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**MUNICIPAL DOCKET**  
**REGULAR MEETING OF MARCH 1, 2016**  
**THE MAYOR AND BOARD OF ALDERMEN**  
**THE CITY OF LONG BEACH, MISSISSIPPI**  
**5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.**

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- I. CALL TO ORDER
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. ROLL CALL AND ESTABLISH QUORUM
- IV. ADOPT MINUTE BOOK NUMBER 83
- V. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET
- VII. \* PUBLIC COMMENTS-AGENDA ITEMS ONLY
- VIII. APPROVE MINUTES:
  - 1. MAYOR AND BOARD OF ALDERMEN
    - a. February 16, 2016-Regular and Closed/Executive Session
  - 2. PLANNING COMMISSION
    - a. February 25, 2016-Regular
  - 3. PORT COMMISSION
    - a. February 18, 2016-Regular
- IX. APPROVE DOCKET OF CLAIMS NUMBER(S):
  - 1. 030116
- X. UNFINISHED BUSINESS
  - 1. Appoint Member to Selection Committee-Building Official Position
- XI. NEW BUSINESS
  - 1. Special Event Application-LB Community Development Asc. Wind and Wave Festival
  - 2. Special Event Application-LB Chamber Touch-a-Truck
  - 3. Resolution-Blue Ridge Properties, LLC/Oyster Reef Club Tax Abatement/Request for Extension
  - 4. Gina Wedworth-Refund of Water/Sewer Late Penalties
- XII. DEPARTMENTAL BUSINESS
  - 1. MAYOR'S OFFICE
  - 2. ENGINEER
    - a. Change Order No. 1 - Harbor Electrical Maintenance
  - 3. PERSONNEL
    - a. Police Department-(1) Education Pay
    - b. Library-(1) Step Increase
  - 4. CITY CLERK
    - a. Budget Amendment FY2015-2016; General Fund-Streets/Drainage
  - 5. DERELICT PROPERTIES-DISCUSSION/SCHEDULE PUBLIC HEARINGS
    - a. Resolution-Assess Cleaning Costs/Penalty; 218 East 5<sup>th</sup> Street Assessed to Mayblen Plummer and Catina Short
- XIII. REPORT FROM CITY ATTORNEY
  - 1. June O'Neal Cemetery Property
  - 2. Maintenance Agreement-Marcie Drive Elevated Tank
  - 3. Resolution-Long Beach Civic Club Lease Renewal
- XIV. \* PUBLIC COMMENTS-MATTERS NOT APPEARING ON THE AGENDA
- XV. ADJOURN (OR) RECESS

\* ALL PUBLIC COMMENTS ARE LIMITED TO A MAXIMUM OF TWO (2) MINUTES PER PERSON, NOT TO EXCEED A TOTAL OF TEN (10) MINUTES EACH FOR PUBLIC COMMENTS.

**Minutes of March 1, 2016  
Mayor and Board of Aldermen**

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in March, 2016, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Kelly Griffin, Ronnie Hammons, Jr., Alan Young, City Clerk Rebecca E. Schruoff, and City Attorney James C. Simpson, Jr.

Alderman Mark E. Lishen was absent the meeting.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

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The meeting was called to order and Alderman Young made motion seconded by Alderman Carrubba and unanimously carried to adopt Minute Book 83 as the next consecutive official minute book of the Mayor and Board of Aldermen.

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Announcement:

St. Patrick's Day Parade/Festival, Saturday, March 5, 2016.

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There were no presentations, proclamations, or amendments to the agenda.

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The Mayor opened the floor for public comments regarding agenda items, as follows:

## Minutes of March 1, 2016 Mayor and Board of Aldermen

PUBLIC COMMENTS PERTAINING TO MATTERS ON THE AGENDA ONLY		
<p><b>NOTE:</b> All comments <u>shall</u> be directed to the Chairman (Mayor).  Comments of a personal nature regarding individual members of the Governing Authority (Mayor and Board of Aldermen), City Staff and/or Personnel, other Citizens, disruptive comments or improper actions <u>will not</u> be permitted.  Public Comments will be limited to a total of ten (10) minutes and limited to a maximum of two (2) minutes per person.  Except as otherwise directed by the Chairman (Mayor), Public Comments will not be permitted before or after the allotted time. Disruption of the regular business meeting will be cause for removal from the public meeting.</p>		
	PLEASE PRINT: NAME / ADDRESS / TELEPHONE	AGENDA ITEM NO.      AGENDA ITEM SUBJECT MATTER
1	Gina Goforth 21106 Pineville Rd 228-382-4613	X1. A      Refund of water/sewer late penalties
2		
3		
4		
5		
6		
7		
8		
9		
10		

City of Long Beach, Mississippi  
Mayor and Board of Aldermen Meeting  
Date: \_\_\_\_\_

Excel Worksheet: public comments - agenda PUBLIC COMMENTS-AGENDA

\*\*\*\*\*

Alderman Hammons made motion seconded by Alderman Young and unanimously carried to approve the regular meeting minutes of the Mayor and Board of Aldermen dated February 16, 2016, as submitted.

\*\*\*\*\*

Alderman Parker made motion seconded by Alderman Ponthieux and unanimously carried to approve the regular meeting minutes of the Long Beach Planning Commission dated February 25, 2016, as submitted.

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Minutes of March 1, 2016  
Mayor and Board of Aldermen

Alderman Hammons made motion seconded by Alderman Griffin and unanimously carried to approve the regular meeting minutes of the Long Beach Port Commission dated February 18, 2016, as submitted.

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Alderman Griffin made motion seconded by Alderman Ponthieux and unanimously carried to approve payment of invoices as listed in Docket of Claims number 030116.

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Alderman Carrubba made motion seconded by Alderman Griffin and unanimously carried to appoint Alderman Bernie Parker to the Building Official/Zoning Enforcement Officer selection committee to replace Alderman Hammons.

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Alderman Parker made motion seconded by Alderman Hammons and unanimously carried to approve the Special Event Application, Long Beach Community Development Association Wind and Wave Festival, as follows:

Minutes of March 1, 2016  
Mayor and Board of Aldermen

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CITY OF LONG BEACH  
SPECIAL EVENT APPLICATION

City Clerk's Office \* 201 Jeff Davis Avenue \* P.O. Box 929 \* Long Beach, MS 39560

Date Received By Clerk's Office: 2/22/16 Time: 10:00AM By: [Signature]

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Long Beach Community Development Association

Organization Address: P.O. Box 1352

Organization Agent: Shelda Jones Title: Coordinator

Phone: 228-380-6851 Work Home \_\_\_\_\_ During event \_\_\_\_\_

Agent's Address: 11 Partridge Place

Agent's E-Mail Address: slaj007@AOL.com

Event Name: Wind & Wave Festival

Please give a brief description of the proposed special event: The event will feature kites on the sand beach, handcrafted arts & crafts, a group of community, education & health service organizations, and bands.

Event Day(s) & Date(s): April 30, 2016 Event Time(s): 10:00am 'til 7:00pm

Set-Up Date & Time: April 30 Tear-Down Date & Time: April 30

Event Location: East Harbor Parking Lot & Pavilion

ANNUAL EVENT: Is this event expected to occur next year?  YES  NO

How many years has this event occurred? 3<sup>rd</sup> year

ADOPTED: 11.15.11-BOARD ACTION

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Minutes of March 1, 2016  
Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: NA through Date/ Time \_\_\_\_\_

RESERVED PARKING: Are you requesting reserved parking?  YES  NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

the east parking lot by the pavilion

VENDORS: Food Concessions?  YES  NO Other Vendors?  YES  NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT?  YES  NO

If yes, are liquor license and liquor liability insurance attached?  YES  NO

If yes, what time? 10:00 am Until 7:00 pm

ENTERTAINMENT: Are there any entertainment features related to this event?  YES  NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 2000

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES  NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES  NO  
If yes, how many? \_\_\_\_\_

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

★ OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

Remediation (Public Works)

ADOPTED: 11.15.11-BOARD ACTION



Minutes of March 1, 2016  
Mayor and Board of Aldermen

Event Title: Wind & Wave Festival

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: W Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Fire Dept.: W Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Public Works: 3L Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

~~TRANS ENG~~ HARRIS A Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Parks/REC: \_\_\_\_\_ Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Have businesses been notified for street closures?: YES NO

Reason for disapproval: \_\_\_\_\_

Any special requirements/conditions Need To obtain APPROVAL FROM  
PERMISSION/  
PHB DET COMMISSION & HARRISON Co. SUPERVISORS

Insurance / Indemnification Received: YES

Insurance Approved: YES

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approval/ Denial Mailed: \_\_\_\_\_

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of March 1, 2016  
Mayor and Board of Aldermen**



LONGBEA-04 SFISHER

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
9/14/2015

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Maury, Donnelly & Parr 24 Commerce St. Baltimore, MD 21202	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): (410) 685-4625      FAX (A/C. No): (410) 685-3071 E-MAIL: ADDRESS:	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  Long Beach Community Development Association PO Box 1352 Long Beach, MS 39560	<b>INSURER A : CNA Insurance Companies</b> NAIC # 52412	
	<b>INSURER B :</b>	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO JECT <input type="checkbox"/> LOC OTHER:	X	8018273475	08/10/2015	08/10/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 100,000 MED EXP (Any one person) \$ 6,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (EA ACCIDENT) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		8020158508	08/10/2015	08/10/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 The City of Long Beach is an Additional Insured.

<b>CERTIFICATE HOLDER</b>  City of Long Beach PO Box 828 Long Beach, MS 39560	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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Minutes of March 1, 2016  
Mayor and Board of Aldermen



P. O. Box 1352  
Long Beach MS 39560  
Email: [lbmsmainstreet@gmail.com](mailto:lbmsmainstreet@gmail.com)

February 16, 2016

Chief Wayne McDowell  
Long Beach, MS

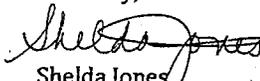
RE: Wind and Wave Festival

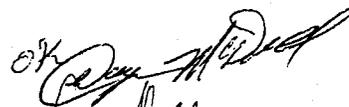
Dear Sir:

The Wind and Wave Festival is a one-day event, Saturday, April 30, 2016, from 10:00 a.m. until 7:00 p.m. held in the Long Beach Harbor area, specifically the east parking lot and pavilion. The event will include kites, arts, and crafts booths, bands, food and drink. The festival is a fundraiser for the Long Beach Community Development Association (Long Beach Main Street) to benefit the city of Long Beach.

At the one-day event, we would like to have a beer concession and are therefore requesting an exception to Ordinance No. 350, Section 1 through 7.

Should you have any questions or require any additional information, please contact me at 228-380-6851. Thank you for your consideration and support of the Long Beach Community.

Sincerely,  
  
Shelda Jones  
Long Beach Community Development Association

*OK*  
  




A program of Mississippi Main Street Association

\*\*\*\*\*

Alderman Griffin made motion seconded by Alderman Ponthieux and unanimously carried to approve the Long Beach Chamber "Touch-a- Truck" Special Event Application, as follows:

# Minutes of March 1, 2016 Mayor and Board of Aldermen

CITY OF LONG BEACH  
SPECIAL EVENT APPLICATION  
City Clerk's Office \* 201 Jeff Davis Avenue \* P.O. Box 929 \* Long Beach, MS 39560

Date Received By Clerk's Office: 2/22/16 Time: 1:30pm By: [Signature]

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Mississippi Gulf Coast Chamber of Commerce  
Organization Address: 11975 E Seaway Road Gulfport, MS 39503  
Organization Agent: Jenny Levens Title: Director  
Phone: 228.604.0014 Work Home \_\_\_\_\_ During event 228.961.3707  
Agent's Address: 11975 E Seaway Road Gulfport, MS 39503  
Agent's E-Mail Address: jenny@mscoastchamber.com  
Event Name: Long Beach Chamber of Commerce's Touch A Truck

Please give a brief description of the proposed special event: \_\_\_\_\_  
see attached

Event Day(s) & Date(s): March 19 Event Time(s): 10am - 2pm  
Set-Up Date & Time: March 19 7am-9am Tear-Down Date & Time: 2pm - 4pm  
Event Location: Long Beach Harbor

ANNUAL EVENT: Is this event expected to occur next year?  YES  NO  
How many years has this event occurred? first year

ADOPTED: 11.15.11-BOARD ACTION

# Minutes of March 1, 2016 Mayor and Board of Aldermen

**MAP:** (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

**STREET CLOSURES:** Start Date/ Time: \_\_\_\_\_ through Date/ Time \_\_\_\_\_

**RESERVED PARKING:** Are you requesting reserved parking? YES  NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

\_\_\_\_\_

**VENDORS:** Food Concessions? YES  NO  Other Vendors? YES  NO

**DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT?** YES  NO   
If yes, are liquor license and liquor liability insurance attached? YES  NO   
If yes, what time? \_\_\_\_\_ Until \_\_\_\_\_

**ENTERTAINMENT:** Are there any entertainment features related to this event? YES  NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

**ATTENDANCE:** What is the expected (estimated) attendance for this event? 1,000

**AMUSEMENT:** Do you plan to have any amusement or carnival rides? YES  NO

If yes, you are required to obtain a permit through the City Clerk's Office.

**REST ROOMS:** Are you planning to provide portable rest rooms at the event? YES  NO   
If yes, how many? \_\_\_\_\_  
*if on eastside use comfort stations  
if on westside use porta potties*

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

**OTHER REQUESTS:** (i.e., Police Department assistance; Fire Dept., street closures, electrical, etc.)

\_\_\_\_\_

ADOPTED: 11.15.11-BOARD ACTION



Minutes of March 1, 2016  
Mayor and Board of Aldermen

Event Title: Long Beach Chamber of Commerce's Touch A Truck

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Fire Dept.: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Public Works: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

~~Harbor~~ [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Parks/REC: \_\_\_\_\_ Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Have businesses been notified for street closures?: YES NO

Reason for disapproval \_\_\_\_\_

Any special requirements/conditions Clear with Harrison Co  
Board of Supervisors

Insurance / Indemnification Received: Will provide prior to EVENT

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approval/ Denial Mailed: \_\_\_\_\_

ADOPTED: 11.15.11-BOARD ACTION

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There came on for consideration a letter with attachments from Comptroller Kini Gonsoulin, as follows:

Minutes of March 1, 2016  
Mayor and Board of Aldermen

Comptroller's Office

# Memo

**To:** Mayor Skellie  
Board of Aldermen  
**From:** Kini Gonsoulin KG  
**Date:** 2/12/2016  
**Re:** Blue Ridge Properties, LLC tax abatement request

---

Blue Ridge Properties, LLC is requesting property tax abatement for the building it constructed at 217 East Beach Blvd, also known as the Oyster Reef Club. One requirement of the tax abatement process is that the builder must have expended in excess of \$500,000 for the subject building. Per the Board of Aldermen's minutes, I have reviewed documentation submitted by Mr. Jimmy Levens for compliance of the \$500,000 threshold.

The property has been appraised after the construction of the restaurant building. The improvements were appraised at \$903,755.

An agreement was made between Blue Ridge Properties, LLC and J Levens Builders for J Levens Builders to construct the restaurant building on East Beach Blvd. I reviewed a cost report generated by J Levens Builder's software of direct construction costs of said building. After overhead, profit, and worker's comp was applied (as would be with any other construction project), the total cost of the building well exceeded the threshold at over \$2.5 million.

I also reviewed a deposit report from J Levens Builders to assure that sufficient transfers of funds from Blue Ridge Properties, LLC occurred to compensate J Levens Builders for the construction. The transfer of funds coincided with the construction cost of the building.

It is of my opinion that Blue Ridge Properties, LLC has met the requirement of investing at least \$500,000 on the restaurant building before requesting property tax abatement.

If you have any questions regarding this review, please do not hesitate to ask. Thank You.

Minutes of March 1, 2016  
Mayor and Board of Aldermen

<b>PROPERTY RECORD CARD</b> Date Printed 01/22/2016		<b>OWNER NAME AND MAILING ADDRESS</b> BLUE RIDGE PROPERTIES LLC -LESSEE- C/O CITY OF LONG BEACH -LESSOR- P O BOX 779 LONG BEACH MS 39560	
PARCEL IDENTIFICATION NUMBER 0612H-02-001.001		LAND APPRAISAL SUMMARY 903,755 1,139,545 903,755 1,139,545	
PREVIOUS TAX NO. 3L STR 13-08 -12		Landroll/Appraisal 2016 Card 001 of 001	
PROPERTY ADDRESS 217 BEACH BLVD SALES INFORMATION		LEGAL DESCRIPTION -OYSTER REEF RESTAURANT- -LEASE FROM LONG BEACH PORT COMM- FOR 50-YRS (2/11/10 THUR 2/12/2060) W/5 PERIODS OF 5-YRS INITIAL TERMS BEG AT GRID COORDINATES N-307813.39 & E-886279.37 BEING AT NE COR OF LONG BEACH YACHT CLUB (PER DEED BK 952/146) N 27 DG W 47 8 FT TO SLY MAR OF HWY 50 NELY ALONG HWY 71.7 FT S 28 DG E 303.6 FT N 83 DG E.7 263.3 FT S 85 DG E 13.1 FT S 53 DG E 15.6 FT S 28 DG E 22 FT S 61 DG W 25 FT S 5 DG W 50.6 FT TO WATER EDGE OF THE LONG BEACH SMALL CRAFT	
LEASE UTILITIES ALL Quantity Type Desc. Size LEASEHOLD 1.00X		CARD APPRAISAL SUMMARY LAND BUILDING TOTAL 235,790 903,755 1,139,545 235,790 903,755 1,139,545 LOT SIZE ACREAGE 4 4	
LAND INFORMATION ZONE Unit Price 235790 Price Per Front Foot 235790.00 Appraised Value 235790		EXEMPT CODE Cost Per Replacement Cond Year Appraised Value Square Ft % Built 97.45 922199 98 2015 903755	
<b>BUILDING INFORMATION</b>			
Bidg No. 1 Code 043 Description RESTR	Foundation Scale PICO Class H/B+ Units 78 Cost 180 Total 258	AREA Base 6550 Adjusted 6550 Rate 97.45	Adjusted Rate 97.45
<b>CONSTRUCTION INFORMATION</b>			
EXTERIOR WALLS Description REINFC CONC Units 43 Bidg 43		ROOF MATERIAL Description PRESTESSCONC Units 10 Bidg 10	
INTERIOR WALLS Description DRYWALL Units 15 Bidg 15		ELECTRICITY Description ACC CEIL Units 15 Bidg 15	
INTERIOR CEILING Description ACC CEIL Units 15 Bidg 15		PLUMBING Description PLMB Units 11 Bidg 11	
ADJUSTMENTS Description BILLINGS SPEC USE Units 30 Bidg 30		FLOORS Description FINISHED CONC Units 11 Bidg 11	
EXTRA FEATURES Description 4/2 FLX RR Units 1 Bidg 1		Description FHA/AC-RESTR Units 1 Bidg 1	
Description 4/FIXTURES Units 1 Bidg 1		Description ELEV(SV) Units 1 Bidg 1	
Description X-22738 Units 1 Bidg 1		Description MEZZ-STORAGE Units 1 Bidg 1	
Description BLD TOTAL Units 283901 Bidg 283901		TOTAL 283901	

# Minutes of March 1, 2016 Mayor and Board of Aldermen

Harrison County Online! Harrison County Mississippi

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### 2015 Landroll Information

BLUE RIDGE PROPERTIES LLC -LESSEE-  
C/O CITY OF LONG BEACH -LESSOR- P O BOX 779 LONG BEACH, MS 39560

Physical Street Address:  
217E BEACH BLVD

Parcel #:	PPIN	Tax District	Homestead Exp.	Judicial Dist.
0812H-02-001.001	103424	3L		1

Supervisor District:	Subdivision:
3	

Exemption Code  
Non-Exempt

Section	Township	Range
13	08	12

#### Instrument Number(s)

2010-0003794-D-J1, 2010-0001735-D-J1, 2007-0004296-D-J1, 2007-0004295-D-J1, 2007-0003754-D-J1, 2007-0000674-D-J1, 1522/0085, 1516/0274

Acres	Land Value	Improvements	Total Value	Assessed Value
0	235790	0	235790	35369

#### Legal Description

-OYSTER REEF RESTAURANT- --LEASE FROM LONG BEACH PORT COMM- FOR 50-YRS (2/11/10 THUR 2/12/2060)W/5 PERIODS OF 5-YRS INITIAL TERMS BEG AT GRID COORDINATES N-307813.39& E-886279.37 BEING AT NE COR OF LONG BEACH YACHT CLUB (PER DEED BK 952/146) N 27 DG W 47.8 FT TO SLY MAR OF HWY 90 NELY ALONG HWY 71.7 FT S 28 DG E 305.6 FT N 83 DG E 269.3 FT S 85 DG E 13.1 FT S 53 DG E 15.6 FT S 28 DG E 22 FT S 61 DG W 25 FT S 5 DG W 50.6 FT TO WATER EGDE OF THE LONG BEACH SMALL CRAFT HARBOR WLY ALONG BANKS OF HARBOR 299.7 FT N 28 DG W 57.2 FT S 83 DG W 32.2 FT N 28 DG W 241.5 FT TO POB BEING PART OF SE 1/4 OF SEC 13-8-12

There are 1 building description records attached to this parcel.

#### Building 1 (Primary)

Year Built:	0
Base Square Feet:	6550
Second Floor Area:	0

[Click Here To Print](#) | [Close Window](#)

<http://www.co.harrison.ms.us/elected/taxassessor/landroll/taxrolls/lrprint1.asp?ppin=10342...> 2/22/2016

Minutes of March 1, 2016  
Mayor and Board of Aldermen

**Blue Ridge Properties, LLC (BRP)**  
**PO Box 779**  
**Long Beach, MS 39560**

Mayor William Skellie  
Board of Aldermen  
City of Long Beach  
201 Jeff Davis Ave.  
Long Beach, MS 39560

February 25, 2016

Re: Ad Valorem Tax Exemption for Harbor Restaurant Improvements

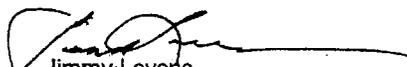
Dear Mayor Skellie and Board of Aldermen:

Blue Ridge Properties, LLC (BRP) wishes to apply for an ad valorem tax exemption under Ordinance No. 582 for the value of the improvements made to 217 E. Beach Blvd. and known as the Oyster Reef Club. This application requests a tax exemption be granted for a period of 7 years.

In May 2015 a Certificate of Occupancy was issued to the Oyster Reef Club. Also in May 2015 BRP provided Comptroller Kini Gonsoulin with documentation showing that qualified improvements to the property exceeded \$500,000.

If you have any questions or need additional information, please do not hesitate to call me.

Sincerely,

  
Jimmy Levens  
Managing Member

Upon discussion, it was for the record that the request to grant the tax exemption for 7 years is not approved and the exemption would expire in accordance with the ordinance.

After considerable discussion, official action was taken as follows:

**Minutes of March 1, 2016  
Mayor and Board of Aldermen**

There came on for consideration at a duly constituted meeting of the Mayor and Board of Aldermen of the City of Long Beach held on 1<sup>st</sup> day of March, 2016, the following Resolution, which was reduced in writing and presented in advance of the meeting for reading and examination:

RESOLUTION FINDING AND ADJUDICATING THAT BLUE RIDGE PROPERTIES, LLC HAS MADE A QUALIFYING INVESTMENT IN THE PROPERTY LOCATED AT AND KNOW AS 217 EAST BEACH BOULEVARD, BEING TAX PARCEL NUMBER 0612H-02-001.001 IN THE CITY OF LONG BEACH, MISSISSIPPI IN ACCORDANCE WITH THE CITY OF LONG BEACH ECONOMIC RECOVERY AND REDEVELOPMENT PLAN; THAT SAID APPLICANT HAS MET ALL REQUIREMENTS UNDER THE CITY OF LONG BEACH'S ECONOMIC RECOVERY AND REDEVELOPMENT PLAN BY CONSTRUCTION, RENOVATION, OR IMPROVEMENT OF THE SUBJECT PROPERTY; THAT SUCH INVESTMENT IS FOR THE PROMOTION OF BUSINESS AND COMMERCE AND/OR HISTORIC PRESERVATION IN THE ECONOMIC RECOVERY AND REDEVELOPMENT DISTRICTS; AND GRANTING TAX EXEMPTION PURSUANT TO THE ORDINANCE.

WHEREAS, there exists certain areas within the City of Long Beach which historically were the commerce area and which are in need of redevelopment following damage of destruction of most structures therein due to Hurricane Katrina, and which areas are facing economic hurdles to such redevelopment stemming from the economic after effects of that storm; and,

WHEREAS, the City has hereto for implemented an incentive program known as The City of Long Beach Economic Recovery and Redevelopment Plan providing for ad valorem tax exemptions for qualified investments within the designated geographic areas; and

WHEREAS, such program has also been approved and adopted by the Harrison County Board of Supervisors, granting a similar tax exemption for qualifying investments within the designated geographic areas from county ad valorem taxes; and

WHEREAS, BLUE RIDGE PROPERTIES, LLC, has made application to the City for such an exemption in accordance with the requirements of The City of Long Beach Economic Recovery and Redevelopment Plan as contained in Ordinance 582, as

**Minutes of March 1, 2016  
Mayor and Board of Aldermen**

amended, and has provided documentation and satisfactory proof to the Governing authorities that it has made a qualifying investment in the property located at 217 East Beach Boulevard, Long Beach, Mississippi, and has otherwise complied with the terms and requirements of the Ordinance and eligible to apply for and receive such tax abatement and is allowed under the ordinance; and

WHEREAS, such property is located within the designated Economic Recovery and Redevelopment District and eligible for the tax abatement and incentives provided under The City of Long Beach's Economic Recovery and Redevelopment Plan; and

WHEREAS, after due consideration the Board of Aldermen find that the construction, renovation, or improvement of the subject property is for the promotion of business and commerce and/or historic preservation in the Economic Recovery and Redevelopment Districts; and

WHEREAS, it is the desire and decision of the governing authorities to grant said exemption;

NOW, THEREFORE, BE IT ORDERED AND Resolved by the Board of Aldermen of the City of Long Beach, Mississippi as follows:

Resolved, that the Applicant BLUE RIDGE PROPERTIES, LLC has heretofore submitted to the Municipality the required documentation to the city to document and prove to the satisfaction of the governing authorities that it has made a qualifying investment in the property located at and known as 217 EAST BEACH BOULEVARD, being Tax parcel number 0612H-02-001.001 in Long Beach, Mississippi in accordance with The City of Long Beach's Economic Recovery and Redevelopment Plan;

RESOLVED FURTHER, that such property is located within the designated Economic Recovery and Redevelopment District and eligible for the tax abatement and incentives provided under The City of Long Beach's Economic Recovery and Redevelopment Plan;

RESOLVED FURTHER, that having made due investigation, the Board of Aldermen do find and adjudicate that the construction, renovation, or improvement of the subject property is for the promotion of business and commerce and/or historic preservation in the Economic Recovery and Redevelopment District.

Minutes of March 1, 2016  
Mayor and Board of Aldermen

RESOLVED FURTHER, there is hereby granted a tax exemption pursuant to City of Long Beach's Economic Recovery and Redevelopment Plan and Ordinance 582, as amended, to the Applicant, commencing with the current tax year, and for one hundred (100%) percent of the amount of the qualifying potential exemption under the ordinance. The tax abatement program will terminate on January 1, 2018, and no exemption shall be allowed for taxes accruing in the year 2018 and thereafter.

The exemptions granted by this Resolution and the ordinance shall be from the municipal ad valorem taxes designated in Section 17-21-5(1), Mississippi Code 1972, as amended only. Ordinance 582 and resolution specifically prohibit exemption from ad valorem taxes for school purposes.

RESOLVED FINALLY, The City of Long Beach Mayor and Board of Aldermen direct the City Clerk to send a certified copy of this Resolution to the Harrison County Board of Supervisors and Tax Collector.

So resolved this 1st day of March, 2016.

Alderman Young moved the adoption of the foregoing Resolution, seconded by Alderman Carrubba, and the question being put to a roll call vote, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye
Alderman Kelly Griffin	voted	Aye
Alderman Alan Young	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Absent, Not Voting
Alderman Ronnie Hammons	voted	Aye

The motion having received an affirmative vote of the majority of the members present and voting, the Mayor declared the motion carried and the Resolution adopted, this the 1st day of March, 2016.



CITY OF LONG BEACH, MISSISSIPPI

BY: William Skellie, Jr.  
Mayor William Skellie, Jr.

ATTEST:  
Rebecca E. Schruff  
City Clerk, Rebecca E. Schruff

\*\*\*\*\*

Minutes of March 1, 2016  
Mayor and Board of Aldermen

There came on for consideration a request submitted by Gina Wedworth Goforth to waive late fees on her water/sewer account at 21110-G Pineville Road.

Ms. Goforth stated that she has her bank send a check to the utility billing department for a certain amount every month, however, she does not open her bill to determine what is owed. A late fee was incurred in December, 2012, and due to the fact that she did not open her bill, she was unaware of the late charge, which has since accumulated for a total of \$190.00, until she received a cut-off notice.

After considerable discussion, Alderman Hammons made motion seconded by Alderman Carrubba to waive all fees except the original \$10.00 late fee.

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary Ponthieux	voted	Nay
Alderman Kelly Griffin	voted	Aye
Alderman Alan Young	voted	Aye
Alderman Leonard Carrubba, Sr.	voted	Aye
Alderman Mark Lishen	voted	Absent, Not Voting
Alderman Ronnie Hammons, Jr.	voted	Aye

The question having received the affirmative vote of a majority of the Aldermen present and voting, the Mayor declared the motion carried.

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There came on for consideration a letter with attachments from Project Engineer David Ball, as follows:

Minutes of March 1, 2016  
Mayor and Board of Aldermen



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33<sup>RD</sup> STREET  
GULFPORT, MS 39507

TEL (228) 863-0667  
FAX (228) 863-5292

February 25, 2016

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Change Order No. 1  
LB Harbor – Electrical Maintenance**

Ladies and Gentlemen:

We have attached a proposed change order for the referenced project, which is submitted in order to add maintenance of pedestals for existing electrical pedestals in the Harbor which were not included in the Bid documents. The Contractor requests additional compensation at his average bid price per pedestal which seems more than fair. We recommend your approval of this change.

Sincerely,

David Ball, P.E.

DB:2029  
Enclosure

# Minutes of March 1, 2016 Mayor and Board of Aldermen

Change Order  
No. 1

Date of Issuance:	<u>2/18/2016</u>	Effective Date:	<u>3/1/2016</u>
Project:	Owner: <u>City of Long Beach</u>	Owner's Contract No.:	
Contract:	<u>Small Craft Harbor - Electrical System Maintenance (Re-Bid)</u>	Date of Contract:	<u>11/3/2015</u>
Contractor:	<u>MillerCo., Inc.</u>	Engineer's Project No.:	<u>2029</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

1. Add pay item for maintenance of additional pedestals (per pedestal) which were not contained in the original bid documents.

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$39,003.01</u>	Original Contract Times: <input type="checkbox"/> Working Days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>365</u> Ready for final payment (days or date): _____
(Decrease) in Contract Price from previous Change Orders No. <u>n/a</u> to No. <u>n/a</u> <u>\$0.00</u>	Change in Contract Time from previous Change Orders No. <u>n/a</u> to No. <u>n/a</u> Substantial completion (days or date): _____ Ready for final payment (days or date): _____
Contract Price prior to this Change Order: <u>\$39,003.01</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>365</u> Ready for final payment (days or date): _____
(Increase) in Contract Price due to this Change Order: <u>\$414.00</u>	Change in Contract Time due to this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
Revised Contract Price Incorporating this Change Order: <u>\$39,417.01</u>	Contract Times Incorporating this Change Order: Substantial completion (days or date): <u>365</u> Ready for final payment (days or date): _____

RECOMMENDED: (ENGINEER)  By: <u>[Signature]</u> Date: <u>2-22-2016</u>	ACCEPTED: <u>MillerCo Inc.</u> (CONTRACTOR)  By: <u>[Signature]</u> Date: <u>2-18-16</u>	ACCEPTED: (OWNER)  By: _____ Date: _____
--	--	--

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ATTACHMENT TO CHANGE ORDER NUMBER 1 PROJECT NO. 2029

NO. BASE BID	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
1-B	MOBILIZATION (PER EACH WRITTEN NOTIFICATION)	11LS.	\$672.00	\$0.00		\$0.00	0	\$0.00
1-C	REMOVE EXISTING POWER PEDESTAL	167EA.	\$30.00	\$5,010.00		\$0.00	167	\$5,010.00
1-D	STORAGE OF EXISTING POWER PEDESTAL (PER EACH/MONTH)	167.0/PER PAC	\$4.03	\$673.01		\$0.00	167	\$673.01
1-E	REINSTALL EXISTING POWER PEDESTAL	167EA.	\$46.00	\$7,682.00		\$0.00	167	\$7,682.00
1-F	MISCELLANEOUS WORK	1LS.	\$9,602.00	\$9,602.00		\$0.00	1	\$9,602.00
	TOTAL BASE BID			\$23,639.01		\$0.00		\$23,639.01
ALTERNATE BID 1 - ELECTRICAL SYSTEM MAINTENANCE								
1-A-1	ELECTRICAL SYSTEM MAINTENANCE (JUNE - NOVEMBER)	1LS.	\$7,682.00	\$7,682.00		\$0.00	1	\$7,682.00
1-A-2	ELECTRICAL SYSTEM MAINTENANCE (DECEMBER - MAY)	1LS.	\$7,682.00	\$7,682.00		\$0.00	1	\$7,682.00
	ADDITIONAL PEDESTALS (ELECTRICAL SYSTEM MAINTENANCE DECEMBER - CO1-1-A-2 MAY)	0EA.	\$46.00	\$0.00	9	\$414.00	9	\$414.00
	TOTAL ALTERNATE BID			\$15,364.00		\$414.00		\$15,778.00
	TOTAL			\$39,003.01		\$414.00		\$39,417.01

EJCDC No. C-441 (2002 Edition)  
Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

Upon clarification and based upon the recommendation of Mr. Ball, Alderman Carrubba made motion seconded by Alderman Parker and unanimously carried to approve Change Order Number 1, Harbor Electrical Maintenance Contract, MillerCo, Inc., all as set forth above.

\*\*\*\*\*

Based upon the recommendation of Department Heads and certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman Ponthieux and unanimously carried to approve personnel matters, as follows:

Minutes of March 1, 2016  
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POLICE DEPARTMENT:

- Education Pay (Associates Degree), Police Officer 1<sup>st</sup> Class Sandy Dyess, effective March 1, 2016.

LIBRARY:

- Step Increase, Library Director Jeannie Ripoll, CSA-8-XI, effective March 1, 2016.

\*\*\*\*\*

Alderman Griffin made motion seconded by Alderman Ponthieux and unanimously carried to approve the General Fund – Streets/Drainage FY 2015-2016 Budget Amendment, as follows:



TO: Kini Gonsoulin  
 FROM: Derrel Wilson *DL*  
 DATE: February 24, 2016  
 RE: Addition of funds to Budget

As we discussed, please apply \$447.00 from today's scrap metal sales to Streets Department – Asphalt – 311-6138.

Please let us know if you need more information.

Thanks.



**Minutes of March 1, 2016  
Mayor and Board of Aldermen**

The Mayor and Board of Aldermen took up the matter of assessing the costs of cleaning property located at 218 East 5<sup>th</sup> Street, Long Beach, Mississippi, and assessed to Mayblen Plummer and Catina Short. After a discussion of the subject, Alderman Carrubba offered and moved the adoption of the following Resolution and Order:

**RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI ASSESSING THE COSTS OF CLEANING CERTAIN PROPERTY LOCATED AT 218 EAST 5<sup>TH</sup> STREET, LONG BEACH, MISSISSIPPI, PREVIOUSLY ADJUDICATED BY THE CITY TO BE A MENACE TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY, AND ORDERING SAME TO BE ENROLLED AS A LIEN AGAINST THE PROPERTY, AND THE PROPERTY TO BE SOLD FOR COLLECTION OF SAME BY THE COLLECTOR OF MUNICIPAL TAXES AND THE NEXT SALE CONDUCTED BY SUCH TAX COLLECTOR FOR SUCH PURPOSES, AND RELATED PURPOSES.**

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 218 East 5<sup>th</sup> Street, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of November 17, 2015, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanliness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be held January 5, 2016, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;

2. That such hearing was conducted on January 5, 2016, having previously served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing;

3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the

**Minutes of March 1, 2016**  
**Mayor and Board of Aldermen**

observations of individual Aldermen concerning the condition of the subject property in its condition, on the date of hearing, and being fully advised in the premises, did find and adjudicate on the hearing date that the property was in such a state of uncleanness as to be a menace to the public health and safety of the community;

4. That having adjudicated such property to be in such a state of uncleanness as to be a menace to the public health and safety of the community, notice of such adjudication was provided to the owner of same in accordance with the Resolution and as required by law, proof of which is attached hereto as Exhibit A, without action by the owner to resolve and remedy the condition of said property in the time allowed in accordance with Miss. Code Annotated Section 21-19-11, the City thereupon proceeded to cause same to be cleaned as allowed by law.

5. That it is now the intention of the City of Long Beach, in accordance with Miss. Code Annotated Section 21-19-11 to assess the costs of such cleanup against the property, to impose a lien against the said property as allowed by law, to cause such assessment to be a lien against the property and enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

6. That further, the City desires that tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 218 East 5<sup>th</sup> Street, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0612B-02-068.000 and, according to said tax records is owned by Mayblen Plummer and Catina Short, having heretofore been adjudicated to be a menace to the public health and safety of the community in accordance with Miss. Code Annotated Section 21-19-11, and the owner of same failing to have same cleaned as required within the time allowed by law; and same being thereupon cleaned by the City, the City does hereby assess the costs of such cleanup against the property, does hereby impose same as a lien against the property as allowed by law, and does hereby order and

Minutes of March 1, 2016  
Mayor and Board of Aldermen

direct such lien against the property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

2. That further, the City hereby orders and directs the tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

3. The lien assessed and imposed hereby is in the total amount of \$311.58, 207.72, being the actual cost of such cleanup in accordance with the attached Exhibit A, together with a penalty of \$103.86, not more than One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost of cleanup in accordance with Miss. Code Annotated Section 21-19-11, whichever is greater, as allowed by law, to be assessed against said parcel of land.

Alderman Griffin seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye
Alderman Kelly Griffin	voted	Aye
Alderman Alan Young	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Absent, Not Voting
Alderman Ronnie Hammons, Jr.	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this the 1<sup>st</sup> day of March, 2016.

APPROVED:

*William Skellie, Jr.*  
William Skellie, Jr., Mayor

ATTEST:  
*Rebecca Er Schruff*  
Rebecca Er Schruff, City Clerk



**Minutes of March 1, 2016  
Mayor and Board of Aldermen**

**JOB SITE:** 218 East 5<sup>th</sup> St., Long Beach, MS

**SERVICE PERFORMED:** Bush hogged and cut trees from lot.

**DATE OF SERVICE:** February 12, 2016

**EQUIPMENT COST:**

Bush Hog – 1 hours @ \$15/hr	15.00
Chainsaw – 2 hours @ \$5/hr	10.00
Knuckle Boom Loader – 1 hours @ \$75/hr	75.00
<b>TOTAL EQUIPMENT COST:</b>	<b>\$ 100.00</b>
<b>TOTAL LABOR COST:</b>	<b>\$ 97.83</b>
<b>FUEL CHARGE</b>	<b>\$ 9.89</b>
<b>TOTAL PROJECT COST:</b>	<b>\$ 207.72</b>

**PLEASE REMIT EQUIPMENT COST TO:** **\$ 100.00**  
 City of Long Beach  
 P.O. Box 929  
 Long Beach, MS 39560

**PLEASE REMIT LABOR & FUEL COST TO:** **\$ 107.72**  
 Utility Partners, LLC  
 P.O. Box 591  
 Long Beach, MS 39560

Minutes of March 1, 2016  
Mayor and Board of Aldermen



# Memo

**To:** MAYOR SKELLIE & BOARD OF ALDERMEN  
**From:** JOE CULPEPPER, ASSISTANT PROJECT MANAGER  
**CC:** REBECCA SCHRUFF, CITY CLERK  
**Date:** February 22, 2016  
**Re:** PROPERTY CLEANUP – 218 East 5<sup>th</sup> Street

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Attached is the cost summary for cleaning an abandoned lot located at 218 East 5<sup>th</sup> Street., Long Beach, MS, as directed by the Mayor and Board of Aldermen by letter dated January 5<sup>th</sup> 2016. Additionally, the work order outlining equipment, employees, time and materials used to perform this task is attached.

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**Minutes of March 1, 2016**  
**Mayor and Board of Aldermen**

The Mayor recognized the City Attorney for his report and action was taken, as follows:

The June O'Neal cemetery property was taken under advisement for further review and consideration at the next regular meeting, March 15, 2016.

\*

\*

The Maintenance Agreement - Marcie Drive Elevated Tank was taken under advisement for review and consideration at the next regular meeting, March 15, 2016.

\*

\*

**Minutes of March 1, 2016  
Mayor and Board of Aldermen**

The Mayor and Board of Aldermen took up the matter of the lease of property from the Long Beach Civic Club for recreational purposes, and for related purposes. After a discussion of the subject, Alderman Parker offered and moved the adoption of the following resolution:

**A RESOLUTION BY THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF LONG BEACH, MISSISSIPPI, APPROVING THE  
LEASE OF CERTAIN PROPERTY BY THE CITY FROM THE LONG  
BEACH CIVIC CLUB, AUTHORIZING THE MAYOR TO EXECUTE  
SAID LEASE FOR AND ON BEHALF OF THE CITY, AND FOR  
RELATED PURPOSES**

WHEREAS, the Long Beach Civic Club is owner of certain real property lying and being situated within the city limits of the City of Long Beach, First Judicial District of Harrison County, Mississippi, more particularly described as follows:

Lots 23 through 29, inclusive, Block 2, Harbor View Extension to the City of Long Beach, Harrison County, Mississippi, as per map or plat thereof on file and of record in the office of the Chancery Clerk, First Judicial District of Harrison County, Mississippi

and being also described as:

That part of Lots 7 and 8 of the White and Calvert Survey described as follows: Beginning at the point of intersection of the North line of the presently existing North Railroad Street with the West line of Lot 8 of the White and Calvert Survey, and running thence Easterly along the North Line of said North Railroad Street a distance of 172.4 feet; running thence North a distance of 304.7 feet to an iron stake; running thence West a distance of 162 feet to the West line of said Lot 8 of White and Calvert Survey; running thence South along the West line of said Lot 8 a distance of 367 feet to the point of beginning.

WHEREAS, The City has leased the aforesaid real property from the Civic Club continuously since August 12, 1981, for use a general recreation area, the most recent Lease Agreement being dated August 3, 2004, terminating on May 31, 2014, and though the primary term of the aforesaid lease has expired, same continues on a month to Month basis; and

WHEREAS, the City desires to continue to use the property as a general recreation area, and desires to establish a primary term greater than month to month; and

WHEREAS, the Long Beach Civic Club is agreeable to leasing the property to the City for such purposes, and a proposed Lease Agreement has been submitted to and reviewed by the Mayor and Board of Aldermen, and the terms and conditions contained therein have been found to be in the best interest of the City.

Minutes of March 1, 2016  
Mayor and Board of Aldermen

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the proposed lease agreement presented as an exhibit to this  
resolution should be and is hereby approved.

SECTION 2. That the Mayor is hereby authorized to do any and all things and  
execute any and all documents necessary for and on behalf of the City of Long Beach,  
Mississippi, to enter into such lease agreement with the Long Beach Civic Club.

SECTION 3. This resolution shall take effect and be in force from and after its  
adoption.

Alderman Griffin seconded the motion to adopt the foregoing resolution, and the  
question being put to a roll call vote by the Mayor, the result was as  
follows:

Alderman Bernie Parker	voted	Aye
Alderman Gary J. Ponthieux	voted	Aye
Alderman Kelly Griffith	voted	Aye
Alderman Alan Young	voted	Aye
Alderman Leonard G. Carrubba, Sr.	voted	Aye
Alderman Mark E. Lishen	voted	Absent, Not Voting
Alderman Ronnie Hammons, Jr.	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and  
voting, the Mayor declared the motion carried and the resolution and order adopted and  
approved this 1<sup>st</sup> day of March, 2016.



APPROVED:

*William Skellie, Jr.*  
\_\_\_\_\_  
William Skellie, Jr., Mayor

ATTEST:

*Rebecca E. Schunk*  
\_\_\_\_\_  
Rebecca E. Schunk, City Clerk

**Minutes of March 1, 2016  
Mayor and Board of Aldermen**

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

LEASE AGREEMENT

This agreement entered into on this day by and between the Long Beach Civic Club, hereinafter Lessor, and the City of Long Beach, Mississippi, hereinafter Lessee.

(1) Lessor does hereby lease to the City of Long Beach, Mississippi, to be used by the general public for recreational purposes, that certain real property lying in being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, more particularly described as follows, to wit:

Lots 23 through 29, inclusive, Block 2, Harbor View Extension to the City of Long Beach, Harrison County, Mississippi, as per map or plat thereof on file and of record in the office of the Chancery Clerk, First Judicial District of Harrison County, Mississippi

and being also described as:

That part of Lots 7 and 8 of the White and Calvert Survey described as follows:

Beginning at the point of intersection of the North line of U1e presently existing North Railroad Street with the West Line of Lot 8 of the White and Calvert Survey, and running thence Easterly along the North Line of said North Railroad Street a distance of 72.4 feet; running thence North a distance of 304.7 feet to an iron stake; running thence West a distance of 162 feet to the West line of said Lot 8 of White and Calvert Survey; running thence South along the West line of said Lot 8 a distance of 367 feet to the point of beginning.

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Mayor and Board of Aldermen**

(2) That the initial term of this lease shall be for a period of ten (10) years commencing

on March 1, 2016, and terminating on February 28, 2026. Lessee shall have and is hereby given the option of extending this lease for a successive ten (10) year period, from the date of termination of the initial term, provided that Lessee shall give Lessor written notice of its election to exercise the said option term at least sixty (60) days before expiration of the initial ten (10) year term.

(3) That on the expiration of the initial term of this lease, or extension thereof if extended, this lease shall continue to be in effect from month-to-month and either party may give notice of its intention to terminate this lease after the expiration of the primary term, or after the expiration of the extension, if extended, by giving thirty (30) days' notice to the other party of such intention.

(4) That lessee will pay as rental the sum of \$1.00 per year during the initial term of this lease. In the event the Lessee elects to exercise its option to extend the lease as provided hereinabove, then the rental shall be a sum mutually agreed upon by the parties.

(5) That the Lessee will be responsible for all maintenance and upkeep of the demised premises during the term of this agreement and any extension thereof.

(6) That the Lessee shall have the right during the term of this lease and any extension of said term to install on the demised premises general recreational equipment and such other improvements as it deems advisable to implement the purpose of this agreement. Such equipment and improvements shall remain the property of the Lessee and on the termination of this lease the Lessee shall have the right to remove such equipment and

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improvements from the demised premises if such removal may be accomplished without irreparably defacing the premises, such right being conditioned on the Lessee's repair of any and all damage done to the subject property during such removal of any such equipment.

(7) Upon termination of this lease, or any extension thereof, the Lessee shall return the subject property to Lessor in substantially the same, or better, condition than its condition on the date of execution hereof.

(8) This agreement constitutes the entire lease agreement by and between the parties hereto, and may only be amended by written agreement of the parties hereto, their successors and/or assigns.

Dated this the 1<sup>st</sup> day of March, 2016.

THE LONG BEACH CIVIC CLUB

BY: Mary Freeman

TRUSTEE

BY: Carolyn Stalling

TRUSTEE

THE CITY OF LONG BEACH

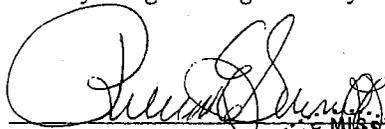
By: William Skellie, Jr.

William Skellie, Jr., Mayor

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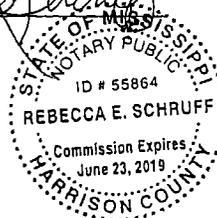
STATE OF MISSISSIPPI  
COUNTY OF HARRISON

PERSONALLY appear before me, the undersigned authority in and for the said county and state on this 2nd the day of MARCH 2016, the within named WILLIAM SKELLIE, JR., who acknowledged that he is Mayor of the City of Long Beach, Mississippi, a Mississippi Code Charter Municipality, and that for and on behalf of the said municipality, and as its act and deed, he executed the above and foregoing instrument, after first having been duly authorized by the governing authority of said municipality to do so.



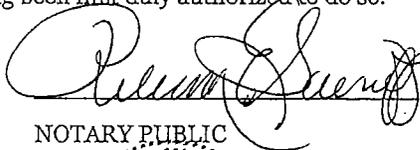
NOTARY PUBLIC

My Commission Expires: 6/23/19



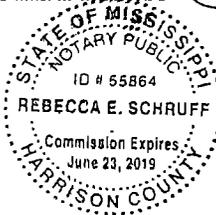
STATE OF MISSISSIPPI  
COUNTY OF HARRISON

PERSONALLY appear before me, the undersigned authority in and for the said county and state on this 4th the day of MARCH, 2016, the within named MARY FREEMAN who acknowledged that he is one of the Trustees of the Long Beach Civic Club, and further, who acknowledged that he executed the above and foregoing instrument in such capacity, having been first duly authorized to do so.



NOTARY PUBLIC

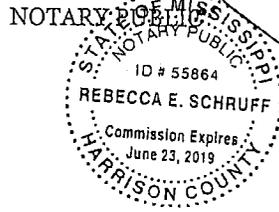
My Commission Expires: 6/23/19



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Mayor and Board of Aldermen

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

PERSONALLY appear before me, the undersigned authority in and for the said county and state on this 4<sup>th</sup> the day of MARCH, 2016, the within named CAROLYN STANLEY who acknowledged that he is one of the Trustees of the Long Beach Civic Club, and further, who acknowledged that he executed the above and foregoing instrument in such capacity, having been first duly authorized to do so.



My Commission Expires: 6/23/19

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There were no public comments regarding general matters not appearing on the agenda.

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There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Young made motion seconded by Alderman Griffin and unanimously carried to adjourn until the next regular meeting in due course.

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Minutes of March 1, 2016  
Mayor and Board of Aldermen

APPROVED:

\_\_\_\_\_  
Alderman Leonard G. Carrubba, Sr., At-Large

\_\_\_\_\_  
Alderman Gary J. Ponthieux, Ward 1

\_\_\_\_\_  
Alderman Bernie Parker, Ward 2

\_\_\_\_\_  
Alderman Kelly Griffin, Ward 3

\_\_\_\_\_  
Alderman Ronnie Hammons, Jr., Ward 4

\_\_\_\_\_  
Alderman Mark E. Lishen, Ward 5

\_\_\_\_\_  
Alderman Alan Young, Ward 6

\_\_\_\_\_  
March 15, 2016

Date

ATTEST:

\_\_\_\_\_  
Rebecca E. Schruff, City Clerk