

**PORT COMMISSION MINUTES**  
**December 18, 2008**

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the Long Beach School District Central Office, 19148 Commission Road, in said City at 5:30 pm, it being the third Thursday in December, 2008, and the same being the time, date, and place fixed for holding said meeting. There were present and in attendance on said Commission and at the meeting the following named persons: Commission President Phil Kies, Vice President James Hancock, Secretary Barbara Reed, Commissioners Vernon Ehlers, Charles Purchner, Steve Nicosia, Harbormaster Calvin Poupart, Port Attorney Bryan Vonder Bruegge, and Deputy City Clerk Stacey Dahl.

Absent the meeting were Commissioners Mike Spruill, Kaye Couvillon, and Chuck Ryan.

There being a quorum present and sufficient to transact the business of the Port Commission, the following proceedings were had and done.

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The meeting was called to order and Commissioner Ehlers made motion seconded by Commissioner Hancock and unanimously carried to amend the agenda to move all items listed under V. BUSINESS: down one agenda item number and include item #1. LOOKOUT CATERING; ROB STINSON.

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Commissioner Purchner made motion seconded by Commissioner Nicosia and unanimously carried to approve the regular and executive session minutes of November 20, 2008, noting the exception made by the Mayor and Board of Aldermen in regards to action taken approving Captain Scott Simpson's sign.

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Port Attorney Bryan Vonder Bruegge was preliminarily absent the meeting and arrived at this time.

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The commission recognized Mr. Rob Stinson, Lookout Catering; whereupon discussion was held regarding parking. After considerable discussion, Commissioner Ehlers made motion seconded by Commissioner Hancock and unanimously carried to designate a portion of harbor parking area (approximately sixty (60) spaces) for restaurant and/or non-boat trailer customers only.

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The commission recognized Mr. David Vicknair, Project Manager of Broaddus and Associates. Mr. Vicknair submitted harbor project updates as follows:

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December 18<sup>th</sup>, 2008

Long Beach Port Commission  
**RE: Project Updates**

**Projects –**

1. FM across Hwy 90
  - Completed
  
2. East Bulkhead Repairs
  - Project construction complete.
  
3. North Bulkhead Repairs
  - Advertise December 29<sup>th</sup> and January 5<sup>th</sup> 2009
  - Bid open date February 3<sup>rd</sup> 2009
  - Award February 17<sup>th</sup> 2009
  - Issue NTP March 3<sup>rd</sup> 2009
  - Contract duration 90 days
  - Construction completion June 3<sup>rd</sup> 2009
  
4. Fuel Dock
  - Completion date January 10<sup>th</sup> 2009
  - Construction almost ready for Substantial Completion
  
5. Katrina Pier Repairs/Fishing Piers
  - Received bids December 2<sup>nd</sup> 2008
  - Award January 6<sup>th</sup> 2009
  - Issue NTP January 20<sup>th</sup> 2009
  - Contract duration 120
  - Construction completion May 20<sup>th</sup> 2009
  
6. Harbor Master Building
  - Design 95% complete
  - Bulkhead permit submitted to DMR
  - 100% Design completion January 15<sup>th</sup> 2009
  - 95% plans and specs will be ready for review December 23<sup>rd</sup> 2008. We will need a review meeting the first week in January. Michael Costelli stated he will get a set of plans to Phil Kies the week after Christmas.
  - The Improved Project Request to FEMA will be drafted and submitted by January 8<sup>th</sup> 2009.

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(Harbor Master Con't )

- The below schedule is contingent upon DMR permit approval
  - Advertise February 19<sup>th</sup>
  - Bid open March 20<sup>th</sup>
  - Award April 7<sup>th</sup>
  - Issue NTP April 21<sup>st</sup>
  - Contract duration 300 days
  - Completion date February 21<sup>st</sup> 2010
7. Dredging
- Design completion February 16<sup>th</sup> 2009
  - Permit to be submitted to DMR in early January 2009
  - The following schedule is contingent on Permit approval
  
  - Bid Advertisement March 5<sup>th</sup> 2009
  - Bid Opening April 3<sup>rd</sup> 2009
  - Award April 21<sup>st</sup> 2009
  - Issue NTP May 5<sup>th</sup> 2009
  - Construction duration 90 days
  - Construction completion August 5<sup>th</sup> 2009
8. Parking Lot and Road Paving
- Design complete.
  - Advertise December 29<sup>th</sup> and January 5<sup>th</sup> 2009
  - Bid open date February 3<sup>rd</sup> 2009
  - Award February 17<sup>th</sup> 2009
  - Issue NTP March 3<sup>rd</sup> 2009
  - Contract duration 90 days
  - Construction completion June 3<sup>rd</sup> 2009

Please contact me at your convenience with any questions.

Best Regards,



David A Vicknair  
Broaddus and Associates  
228-343-0221

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Extensive discussion was held regarding the aforesaid projects; although no action was required or taken.

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The commission recognized Captain Barney Hill, lessee with a charter boat in the harbor. Captain Hill submitted a proposal for a sign on behalf of all charter boats in the harbor, said proposal ordered spread upon the minutes of this meeting in words and figures as follows:

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TO: LONG BEACH HARBOR COMMISSION, BOARD OF ALTERMAN AND  
MAYOR

FROM: CHARTER BOAT CAPTAINS OF LONG BEACH HARBOR

RE: LONG BEACH HARBOR SIGNAGE

DATE: DECEMBER 18, 2008

Find enclosed a proof of the actual sign as proposed. After receiving comments and ideas from all participants, many hours of research, lay-outs and calculations have gone into the proof you see. We realize that everyone cannot have exactly what they want, in all cases, but we hope that through compromise we have produced a sign that will be aesthetically attractive and will enhance both our businesses and the city of Long Beach.

Below are listed some items that may help answer some of your questions.

Quality of sign

The sign will consist of three parts.

1. Upper sign (Welcome to Long Beach Harbor) (Approx. 42" H x 96" W)
2. Individual Charter Boat Plaques (Approx. 12" H x 42" W, with 2-1/2" letters, except for Captain's name, which will be 1-1/2" letters).
3. Back-drop for sign (Approx. 96" H x 96" W with bottom of sign approx. 18" from ground). See attached list of materials for more information.

The upper part of the sign and the individual plaques will be made of 1/2" wood painted and coated with a solar resistant coating for long-life in the weather. The back-drop will be constructed of treated material and coated with a "water-seal" liquid to repel the elements.

Obviously the bolts and other hardware will be of salt-water resistant materials.

Materials Specification for Back-Drop

19 - 5/4X6X8 radius edge decking (used for vertical slats). 3 of the 19 will be used around the edges for a "frame" look.

4 - 2X6X8 PT (Horizontal runners)

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3 – 6X6X12 (Support Posts set 30" in ground with 180 # of concrete per post)

9 – 60# bags of concrete

1 – Box 2-3/8" Bostich ring shank galvanized nails

1 – Gallon water seal (Thompson's or equal)

Price List

\$300.00 – All Back-drop materials as listed above

\$419.74 – Upper sign in color and UV treated

\$298.93 – 7 individual plaques with lettering, painted and UV treated

\$1,018.67 = TOTAL

\$145.52 = Each Participant's share (based on 7 participants)

This back-drop is constructed with **VERY HEAVY DUTY MATERIALS.**

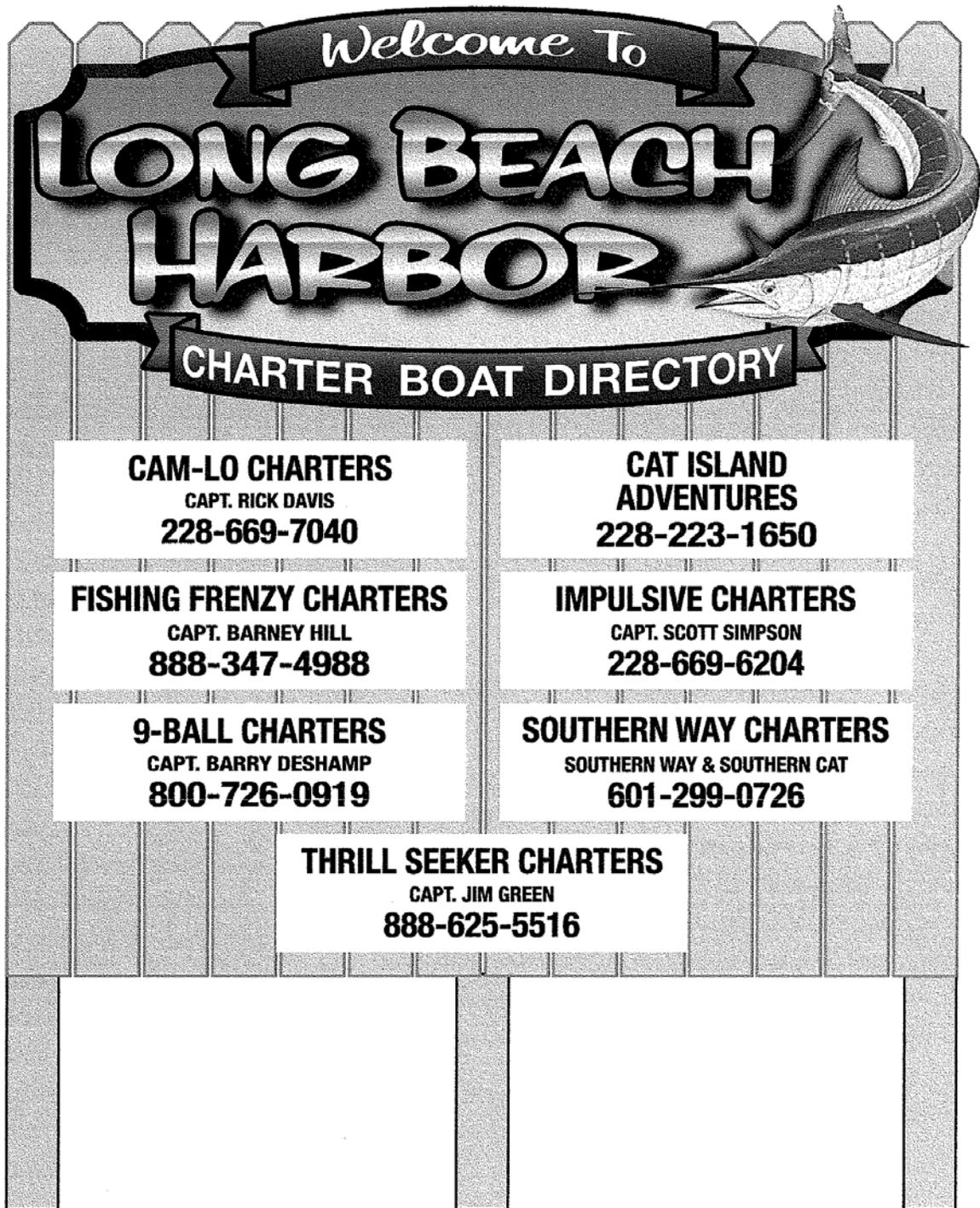
We considered using things like 4 x 4 poles instead of 6 x 6, and 2 x 4 framing instead of 2 x 6, or 1/2" thick slats instead of 5/4 boards, but it would only save us about \$25.00 each. The damage of the first minor storm would probably cost us more than that.

Room for growth

Please notice that the bottom plaque is centered on the sign. This could be moved to either side for a new addition as needed. Also new plaques can be added to the bottom of the sign or the sign can be raised on the poles in the future, if needed. The sign ordinance says that we could go up to 15' high.

Because of the height, readability and lay-out of the sign, the order in placement of any given plaque is irrelevant. Let us not forget the purpose of this sign. It is not to promote any individual boat or person. It is to promote our harbor and businesses as a group. Therefore, we placed the plaques alphabetically.

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After considerable discussion regarding the aforesaid proposal, Commissioner Hancock made motion seconded by Commissioner Ehlers and unanimously carried to accept the proposal; stipulating the location of the sign will be determined at a later date.

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There came on for discussion a marine association membership; whereupon Commissioner Nicosia apprised the commission on information he obtained regarding the benefits of belonging to such an association. There was no action required or taken at this time and it was determined that Commissioner Nicosia would continue to gather information.

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Commissioner Hancock made motion seconded by Commissioner Ehlers and unanimously carried to approve Dockets of Claims # HBR120208 and #HBR121608, as submitted.

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The commission recognized Mr. Bryan Vonder Bruegge for the Port Attorney's report. Mr. Vonder Bruegge notified the commission of a Tort Claims Act Notice that was filed on behalf of S. Pucheu, LLB d/b/a Steve's Marina Restaurant and offer of settlement. There was no action required or taken.

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The commission recognized Mr. Calvin Poupart for the Harbormaster's report; whereupon discussion was held regarding lessees that have not complied with the berthing agreement. After considerable discussion, Commissioner Nicosia made motion seconded by Commissioner Purchner that slip lessees must be in full compliance with the berthing agreement by January 31, 2009, or the lessee must vacate the harbor. In the event the slip is not vacated, lessee will be subject to the daily rate of \$1.00 per foot of boat length per day, as stated in 1.F. of the berthing agreement. The motion carried upon the affirmative voice vote of a majority of the commissioners present and voting, with Commissioner Hancock abstaining.

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There being no further business to come before the Port Commission at this time, Commissioner Hancock made motion seconded by Commissioner Ehlers and unanimously carried to adjourn until the next regular meeting in due course.

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APPROVED:

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PHIL KIES, PRESIDENT

\_\_\_\_\_  
DATE

ATTEST:

\_\_\_\_\_  
STACEY DAHL, DEPUTY CITY CLERK