

**PORT COMMISSION MINUTES
AUGUST 19, 2010**

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the Long Beach School District Administration Office, 19148 Commission Road, in said City at 5:30 o'clock p.m., it being the third Thursday in August, 2010, and the same being the time, date, and place fixed for holding said meeting.

There were present and in attendance on said Commission and at the meeting the following named persons: Commission President Phil Kies, Vice President James Hancock, Secretary Barbara Reed, Commissioners David Marks, Vernon Ehlers, Rod Rishel, Charles Purchner, Danny Hansen, Barney Hill, Harbormaster Michael White, Port Attorney James C. Simpson, Jr., and Deputy City Clerk Stacey Dahl.

There being a quorum present and sufficient to transact the business of the Port Commission, the following proceedings were had and done.

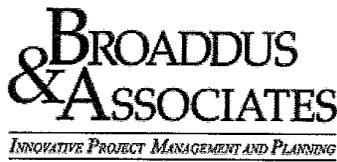
The meeting was called to order and there were no amendments to the agenda.

Commissioner Hansen made motion seconded by Commissioner Purchner and unanimously carried to approve the Port Commission regular and executive minutes of July 15, 2010, as submitted.

The commission recognized Mr. Ron Robertson, Project Manager, Broaddus and Associates. Mr. Robertson submitted project updates as follows:

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Long Beach Port Commission
Phil Kies, President

August 19, 2010

RE: Project Updates

1. Harbor Master Building:

- Harbor Master Building project's final inspection was performed Monday August 16, 2010 and was found substantially completed. The punch list items should be completed this week. The harbormaster and the security guards are in the process of moving into the building.
- FEMA disapproved of the Plan and scope of work for the bait shop trailer set-up on the East side of the road during a meeting at the Long Beach City Hall on July 23, 2010.
- Attached is a plan depicting the Bait Shop stationed under the harbormaster building. My recommendation is that the Port Commission considers revising the location to this area.
- Contents budget is comprised of \$12,500 from insurance and \$8,500 FEMA funded. Harbormaster is in the process of purchasing the contents.

2. Harbor Dredging:

Letter has been sent to MEMA/FEMA requesting reimbursement of costs associated with the dredging project. All additional requested information has been forwarded. Waiting on Response from FEMA.

3. Harbor Pier #2 revisions.

- This project has been put "on-hold" until the permit is approved.
- DMR has requested a "Sand Transport Study" before permit for new Rip-Rap will be considered. The purchase order for the Sand Transport has been issued. Study is expected to be completed by August 30, 2010.
- Engineering drawings and the bid package were submitted May 7th to MEMA/FEMA for review and approval prior to advertising for bids. No response from FEMA.

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4. Insurance for Harbormaster Building Report by Danny Hansen.

5. Bulkhead Project.

- BIG Grant approved 10/26/2009 conditional on acquiring DMR/CORP Permit.
- Permit submitted and approved by DMR. Pending approval by Mississippi Secretary of State.
- Simpkins and Costelli waiting on Restaurant Piling grid to continue design of bulkhead.

6. CIAP – Harbor Expansion Planning.

- Attached are the CIAP Grant's Plan Construction Project Narrative and the Construction Budget Narrative for the Long Beach Expansion for your review and approval. This is due to be submitted to DMR on Friday, August 20, 2010.
- Request Port Commission motion to approve work order for Broaddus and Associates to perform Project Manager and Project Administration duties for the CIAP Grant Reconstruction Projects and Harbor Expansion Planning Project.
- Request a Port Commission motive to approve Project Manager to make minor revisions to attached CIAP Plan Narratives and send final document to DMR.

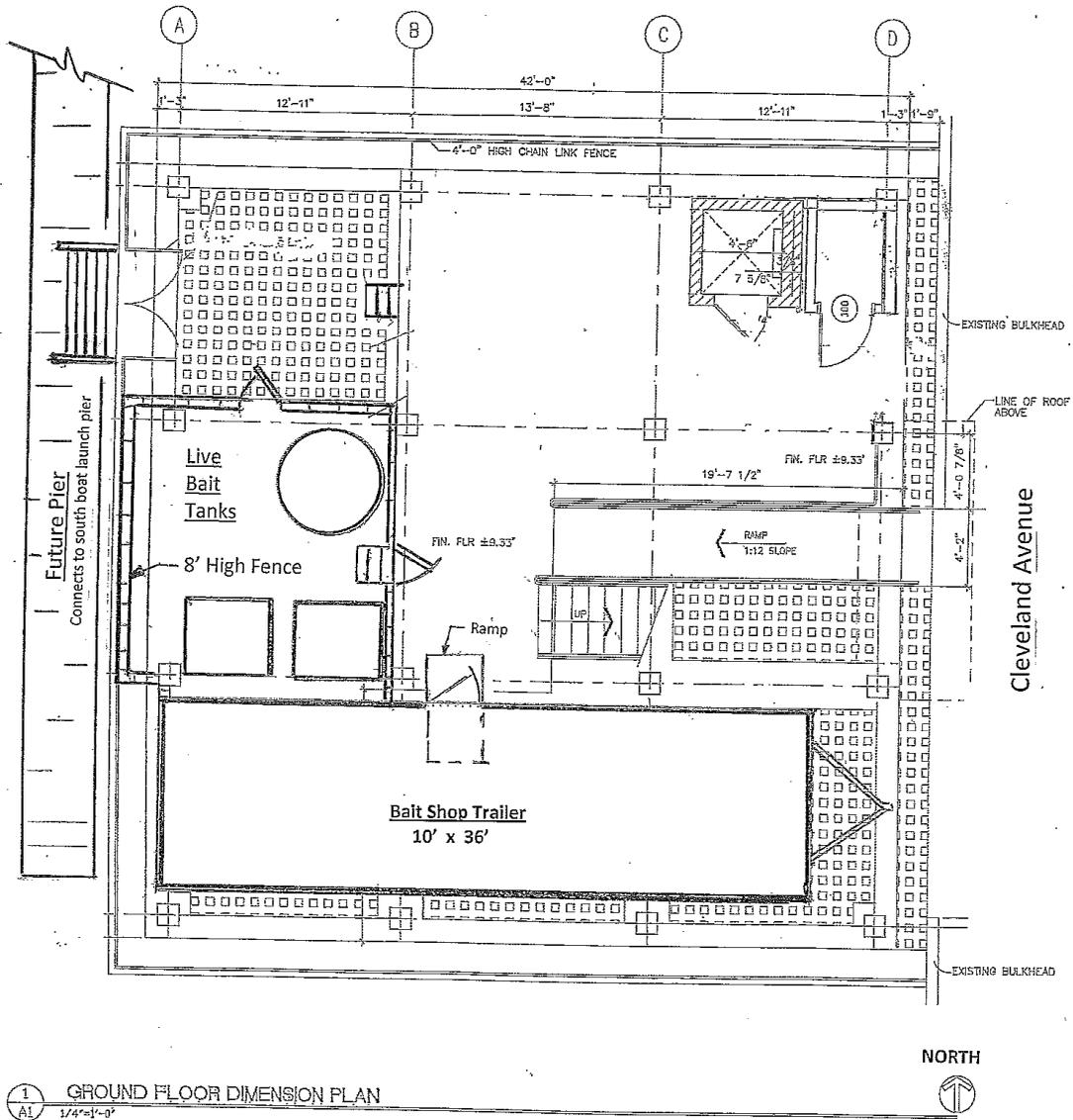
Please contact me at your convenience with any questions.

Best Regards,



Ron Robertson, P. E.
Project Manager

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DRAFT CONSTRUCTION PROJECT NARRATIVE – REV 1

Long Beach Harbor Expansion Project

August 20, 2010

1. Designated State Agency or Coastal Political Subdivision (CPS):

Department of Marine Resources (DMR)
1141 Bayview Avenue
Biloxi, MS 39530
Tina Shumate, Director
e-mail: tina.shumate@dmr.ms.gov
phone: 228-523-4122
fax: 228-

2. Project Title:

Long Beach Harbor Expansion

3. Contact Information:

Recipient Staff Contact:

Mr. Phil Kies, President
Long Beach Port Commission
City of Long Beach
P.O. Box 929
Long Beach, MS 39560
e-mail: pkies@baytech.net
phone: 228-563-7334 x109
fax: 228-863-2911

Application Contact:

Mr. Ron Robertson, P.E.
Project Manager
Broaddus & Associates
2510 14th Street, Suite 810
Gulfport, MS. 39501
email: rrobertson@broaddusassociates.com
phone: 228-314-1260
fax: 228-314-1265

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Sub-grantee Contact: N/A

4. Project Summary:

A centrally located harbor and marina provides a central point of access and dock space for a controlled entry point for boaters and associated businesses. This approach concentrates growth in an area already designated for pier and dock development potentially avoiding the negative sprawl impacts of individual piers and docks and condo marinas along the beachfront.

In addition, the harbor expansion provides an opportunity for the Harbor to commit to environmentally responsible marina and boating practices through the Clean Marina Program, a nationally-recognized program that protects coastal water quality. Marinas that participate in the Clean Marina Program are recognized for their environmental stewardship.

Location: Long Beach Harbor, Long Beach, MS., Harrison County, at..... (See Maps page 17 and 18)

Duration: 4 years

Total CIAP Cost in Approved State Plan: \$2,000,000

Current Total CIAP Cost: \$2,000,000
(Phase I - FY 2007 Allocation - \$1,000,000; Phase 2 – FY 2009 Allocation - \$1,000,000)

Current CIAP Grant Funds Request: \$2,000,000 (FY 2007 & 2009 Allocation)

Summary:

Phase I will utilize CIAP funds for harbor reconstruction, and includes the development of a detailed smart and sustainable marina Best Management Plan (BMP) and analysis for the design of the future Harbor Expansion based on those BMP's that will include: implementing state of the art green/clean marina best management practices that will detail needs such as the desired depth of dredging, number and size of boat slips to be provided, width and construction type of the boat docks, type of electrical hookups, storm water runoff, sewage collection (pump outs), motor boat oil collection and education and outreach training opportunities for boaters on smart and responsible boating activities that can help protect the coast's natural resources by limiting non-point source pollution, the spread of invasive aquatic species and marine litter, and other harbor related amenities which may be necessary or desirable. Field surveys and preliminary engineering designs will also be developed in conjunction with the development of a detailed smart and sustainable marina BMP's. Regulatory permits and lease applications will be obtained during this phase of expansion.

Phase II continues to support the harbor reconstruction/expansion plus utilize CIAP funds to provide several educational and interactive and interpretive coastal conservation exhibits will be located along the length of those piers as an additional means to provide annual visitors the

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message of coastal conservation (i.e. least tern nesting, sea turtle, manatees, bottle nose dolphins), dune protection and ecology, water quality protection, and threats to marine mammals and the valuable marine fisheries resources. The exhibits will be designed and developed in partnership with the MS Department of Marine Resources, Coastal Management and Planning Office, which will most effectively engage the public's interest. These exhibits will be maintained by the Harbor staff and updated as needed to provide the most current up-to-date coastal conservation information.

Goals of the Project:

To conserve and protect Mississippi's designated Gulf Ecological Management Sites (GEMS), Wolf River, Biloxi River, Cat Island and Ship Island, through the reconstruction/expansion of the existing Long Beach Smallcraft Harbor. By concentrating boater access and marina development in a centralized location in Harrison County this will avoid potential development sprawl while targeting development in an area already designated for growth. This project will also promote environmentally responsible marina and boating best management practices by implementing those methods by volunteering to become part of the Clean Green Marina Program, a nationally recognized program used as a way to protect coastal water quality and serve a valuable role in protecting coastal waters from nonpoint source pollution. NOAA/EPA has promoted this program as a way for states to meet many of the marina management measure requirements under the Coastal Nonpoint Pollution Program that protects coastal water quality. This project through the use of green Best Management Practices will provide an indirect beneficial use for those designated protected areas that surround Long Beach Smallcraft Harbor by building a green and clean Harbor which will enhance coastal water quality.

Measurable Objectives of the Project:

1. The reconstruction/expansion of the Long Beach Harbor is a multi-phase project. The existing harbor reconstruction will be completed with the use of CIAP funds, and includes the development of a detailed smart and sustainable marina Best Management Plan (BMP) and analysis for the design of the harbor based on those BMP's that will include: implementing state of the art green clean marina best management practices that will detail needs such as the desired depth of dredging, number and size of boat slips to be provided, width and construction type of the boat docks, type of electrical hookups, storm water runoff, sewage collection (pump outs), motor boat oil collection and education and outreach training opportunities for boaters on smart and responsible boating activities. Field surveys and preliminary engineering designs for the harbor expansion Master Plan will also be developed in conjunction with the smart and sustainable best management practices.
2. Include an education and outreach effort by enhancing the Harbor facility to help educate boaters and the public that venture into the marina for recreational fishing from jetties and piers. Several educational and interactive and interpretive coastal conservation

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exhibits will be located along the length of those piers as an additional means to provide annual visitors the message of coastal conservation.

5. Authorized Use (AU):

Authorized Use #1 - Project and activities for the conservation, protection, or restoration of coastal areas, including wetland.

1. *Controlled Public Access:* The Long Beach Harbor will benefit natural coastal environment by limiting the impacts of pier and docks development, it is also important to review the type of habitats impacted with this type of development. The limited access will allow the Harbor to control the extent and manner that natural resources are utilized. It will provide a single centralized location for all the various resource user groups and will offer access to open waters of the Gulf of Mexico in a controlled and planned fashion. It will also provide access to the natural coastal environment to those with a boat and for those that do not. In the absence of the Harbor, other coastal areas may be subject to overuse and potential environmental degradation. For example, without a Harbor, boaters and recreational fishing will access beaches and vulnerable wetlands by walking across dunes and docking boats in sensitive aquatic vegetation and submerged sea grass, with potentially damaging effects to the natural ecology of these natural systems, like wetlands which are important to supporting critical habitat for endangered species, water quality and a natural filtration for non-point source pollution. Avoidance of sensitive coastal habitats such as the many bayous and rivers in coastal Mississippi is particularly important as these bayous serve as habitat for juvenile fishes as well as threatened and endangered species. Building in an area such as the Mississippi Sound that is not as ecologically sensitive as our waterways, means less negative impacts overall. Recycling facilities for the public will be located at the Harbor as a means to reduce coastal pollution (marine litter) and support the conservation and environmental message promoted by natural resource managers. For example, the DMR has a very successful program that sponsors a monofilament recovery and recycling program. Fishing line consistently tops the list of debris found during the Mississippi Coastal Cleanup, which is held each year on the third Saturday and Sunday in September. Monofilament is non-biodegradable and can last about 600 years in the marine environment. In 2008 this program successfully recycled approximately 50 pounds of monofilament resulting in a reduction of marine debris deposited in coastal waterways. The recycled material is now used in producing new monofilament (fishing) line.
2. *Revenue Source for Marine Conservation Activities:* According to NOAA's Office of Coastal Resource Management (OCRM), regulating construction of private docks and piers is one of the most difficult issues to manage as a coastal manager. Individual dock permit requests are the most frequently sought permit from coastal managers across the nation. For example, in South Carolina the number of permit requests has increased ten times over the past twenty years from 80 to over 800. Many coastal managers and citizens are concerned about this proliferation of docks and the potential impacts numerous private docks may have on the environment, navigation, and the ability of the

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public to access the waterfront. (Castellan, OCRM) Revenues from the harbor will benefit the natural coastal environment by providing needed funds for the City and in turn the Sportfish and Recreation Act, which is an excise tax on fishing equipment and motor boat fuels. This tax is generated then returned to state fisheries agencies like DMR for use in its mission of conserving Mississippi's marine resources. Revenues generated from sale of saltwater fishing licenses and excise tax on fishing equipment and motor boat fuels will be utilized for habitat and resource conservation by funding marine enforcement and biological research activities. It is anticipated that more than 325,000 visitors will visit the City of Long Beach including the harbor annually. If just 30,000 of those visitors were to purchase a saltwater fishing license (5,000 non-resident trip, 5,000 non-resident annual, 10,000 resident trip, 10,000 resident annual), over \$1,000,000 in revenues would be generated to support marine conservation activities and protection of the natural coastal environment.

3. *Conservation Awareness:* Providing opportunities for the public to access natural habitats are inherently beneficial to the ecosystem as a whole, OCRM advises that marinas are an acceptable alternative to the "sprawl" of individual docks. The environmental, social and esthetic problems associated with docks are not caused by just one or a handful of docks. It is critical that states consider the cumulative impacts of docks as if a full build out were to occur. Clusters of docks often have similar environmental impacts as a marina but marinas are subject to more stringent regulations. The visitors to the Long Beach Harbor will be afforded the opportunity to view marine habitats found in the Gulf of Mexico. Interactive environmental education exhibits will be located throughout the harbor to inform the public on fish, birds, least tern nesting, sea turtles, and other topics of coastal ecology. It will also afford visitors the opportunity to witness smart and sustainable green and clean marina best management practices in the natural resources, but they do limit sprawl. By implementing those clean marina standards, Long Beach Harbor will set the bar for responsible stewardship for the community in the form of non-point source pollution, sewage collection (pump outs), motor boat oil collection, boat cleaning education and recycling programs that have a direct benefit to conserving sensitive marine life and water quality. The experience will foster a sense of appreciation for the natural coastal environment, in turn building a conservation legacy for the users. Increased exposure to those resources helps drive the development of public policies and programs which support natural resource conservation and benefit the natural coastal environment. Without this exposure many people will become indifferent to coastal natural resource conservation which could negatively impact public policies and program which support habitat conservation. The Long Beach Harbor will provide a unique perspective on green/clean marina best management practices associated with construction materials and daily operations. It will also underscore the issues of unacceptable alternative to private sprawls associated with individual docks and boat houses and provides Mississippians a view of a developing coastline which will highlight the issues and challenges facing coastal resource managers.

Additionally, Neil Ross, founder of the national Clean Marina program believes that private docks along any given shore when combined are defacto marinas without environmental control. Ross contents that sound environmental management is crucial to

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our coastal waters, yet the standards that apply to marinas and yacht clubs do not generally apply to private docks. Natural resource managers have long recognized the importance of balancing the conservation of public lands in a manner that protects the significant natural resources while providing the public with opportunities to appreciate and utilize the resource. The balance is best articulated in the stated goals of the Department of the Interior in which resource protection, responsible resource use, and recreation are identified as three of the five DOI goals. Following the leadership set forth by the DOI, the DMR along with the Long Beach Harbor recognizes the need to manage public land resources by conserving the natural area while also providing access to the public. The DMR and Long Beach Harbor have worked cooperatively with the DOI to facilitate species conservation including designating the area as a Special Management Area (SMA) by the MS Coastal Preserves Program, the harbor is also within the Gulf Ecological Management Sites, Wolf River, Biloxi River, Cat and Ship Islands. These critical habitats allow nearby nesting for threatened least tern nesting, sea turtles and submerged aquatic vegetation. All of which would be in jeopardy if urban sprawl of beach front condos and individual piers and docks were allowed due to limited localized public access facilities like the Long Beach Harbor.

The Long Beach Harbor is highly competitive with other marinas because it is a public entity and therefore, can charge significantly lower rates. Prior to Hurricane Katrina, it was not unusual for a tenant to wait more than a year for a boat slip (Pers. Comm. Phil Kies, Port and Harbor President). If there is not enough harbor space, private developers and homeowners will likely build piers and boat docks to accommodate their needs. New development in the form of condominiums and potential casino development is of particular concern as it relates to new marina or community pier and dock requests in this section of Harrison County.

Also, by participating in the Clean Marina Program, the Long Beach Harbor will utilize environmentally responsible marina and boating practices in the rebuilding and expansion of the Harbor. This program promotes protection of the coastal area and resources by utilizing best management practices for marina design and maintenance, sewage handling, fuel control, solid waste management, vessel cleaning and repair, and storm water management and erosion control.

The Long Beach Harbor project site is located in a Special Management Areas (SMA) designated by the Mississippi Coastal Program. This area was designated because its economic or recreational opportunities can be effectively realized in an environmentally sound way through site specific planning, suitable environmental design and management. As an SMA, Long Beach Harbor has a unique designation under the Coastal Zone Management Act (CZMA) that allows concentrated access to the water through this public entity. The Long Beach Harbor will utilize an existing waterfront access space and previously impacted area. This project will minimize the need for a new waterfront access site and moves the development away from sensitive natural and coastal environmental resources positively benefiting the natural coastal environment. Additionally, the Long Beach Harbor participates in the Wildlife and Sport Fish Restoration Program. This program derives funding through a user pay-user benefit,

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excise tax-driven machine. User groups of this harbor pay taxes on equipment, gear, and motorboat fuel that are distributed (based on formula) back to the state to fund fish and wildlife management activities such as species restoration, habitat protection and restoration, and scientific study in addition to access for fishing and boating. No other single conservation effort in the United States can claim greater contribution to fish and wildlife conservation than the excise tax-funded portion of the Program (Conservation Heritage Strategic Plan, Wildlife and Sport Fish Restoration Program).

4. *Research Facility:* The Long Beach Harbor will serve as a tool for conducting marine research which drives the development of effective marine conservation strategies which are implemented by DMR and several other state agencies and Universities.
 - a. *Fish Surveys:* The harbor as one of the primary staging point for prime data collection along the Gulf of Mexico for National Marine Fisheries (aka NOAA Fisheries) statistical fishery surveys to assess catch rates and gather biological information from harvested fish and the Sportsfish Restoration Program (USFWS) conducts on-going surveys for sport fish tag and release and sport fish studies.
5. *Environmental Education:* DMR resource managers will assist in the development of several educational and interactive and interpretive coastal conservation exhibits will be located along the length of those piers as an additional means to provide annual visitors the message of coastal conservation (i.e. least tern nesting, sea turtle, manatees, bottle nose dolphins), dune protection and ecology, water quality protection, and threats to marine mammals and the valuable marine fisheries resources. The exhibits will be designed and developed in-partnership with DMR, Coastal Management and Planning Office, which will most effectively engage the public's interest. These exhibits will be maintained by the Harbor staff and updated as needed to provide the most current up-to-date coastal conservation information.

In the 1990's, the population of coastal Mississippi jumped exponentially. Riding the wave of casino development, secondary development such as housing subdivisions increased accordingly. Harrison County was the fastest growing county in the state. A NOAA study on coastal population growth reports that coastal areas are home to a wealth of natural and economic resources and are the most developed areas in the nation. The narrow fringe comprising 17% of the contiguous land area is home to more than half of the nation's population (NOAA, Population Trends Along the Coastal United States: 1980-2008).

In 1999, Mississippi State University Coastal Research and Extension Service finalized a study on boater access in coastal Mississippi. At that time, there was a severe shortage of mooring facilities for small crafts of all types. Waiting lists for dock spaces were as high as 73 percent of existing facility capacity. At that time, there were approximately 36,000 registered boats over 16 feet in length and thirty-eight marinas of various sizes located in the three coastal counties.

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While circumstances have changed somewhat due Hurricane Katrina, the population on the coast is on the rebound. Census estimates show the coast population has grown since 2000. In 2008, the National Survey for Fishing, Hunting and Wildlife Associated Recreation-Mississippi reported approximately 500,000 registered boats in the state of Mississippi, with the ability to impact the three coastal counties.

Long Beach Harbor Expansion is working towards smart growth principals, such as directing development towards existing infrastructure, and conserving the open space and natural resources in undeveloped areas.

6. Project Description

Goals of the Current Grant Application:

The following performance measures/plan will be used to assess the accomplishments of the project for the first year of the grant award, utilizing the FY 2007 allotment funds. City of Long Beach shall construct Harbor projects and the Master Plan for the Long Beach Harbor utilizing CIAP grant funds to directly and indirectly benefit the natural coastal environment in the form of education and outreach training opportunities for boaters on smart and responsible boating activities that can help protect the coast's natural resources by limiting non-point source pollution, the spread of invasive aquatic species and marine litter, and other harbor related amenities which may be necessary.

Statement of Work:

With the reconstruction of the Long Beach Harbor along Highway 90 in Harrison County, managed by the City of Long Beach through the Long Beach Port Commission, much needed public access and reasonable dock space will be provided in a central beachfront location. The reconstruction of the harbor will direct development away from sensitive natural areas and will help conserve Mississippi's Gulf Ecological Management Sites by limiting the sprawl and the negative impacts of residential boat houses and docks. The former harbor, which was destroyed by Hurricane Katrina in 2005, benefitted the natural coastal environment by facilitating marine fishery research, surveys and also provided the public with a reasonable amount of boat dockage, which prevented development and sprawl around vulnerable coastal resources, like beach dunes and GEM sites. The re-development of this site will meet local boater needs while potentially avoiding those negative sprawl impacts of many individual piers and boat docks that are arising due to Hurricane Katrina's devastation of all Gulf Coast Harbors and Marinas.

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Schedule:

The following tasks will be performed under the current grant application:

DESCRIPTION	CIAP	OTHER FUNDING SOURCES		TOTAL
Harbor Expansion Master Planning	\$1,000,000.00			\$1,000,000.00
Project Management	\$120,000.00			\$120,000.00
Project Administration	\$80,000.00			\$80,000.00
Architectural/Engineering	\$150,000.00			\$150,000.00
Construction	\$500,000.00			\$500,000.00
Contingency	\$150,000.00			\$150,000.00
Total Budget	\$2,000,000.00			\$2,000,000.00

Funding for the below referenced table will be executed within the requested allotted time frame of a four year period beginning in the third quarter of 2010.

Estimated spending on a calendar year basis:

<u>YEAR</u>	<u>ESTIMATE</u>
2010	\$200,000
2011	\$800,000
2012	\$800,000
2013	\$200,000

Factors that could expedite/disrupt the schedule:

Adverse weather conditions could possibly disrupt this schedule and cause delays. No foreseeable factors could expedite the schedule.

Project Management Plan:

Broaddus & Associates will be the Project Manager for this project. Mr. Ron Robertson, Project Manager for the City of Long Beach for the past 2 years, will serve as the Project Lead for this effort. Services include all general leadership and management functions required of a PM which include but are not limited to tracking budgets; monitoring schedules; overseeing all aspects of the project; communicating with the project team; coordinating all issues; documentation, minutes, action items, and approvals to move the project through all its various phases; and briefing executives as necessary. Additional functions can include but is not limited to:

1. Project cash-flows, monitor, and manage all payments to consultants and contractors, including compliance with all plans

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2. Prepare Requests for Architectural/Engineering Qualification (RFQ's) and Requests for Proposals (RFP's) and guide committees through fair, objective, and equitable selection process that is appropriately documented as per Mississippi State Procurement Laws.

Specific activities typically include:

- Develop RFQ's and RFP's documents for A&E
 - Assist in Drafting Agreement/Contract
 - Organize selection committee(s)
 - Assist in Establishing selection criteria
 - Assist in advertising the RFQ
 - Receive and evaluate qualifications
 - Convene selection committee and develop a short list of the most qualified candidates
 - Request Proposals (RFP) from the short list
 - Receive and evaluate proposals
 - Convene selection committee and discuss proposals
 - Conduct interviews of proposers in front of selection committee
 - Facilitate committee selection of best firm
 - Negotiate with selected firm (if possible, otherwise go to 2nd ranked firm)
 - Finalize contract and prepare presentation material for governing body and/or executive approval as may be requested
 - Review standard contract for billing, procurement, timelines, change orders, applications for payment and all processes required
 - Assist Owner and A&E firm with contractor selection criteria and review of contractor qualifications and capability to perform scope of work and comply with schedule, programming and specifications
 - Assist Owner in negotiating with contractors; re-bid or re-negotiate Project if lowest bid or proposal is greater than Project budget after selection of contractor by Owner
 - After selection of contractor by Owner, assist Architect with transmitting standard procurement requirements to contractors and subcontractors
 - Review information submitted to A&E firm by contractor to include insurance, employee pay scales, material suppliers, subcontractors list, bonds, and financing
3. Provide overall project management of each consultant and work tasks, and the master planning process to ensure that:
 - Master plan achieves Owner objectives
 - Cost effective designs are prepared
 - Design concepts address constructability Performance
 - Highest caliber design is developed
 - Issues are resolved in a timely manner
 - Identify critical design issues relating to site and Owner mission
 - Costs are monitored on an on-going basis
 4. Update and refine overall Total Project Budget including hard and soft costs (i.e., construction, design, management, testing, furnishings, equipment, permitting, connection fees, contingency funds, etc. – where applicable)

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5. Participate in schematic and design development drawing reviews for completeness, constructability, and cost savings. Coordinate, review and evaluate all schematic and design development documents submitted by designers and its consultant engineers for compliance with Owner's design guidelines, space program needs and performance specifications
6. Participate in drawing reviews for completeness, constructability and cost savings. Coordinate, review and evaluate all construction documents, submitted by designers and sub consultants for compliance with Owner's design guidelines, detailed program needs and performance specifications before procurement of sub contractors
7. Serve as the Owner's Point of Contact during construction:
 - o Conduct construction update meetings at construction site on a as-needed basis
 - o Conduct site visits to review work in place and report in a standard format to Owner with reference to facilities schedules and budgets
 - o Monitor construction progress and advise Owner of any observations of non-confirming scope or quality workmanship
 - o Oversee Construction Contract and General Conditions and serve as Owner's representative
 - o Review the overall information flow during construction including submittals, RFI's, daily reports, photos, & meeting minutes
 - o Evaluate payment applications and make recommendations to Owner on approval of requests for progress payments
 - o Perform final inspections and review punch list work
8. Monitor all pre-functional testing and check-out for compliance with commissioning plan
9. Review all contractual and warranty obligations for compliance including the issuance of all documents such as operations and maintenance manuals

Other staff directly involved in this project will include an Architect and Engineering firm, a Project Administrator (Grant Administrator), and the awarded General Contractor.

Deliverables:

Reports on the progress of the Long Beach Harbor Expansion project shall be conducted throughout the reporting period and be submitted to MMS with the semi-annual performance reports. In addition, the final performance report to MMS shall contain the complete final report on the educational historical facts for signage and interpretive areas throughout the entire award period.

A complete list of all historical and natural resources will be submitted to MMS when this information has been compiled.

Appropriate signage will be placed at the project site, acknowledging CIAP funding for the project. Photos of the signage will be provided to MMS within 30 days of installation.

Controversy/Support:

1. City of Long Beach: Partner in the development of the Long Beach Harbor Expansion Project, provide assistance with research of historical and natural resources

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2. Long Beach Port Commission: Assistance with achieving records and publishing historical materials/documents; gathering historical facts for signage and interpretive areas
3. DMR/Clean Marina & National Gulf Coast Heritage Program

Bundling: This project will not be bundled with any other project under the grant award.

Program Income: There is no program income anticipated with this project.

Maps/Drawings: Vicinity and plan view maps have been provided for the Long Beach Harbor Expansion Project. Aerial Maps on page 17 and 18 and a preliminary Master Plan on page 19 is attached. A rendering of the harbor taken from a post Katrina planning effort performed in 2006 to develop a MASTER PLAN for the City of Long Beach is included on page 20. Additional detailed drawings will be provided with permits to MMS on compact disk after professional services have been procured.

7. Description of Environmental Impacts:

With the development of the Long Beach Harbor Expansion project, the City is able to assist the natural coastal resources, facilitate natural resource based educational opportunities, enhance marine research activities and raise public awareness of coastal natural resources which in turn better meets the needs of the community for recreational opportunities in an environmentally responsible way. After construction is complete, boaters along with the MS Department of Marine Resources (DMR), USM Gulf Research Lab, MS Department of Environmental Quality and countless other scientific research agencies that utilized the harbor before Hurricane Katrina will allow the state to further support and enhance these coastal conservation activities by continuing to conduct research on such important natural resource management issues such as endangered sea turtle protection, coastal erosion process, marine mammal protection, dune habitat restoration, water quality and many others.

The Long Beach Harbor provides an opportunity to take a strong stand for an environmentally responsible marina and boating practices by implementing the Mississippi Clean Marina Program (Clean Marina Program). The Clean Marina Program is a voluntary program that is incentive based and promoted by NOAA and others that encourages marina operators and recreational boaters to protect coastal water quality by engaging in environmentally sound operating and maintenance procedures. Marinas that participate in the Clean Marina Program are recognized for their environmental stewardship that promotes and in turn protects the clean water and air resources that provide the livelihood for marina operators. The program utilizes best management practices for marina design and maintenance; sewage handling; fuel control; solid waste management; vessel cleaning and repair; and storm water management and erosion control.

8. Relationship to Other Federal Programs and Non-Federal Partners:

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Federal Programs:

At this time, there is no relationship to a Federal program.

Non-Federal Partners: N/A

9. Federal, State and Local Governments and Other Entities:

The project will be conducted in cooperation with the following Federal agencies:

US Department of Labor, OLMS
600 South Maestri Place
Room 604
New Orleans, LA. 70130
Dan Cherry – District Director
(504) 589-6174 phone

US Department of Labor
Wage & Hour Division
McCoy Federal Building
100 West Capitol Street
Suite 608
Jackson, MS. 39269
Eric Nash – Assistant Director
601-965-4347 phone

10. Project Information Questions:

Environmental Reviews:

- 1) Does the project require any Federal environmental review (e.g., environmental assessment, environmental impact statement, biological opinion)?
**** Yes ___ No**
- 2) Does the project require any State environmental review (e.g., Consistency Determination, State Historic Preservation Office)?
**** Yes ___ No**
- 3) Does the project require any local environmental review (e.g., zoning)?
___ Yes XXX No

If the answer to any of these questions is “yes,” provide (on compact disk) a copy of the environmental review(s) with the grant application.

Permits:

- 1) Does the project require any Federal permits?

**PORT COMMISSION MINUTES
AUGUST 19, 2010**

**** Yes ___ No**

2) Does the project require any State permits?

**** Yes ___ No**

3) Does the project require any local permits?

**** Yes ___ No**

Copies of permits have been sent directly to the MMS on compact disk.

Legal Proceedings

1) Are there any pending legal proceedings that have been taken against any of the permits or related environmental analyses required for the project?

**** Yes ___ No**

11. Changes from the Approved State Plan

- Changes noted in the schedule due to time fame elapse for Plan Approval. Time has been adjusted to reflect this – Item #6 under Project Description – Schedule
- Changes noted in the schedule funding draw down; differs from the Approved Plan – Item #6 under Schedule

****:** All Asterisk items are to be addressed during the Architectural and/or Engineering Phase. Once this begins, copies of all EA's, Permits or accompanying documentation will be forwarded to both DMR and MMS (BOEM)

**PORT COMMISSION MINUTES
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Draft Budget Narrative – Rev 1

Long Beach Harbor Expansion Project

Budget Narrative Details:

Applicant: Long Beach Port Commission
Fiscal Year Funding: FY 2007 & FY 2009

DESCRIPTION	CIAP	OTHER FUNDING SOURCES		TOTAL
Harbor Expansion Master Planning	\$1,000,000.00			\$1,000,000.00
Project Management	\$120,000.00			\$120,000.00
Project Administration	\$80,000.00			\$80,000.00
Architectural/Engineering	\$150,000.00			\$150,000.00
Construction	\$500,000.00			\$500,000.00
Contingency	\$150,000.00			\$150,000.00
Total Budget	\$2,000,000.00			\$2,000,000.00

**Harbor Expansion Planning
& Preliminary Design: \$1,000,000**

The Harbor Expansion Planning will include a Master Plan for the overall expansion of the Long Beach Harbor. The future construction for expansion as based on the narrative described in the CIAP Long Beach Harbor Expansion Plan Application Narrative. The Master Harbor Plan will be analyzed for implementation in multiple phases. The Master Plan will implement state of the art clean marina best management practices that will detail needs such as the desired depth of dredging, number and size of boat slips to be provided, width and construction type of the boat docks, type of electrical hookups, storm water runoff, sewage collection (pump outs), motor boat oil collection and education and outreach training opportunities for boaters on smart and responsible boating activities. Engineering layouts with dimensional data to fully show suitability will be provided for all the expansion phases. Field surveys and preliminary engineering designs for the harbor expansion Master Plan will also be developed in conjunction with the smart and sustainable best management practices.

Project Management: \$120,000.00

Project Management Fees for the Long Beach Harbor Expansion and the duties therein are covered under the Construction Narrative.

Project Administration: \$80,000

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Project Administration Fees for the Long Beach Harbor Expansion Project cover administrative duties, including but not limited to project coordination assistance with the project manager, overview of all Labor Standards required during professional and construction processes.

Architectural/Engineering: \$150,000

Architectural and Engineering fees for the Long Beach Harbor Reconstruction Projects will encompass design, surveys, detailed engineering, bidding package, and construction supervision for the reconstruction projects in the existing harbor listed below. Project permits, environmental assessments, required studies and developing a Marina Best Management Plan for the Harbor is included

Construction: \$500,000

The existing harbor reconstruction will be completed with the use of CIAP funds, and includes the development of a detailed smart and sustainable marina Best Management Plan (BMP) and analysis for the design of the harbor based on those BMP's. Construction will address educational and interactive exhibits providing detail and information regarding coastal conservation, pollution prevention, water quality protection, and recycling programs to raise public awareness and action for the Long Beach Harbor Expansion Project and its Clean/Green Marina Program. Other construction projects in the existing harbor will be to extend the east fishing pier, construction of a roof structure and a fish cleaning station at the west fishing pier, add safe guards at the boat fueling station, install a security system for the existing marina, and a fish cleaning station with a grinder at the boat launch area.

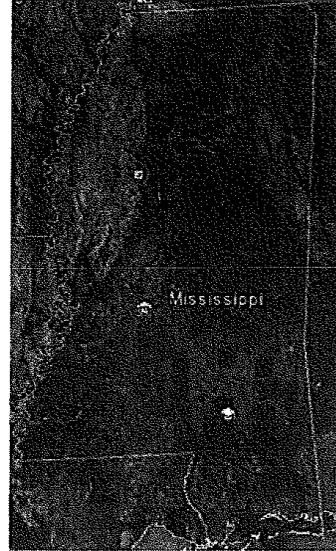
Contingency: \$150,000

Contingency of 7.5 % is allocated for items unforeseen during construction and design portion of the project.

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HARRISON COUNTY, MISSISSIPPI



STATE OF MISSISSIPPI



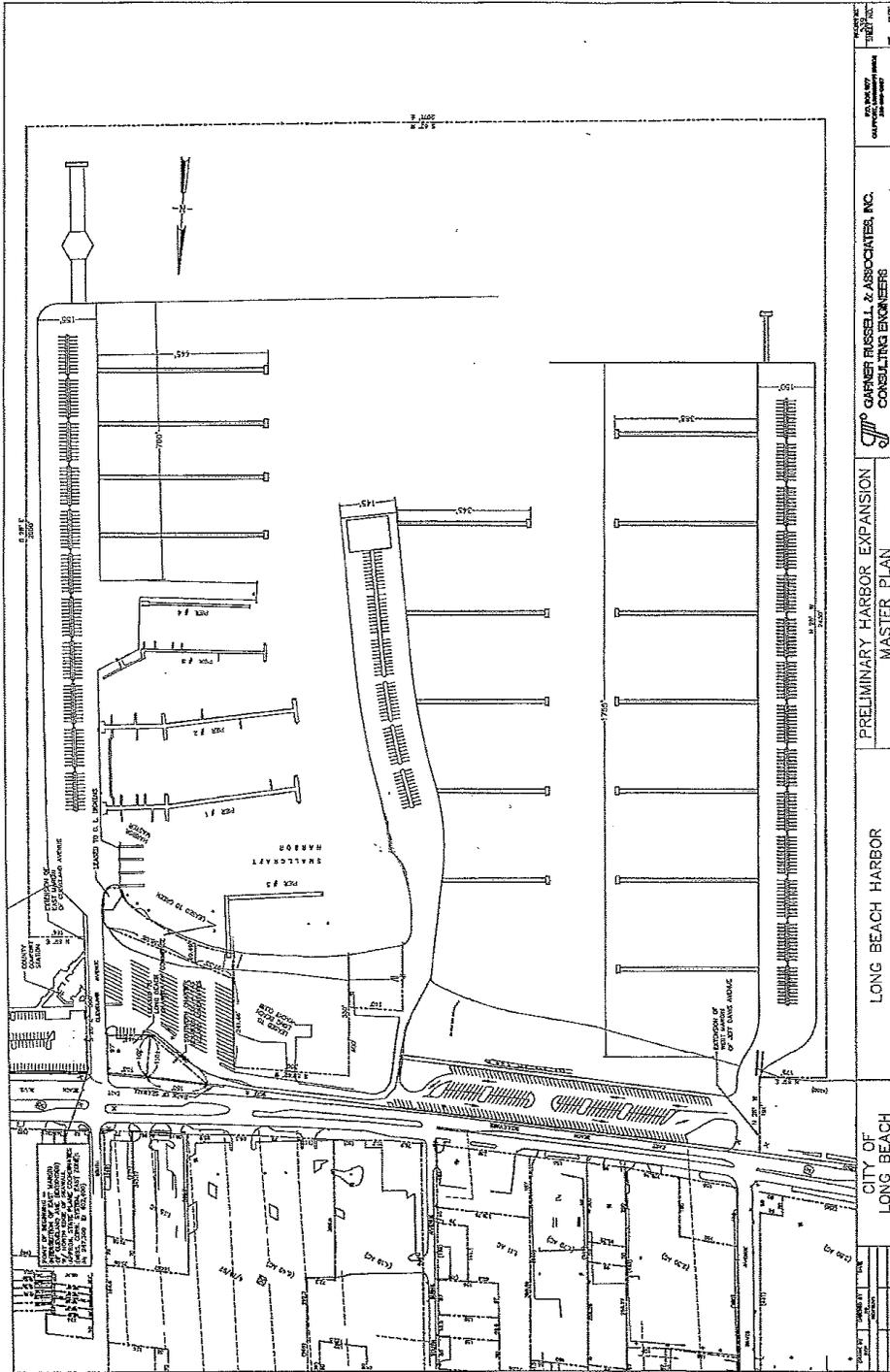
CITY OF LONG BEACH, MISSISSIPPI

**PORT COMMISSION MINUTES
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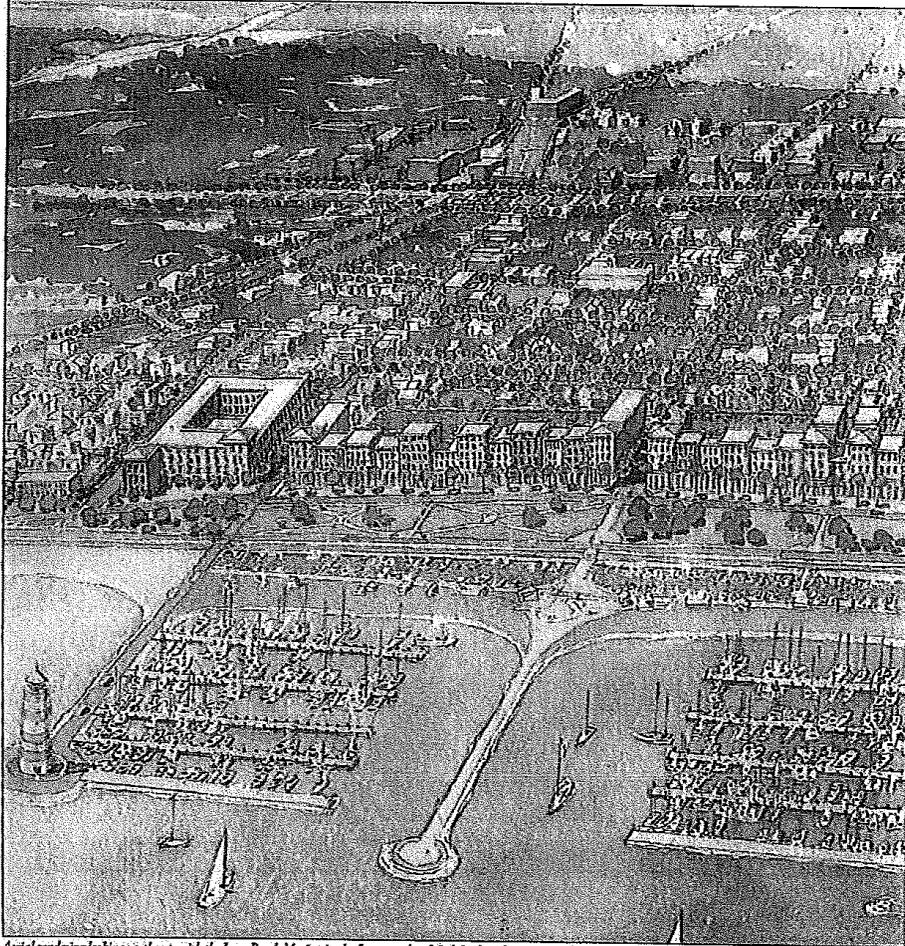


LONG BEACH HARBOR, LONG BEACH, MISSISSIPPI

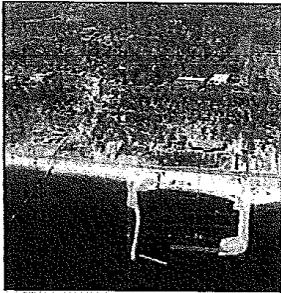
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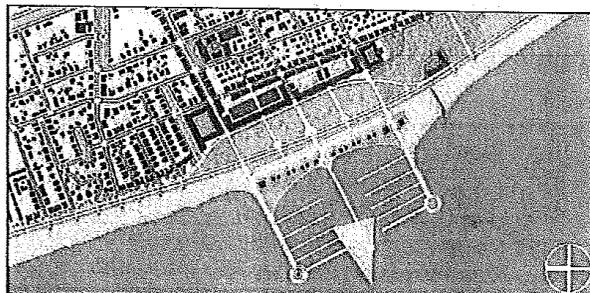
**PORT COMMISSION MINUTES
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Aerial rendering looking northeast, with the Long Beach Marina in the foreground and Oak Park and new condominiums in the mid-ground, and the city beyond



Long Beach marina post-Hurricane Katrina



DOWNTOWN AREA ANALYSIS - THE CITY OF LONG BEACH - MASTER PLAN 2006

After considerable discussion regarding the location of the Bait Shop, Commissioner Kies made motion seconded by Commissioner Ehlers to accept Mr. Robertson's recommendation as set forth above. The question being put to a roll call vote, the result was as follows:

Commissioner Hansen	voted	Aye
Commissioner Purchner	voted	Aye
Commissioner Kies	voted	Aye

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Commissioner Hancock	voted	Nay
Commissioner Rishel	voted	Nay
Commissioner Reed	voted	Absent, not voting
Commissioner Marks	voted	Aye
Commissioner Hill	voted	Aye
Commissioner Ehlers	voted	Aye

The question having received the affirmative vote of a majority of the commissioners present and voting, the President declared the **motion carried**.

Discussion continued regarding CIAP (Coastal Impact Assistance Program); whereupon Commissioner Hansen made motion seconded by Commissioner Ehlers and unanimously carried to approve a work order for Broaddus and Associates to perform Project Manager and Project Administration duties for the CIAP Grant Reconstruction Projects and Harbor Expansion Planning Project. Said work order spread upon the minutes of this meeting in words and figures as follows:

**PORT COMMISSION MINUTES
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EXHIBIT

WORK ORDER

**Issued Pursuant to Master Services Agreement
Effective – October 17, 2008**

**By and Between
Broaddus & Associates, Inc. (“Broaddus & Associates”)
and Port Commission City of Long Beach, Mississippi (“Client”)**

Client Contact Name: Mayor Billy Skellie or Phil Kies	Broaddus & Associates Office: Gulfport, MS
Contact Phone Number: 228-863-1556 or 228-324-5501	Broaddus & Associates Contact: Ron Robertson / David Vicknair
Contact E-Mail Address: Mayorsoffice@ci.long-beach.ms.us PKies@baytech.net	Broaddus & Associates Project Number: B08126

1. Scope of Work:
Provide Project Management Services and Project Administration services for the CIAP Grant Reconstruction Projects and Harbor Expansion Planning Project.
2. Location/Client Facility Involved:
Long Beach Harbor
3. Period of Performance:
August 19, 2010 thru August 18, 2013.
4. Authorized Funding Sources and charges:
CIAP Funding source and actual charges shall be on a Time and Material basis per Master Services Agreement not to exceed an estimated \$200,000.00 without prior authorization.
5. Special Provisions:
None

Client: City of Long Beach, MS Port Commission of Long Beach	Broaddus & Associates:
By:	By:
Name: Billy Skellie / Phil Kies	Name: James A. Broaddus, PhD, P.E.
Title: Mayor / Port Commission President	Title: President
Date: August 19, 2010	Date: August 19, 2010
Address: 645 Klondyke Road Long Beach, MS 39560	Address: 2510 14 th Street Suite 810 Gulfport, MS 39501

**

**

Upon continued discussion regarding CIAP, Commissioner Hansen made motion seconded by Commissioner Hancock and unanimously carried to approve the Project Manager to make minor revisions to the aforesaid CIAP

**PORT COMMISSION MINUTES
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Plan Narratives and send the final document to DMR (Department of Marine Resources).

It was the consensus of the commission to express their sincere appreciation to Mr. Ron Robertson and Broaddus and Associates for the excellent services they provided in the construction of the Harbormaster Building.

Commissioner Reed was preliminarily absent the meeting and arrived at 6:45 p.m.

The commission recognized Mr. David Sofaer, Field Supervisor, Stratus Consulting. Mr. Sofaer requested permission to “strap” a camera at a location within the Long Beach Harbor to assess the losses to recreation due to the BP Deepwater Horizon incident. Said credentials and camera style ordered spread upon the minutes of this meeting in words and figures as follows:

**PORT COMMISSION MINUTES
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U.S. DEPARTMENT OF COMMERCE
National Oceanic & Atmospheric Administration
Office of Response and Restoration
Assessment and Restoration Division
1305 East-West Highway
Silver Spring, MD 20910

May 28, 2010

To Whom It May Concern:

This letter is to confirm that Stratus Consulting and Aerotek Energy Services are working with the National Oceanic and Atmospheric Administration to assess the losses to recreational use arising from the Deepwater Horizon incident. Please feel free to contact me at 301-873-3278 or Anthony.Dvarskas@noaa.gov should you require any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Anthony Dvarskas".

Anthony Dvarskas
Economist
National Oceanic and Atmospheric Administration
Assessment and Restoration Division

PORT COMMISSION MINUTES
AUGUST 19, 2010

Stacey Dahl

From: City of Longbeach Harbor [harbor@cityoflongbeachms.com]
Sent: Monday, August 16, 2010 2:06 PM
To: Stacey
Subject: Fw: New Cameras for Mounting
Attachments: David Sofaer-MoultrieCamera.pdf

----- Original Message -----

From: David Sofaer
To: harbor@cityoflongbeachms.com
Sent: Sunday, August 15, 2010 10:40 PM
Subject: New Cameras for Mounting

Michael,

Thanks so much for spending time with me last week about mounting cameras at Long Beach Harbor and Marina. As discussed, permission to mount cameras facing east and west along the beach will allow us to provide photographic evidence that the spill has significantly decreased the use of Long Beach's main beach.

Attached is literature on a new camera and transmitter made by Moultrie. It is different than the camera made by Buckeye. I wanted you to have the exact model we hope to install.

I, and possibly a colleague, will attend this Thursday Port Commission meeting to address the topic of camera mounting. Please contact me if there is anything else we should know prior to attending the meeting.

Lastly, please inform me if AT&T has poor reception at the harbor. The camera and transmitter work on the AT&T network.

Thanks again and I'll see you Thursday.

Regards,

Dave

David A. Sofaer, Esq.
SOFARLEGAL Consulting
Phone: 415.515.9715
www.sofaerlaw.com
www.linkedin.com/in/davidsofaer

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Game Spy Digital Infrared Trail Cameras

Capture wildlife activity day or night without spooking the game using Moultrie's Game Spy infrared digital game cameras. The infrared trail cameras take photos in standard photo mode by day, and at night the Game Spy uses an IR flash instead of visible white light. An infrared flash that's virtually undetectable makes scouting the trail to track deer and other wildlife easier than ever. Moultrie developed the infrared-series with one goal: to provide the best infrared camera at an affordable price.

Start with the Game Spy D55IR, an infrared camera at a price low enough to outfit your entire property. Take the next step up with the Game Spy I-35 that is compatible with the [Game Spy Game Management System](#). This innovative system lets you view the activity on your trail or hunting grounds without having to set foot (or scent) on them. And for the hunter who wants to take scouting to the cutting edge, the I-45S or I-65S are equipped with extreme low-glow infrared technology and are also fully compatible with the Game Management System.

See the full line of [Moultrie trail cameras](#) for our other options.

Photo Gallery



[Watch Them Grow](#)

Game Spy D-55IR Infrared Game Camera

NEW FOR 2010!
Coming Soon!



Quick View

High-end scouting equipment on a budget. Moultrie's new Game Spy D55IR gives you a feature-rich infrared camera at an affordable price. Loaded with features including 5.0 megapixels, infrared flash, camouflage housing and much more.

[Full Details](#)

★ [New Product](#)

Game Spy I-35 Infrared Game Camera

NEW FOR 2010!



Quick View

Moultrie's Game Spy I-35 is Moultrie's most affordable camera featuring Game Management System compatibility. Enjoy all of the benefits of the Game Management web site except the ability to change camera settings remotely. This camera is loaded with features including 4.0 megapixels, RealTree APG camouflage housing and much more.

[Full Details](#)

★ [New Product](#)

Game Spy I-45S Infrared Game Camera

NEW FOR 2010!



Quick View

The Game Spy I-45S features 4.0 megapixels, 50-ft range and quick trigger. Combined with an extreme low glow infrared flash, you'll never miss that trophy shot. Add the optional GPS Game Spy Connect cellular accessory and transmit images to Moultrie's Game Management web site. You're only one click away from 24/7 access to your photos.

[Full Details](#)

★ [New Product](#)

Price: **\$129.99**
Contact Us at
800-653-3392

Price: **\$154.99** Qty: **1**

[+ Add to Order](#)

Price: **\$259.99** Qty: **1**

[+ Add to Order](#)

Game Spy I-65S Infrared Game Camera



Quick View

Take scouting to the extreme with Moultrie's Game Spy I-65S. Featuring 6.0 megapixels, 50-ft range and quick trigger; combined with an extreme low glow infrared flash, you'll never miss that trophy shot. Add the optional GPS Game Spy Connect cellular accessory and transmit images to Moultrie's Game Management web site. You're only one click away from 24/7 access to your photos.

[Full Details](#)

★ [New Product](#)

I-35 and Game Spy Connect "Pay As You Go" Combo



COMBO

Quick View

The most cost effective system out there to access game cameras remotely! Our new "Pay As You Go" option for the Game Management System lets you upload images from your camera to the web and customize your plan based on your needs - no subscriptions!

[Full Details](#)

★ [Great Deals](#)

[Sold Out](#)

Game Spy I-45 Infrared Game Camera - Refurb



Buy 1, Get 1 50% Off

Quick View

No one wants to have to make sacrifices when choosing a digital game camera. That's why the Moultrie Game Spy I-45 is designed with everything you want in a scouting camera. It offers brilliant, 4-megapixel color images out to 50 feet. And at night, its virtually invisible infrared flash provides clear pictures without spooking the deer. Perhaps best of all, the Game Spy I-45 is compatible with Moultrie's Game Spy Game Management System, giving you the ability to have complete access to your game camera from home.

NOTE: Product is factory reconditioned. It is guaranteed to be in working order and carry a full one-year warranty

facebook



<http://www.moultriefeeders.com/catalog.aspx?catid=Infrared+Game+Cameras>

7/20/2010

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Digital Game Camera Accessories

Increase the effectiveness of your game camera with Moultrie's game camera accessories. Experienced outdoorsmen know that trail cameras are essential tools for increasing the scope of your scouting efforts. But before you start putting your trail cameras to work, check out our quality game camera supplies for virtually every need. When it comes to expanding the effectiveness of your scouting efforts, Moultrie has got you covered.

Nothing beats being able to view countless photos and video of wildlife activity on the trail or property you intend to hunt - unless you count the reward of successful scouting! Using a trail camera for pre-season scouting gives you valuable information for your hunt. However, all that scouting comes to naught when you find your camera's battery power is out, or the memory card is full. Even worse is coming back to your camera only to find it wasn't mounted exactly how you intended, or worse still - to find it's been stolen.

Moultrie has expanded its game camera accessories line to include items for your trail camera, like the Camera Security Box, Camera Tree Mount and Digital Picture Viewer. Not a game camera owner? View our entire line of game cameras, from [digital flash cameras](#) to [infrared game cameras](#) and get your hands on one or more of these ultimate scouting companions.

Browse Moultrie's game camera accessories to ensure you have everything you need to pattern and track wildlife easily and efficiently.

Digital Picture Viewer

NEW!

Want to see game camera images right now? Our picture viewer allows you quick access to your entire game camera scouting photos and videos. This handheld picture viewer lets you view your game camera images in the field, right from your SD card. View and transfer your photos via USB cable or SD card transfer.

[Quick View](#)

[Full Details](#)

Price: **\$84.99**
Qty:

[+ Add to Order](#)

GPS Game Spy Connect®

The Moultrie Game Spy Game Management System enables you to view the pictures from your game camera without having to travel to your hunting land. The GPS Game Spy Connect® wirelessly transmits data from your game camera to a private-access web site via the AT&T cellular network. Take fewer trips, use less gas and leave behind less scent.

[Quick View](#)

[Full Details](#)

Price: **\$154.99**
Contact Us at 800-653-3334

[+ Add to Order](#)

Camera Power Panel

Ensure a continued power source for game cameras. Moultrie's PowerPanel uses innovative software to combine a solar panel and built-in 12-volt battery, extending camera life indefinitely in the field.

[Quick View](#)

[Full Details](#)

Price: **\$89.99**
Qty:

[+ Add to Order](#)

[Photo Gallery](#)



10 points




Camera Security Box

Moultrie's Camera Security Box is perfect for protecting game cameras from theft or damage caused by animals. Built with 18-gauge, powder-coated steel, the Security Box creates a protective housing for your trail camera.

[Quick View](#)

[Full Details](#)

Price: **\$59.99**
Qty:

[+ Add to Order](#)

Camera Tree Mount

Easily mount your game camera to any tree with Moultrie's Camera Tree Mount. The Camera Tree Mount adjusts to almost any position so your trail camera will achieve perfect aim.

[Quick View](#)

[Full Details](#)

Price: **\$59.99**
Qty:

[+ Add to Order](#)

Camera Tripod

Moultrie's Camera Tripod makes it easy to mount game cameras on food plots or cutovers. Perfect for locations that lack trees or other stable platforms to mount trail cameras.

[Quick View](#)

[Full Details](#)

Price: **\$69.99**
Qty:

[+ Add to Order](#)

After considerable discussion, Commissioner Purchner made motion seconded by Commissioner Hansen and unanimously carried to approve the aforesaid camera installation.

There came on for discussion a lease negotiation with Mr. Steve Pucheu and Attorney Hayes Johnson; whereupon it was determined that discussion would be held in executive session.

**PORT COMMISSION MINUTES
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The commission recognized Mr. Mike Mitchell, 20506 Jones Mill Road, Long Beach to discuss the job performance of the Harbormaster; whereupon no formal action was required or taken.

Commissioner Ehlers made motion seconded by Commissioner Hancock and unanimously carried to go into closed session to preliminarily determine whether or not to declare an executive session.

The meeting resumed in open session and based upon discussion held in closed session, Commissioner Hancock made motion seconded by Commissioner Ehlers to meet in executive session for the transaction of public business to-wit: to discuss with and seek the legal advice and counsel of the Port Attorney regarding lease negotiations and personnel matters. The motion being put to a roll call vote, the result was as follows:

Commissioner Marks	voted	Aye
Commissioner Ehlers	voted	Aye
Commissioner Rishel	voted	Aye
Commissioner Reed	voted	Aye
Commissioner Hancock	voted	Aye
Commissioner Kies	voted	Aye
Commissioner Purchner	voted	Aye
Commissioner Hill	voted	Aye
Commissioner Hansen	voted	Aye

The question having received the affirmative vote of all the commissioners present and voting, the President declared the **motion carried**.

The meeting resumed in open session and based upon discussion held and information obtained in executive session, no official action was required or taken in open session.

Commissioner Rishel made motion seconded by Commissioner Hancock and unanimously carried to approve payment of invoices as listed on Docket of Claims #HBR080310 and #HBR081710.

**PORT COMMISSION MINUTES
AUGUST 19, 2010**

The commission recognized Mr. Michael White for the Harbormaster's report. Mr. White submitted the following example of a logo for the harbor boat and the harbor personnel uniform shirts and also a list of purchases at the harbor reimbursed by the BP Oil Spill:

RAFT REVISE 081910

**=AmoS=
SignS**

AMOSSIGNS.COM

Contact: Craig Amos 228-263-8023

OFFICE 228-865-0175

Email: AmosSigns@bellsouth.net

2624 17th Ave. Gulfport, MS 39501



**PORT COMMISSION MINUTES
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**Purchases paid for by BP Block Grant
For Long Beach Harbor**

Containment Boom Rental for Harbor Entrance	\$7,500.00
Fuel Pump Upgrades for Diesel	\$1,922.00
All terrain Vehicle	\$10,748.00
Oil Absorbent Boom	\$983.00
VHF Radio and Antenna and Power Supply	\$336.50
4 VHF Hand Held Radios	\$660.00
Misc lines and fasteners for booms and boat rigging	\$929.39
Weather Station	\$999.07
Waste Oil Container and Filter Drum	\$4,573.60
Harbor Parking Signs	\$484.00
6 ½' X 12' Utility Trailer	\$1,280.00
16' Bay Water Boat w/ 90hp 4 stroke	\$17,760.00
Emergency Lighting for Boat	\$642.75
Harbor Graphics on Boat	\$550.00
5 Big Wheeled Dock Carts	<u>\$1,075.00</u>
Total	\$50,473.31

It was the consensus of the commission to direct Mr. White to obtain one (1) more example of a logo.

**

**

Mr. White informed the commission that he is in the process of writing job descriptions for harbor personnel, as requested by the Civil Service Commission.

**

**

**PORT COMMISSION MINUTES
AUGUST 19, 2010**

Commissioner Purchner made motion seconded by Commissioner Ehlers and unanimously carried to assign two (2) reserved parking spaces for harbor personnel in front of the harbormaster building.

**

**

Harbormaster White apprised the commission of two (2) emergency hires at the harbor due to guards resigning without notice. Mr. White further apprised the commission that an ad has been placed in the newspaper and Civil Service is beginning the process of creating an eligibility list for harbor guards.

**

**

Harbormaster White reported that he has been using his personal cell phone for harbor matters and it has become quite costly. Commissioner Reed made motion seconded by Commissioner Hansen and unanimously carried authorizing Mr. White to obtain a cell phone and services to be paid from Port funds.

There being no further business to come before the Port Commission at this time, Commissioner Reed made motion seconded by Commissioner Hancock to **recess this meeting until Wednesday, August 25th, 2010, at 5:30 o'clock p.m.**

ATTEST:

PHIL KIES, PRESIDENT

DATE

ATTEST:

STACEY DAHL, DEPUTY CITY CLERK