

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the Long Beach Separate School District Administration Office, 19148 Commission Road, in said city at 5:30 p.m., it being the third Thursday in September, 2006, and the same being the time, date, and place fixed for holding said meeting.

There were present and in attendance on said Port Commission and at the meeting the following named persons: Commission President Phil Kies, Commissioners James Hancock, Robert Starek, Charles Purchner, Steve Nicosia, and Brett Clover, Harbormaster Calvin Poupart, and Deputy City Clerk Stacey Dahl.

Absent the meeting were Commissioners Vernon Ehlers, Chuck Ryan, and Charles Stringer, and Port Attorney Bryan VonderBruegge.

There being a quorum present sufficient to transact the business of the Port Commission, the following proceedings were had and done.

The meeting was called to order and Commissioner Nicosia made motion seconded by Commissioner Clover and unanimously carried to amend the agenda to include V. BUSINESS Item #7. a. Commission Sub-Committee and b. Harbormaster's Report Information.

Commissioner Purchner made motion seconded by Commissioner Hancock and unanimously carried to approve the Port Commission Minutes of August 17, 2006, as submitted.

The commission recognized Mr. Rob Stinson, Lessee of the Long Beach Lookout. Mr. Stinson submitted the following letter in words and figures as follows:



Lookout 49
12013 Highway 49
Gulfport MS 39503
228-328-1366

September 21, 2006

Dear Port Commission

I am coming in front of the Port to discuss two issues.

First: I would like to transfer my lease to a new T.I.C from CJS II Inc because my current restaurant had to use CJS II to open and I want my Long Beach Rest to be a separate entity.

Second: I would like to discuss the secret term of our lease for insurance and bank purposes.

I thank you for your time in these matters and I will explain fully in person

Sincerely,

Rob Stinson

After considerable discussion, it was the consensus of the commission to authorize the Port Attorney to discuss the aforesaid issues with Mr. Rob Stinson.

There came on for consideration the following Proposal for Grant-Writing Services:

Proposal for grant-writing services: City of Long Beach

Eco-Logic Restoration Services is qualified and proposes to perform services for the City of Long Beach as an independent contractor (see attached Contractor's brochure and resume). The grant-writing projects for which Eco-Logic will provide services shall fall within our stated mission and philosophy. The Coastal Impact Assistance Program (CIAP) is of particular interest to our proposal to the City of Long Beach. Eco-Logic proposes to perform grant-writing services for the City as described below:

- a. project discovery: the contractor will speak with City staff and others to fully understand the scope of work for which the City seeks grant funding as well as the project's proposed budget including cash and/or in-kind services available to serve as matching funds.
- b. grant research: the contractor will research government funding programs and identify those most in line with the City's project goal, objectives and timeline
- c. grant writing: prepare a conceptual draft of grant proposal for discussion with City staff, incorporate findings and finalize a draft for City review. Prepare final grant proposal including appendices and enclosures and deliver to City staff for signature.

For these services, Eco-Logic is charge an hourly rate of \$45.00 per hour. Associates to work on these task for the City of Long Beach are:

Leah Bray, Environmental Scientist,
Cynthia Ramsey, Compatible Development Specialist

Payment to Eco-Logic will be made upon acceptance by the City of the final grant proposal and 30 days from receipt of invoice from us. The rate of pay will be \$45.00 per billable hour. Eco-Logic's Federal EIN # is 45-1260894.

The City also agrees to pay mileage at current federal rate for up to 4 trips to Long Beach to discuss the project and transfer data

Commissioner Hancock made motion seconded by Commissioner Nicosia and unanimously carried to accept and approve the action taken by the Mayor and Board of Aldermen at their meeting of September 19, 2006, to engage the services of Leah Bray, Environmental Scientist and Cynthia Ramsey, Compatible Development Specialist, Eco-Logic Restoration Services, LLC, to assist with two (2) Federal Coastal Impact Assistance Program (CIAP) applications.

There was no action required or taken regarding Tidelands.

Commissioner Hancock made motion seconded by Commissioner Clover and unanimously carried to approve the bills as listed on Docket of Claims #092106-HBR.

There was no Port Attorney's report due to his absence.

The commission recognized Mr. Calvin Poupart for the Harbormaster's report; whereupon Mr. Poupart reported that an architect was working on a preliminary design for the harbor house.

There came on for consideration several items the Port Commission would like to have included on the Harbormaster's report. After considerable discussion, Commissioner Nicosia made motion seconded by Commissioner Purchner and unanimously carried to direct the Harbormaster to include the following items on his monthly report:

- Updates on slip waiting list/current slip lessees
- Any accident, injury, or police reports
- Any personnel changes
- Contacts concerning actions by any government agency

Commissioner James Hancock left the meeting at 7:00 p.m.

Commissioner Nicosia made motion seconded by Commissioner Starek and unanimously carried to recognize a sub-committee, consisting of Port Commission members, to consider ideas for harbor expansion.

There being no further business to come before the Port Commission at this time, Commissioner Purchner made motion seconded by Commissioner Starek and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

Phil Kies, President

ATTEST:

Stacey Dahl, Deputy City Clerk