

PORT COMMISSION MINUTES
December 17, 2009

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the Long Beach School District Office, 19148 Commission Road, in said City at 5:30 o'clock p.m., it being the third Thursday in December, 2009, and the same being the time, date, and place fixed for holding said meeting. There were present and in attendance on said Commission and at the meeting the following named persons: Commission President Phil Kies, Commissioners David Marks, Vernon Ehlers, Charles Purchner, Barney Hill, Harbormaster Calvin Poupart, and Deputy City Clerk Stacey Dahl.

Absent the meeting were Vice President James Hancock, Secretary Barbara Reed, Commissioners Chuck Ryan, Rod Rishel, and Port Attorney James C. Simpson, Jr.

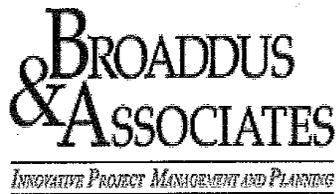
There being a quorum present and sufficient to transact the business of the Port Commission, the following proceedings were had and done.

The meeting was called to order and there were no comments or amendments to the agenda.

Commissioner Purchner made motion seconded by Commissioner Ehlers and unanimously carried to approve the Port Commission Regular and Executive Session Minutes of November 19, 2009, as submitted.

The commission recognized Mr. Ron Robertson, Project Manager, Broaddus and Associates. Mr. Robertson submitted project updates and a work order, as follows:

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Long Beach Port Commission
Phil Kies, President

December 17, 2009

RE: Project Updates

1. **Harbor Master Building:**

Awarded to H. Gordon Myrick; 8-19-2009. Pre Construction meeting and Notice to Proceed 9-25-2009. Test piling completed satisfactory in November. The remainder of the 80 foot long concrete pilings are on order; delivery expected December 21st. The installation of the sheet pilings is in progress with the South wall completed. Piling contractor is experiencing some difficulty with concrete or rocks as the piling are being driven down. Scheduled project completion by July 2010. Total Cost \$996,214.00.

2. **Harbor Dredging:**

Awarded to Matthews Marine for \$168,387.25. De-watering site at Gulfport Industrial Development has been approved by Corp of Engineers. FEMA funding \$154,098.50 and Tidelands Grant will contribute \$24,026.25. Dredging work inside the Harbor should begin first week in January and be completed by the end of the month. We had hoped to start sooner but the contractor has assured us that this is a firm time frame to begin the dredging work.

3. **Harbor alternate Projects:**

Engineering drawing and project estimate for **Pier #2 and Pier #4 revisions** are currently under review by MEMA/FEMA for approval prior to completing final details and preparing a bid package for advertising. Scope of work: Pier #2 will be revised to provide 8 slips for 16' wide boats, 8 slips for 14' wide boats and 20 slips for 12' wide boats; Pier #4 is to be lengthened to provide 8 more slips for smaller boats. Net change will be a loss of 6 smaller boat slips but will result in 36 more slips for wider boats. Estimated cost required for this project is \$380,640.00. Expect to advertise for bids during the first quarter of 2010.

It is recommended that the Port Commission approve proceeding to prepare preliminary drawing and cost estimate for the **East Fishing Pier Extension**. The remaining funds of \$170,000 (approximately) are available for use on this project. We will proceed with this project if it is the desire of the Port Commission.

Attached to this report is a Work Order for your review and approval for the Project Management work on these alternate projects.

Please contact me at your convenience with any questions.

Best Regards,

Ron Robertson, P. E.
Project Manager

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EXHIBIT

WORK ORDER

Issued Pursuant to Master Services Agreement
Effective – October 17, 2008

By and Between
Broaddus & Associates, Inc. ("Broaddus & Associates")
and Port Commission City of Long Beach, Mississippi ("Client")

Client Contact Name: Mayor Billy Skellie or Phil Kies	Broaddus & Associates Office: Gulfport, MS
Contact Phone Number: 228-863-1556 or 228-324-5501	Broaddus & Associates Contact: Ron Robertson / David Vicknair
Contact E-Mail Address: Mayorsoffice@ci.long-beach.ms.us PKies@baytech.net	Broaddus & Associates Project Number: B08126

1. Scope of Work:
Project Management Services on the Alternate Projects for FEMA PW #6588-2
2. Location/Client Facility Involved:
3. Period of Performance:
December 17th, 2009 thru completion and FEMA close out of the subject construction projects
4. Authorized Funding Sources and charges:
Disaster Grant Funds from FEMA/MEMA Public Assistance; Insurance funds; Tidelands Funds, CDBG, and City funds as applicable. Charges on a Time and material basis per Master Services Agreement not to exceed authorized fee amount, \$39,178.86, as approved by FEMA.
5. Special Provisions:
None

Client: City of Long Beach, MS Port Commission of Long Beach	Broaddus & Associates:
By:	By:
Name: Billy Skellie / Phil Kies	Name: James A. Broaddus, PhD, P.E.
Title: Mayor / Port Commission President	Title: President
Date: December 17, 2009	Date: December 17, 2009
Address: 645 Klondyke Road Long Beach, MS 39560	Address: 2510 14 th Street Suite 810 Gulfport, MS 39501

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Discussion was held regarding the aforesaid projects and based upon the recommendation of Mr. Robertson, Commissioner Kies made motion seconded by Commissioner Ehlers and unanimously carried authorizing proceeding to prepare preliminary drawing and cost estimates for the East Fishing Pier Extension.

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Upon continued discussion, Commissioner Marks made motion seconded by Commissioner Ehlers and unanimously carried approving the aforesaid work order, Project Management Services on the Alternate Projects for FEMA PW #6588-2, and authorizing Phil Kies, Port President to execute the same.

There came on for consideration Tidelands, and discussion was held regarding the specifications for the Tidelands Sign. No action was required or taken at this time.

Commissioner Purchner made motion seconded by Commissioner Marks and unanimously carried to approve the payment of invoices as listed on Docket of Claims #HBR120109 and #121509, as submitted.

There was no Port Attorney report due to his absence. Commissioner Kies did apprise the commission on the status of the appraisal of potential leased areas of the harbor. No action was required or taken at this time.

The commission recognized Mr. Calvin Poupart for the Harbormaster's report; whereupon there was no action required or taken.

There being no further business to come before the Port Commission at this time, Commissioner Ehlers made motion seconded by Commissioner Purchner and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

PHIL KIES, PRESIDENT

DATE:

ATTEST:

STACEY DAHL, DEPUTY CITY CLERK