Ms 39560</u>
	<u>City, State, and Zip Code</u>

- A. We, the undersigned, certify that: we are the President and Secretary/Clerk of the above-named State or Local Government (hereinafter referred to as the Governing Authority) duly created, organized, and operating under the Constitution and Laws of the State of MS, Federal Employer ID Number 6416000637, and that the following is a true, correct, and certified copy of a resolution adopted at a meeting of the Governing Authority, properly called and duly held on FEB. 16, 2016 and; that this resolution has been properly entered into the minutes of the Governing Authority, having not been modified or rescinded.
- B. To be resolved that:
- (1) The Financial Institution named above is designated as a depository for the funds of this Governing Authority;
  - (2) This resolution shall continue to have effect until express written notice of its recession, modification, or cancellation has been received and recorded by this Financial Institution;
  - (3) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Governing Authority with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed;
  - (4) Any of the persons named below, so long as they are acting in a representative capacity as agents of the Governing Authority, are authorized to make any and all contracts, agreements, stipulations and orders which they may deem advisable and necessary to open an Account(s) with the Financial Institution and for the effective exercise of powers over said account(s) for the transacting of all business concerning funds deposited in, moneys borrowed from, or other business transacted by and between this Governing Authority and said Financial Institution and; to endorse checks and orders for the payment of moneys and withdrawal of funds on deposit with this Financial Institution, subject to any restriction(s) stated below. The Governing Authority agrees to, shall be bound by, and otherwise be liable for, the terms and conditions of all such contracts, agreements, stipulations and orders. It shall be the responsibility of the Governing Authority to provide written notice to this Financial Institution should the authority of any of the agents it has so authorized to transact business on its behalf has been terminated. This Financial Institution shall incur no liability for acting in good faith upon the representations of said agents until such notice is properly given;
  - (5) Any and all prior resolutions adopted by this governing authority and certified to this Financial Institution as governing the operation of the Governing Authority's account(s), are in full force and effect, unless supplemented or modified by this authorization;
  - (6) The Governing Authority agrees to the terms and conditions of any account agreement, properly opened by any authorized representative of the Governing Authority and authorizes the Financial Institution named above, at any time, to charge the Governing Authority for all checks, drafts, or other orders, for the payment of moneys, drawn on the Financial Institution;
- C. Print the name(s) and title(s) of any person who is authorized to exercise the powers listed below:
- Mark Lishen
- Rebecca E Schruff
- Ronnie Hammons
- Stacey Dahl
- William D G Skellie Jr
- D. I further certify that the Governing Authority has, and at the time of adoption of this resolution did have, full power and lawful authority to adopt the foregoing resolution(s) and to confer the powers granted to the person(s) named herein;

IN-WITNESS-WHEREOF, we have hereunto affixed our signatures as of FEB. 16, 2016 (date)

William Skellie  
 President  
William Skellie  
 Printed Name

Rebecca E. Schruff  
 Secretary/Clerk  
REBECCA E. SCHRUFF  
 Printed Name

Created 09/01/2014

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary Ponthieux	voted	Aye
Alderman Kelly Griffin	voted	Aye
Alderman Alan Young	voted	Aye
Alderman Leonard Carrubba, Sr.	voted	Aye
Alderman Mark Lishen	voted	Aye
Alderman Ronnie Hammons, Jr.	voted	Aye

Minutes of February 16, 2016  
Mayor and Board of Aldermen

The question having received the affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the Resolution adopted this the 16<sup>th</sup> day of February, 2016.

\*\*\*\*\*

Alderman Hammons made motion seconded by Alderman Ponthieux and unanimously carried to approve Fiscal Year 2015-2016 General Fund Budget amendments, as follows:

***LONG BEACH FIRE DEPARTMENT***

*Chief Mike Brown*

*645 Klondyke Road  
Long Beach MS 39560*

*Phone(228) 863-7292  
Fax (228) 868-0070*

02/03/2016

Kini Gonsoulin  
City of Long Beach Comptroller

Reference: Budget amendment

Kini,

I am requesting a budget amendment that would reflect the 2015/2016 Fire Rebate money in the amount of \$78,002.89 (Equipment Purchase) and \$2,482.91 (Code Enforcement) in my 2015/2016 budget. If you have any questions concerning this matter please call me.

Thank You,

Chief Mike Brown

CC: File

Minutes of February 16, 2016  
 Mayor and Board of Aldermen

City of Long Beach  
 Budget Amendment Request

Fund Name	<u>General Fund</u>	Date	<u>2/16/2016</u>
Department #	<u>290</u>	Budget Entry #	<u></u>
Department Name	<u>Fire</u>		

	Original Budget	Prior Amendments	This Amendment	Revised Budget
<u>Rental 290-626700-8001</u>	<u>24,430</u>	<u>-</u>	<u>(24,430)</u>	<u>-</u>
<u>Machinery/Equipment 290-611800-8001</u>	<u>21,061</u>	<u>-</u>	<u>26,680</u>	<u>47,741</u>
<u>Operating Supplies 290-610700-8001</u>	<u>3,075</u>	<u>-</u>	<u>2,483</u>	<u>5,558</u>
<u>Unspent funds from last year (Fund Balance)</u>	<u>-</u>	<u>-</u>	<u>(4,733)</u>	<u>-</u>

Amendment to move Fire Rebate funds within the Fire Department, and rollover unspent funds from prior year.

Amendment #7

Comptroller's Office

# Memo

**To:** Becky Schuff, City Clerk  
**From:** Kini Gonsoulin, Comptroller *KG*  
**Date:** 2/9/2016  
**Re:** budget amendment

---

Please find attached, a budget amendment request for the City Clerk's office and General Admin.

This amendment is to budget the funds received from BP for the tablets for the Aldermen and laptop for the City Clerk.

If you have any questions, please feel free to contact me. Thank you.

Minutes of February 16, 2016  
Mayor and Board of Aldermen

City of Long Beach  
Budget Amendment Request

Fund Name General Fund Date 2/16/2016  
Department # 145 & 146 Budget Entry # \_\_\_\_\_  
Department Name City Clerk & Gen Admin

	Original Budget	Prior Amendments	This Amendment	Revised Budget
New Computer Hardware 146-630200	-	-	4,024	4,024
New Computer Software 146-630300	-	-	648	648
Capital Outlay 145-630100	-	-	4,894	4,894
BP Funds (fund balance)	-	-	(9,566)	(9,566)

Amendment to budget funds received from BP for tablets for Aldermen and laptop for City Clerk.

Amendment #8

\*\*\*\*\*

Alderman Young made motion seconded by Alderman Carrubba and unanimously carried acknowledging receipt of the January, 2016, Revenue/Expense Report.

\*\*\*\*\*

Alderman Griffin made motion seconded by Alderman Ponthieux and unanimously carried to adopt the Long Beach, Mississippi, Real/Personal Landroll and 2015 Homestead Roll as submitted by John McAdams, Chancery Clerk and Clerk of the Board, Harrison County, Mississippi.

\*\*\*\*\*

Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to schedule a public hearing, Tuesday, March 15, 2016, at 5:00 o'clock p.m. to determine whether or not a parcel of property situated in the City of Long Beach, Mississippi, located at 1017 Park Row Avenue #6 and assessed to Benjamin Hornung, is in such a state of uncleanliness as to constitute a menace to the public health and safety of the community.

\*\*\*\*\*

Minutes of February 16, 2016  
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The Mayor recognized the City Attorney for his report and upon discussion, Alderman Hammons made motion seconded by Alderman Griffin and unanimously carried to meet in Closed Session to preliminarily determine whether or not to declare an Executive Session.

The meeting resumed in open session and, based upon discussion held and information obtained in Closed Session, Alderman Ponthieux made motion seconded by Alderman Griffin to meet in Executive Session for the transaction of public business, to-wit: to discuss a personnel matter regarding the position of Building Official.

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary Ponthieux	voted	Aye
Alderman Kelly Griffin	voted	Aye
Alderman Alan Young	voted	Aye
Alderman Leonard Carrubba, Sr.	voted	Aye
Alderman Mark Lishen	voted	Nay
Alderman Ronnie Hammons, Jr.	voted	Aye

The question having received the affirmative vote of 3/5 of all the Aldermen present and voting, the Mayor declared the motion carried, whereupon, the Mayor and Board of Aldermen met in Executive Session.

\* \* \*

The meeting resumed in open session and, based upon discussion held and information obtained in Executive Session, no official action was required or taken at this time.

\*\*\*\*\*

There were no public comments regarding general matters not appearing on the agenda.

\*\*\*\*\*

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to adjourn until the next regular meeting in due course.

\*\*\*\*\*

Minutes of February 16, 2016  
Mayor and Board of Aldermen

APPROVED:

\_\_\_\_\_  
Alderman Leonard G. Carrubba, Sr., At-Large

\_\_\_\_\_  
Alderman Gary J. Ponthieux, Ward 1

\_\_\_\_\_  
Alderman Bernie Parker, Ward 2

\_\_\_\_\_  
Alderman Kelly Griffin, Ward 3

\_\_\_\_\_  
Alderman Ronnie Hammons, Jr., Ward 4

\_\_\_\_\_  
Alderman Mark E. Lishen, Ward 5

\_\_\_\_\_  
Alderman Alan Young, Ward 6

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Rebecca E. Schruoff, City Clerk