

**PORT COMMISSION MINUTES**  
**August 25, 2009**

Be it remembered that a recess meeting of the Port Commission of Long Beach, Mississippi, was begun and held at the Long Beach School Administration Office, 19148 Commission Road, in said city on Tuesday, August 25, 2009, at 5:30 p.m. o'clock, and the same being the time, date, and place fixed by order of the Port Commission recessing the meeting from Thursday, August 20, 2009,

There were present and in attendance on said commission the following named persons: Commission President Phil Kies, Vice President James Hancock, Secretary Barbara Reed, Commissioners David Marks, Chuck Ryan, Vernon Ehlers, Rod Rishel, Steve Nicosia, Harbormaster Calvin Poupart, Port Attorney James C. Simpson, Jr., and Deputy City Clerk Stacey Dahl.

Absent the meeting was Commissioner Charles Purchner.

There being a sufficient number of duly appointed commissioners present to constitute a quorum, the following proceedings were had and done.

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The commission recognized Mr. Ron Robertson, Project Manager with Broaddus and Associates, and Mr. Chris Fields, MEMA representative. Discussion was held regarding the FEMA approved eligibility for the replacement of the Chamber of Commerce building, and the pros and cons of the two (2) options available – relocation or an alternate project. It was noted that there is a FEMA imposed deadline of August 28, 2009, if the commission elects the alternate project option. After considerable discussion, Commissioner Reed made motion seconded by Commissioner Ehlers and unanimously carried to direct Mr. Ron Robertson, Project Manager with Broaddus and Associates, to draft a letter to FEMA listing alternate projects for FEMA funding.

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Commissioner Rob Rishel had a prior commitment and left the meeting at 6:20 p.m. o'clock.

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The commission reviewed the City of Long Beach Civil Defense Directors Hurricane/Tropical Storm Plan for the harbor. It was the consensus of the commission to contact Chief Mike Brown and suggest a few changes.

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Commissioner Ehlers made motion seconded by Commissioner Hancock and unanimously carried to approve bills as listed on Docket of Claims #HBR072109, #HBR080409, and #HBR081809.

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There came on for discussion the 09/10 Port Budget, whereupon Commissioner Nicosia made motion seconded by Commissioner Hancock and unanimously carried to return the Admin Fees to \$15,000.00 and amend Capital Outlay to include the Boating Infrastructure Grant (BIG). The 09/10 Port Budget with aforesaid amendments ordered spread upon the minutes of this meeting in words and figures as follows:

CITY OF LONG BEACH, MISSISSIPPI - MUNICIPAL BUDGET						
INTERNAL CONTROL WORKSHEET						
<b>PORT &amp; HARBOR FUND</b>						
REVENUES	ADOPTED FY 05-06	ADOPTED FY 06-07	ADOPTED FY 07-08	ADOPTED FY 08-09	PROPOSED FY 09-10	DIFFERENCE + OR (-)
BEGINNING FUND BALANCE	316,560		215,174	329,248	229,968	(99,280)
INTEREST EARNED	3,000		-	-	-	-
TIDELANDS GRANT	200,000	-	200,000	200,000	200,000	-
FEMA/MEMA REIMBURSEMENT						
SALES TAX						
SLIP RENT	250,000	120,000	44,123	306,912	267,996	(38,916)
STORE SALES	21,500		10,770	11,000	5,500	(5,500)
RENTAL INCOME	30,855	10,000	19,865	33,126	10,300	(22,826)
MISCELLANEOUS			700			
INSURANCE PROCEEDS						
<b>TOTAL REVENUES</b>	<b>821,915</b>	<b>130,000</b>	<b>490,632</b>	<b>880,286</b>	<b>713,764</b>	<b>(166,522)</b>
<b>EXPENDITURES</b>						
<b>PERSONNEL</b>						
SALARIES	145,000	119,958	134,087	180,263	217,841	37,578
LONGEVITY	1,300	570	1,020	1,320	1,380	60
RETIREMENT	18,093	13,861	14,324	17,546	24,003	6,457
FICA	11,200	9,221	10,302	13,894	16,770	2,876
MEDICAL INSURANCE	23,000	30,612	33,060	29,220	36,500	7,280
<b>TOTAL PERSONNEL</b>	<b>196,593</b>	<b>174,222</b>	<b>192,793</b>	<b>242,243</b>	<b>296,494</b>	<b>54,251</b>
<b>SUPPLIES</b>						
OFFICE				240	1,200	960
OPERATING SUPPLIES/STORE PURCHASES	18,000	18,000	15,200	1,200	2,500	1,300
GAS/OIL	1,000	1,000	3,000	1,800	1,051	(749)
STORE PURCHASES				4,400	4,214	(186)
<b>TOTAL SUPPLIES</b>	<b>19,000</b>	<b>19,000</b>	<b>18,200</b>	<b>7,640</b>	<b>8,965</b>	<b>1,325</b>
<b>OTHER CHARGES/SERVICES</b>						
BUILDING MAINTENANCE	2,500	100	100	420	420	-
EQUIPMENT MAINTENANCE	500	500	500	360	360	-
HARBOR MAINTENANCE	19,605	15,000	15,000	7,200	7,000	(200)
VEHICLE MAINTENANCE	400	400	400	600	600	-
LEGAL FEES	4,000	4,000	4,000	8,040	12,000	3,960
ENGINEERING FEES	1,000	1,000	1,000	1,020	1,000	(20)
MACHINERY/EQUIPMENT				360	100	(260)
ADMINISTRATIVE CHARGE	15,000	15,000	15,000	15,000	15,000	-
SALES TAX PAYABLE						
COLLECTION CONTRACT				780	-	(780)
MISCELLANEOUS	200	200	200	600	200	(400)
INSURANCE	11,000	11,000	11,000	-	-	-
UTILITIES-TELEPHONE	400	400	1,000	1,020	1,172	152
-ELECTRIC	33,400	26,700	26,699	23,234	30,000	6,766
-CABLE				1,200	1,200	-
CONSULTANT FEES				2,100	2,100	-
INSURANCE REPAYMENT				103,700	103,700	-
<b>TOTAL OTHER</b>	<b>88,005</b>	<b>74,300</b>	<b>74,899</b>	<b>165,634</b>	<b>174,852</b>	<b>9,218</b>
<b>TOTAL OPERATIONS BUDGET</b>	<b>303,598</b>	<b>267,522</b>	<b>285,892</b>	<b>415,517</b>	<b>480,311</b>	<b>64,794</b>
<b>CAPITAL OUTLAY</b>						
CONTINGENCY				130,584		(130,584)
CAPITAL IMPROVEMENTS/BIG (GRANT)				130,585	33,453	(97,132)
CAPITAL REPLACEMENT				3,600		(3,600)
PRIOR YEAR TIDELANDS	318,317					
HARBOR IMP/REPAIRS - TIDELANDS	200,000	-	200,000	200,000	200,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>518,317</b>	<b>-</b>	<b>200,000</b>	<b>464,769</b>	<b>233,453</b>	<b>(231,316)</b>
<b>TOTAL PORT &amp; HARBOR</b>	<b>821,915</b>	<b>267,522</b>	<b>485,892</b>	<b>880,286</b>	<b>713,764</b>	<b>(166,522)</b>

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The commission recognized Mr. Calvin Poupart for the Harbormaster's report, whereupon no action was required or taken.

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The commission recognized Mr. James C. Simpson, Jr. for the Port Attorney's report, whereupon the commission was briefly apprised of ongoing discussion regarding Steve Pucheu's terminated lease.

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There came on for consideration Blue Ridge Properties , LLC; whereupon Commissioner Reed made motion seconded by Commissioner Marks to meet in executive session for the transaction of public business, to-wit: to discuss with and seek the legal advice and counsel of the Port Attorney regarding lease negotiations and for a personnel matter. The question being put to a roll call vote, the result was as follows:

Commissioner Nicosia	voted	Aye
Commissioner Reed	voted	Aye
Commissioner Ryan	voted	Aye
Commissioner Purchner	voted	Absent, not voting
Commissioner Kies	voted	Aye
Commissioner Hancock	voted	Aye
Commissioner Ehlers	voted	Aye
Commissioner Rishel	voted	Absent, not voting
Commissioner Marks	voted	Aye

The question having received the affirmative vote of all commissioners present and voting, the President declared the **motion carried**.

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The meeting resumed in open session and based upon discussion held and action taken in executive session, Commissioner Hancock made motion seconded by Commissioner Marks and unanimously carried to make public the action taken in executive session, in which the commission voted to negotiate an acceptable assignment of the Lookout Catering, LLC lease to Blue Ridge Properties, LLC, including renegotiating the terms of the existing lease.

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There being no further business to come before the Port Commission at this time, Commissioner Ehlers made motion seconded by Commissioner Reed and unanimously carried to adjourn until the next regular meeting in due course.

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APPROVED:

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PHIL KIES, PRESIDENT

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DATE

ATTEST:

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STACEY DAHL, DEPUTY CITY CLERK