

PORT COMMISSION MINUTES
APRIL 18, 2013

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the City Hall Meeting Room, 201 Jeff Davis Avenue, in said City at 5:00 p.m., Thursday, April 18, 2013, it being the time, date, and place fixed for holding said meeting.

There were present and in attendance on said Commission and at the meeting the following named persons: Commission President Phil Kies, Vice President Barbara Reed, Secretary David Marks, Commissioners Vernon Ehlers, Don Deschenes, Charles Purchner, Barney Hill, Stan Snodgrass, Harbormaster Bill Angley, and Deputy City Clerk Stacey Dahl.

Absent the meeting were Alderman Roger Ladner and Port Attorney James C. Simpson, Jr.

There being a quorum present and sufficient to transact the business of this meeting, the following proceedings were had and done.

The meeting was called to order and there were no amendments or comments to the agenda.

Commissioner Purchner made motion seconded by Commissioner Deschenes and unanimously carried to approve minutes of the Port Commission as follows:

- Regular Minutes dated March 21, 2013, as submitted.

The commission recognized Mr. Jason Chiniche, Brown, Mitchell, and Alexander, Inc., with an update on the Harbor Expansion and Master Plan. After brief discussion, it was the consensus of the commission to Recess this meeting to Wednesday, May 1, 2013, at 5:00 p.m., for the final presentation of the Harbor Expansion and Master Plan.

The commission recognized Mr. Ron Robertson, Project Manager, Broaddus and Associates, whereupon Mr. Robertson submitted project updates as follows:

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Long Beach Port Commission
Phil Kies, President

April 18, 2013

RE: Project Updates:

1. **CIAP- Harbor Expansion and Master Plan.**

The final Harbor Master Plan report is 95% complete but we are still short a few critical drawings. Presentation of Master Plan needs to be postponed and presented during a future recessed port commission meeting. The current schedule is to make a similar presentation to the board of aldermen at their next meeting on May 8, 2013. Approval of the permit is expected by year end. Work on the detail 35% drawings will begin after the master plan is approved.

Need motion: Recess until a future date for Master Plan Presentation.

2. **Alternate Project. Harbor Improvements.** Phase-2 of this project is "on-hold" until Isaac Hurricane repairs are in progress. Suggest adding additional finger piers or lighting improvements in Isaac bid package to be funded by this PW #6588. We will need port commission direction.
3. **Bulkhead Project.** The bulkhead project contract with Bay South is now complete. This project is approximately \$400,000 below budget with a final completion date of September 30, 2013. Engineering design is 80% complete to construct items not completed toward the east, where damage by hurricane Isaac occurred, and to continue the bulkhead to the west.
4. **Isaac Repairs.** Work on engineering for the FEMA approved projects for hurricane Isaac related repairs to the Long Beach Harbor is in progress.
- Storm drains along the north shore have been cleaned.
 - Special inspections and required reports on the launch ramps and fueling equipment have been received; allowing the engineer to proceed with the bid packages (90% complete).
 - Expect to begin work on replacement of one launch ramp pier before the end of May. This will allow the middle launch ramp to be open for use. The repair to the north concrete ramp probably will begin in July.
 - The bid package for the harbor main piers, fishing piers and electrical is 85% complete. This work is expected to begin in July.

Port Commission Monthly Project Update
Prepared by Ron Robertson, P. E.

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- Bids for replacement of the Finger Piers (attached) were received on April 10th. However, the bids exceeded the amount budgeted by 200%. This bid package must be revised and advertised.

Recommendation is for the port commission to reject all bids received and instruct the engineer to revise specs and advertise for bids. See attached Memo from engineer.

Motion for action on this item is needed.

<u>Projected schedule for Isaac Repair Work</u>	<u>Est. Bid Pkg. Date</u>	<u>Start Work</u>	
1) One Launch ramp Pier	April 22, 2013	May 2013	
2) Repair/replace Finger Piers	April 26, 2013	June 2013	
3) Repair Launch Ramp	May 10, 2013	July 2013	
4) Repair fishing Piers; Main Piers; Electrical	May 15, 2013	July 2013	
5) Fuel Facility	May 22, 2013	Aug.-Sept. 2013	
6) Replace Rip-Rap	June 14, 2013	Aug.-Sept. 2013	
7) Harbor Dredging	June 14, 2013	Aug.-Sept. 2013	8)
8) Repair Roads / sidewalks	June 14, 2013	Aug.-Sept. 2013	

Please contact me at your convenience with any questions.

Best Regards,



Ron Robertson, P. E.

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A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET
GULFPORT, MS 39507

TEL (228) 863-0667
FAX (228) 863-5232

April 18, 2013

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

**RE: Hurricane Isaac – Finger Pier Repairs
Long Beach Smallcraft Harbor**

Ladies and Gentlemen:

The City of Long Beach received bids for the performance of the referenced project on April 10, 2013, and a certified Bid Tabulation is attached. We received five bids and the bidding was very competitive – the three lowest base bids were within approximately 11%. Unfortunately, the bids were well above the amount FEMA budgeted in their PWs for this work; which may be due to the inclusion of stainless steel hardware (previously specified on a Harbor project) and 4"x4" blocking (previously specified on the SE fishing pier). These items were included due to their apparent acceptance as Harbor standards for pier construction; but, with no official acceptance or adoption as a standard, we would be hard-pressed to convince FEMA of their status as an "in-kind" or equivalent repair.

Therefore, we hereby recommend rejection of all bids received for the work. To that end and anticipating your agreement thereto, we have modified the Bid Package to remove the "offending" items and have already set the advertisement for the rebid of the project. Bids are currently scheduled for receipt on 5/24/2013. Please advise if you need further information or action from us.

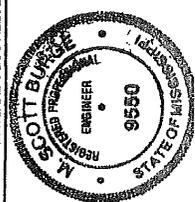
Sincerely,

David Ball, P.E.

DB:1977
Enclosure

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TABULATION OF BIDS		CONTRACTORS BIDDING:		HOLIDAY CONSTRUCTION, LLC		GIBSON MAINTENANCE, LLC		INNOVATIVE BUILDERS INT, LLC		TWIN L. CONSTRU	
CITY OF LONG BEACH		April 10, 2013		13111-MC		13076-MC		13482-MC		06365-M	
LONG BEACH SMALLCRAFT HARBOR - HURRICANE ISAAC REPAIRS		FINGER PIER REPLACEMENT		Yes		Yes		Yes		Yes	
FINGER PIER REPLACEMENT		Yes		Yes		Yes		Yes		Yes	
CONTRACTORS BIDDING:		Yes		Yes		Yes		Yes		Yes	
Certificate of Responsibility No.:		Yes		Yes		Yes		Yes		Yes	
Acknowledgment of Addendum No. 1:		Yes		Yes		Yes		Yes		Yes	
Department/Non-Collusion Certification:		Yes		Yes		Yes		Yes		Yes	
Bid Bond?		Yes		Yes		Yes		Yes		Yes	
BID SCHEDULE NO. 1: FEMA PROJECT WORKSHEET NO. 620021		BID SCHEDULE NO. 2: SALVAGE		TOTAL BID SCHEDULE NO. 1		TOTAL BID SCHEDULE NO. 2		TOTAL BID SCHEDULE NO. 1 MINUS BID SCHEDULE NO. 2:		TOTAL BASE BID AMOUNT (BID SCHEDULE NO. 1 MINUS BID SCHEDULE NO. 2):	
ITEM DESCRIPTION	PLAN QUANTITY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
2-A PIER 1, 2 & 5 - TYPE I REPAIR (30' LONG FINGER PIER)	9 EA	\$3,800.00	\$34,200.00	\$3,800.00	\$34,200.00	\$3,800.00	\$34,200.00	\$3,800.00	\$34,200.00	\$3,800.00	\$34,200.00
2-B PIER 3 & 4 - TYPE I REPAIR (60' LONG FINGER PIER)	1 EA	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
2-C PIER 3 & 4 - TYPE I REPAIR (20' LONG FINGER PIER)	4 EA	\$3,650.00	\$14,600.00	\$3,650.00	\$14,600.00	\$3,650.00	\$14,600.00	\$3,650.00	\$14,600.00	\$3,650.00	
2-D PIER 3 & 4 - TYPE I REPAIR (30' LONG FINGER PIER)	3 EA	\$3,800.00	\$11,400.00	\$3,800.00	\$11,400.00	\$3,800.00	\$11,400.00	\$3,800.00	\$11,400.00	\$3,800.00	
2-E PIER 3 & 4 - TYPE I REPAIR (25' LONG FINGER PIER)	1 EA	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	
2-F PIER 3 & 4 - TYPE II REPAIR (20' LONG FINGER PIER)	1 EA	\$3,650.00	\$3,650.00	\$3,650.00	\$3,650.00	\$3,650.00	\$3,650.00	\$3,650.00	\$3,650.00	\$3,650.00	
2-G CONSTRUCT LAUNCH PIER	1 L-S	\$10,500.00	\$10,500.00	\$10,500.00	\$10,500.00	\$10,500.00	\$10,500.00	\$10,500.00	\$10,500.00	\$10,500.00	
3-A PIER 1, 2 & 5 - TYPE II REPAIR (30' LONG FINGER PIER)	9 EA	\$3,800.00	\$34,200.00	\$3,800.00	\$34,200.00	\$3,800.00	\$34,200.00	\$3,800.00	\$34,200.00	\$3,800.00	
3-B PIER 3 & 4 - TYPE II REPAIR (25' LONG FINGER PIER)	1 EA	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00	
3-C PIER 3 & 4 - TYPE II REPAIR (20' LONG FINGER PIER)	2 EA	\$3,600.00	\$7,200.00	\$3,600.00	\$7,200.00	\$3,600.00	\$7,200.00	\$3,600.00	\$7,200.00	\$3,600.00	
3-D PIER 3 & 4 - TYPE II REPAIR (25' LONG FINGER PIER)	2 EA	\$3,650.00	\$7,300.00	\$3,650.00	\$7,300.00	\$3,650.00	\$7,300.00	\$3,650.00	\$7,300.00	\$3,650.00	
4-A ALL PIERS - REMOVE AND REPLACE 12" X 36" MOORING PILE	1/2 EA	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	
4-B ALL PIERS - REMOVE AND REPLACE 10" X 30" SUPPORT PILE	5 EA	\$1,300.00	\$6,500.00	\$1,300.00	\$6,500.00	\$1,300.00	\$6,500.00	\$1,300.00	\$6,500.00	\$1,300.00	
TOTAL BID SCHEDULE NO. 1			\$161,900.00		\$161,900.00		\$161,900.00		\$161,900.00		\$161,900.00
TOTAL BID SCHEDULE NO. 2			\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
TOTAL BID SCHEDULE NO. 1 MINUS BID SCHEDULE NO. 2			\$161,900.00		\$161,900.00		\$161,900.00		\$161,900.00		\$161,900.00
ALTERNATE NO. 1: DEMOLITION OF AND CONSTRUCTION OF NEW FINGER PIERS: FEMA PROJECT WORKSHEET NO. 6220											
1-A REMOVAL OF EXISTING FINGER PIER	2 EA	\$850.00	\$1,700.00	\$850.00	\$1,700.00	\$850.00	\$1,700.00	\$850.00	\$1,700.00	\$850.00	\$1,700.00
2-AA1-A PIERS 1, 2 & 5 - CONSTRUCT 30' FINGER PIER	8 EA	\$3,800.00	\$30,400.00	\$3,800.00	\$30,400.00	\$3,800.00	\$30,400.00	\$3,800.00	\$30,400.00	\$3,800.00	\$30,400.00
2-AA1-B PIERS 3 & 4 - CONSTRUCT 20' LONG FINGER PIER	5 EA	\$3,650.00	\$18,250.00	\$3,650.00	\$18,250.00	\$3,650.00	\$18,250.00	\$3,650.00	\$18,250.00	\$3,650.00	\$18,250.00
4-D INSTALL NEW 10" X 30" SUPPORT PILE	13 EA	\$1,000.00	\$13,000.00	\$1,000.00	\$13,000.00	\$1,000.00	\$13,000.00	\$1,000.00	\$13,000.00	\$1,000.00	\$13,000.00
4-E INSTALL NEW 12" X 36" SUPPORT PILE	1 EA	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
TOTAL ALTERNATE NO. 1			\$78,950.00		\$78,950.00		\$78,950.00		\$78,950.00		\$78,950.00
ALTERNATE NO. 2: SUBSTITUTE 2" X 10" LUMBER ON PIERS 1, 2 & 5: FEMA PROJECT WORKSHEET NO. 6220											
2-AA2-A PIERS 1, 2 & 5 - SUBSTITUTE 2" X 10" LUMBER FOR 2" STRINGERS (60' FINGER PIER)	17 EA	\$86.00	\$1,462.00	\$86.00	\$1,462.00	\$86.00	\$1,462.00	\$86.00	\$1,462.00	\$86.00	\$1,462.00
2-AA2-B PIERS 1, 2 & 5 - SUBSTITUTE 2" X 10" LUMBER FOR 2" STRINGERS (60' FINGER PIER)	1 EA	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00
TOTAL ALTERNATE NO. 2			\$1,592.00		\$1,592.00		\$1,592.00		\$1,592.00		\$1,592.00
ALTERNATE NO. 3: SUBSTITUTE SCREW FASTENED DECK BOARDS: FEMA PROJECT WORKSHEET NO. 6220											
2-AA3-A SCREW FASTENED DECK BOARDS (20' FINGER PIER)	4 EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-AA3-B SCREW FASTENED DECK BOARDS (25' FINGER PIER)	1 EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-AA3-C SCREW FASTENED DECK BOARDS (30' FINGER PIER)	17 EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-AA3-D SCREW FASTENED DECK BOARDS (60' FINGER PIER)	1 EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ALTERNATE NO. 3			\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
BASE BID PLUS ALL ALTERNATES			\$242,442.00		\$242,442.00		\$242,442.00		\$242,442.00		\$242,442.00



* Engineer's Corrected Figure
I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT TABULATION OF BIDS.
M. Scott Burge
M. Scott Burge, P.E.
Cert. No. 9550
April 11, 2013

After considerable discussion, Commissioner Reed made motion seconded by Commissioner Ehlers and unanimously carried to authorize the Harbormaster to make the necessary repairs to the center launch ramp finger pier.

After further discussion and based upon the recommendation of Mr. Robertson, action was taken as follows:

- Commissioner Reed made motion seconded by Commissioner Purchner and unanimously carried to reject all bids received for Finger Pier Repairs Long

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Beach Smallcraft Harbor and instruct the engineer to modify the Bid Package and rebid the project.

There came on for consideration a written request from Mr. Glen Terrell for installation of a boat lift. After considerable discussion, Commissioner Deschenes made motion seconded by Commissioner Hill and unanimously carried to deny the request.

Upon continued discussion, it was ordered the aforesaid motion include a policy set forth to disallow any boat lifts in the harbor, with the exception of the two (2) that are currently there. The motion, in its entirety, carried upon the affirmative voice vote of all the commissioners present and voting.

Commissioner Reed made motion seconded by Commissioner Kies and unanimously carried to adopt Harbor Minute Book Number 8 as the next consecutive official minute book of the Port Commission.

There came on for consideration a written request from Mr. Justin Roland, Bait Shop Lessee, for a lease payment adjustment, initially requested at the March, 2013, meeting of the Port Commission. There was no action taken regarding the aforesaid request.

After extensive discussion regarding several issues at the Bait Shop, it was the consensus of the commission to direct the Port Attorney to draft a letter to Mr. Roland regarding his lease.

There came on for discussion Restore 2020. After considerable discussion, it was the consensus of the commission to establish a sub-committee consisting of Commission President Kies, Vice President Reed, and Mr. Ron Robertson, to submit a "white paper" and "executive summary" regarding economic development to Restore 2020.

There came on for discussion sudden inclement weather procedures; however no action was required or taken at this time.

Commissioner Hill made motion seconded by Commissioner Purchner and unanimously carried to approve payment of invoices as submitted on Docket of Claims #HBR040213 and #HBR041613.

Commissioner Purchner made motion seconded by Commissioner Ehlers and unanimously carried acknowledging receipt of the March, 2013, Revenue/Expense report.

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Harbormaster Bill Angley submitted the Harbormaster's report, as follows:

Harbor Master Report

April 18, 2013

- Found break in parking drainage Thursday AM, High tide and heavy wave action from cold front forced water into drainage and exposed break in pipe filling Jimmy Levens property. Worked stopped almost immediately till water can be removed and hole fixed. Notified David Ball, Ron Robertson, Jimmy Levens, Phil Kies, Deryl Wilson PW and Jimmy Levens are working together to fix issue at the same time as Jimmy Levens is pouring his slab to restaurant. A concrete collar was poured Tuesday with some success till today water flowed through bottom both Public Works and Jimmy Levens were notified.
- High tides and heavy wave action have removed more rock at southern jetty no navigational hazard yet
- Workers from Bay South working on BIG to finish punch list
- From Isaac snakes have been washed in and are now more prevalent in rock walls mostly at south end of harbor working to remove non-poisonous snakes as they come out to sun. Have not seen but 5 poisonous snakes and have already killed and removed them before someone was hurt.
- Found pole for remount of antennas for VHF Radio and ATS system will mount on railing on west side of harbor house to relocate antennas higher than roof line improving range and clarity
- Wendy Reed (Harbor Guard) has turned in letter of resignation to me ending her employment as of April 15, 2013. I will receive new list for Harbor Guards after interviews done on April 17, 2013 by the Civil Service Commission. Once list is given to me I will interview and higher two to replace Danny and Wendy
- Closed the Harbor for about 1.5 hours Wed. April 3, 2013 due to extremely high winds recorded over 70 mph minor pier damage and minor boat damage. Thankfully no one was hurt.
- We are starting Hurricane recall check and information updates this month to prepare for this season using the blackboard connects system. At the same time requiring all boat owners to renew berthing agreement.
- Wall at West end of BIG contained 90% of run off small opening will still need to be fixed a plan is in place to fix this and other run off issue at west end of pier five entrance
- Isaac repairs: Clean up debris at south end and west end trying to find a way to reuse or recycle the chain link fence would like to use on rip rap to hold together or as wire for concrete pour somewhere in harbor's reconstruction.
- Testing for fuel tanks/tanks passed recommended replacing pipe and dispenser

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- Sea Bee Base would like to do a project at the for repairs or maintenance Boards need to be replaced, pier 5 gate to be relocated, drainage, minor pier piling repairs ruff cost would be 3000.00 for lumber and materials
- Will be getting new Cell Phone for Harbor and Assistant Harbor Master
- 90% certified CPR
- 80% boaters safety certified
- 75% SOP certified
- 2 Live Aboard (Welch, Haley)
- January 111 of 214 Corrected
- February 113 of 213
- March 119 of 213
- April 130 of 213

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Regarding the aforesaid report, the following action was taken:

- Commissioner Ehlers made motion seconded by Commissioner Reed and unanimously carried gratefully approving the Navy Sea Bees to make repairs at the Harbor and authorizing the expenditure of port funds in the amount of \$3,000.00 (three thousand dollars) for the materials to be used for repairs.

There was no Port Attorney's report due to his absence.

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There being no further business to come before the Port Commission at this time, Commissioner Ehlers made motion seconded by Commissioner Reed and unanimously carried to **recess until Wednesday, May 1, 2013, at 5:00 p.m.**, for presentation of the final Harbor Expansion and Master Plan, and other matters pertaining to this agenda.

APPROVED:

PHIL KIES, PRESIDENT

DATE

ATTEST:

STACEY DAHL, DEPUTY CITY CLERK