

PORT COMMISSION MINUTES
April 21, 2011

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the City Hall, 201 Jeff Davis Avenue, in said City at 5:30 o'clock p.m., it being the third Thursday in April, 2011, and the same being the time, date, and place fixed for holding said meeting.

There were present and in attendance on said Commission and at the meeting the following named persons: Commission President Phil Kies, Vice President James Hancock, Commissioners David Marks, Vernon Ehlers, Charles Purchner, Danny Hansen, David Blackstock, Harbormaster Bill Angley, Port Attorney James C. Simpson, Jr., and Deputy City Clerk Stacey Dahl.

Absent the meeting were Secretary Barbara Reed and Commissioner Barney Hill.

There being a quorum present and sufficient to transact the business of the Port Commission, the following proceedings were had and done.

The meeting was called to order whereupon Commissioner Hansen made motion seconded by Commissioner Ehlers and unanimously carried to amend the agenda to include: V. BUSINESS: -1. DEEP SEA FISHING RODEO.

Commissioner Hancock made motion seconded by Commissioner Marks and unanimously carried to approve the Port Commission Regular Minutes of March 17, 2011, as submitted.

The commission recognized Mr. Michael Casano, President of the Deep Sea Fishing Rodeo. Mr. Casano proposed holding the 2011 Deep Sea Fishing Rodeo at the Long Beach Harbor, July 1 thru July 4, 2011. Harrison County is favorable to setting up the carnival and tents in the area east of the comfort station. The owner of the former Kmart property is being contacted for parking. The current boat trailer parking area would continue to be used for boat trailers encouraging participation in the rodeo. After considerable discussion, Commissioner Hansen made motion seconded by Commissioner Ehlers and unanimously carried to approve the aforesaid request.

Upon continued discussion, it was the consensus of the commission to appoint Commissioners Marks and Ehlers to work directly with the rodeo representatives on specifics.

Alderman Gary Ponthieux was present and reiterated to the commission the favorable economic impact the Deep Sea Fishing Rodeo would have in the City of Long Beach.

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The commission recognized Mr. Ron Robertson, Project Manager, Broaddus and Associates. Mr. Robertson submitted project updates as follows:



Long Beach Port Commission
Phil Kies, President

April 21, 2011

RE: Project Updates:

1. **Bait Shop**
 - Custom built trailer proposals requested from 5 manufacturers. Expect to have proposals returned to city so that review by LBPC at next meeting in May 2011. (Estimate was \$30,000.00) See attached Trailer description.
 - Ice machine replacement quotes attached. Recommend LBPC accept the best and lowest Bid from Food Service Warehouse for \$4,977.33. (Estimate was \$5,900.00)
 - Proposals to replace the Security system were received this week. Currently requesting additional information (Specification sheets on component parts) from contractors so that a fair evaluation can be under taken. (Estimate was \$10,000.00)
 - Plans and Specifications for quotations for live bait enclosure, outside lighting, signs, Trailer installation and all utilities are being developed by A. Garner Russell & Associates. Expect to be able to advertise this portion of the project during the month of June 2011. (Estimate was \$25,700.00)
 - Total project Construction estimate: \$71,700.00.
2. **Alternate Project. Harbor Pier revisions.**
 - Request Port Commission approval of attached Alternate Project plans and specifications and approval to advertise for bids. See attached 04/18/2011 e-mail.
 - Revised permit request approved March 22, 2011 by DMR. Secretary of State lease agreement negotiation continues.
 - Revised Plans/specs for Pier #2 re-submitted to MEMA/FEMA 03-10-2011 for approval. Expect FEMA approval in 2-3 months (?).
 - Construction funding \$335,000.00.
3. **Bulkhead Project.**
 - As directed by the commission, Barbara Reed and I met with DMR concerning Tidelands funding for BIG project on 03/25/2011. Current total Tidelands balance is approximately \$445,000 per DMR; leaving the Port Commission short of funds by \$38,000 on the new Bulkhead/Pier project. An analysis of what has already been paid and reimbursed needs to be performed to confirm this amount. On behalf of the commission I took the liberty to request an accounting from David Ball on 03-29-2011. See attached 03/29/2011 e-mail. Any short fall will likely have to come from the 2012 Tidelands allocation. Reallocation request from prior years will be required directing necessary monies to the BIG project. A. Garner Russell needs motion from commission directing them to handle this.

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Bulkhead Project. (Continued)

- Request review/discussion on plans/specs for project. I submitted several items for your consideration.
- Request Port Commission approval of attached Bulkhead Project plans and specifications (with any revisions requested by LBPC) and approval to advertise for bids.
- DMR permit approved but construction approval from Secretary of State still pending.
- BIG Sub-Grant Agreement signed by Mayor on 04/05/2011. Construction estimate \$1.3 million.

4. CIAP – Harbor Expansion Planning.

CIAP Grant approval received on March 31, 2011. Total Grant amount for Phase-I was \$1,145,000.00. See attachment for Grant Award. Currently working on Architectural/Engineer Request for proposals (RFP). First draft of a RFP should be completed in June 2011.

5. Other Activities

The following completed projects are going through the FEMA close out Phase.

PW 5079..... Harbor Repairs; fueling dock, repair bulkhead, boat slips/piers, fishing piers, etc. Submitted 12 change orders for review/approval. Total spending is within the obligated amount of \$2,359,606.00.

PW 6860..... Harbor Paving actual total spending of \$431,425.00 was over the obligated amount by + \$132,880.00.

PW 10860..... Inlet channel and Harbor Dredging; spent \$259,000 versus \$177,000 obligated by PW. Expect that FEMA will approve most of this but LBPC may have to pay \$38,000 of cost.

Please contact me at your convenience with any questions.

Best Regards,



Ron Robertson, P. E.
Project Manager

Based upon the recommendations of Mr. Robertson, the following actions were taken:

- Commissioner Hancock made motion seconded by Commissioner Hansen and unanimously carried to approve Food Service Warehouse's bid for an ice machine as the best and lowest in the amount of \$4,977.33.
- Commissioner Hancock made motion seconded by Commissioner Hansen and unanimously carried authorizing the revision of plans and specifications for Pier #2.

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Harbor Master Report

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- Harbor Master Building
 - Painted Curbing
 - Painted elevator door to stop rusting and to brighten appearance
 - Removed old phone from building and brought old phone from house with answer machine to better answer questions and to make sure all missed calls are addressed
 - Fax line fixed by AT&T
 - Had a larger refrigerator donated to us and installed in harbor guard office
- Marina Trash Skimmer
 - Cleaned and put back into service
- Slip Numbers
 - Finished all except end of pier 2 awaiting reconstruction
- Boat Launch Fender System
 - In the process of installing 5" fire hose, on side done and acquired more hose to finish out job
- Painted PVC Pipes Florescent Orange
- Painted yellow curbing for no parking
- Repainted no fishing sign and am adding boat owner parking signs to bulkheads
- Working on Stringer pier sign hope to be completed before May 1
- Working on getting all back rent paid in full have successfully gotten full payments and more to come
- Painted no fishing signs on north bulkhead and boat launch ramps
- Last bird with a dart in it is finally ok dart removed and bird doing great.
- Placed rip rap at storm drain exit at north end of harbor between yacht club and fuel pier to stop erosion issues
- Acquired weed eater from public work and started trimming down weeds to clean up appearance on Levens land Spoke with Mr Leven will have a crew starting Monday keeping it cleaned up
- Hired new guard to replace Dillistone. Rick Wilson will start on May 1 and we will be moving Genesis to night as requested by her
- Fixed 5 stray currents in water on pier 1,2,4

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- Fixed water issues on pier one where the water line reduces down
- Gentleman with mobile snow cone wants permission to sell in harbor already has permit from City of Long Beach
- Working on getting 100% insurance from renters
- Working on clean energy estimates for solar and wind energy to help with power bill and to further our clean marina certification
- Current Slip Occupancy 85% 185 of 233
 - March Income Collected \$28,984.00

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March 2011

Tax Report

Store Income:	\$ 140.00
Tax:	<u>\$ 10.00</u>
Total:	\$ 130.00

Slip Rent Income:	\$22,125 .00
Tax:	<u>\$ 1,549.00</u>
Total:	\$ 20,506.00

Land Lease:	\$ 6,719.00
Tax:	<u>\$.00</u>
Total:	\$ 6,719.00

Combined Income:	\$ 28,984.00
Combined Tax:	<u>\$ 1,559.00</u>
Combined Total:	\$ 27,425.00

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APPROVED:

PHIL KIES, PRESIDENT

DATE

ATTEST:

STACEY DAHL, DEPUTY CITY CLERK