

**PORT COMMISSION MINUTES
DECEMBER 15, 2011**

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the City Hall, 201 Jeff Davis Avenue, in said City at 5:30 o'clock p.m., it being the third Thursday in December, 2011, and the same being the time, date, and place fixed for holding said meeting.

There were present and in attendance on said Commission and at the meeting the following named persons: Commission President Phil Kies, Secretary Barbara Reed, Commissioners David Marks, Vernon Ehlers, Charles Purchner, Danny Hansen, Barney Hill, Stan Snodgrass, City Engineer David Ball and Minutes Clerk Veronica Howard.

Absent the meeting were Vice President James Hancock, Port Attorney James C. Simpson, Jr. and Harbormaster Bill Angley.

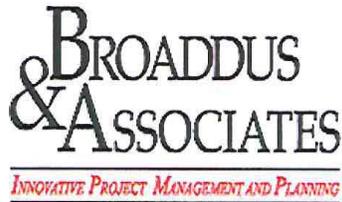
There being a quorum present and sufficient to transact the business of the Port Commission, the following proceedings were had and done.

The meeting was called to order and Commissioner Hansen made motion seconded by Commissioner Purchner and unanimously carried to amend the agenda and ADD under item V. Business, 3a. STRATEGIC PLANNING FOR HARBOR.

Commissioner Purchner made motion seconded by Commissioner Hansen and unanimously carried to approve the Port Regular Minutes of November 17, 2011, and the Work Session Minutes of December 5, 2011.

The commission recognized Mr. Ron Robertson, Project Manager, Broaddus and Associates, whereupon Mr. Robertson submitted project updates as follows:

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Long Beach Port Commission
Phil Kies, President

December 15, 2011

RE: Project Updates:

1. Bait Shop Trailer

Garner Russell Engineering continues work on design drawings and bid package for new Trailer site.

2. Alternate Project. Harbor Pier revisions.

The Phase-2 Harbor Improvement work scope and plans have been submitted to MEMA/FEMA for approval.

3. Bulkhead Project.

- Bay South began work on 11/28/2011. Site cleaned up, dredging work is 90% complete, and 30 feet of existing bulkhead removed. Discovered that existing bulkhead is only 4 feet into ground and has starting to give way. Recommend that the port commission approve adding alternate to replace the entire existing bulkhead to this contract. Change Order 2 is attached for your review/approval.

- Garner Russell Engineering continues work on additional work scope and bid package for Phase-4 –Add mooring pier on west side of harbor.

4. CIAP – Harbor Expansion Planning.

The Review sub-committee recommends that the port commission select Brown, Mitchell, Alexander, Inc. as the most qualified Respondent to the RFQ. The next step will be to finalize the scope of the services needed, a schedule for delivery of the services and a suitable fee for the services. If this negotiation is unsuccessful, the port commission may elect to conduct such a negotiation with the next most qualified Respondent, Atkins P.A.

Please contact me at your convenience with any questions.

Best Regards,

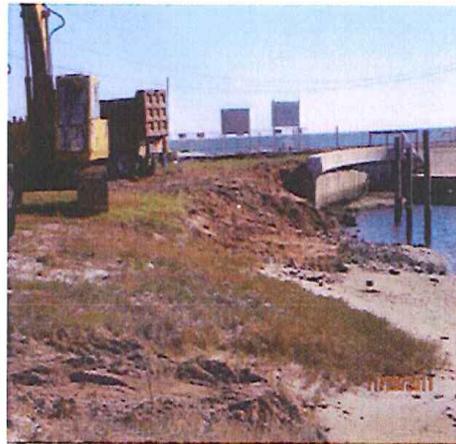
Ron Robertson, P. E.
Project Manager

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CONSTRUCTION ACTIVITY NOVEMBER 2011 - LONG BEACH HARBOR - B.I.G. PROJECT



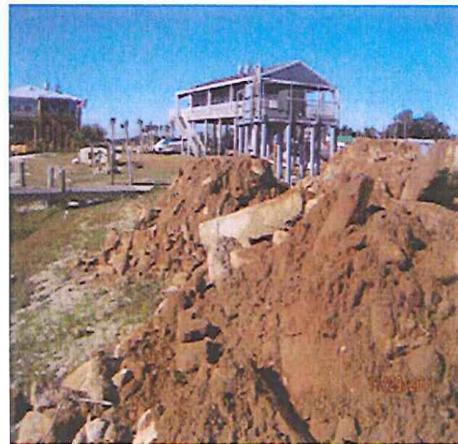
Removing 30 feet of existing bulkhead



Cleaning up Site



Removing existing drain pipe

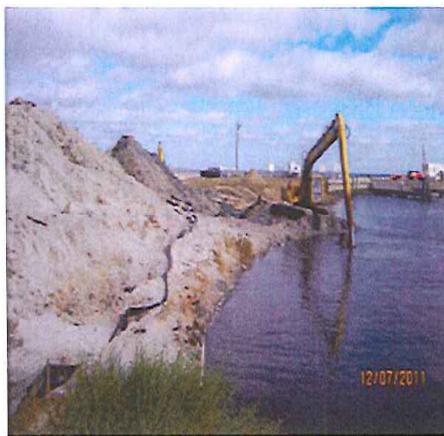


Debris pile to be removed

CONSTRUCTION ACTIVITY DECEMBER 2011 - LONG BEACH HARBOR - B.I.G. PROJECT

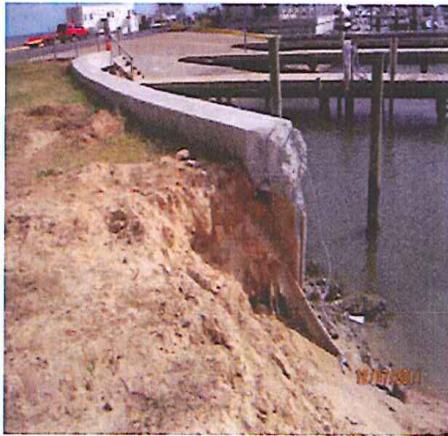


Dredging activity began 12/07/11



Dredging activity 12/07/11

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Existing bulkhead with 30 feet removed



Bulkhead has moved and leaning toward the South.



Trash removed during dredging operations

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Change Order
No. 2

Date of Issuance: 12/6/2011 Effective Date: 12/20/2011

Project:	Owner: <u>City of Long Beach</u>	Owner's Contract No.:
Contract:	<u>2009 B.I.G. Improvement Project</u>	Date of Contract: <u>10/13/2011</u>
Contractor:	<u>Bay South Limited Incorporated</u>	Engineer's Project No.: <u>1882</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description:
1. Adjust contract quantities for removal of entire existing bulkhead

Attachments: (List documents supporting change):
1. n/a

CHANGE IN CONTRACT PRICE:

Original Contract Price:
\$775,162.00

(Decrease) in Contract Price from previous Change Orders No. 0 to No. 1
\$0.00

Contract Price prior to this Change Order:
\$775,162.00

(Increase) in Contract Price due to this Change Order:
\$139,352.00

Revised Contract Price incorporating this Change Order:
\$914,514.00

CHANGE IN CONTRACT TIMES:

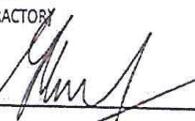
Original Contract Times: Working Days 150 Calendar days
Substantial completion (days or date): 5/3/2012
Ready for final payment (days or date): _____

Change in Contract Time from previous Change Orders No. 0 to No. 1
Substantial completion (days or date): 90
Ready for final payment (days or date): _____

Contract Times prior to this Change Order:
Substantial completion (days or date): 8/1/2012
Ready for final payment (days or date): _____

Change in Contract Time due to this Change Order:
Substantial completion (days or date): _____
Ready for final payment (days or date): _____

Contract Times incorporating this Change Order:
Substantial completion (days or date): 8/1/2012
Ready for final payment (days or date): _____

RECOMMENDED: (ENGINEER) By: <u></u> Date: <u>12-13-2011</u>	ACCEPTED: (CONTRACTOR) By: <u></u> Date: <u>12-9-2011</u>	ACCEPTED: (OWNER) By: _____ Date: _____
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PROJECT NO. 1882-1

2

ATTACHMENT TO CHANGE ORDER NUMBER

NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
BASE BID								
1-A	DEMOLITION & REMOVAL OF EXISTING OBSTRUCTIONS	1 L.S.	\$7,250.00	\$7,250.00			1	\$7,250.00
1-B	REMOVE AND REPLACE CURB	40 L.F.	\$40.00	\$1,600.00			40	\$1,600.00
1-C	REMOVE AND REPLACE EXISTING RIPRAP	1 L.S.	\$500.00	\$500.00			1	\$500.00
2-A	10 INCH PRECAST CONCRETE SHEET PILES	6,429 S.F.	\$34.00	\$218,586.00			6,429	\$218,586.00
2-B	REMOVAL OF BURIED DEBRIS	50 C.Y.	\$30.00	\$1,500.00			50	\$1,500.00
2-C	16"x16" PRECAST CONCRETE BULKHEAD PILING	1,523 L.F.	\$96.00	\$146,208.00			1,523	\$146,208.00
2-D	16"x16" PRECAST CONCRETE BULKHEAD PILING BUILD-UP (WITH ADDITIONAL DRIVING)	35 L.F.	\$199.00	\$6,965.00			35	\$6,965.00
2-E	16"x16" PRECAST CONCRETE BULKHEAD PILING BUILD-UP (WITHOUT ADDITIONAL DRIVING)	35 L.F.	\$190.00	\$6,650.00			35	\$6,650.00
3	CAST-IN PLACE CONCRETE BULKHEAD PILE CAP	136 C.Y.	\$1,200.00	\$163,200.00			136	\$163,200.00
4-A	REPLACE TIMBER BULKHEAD (EAST END)	1 L.S.	\$7,000.00	\$7,000.00			1	\$7,000.00
4-A	CONCRETE SIDEWALK (BID POINT "0" TO SLOPE PAVING AREA)	67 S.Y.	\$85.00	\$5,695.00			67	\$5,695.00
5	CLEAN SAND FILL (PLAN MEASURE)	842 C.Y.	\$16.00	\$13,472.00			842	\$13,472.00
6	DREDGING AND DISPOSAL OF SEDIMENT (PLAN MEASURE)	2,335 C.Y.	\$14.00	\$32,690.00			2,335	\$32,690.00
7	12" x 35" PILE WITH CAP	51 EA.	\$677.00	\$34,527.00			51	\$34,527.00
8-A	WOOD PIER UNDERSTRUCTURE	220 L.F.	\$85.00	\$18,700.00			220	\$18,700.00
8-B	WOOD PIER DECKING	220 L.F.	\$47.00	\$10,340.00			220	\$10,340.00
9-A	MODIFICATIONS TO EXISTING METER CENTER	1 L.S.	\$3,000.00	\$3,000.00			1	\$3,000.00
9-B	DOUBLE 50A RECEPTACLE PEDESTAL W/ WIRING	5 EA.	\$4,083.00	\$20,415.00			5	\$20,415.00
9-C	WATER DISTRIBUTION SYSTEM	1 L.S.	\$1,000.00	\$1,000.00			1	\$1,000.00
10	4" VINYL COATED FENCE	340 L.F.	\$21.00	\$7,140.00			340	\$7,140.00
Base Bid Items Subtotal				\$706,438.00				\$706,438.00
ADDITIVE ALTERNATE A (Remove existing concrete bulkhead from Bid Point "0" to Bid Point "1" and install new concrete bulkhead in accordance with the Drawings and Specifications)								
A-1-D	REMOVE EXISTING CONCRETE BULKHEAD (BID POINT "0" TO BID POINT "1")	1 L.S.	\$1,700.00	\$1,700.00	(1)	(\$1,700.00)	0	\$0.00
A-2-A	10 INCH PRECAST CONCRETE SHEET PILES	821 S.F.	\$34.00	\$27,914.00	(821)	(\$27,914.00)	0	\$0.00
A-2-C	16"x16" PRECAST CONCRETE BULKHEAD PILING	195 L.F.	\$96.00	\$18,720.00	(195)	(\$18,720.00)	0	\$0.00
A-2-D	16"x16" PRECAST CONCRETE BULKHEAD PILING BUILD-UP (WITH ADDITIONAL DRIVING)	5 L.F.	\$199.00	\$995.00	(5)	(\$995.00)	0	\$0.00
A-2-E	16"x16" PRECAST CONCRETE BULKHEAD PILING BUILD-UP (WITHOUT ADDITIONAL DRIVING)	5 L.F.	\$190.00	\$950.00	(5)	(\$950.00)	0	\$0.00
A-3	CAST-IN-PLACE CONCRETE BULKHEAD PILE CAP	17 C.Y.	\$1,200.00	\$20,400.00	(17)	(\$20,400.00)	0	\$0.00
A-4-B	CONCRETE SIDEWALK (BID POINT "1" TO SLOPE PAVING AREA)	(23) S.Y.	\$85.00	(\$1,955.00)	23	\$1,955.00	0	\$0.00
Alternate A Items Subtotal				\$68,724.00		(\$68,724.00)		\$0.00
CHANGE ORDER NO. 2 ADDITIVE ALTERNATE C (Remove entire existing concrete bulkhead and install new concrete bulkhead in accordance with the Drawings and Specifications)								
CO2-C-1-F	REMOVE ENTIRE EXISTING CONCRETE BULKHEAD	0 L.S.	\$5,250.00	\$0.00	1	\$5,250.00	1	\$5,250.00
CO2-C-2-A	10 INCH PRECAST CONCRETE SHEET PILES	0 S.F.	\$34.00	\$0.00	2463	\$83,742.00	2,463	\$83,742.00
CO2-C-2-C	16"x16" PRECAST CONCRETE BULKHEAD PILING	0 L.F.	\$96.00	\$0.00	589	\$56,544.00	589	\$56,544.00

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CO2-C-2-D	16"X16" PRECAST CONCRETE BULKHEAD PILING BUILD-UP (WITH ADDITIONAL DRIVING)	0 L.F.	\$199.00	\$0.00	15	\$2,985.00	15	\$2,985.00
CO2-C-2-E	16"X16" PRECAST CONCRETE BULKHEAD PILING BUILD-UP (WITHOUT ADDITIONAL DRIVING)	0 L.F.	\$190.00	\$0.00	15	\$2,850.00	15	\$2,850.00
CO2-C-3	CAST-IN-PLACE CONCRETE BULKHEAD PILE CAP	0 C.Y.	\$1,200.00	\$0.00	52	\$62,400.00	52	\$62,400.00
CO2-C-4-B	CONCRETE SIDEWALK	0 S.Y.	\$85.00	\$0.00	(67)	(\$5,695.00)	(67)	(\$5,695.00)
	TOTAL CHANGE ORDER AMOUNT			\$775,162.00		\$139,352.00		\$914,514.00

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After considerable discussion on the aforesaid report, the following actions were taken:

- Commissioner Marks made motion seconded by Commissioner Ehlers and unanimously carried to execute the submitted change order for the removal of the entire existing bulkhead.
- There came on for discussion awarding the Harbor Expansion project to a consultant/firm. After extensive meetings of a previously selected port sub-committee and their review of qualifications, presentations by two (2) of the firms, and upon careful evaluation, it was the consensus of the sub-committee to recommend the Port Commission retain the services of Brown, Mitchell, & Alexander, Inc., as the most qualified respondent to the RFQ, for the CIAP Harbor Expansion project. Upon further discussion and based upon the recommendation of the port sub-committee, Commissioner Reed made motion seconded by Commissioner Hansen and unanimously carried to retain the services of Brown, Mitchell, & Alexander, Inc., for the Harbor Expansion project and proceed to cost estimate negotiations.

It came on for consideration the financial/budget reports for Fiscal Years 2011 and 2012, provided by City Comptroller, Kini Gonsoulin. After considerable discussion, Commission President Phil Kies made motion seconded by Commissioner Hansen and unanimously carried to table any action regarding the budget report pending a meeting with the City Comptroller and/or City Clerk.

Commissioner Marks proposed contacting Harrison County Supervisor, Marlin Ladner, concerning increasing the paved parking lot to extend from the pavilion east to Bear Creek. It was also proposed to request Harrison County deed the aforementioned parking lot to the Long Beach Harbor. This expansion would allow the Harbor and City to better accommodate events i.e. DEEP SEA FISHING RODEO, CRUISIN' THE COAST, etc. Commissioner Hansen and/or Marks will discuss these plans with Supervisor Ladner.

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Discussion was held regarding strategic planning for the harbor. Commissioner Reed proposed the Commission prepare a plan setting goals, a vision and objectives for the harbor. Also recommended was a facilitator/volunteer. A Work Session to discuss a strategic plan was scheduled for February 2, 2012; at 5:30 p.m.; 201 Jeff Davis Avenue; in the Long Beach City Hall Meeting Room.

There was no action required or taken regarding Tidelands or BIG.

Commissioner Marks made motion seconded by Commissioner Purchner and unanimously carried to approve payment of invoices as listed on Dockets of Claims #HBR120611.

There came on for consideration the November, 2011, revenue/expense report. Noted for the record at the November, 2011, meeting was a discrepancy in the Harbormaster's report and the revenue report. The Commission is requesting clarification from the City Comptroller and/or Harbormaster to resolve the difference.

In the Harbormaster's absence, a report was submitted and ordered spread upon the minutes of this meeting in words and figures as follows:

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Harbor Master Report

December 15, 2011

- Will be in New York starting December 17, 2011 and returning December 29, 2011 to see family for holidays have David Falks as acting Harbor Master and will be able to be reached by phone the entire time I am gone.
- Received ice machine awaiting installation
- Working on Clean Marina check list and received 97% on practice inspection from Rhonda Price
- Finishing signage for piers to finish clean marina check list
- NMCB28 visit went good and they would like to come back again in March
- Finished all recycling bin stands on all piers with exceptions of lids
- GC on BIG is going to help us with the movement of pilings and flag pole to save on cost
- BIG contractor giving dredge sand to Fire Department for fill in their back lot on Klondike
- Working on final purchases of harbor contents so work order can be closed out with FEMA and MEMA need approval to purchase contents
- Current Slip Occupancy 195 of 233
- November Income Collected \$28,340.00

There was no action required or taken regarding the aforesaid report.

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There was no Port Attorney's report due to his absence.

There being no further business to come before the Port Commission at this time, Commissioner Reed made motion seconded by Commissioner Hansen and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

PHIL KIES, PRESIDENT

DATE

ATTEST:

STACEY DAHL, DEPUTY CITY CLERK