

PORT COMMISSION MINUTES
FEBRUARY 20, 2014

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the City Hall Meeting Room, 201 Jeff Davis Avenue, in said City at 5:00 o'clock p.m., Thursday, February 20, 2014, it being the time, date, and place fixed for holding said meeting.

There were present and in attendance on said Commission and at the meeting the following named persons: Commission President Phil Kies, Vice President Barbara Reed, Commissioners Susan Nicolais, Don Deschenes, Charles Purchner, Roger Ladner, Barney Hill, Stan Snodgrass, Harbormaster Bill Angley, and Deputy City Clerk Stacey Dahl.

Absent the meeting were Commissioner Vernon Ehlers and Port Attorney James C. Simpson, Jr.

There being a quorum present and sufficient to transact the business of this meeting, the following proceedings were had and done.

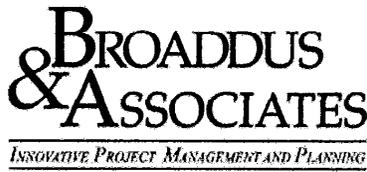
The meeting was called to order and there were no amendments or comments to the agenda.

Commissioner Purchner made motion seconded by Commissioner Ladner and unanimously carried to approve minutes of the Port Commission, as follows:

- Regular Minutes dated January 16, 2014

The commission recognized Mr. Ron Robertson, Project Manager, Broaddus and Associates, whereupon the following project updates were submitted:

PORT COMMISSION MINUTES
FEBRUARY 20, 2014



Long Beach Port Commission
Kies. President

February 21, 2014

RE: Project Updates:

1. **CIAP- Harbor Master Plan.**
COE is reviewing permit request. The 35% detailed engineering and drawings are now complete. Need motion by LBPC to approve the attached amendment for the development of drawings and bid packages for the harbor improvement projects; plus approval of Work Order #1 for repair to the inner bulkhead wall. Also attached is an amendment to the Harbor Best Management Practices.
2. **Bulkhead Project** As we discussed last month, attached is the listing of work required to complete the B.I.G. grant project. Need LBPC motion to approve this work and to approve the engineering cost to develop require engineering and bid packages.
3. **Isaac Repairs.** Status on the harbor projects related to hurricane Isaac: Work on replacement of the north launch ramp and fueling station is still on hold until a permitting issue can be resolved. Work on rip-rap and dredging will begin when permit is approved. Construction work on paving/sidewalks continues. Three (3) change orders on the agenda will also need Port Commission approval.

Please contact me at your convenience with any questions.

Best Regards,



PORT COMMISSION MINUTES
FEBRUARY 20, 2014



AMENDMENT 1

**To the Short Form of
Agreement for Professional Services
between
City of Long Beach
&
Brown, Mitchell & Alexander, Inc.**

This Amendment is attached to, made a part of, and incorporated by reference into an Agreement made on the 16th day of February, 2012, between the City of Long Beach (Owner) and Brown, Mitchell & Alexander, Inc. (Engineer), providing for professional engineering and related services relative to the Long Beach Harbor Expansion and Enhancement Project. The scope of the Agreement is amended or supplemented as indicated below:

1. As referenced on Page 5, **Phase II**, of the agreement, this amendment is being prepared in order to provide professional services to the Owner relative to **Phase II**, design of specific, prioritized projects. These projects may consist of improvements and/or enhancements to the existing Long Beach Harbor, the upland areas servicing the Long Beach Harbor, or improvements relative to Phase I of the Master Plan. The Engineering Team will design the projects, including securing field data and necessary permits, prepare construction cost estimates, assist in receipt of bids, and oversee the construction through completion of these projects. Services will be provided pursuant to Work Authorizations issued for each project specifying an approved scope of work and a not-to-exceed amount. Each Work Authorization shall be executed by the Owner and Engineer.
2. As referenced on Page 9, Section 9.01, *Payment*, of the agreement, the Standard Hourly Rate Schedule dated January 1, 2012 shall be replaced with the attached current Brown, Mitchell & Alexander, Inc., Standard Hourly Rate Schedule dated December 1, 2013. Engineer shall be compensated for services rendered per Work Authorization on an hourly basis in accordance with these current rates.

This AMENDMENT 1 is hereby made a part of and incorporated into the original Agreement, dated February 16, 2012, as though originally included therein.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment, as of this _____ day of February, 2014.

OWNER:
City of Long Beach

Long Beach
Port Commission

ENGINEER:
Brown, Mitchell & Alexander, Inc.

William Skellie, Jr.
Mayor

Phil Kies
President

Dax Alexander
Dax Alexander, P.E.
President

O:\Norrie\ProjectFiles\3300 LB Harbor\Amendment 1 to Agreement (2.13.14).doc

521 34th Street | Gulfport, MS 39507 | 228.864.7612 | fax 228.864.7676
796 Vieux Marche, 2nd Floor | Biloxi, MS 39530 | 228.436.7612 | fax 228.436.7676
www.bmaengineers.com

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**

ATTACHMENT A

**BROWN, MITCHELL & ALEXANDER, INC.
STANDARD HOURLY RATES**

Engineering Staff

Principal Engineer	\$165.00
Professional Engineer V	\$146.00
Professional Engineer IV	\$133.00
Professional Engineer III	\$120.00
Professional Engineer II	\$110.00
Professional Engineer I	\$ 97.00
Engineer Intern II	\$ 93.00
Engineer Intern I	\$ 81.00
Senior Design Technician	\$ 85.00

Project Representation Staff

Resident Project Representative IV	\$ 85.00
Resident Project Representative III	\$ 73.00
Resident Project Representative II	\$ 68.00
Resident Project Representative I	\$ 63.00

Drafting Staff

CADD Production Manager	\$ 95.00
Design/CADD Technician	\$ 91.00
CADD Operators/Drafters	\$ 85.00

Surveying Staff

Registered Land Surveyor II	\$ 99.00
Registered Land Surveyor I	\$ 95.00
Land Surveyor Intern	\$ 66.00
Survey Crew Chief	\$ 47.00
Instrument Man	\$ 35.00

*Alternate personnel may be utilized at their regular hourly rates, which will not exceed listed rates.
These hourly rates are subject to an annual increase of up to 5%.
December 1, 2013*

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**

ATTACHMENT A

**BROWN, MITCHELL & ALEXANDER, INC.
STANDARD HOURLY RATES**

Surveying Staff (Cont'd)

1-Man Survey Crew	\$120.00
2-Man Survey Crew	\$127.00
3-Man Survey Crew	\$152.00

OVERTIME:

1-Man Survey Crew	\$138.00
2-Man Survey Crew	\$142.00
3-Man Survey Crew	\$176.00

GPS:

1-Man RTK GPS Survey Crew	\$124.00
2-Man RTK GPS Survey Crew	\$139.00

Administrative Staff

Administrative III	\$ 68.00
Administrative II	\$ 63.00
Administrative I/Specifications Technician	\$ 58.00
Clerical	\$ 43.00

*Alternate personnel may be utilized at their regular hourly rates, which will not exceed listed rates.
These hourly rates are subject to an annual increase of up to 5%.
December 1, 2013*

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**



**CITY OF LONG BEACH
Long Beach Harbor Expansion & Enhancement Project
Phase II Services**

WORK AUTHORIZATION NO. 1

Professional Services for Bulkhead Tie-Back Repairs

It is agreed to undertake the following work in accordance with the provisions of our Short Form of Agreement for Professional Services dated February 16, 2012 and as amended by Amendment No. 1 dated February _____, 2014:

DESCRIPTION OF ASSIGNMENT

- A. The scope of work is generally described as professional engineering services for design, preparation of bid documents, bidding assistance, construction management and coordination of close-out documentation for repairs of approximately 391 linear feet of bulkhead wall at the Long Beach Harbor. Construction cost is estimated to be \$359,000.

BASIS OF COMPENSATION

- A. The Owner shall compensate the Consultant on a per hour basis in accordance with Attachment A (BMA's Standard Hourly Rates) of the Agreement and as amended for basic services provided with a cost not to exceed \$35,700.00 (this amount includes geotechnical services and survey for design). Reimbursable expenses are in addition to fees for services and will be billed accordingly. All conditions provided in the Agreement and as amended shall pertain to this Work Authorization.
- B. Invoices are submitted monthly and payment shall be made upon receipt of and in accordance with BMA's itemized invoice. Payment not received within 60 days of the invoice date will be considered delinquent and finance charges will be assessed. The terms of this proposal are valid for acceptance for 30 days only from the date written above.

Agreed as to the scope of services and compensation:

CITY OF LONG BEACH

LB PORT COMMISSION

**BROWN, MITCHELL
ALEXANDER, INC**

BY: _____

BY: _____

BY: *William C. Mitchell, P.E.*

DATE: _____

DATE: _____

DATE: *Feb. 20, 2014*

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11-3300D-01

521 34th Street | Gulfport, MS 39507 | 228.864.7612 | fax 228.864.7676
796 Vieux Marche, 2nd Floor | Biloxi, MS 39530 | 228.436.7612 | fax 228.436.7676
www.bmaengineers.com

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**

Long Beach B.I.G. Project - Budget Analysis

2/21/2014

	Total	BIG	Tidelands
Approved Budget for B.I.G.	\$ 1,447,969	965,795	482,174

Phase-1 Construction (330 ft. Bulkhead with Pier)	\$ 879,193
Laundry Facility (Bay South)	11,677
Erosion Control / wood bulkhead (M & D)	6,000
Move existing ladders	613
Repair asphalt (Rental Eq)	137
Outreach Ads	1,400
Engineering phase 1	153,580
Project Management phase 1	72,400
Engineering phase 2	29,000
Program Management phase 2	3,000

Current totals	\$ 1,157,000
Balance	\$ 290,969
	\$ 771,719 \$ 385,281

Next Phase Proposed continuation

Outreach Materials	10,000
Engineering phase (estimated)	46,000
Program Management	3,500
Construction	\$ 231,469

Total Cost Phase-2	\$ 290,969		\$ 194,076	\$ 96,893
			\$ 1,447,969	\$ 965,795 \$ 482,174

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**

Projects for new Bulkhead and Transient Mooring Pier

B.I.G. Grant

February 21, 2014

	ITEM	ESTIMATE
1	Lighting along concrete walk	\$ 30,000
2	Finish concrete walk to East/erosion control	\$ 20,000
3	Fence around fuel tanks	\$ 6,000
4	Benches along walk way	\$ 8,000
5	Rubber bumpers along new pier	\$ 2,000
6	Sidewalk to pier 5	\$ 20,000
7	Curb to control storm water runoff	\$ 20,000
8	Electric meter for transient pier	\$ 8,000
9	Erosion control plantings north of new bulkhead	\$ 15,000
10	Pavilion with seating and Exhibit Sign	\$ 45,000
11	Contingency	\$ 17,500
12	Misc	\$ 40,000
	sub total	\$ 231,500
	Out reach Materials	\$ 10,000
	Engineering	\$ 29,100
	Program Management	\$ 3,500
	Project Inspection	\$ 16,900
	Total	\$ 291,000

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**

January 30, 2014

DRAFT

AMENDMENT NO. 1

This Amendment is hereby made a part of the Best Management Practices for the Long Beach Harbor and adopted by the Long Beach Port Commission on November 21, 2013 as though it were originally included therein.

Listed below are the revisions and clarifications which are referenced to the designated locations in the document:

1. Section 4.0 Marina Location, Siting, Design, and Construction Standards, Page 6
– Add the following items in their entirety:
 - “New finger piers shall be constructed as indicated in Appendix E – Finger Pier Layout.
 - Proposed boat lift will be reviewed on a case by case basis.”

2. Section 5.1.2 Hurricane / Tropical Storm Plan, Condition 2, Page 8 – Revise the last sent to read:
 - “Direct bait shop operators to remove all of their equipment and merchandise from the harbor. POC – HARBORMASTER”

3. Section 5.1.2 Hurricane / Tropical Storm Plan, Contact Numbers, Item 2, Page 9
– Revise to read as follows:

“2. Develop a detailed map for the marina complex showing locations of (See Appendix A and coordinate with Harbor Master).”

4. Section 5.1.2 Hurricane / Tropical Storm Plan, Page 10 – Delete the word Section contained in the checklist of items needed by staff/clients.

5. Appendix D – Long Beach Harbor Standard Operating Procedures, Section V, Customer Telephone and Message Procedures, Item A, Page 7 of 18 – Delete the words pay phones in Sentence 4.

6. Appendix D – Long Beach Harbor Standard Operating Procedures, Section VII, Houskeeping, Item F, Page 9 of 18 – Bold the words F. Vessel Maintenance and Repair.

7. Appendix D – Long Beach Harbor Standard Operating Procedures, Section VII, Houskeeping, Item F, Page 10 of 18 – Revise Sentence 2. to read as follows:

“The following activities are not allowed in the Long Beach Harbor:”

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PORT COMMISSION MINUTES
FEBRUARY 20, 2014

8. Appendix D – Long Beach Harbor Standard Operating Procedures, Section VIII. Grounds Maintenance Operations, Item B. Fish Waste Disposal – Add the following note:

“Cleaning of fish in the harbor is only allowed for fish brought into the harbor from boats, NOT from fish caught on piers and jetties. Those fish must be removed from the harbor prior to cleaning.”

9. Add the attached drawing “Long Beach Harbor Hurricane Isaac Finger Pier Repairs” as Appendix E in its entirety.

Approved by order of the Long Beach Port Commission at their meeting held on the 20th day of February, 2014.

LONG BEACH PORT COMMISSION

By: _____

DRAFT

PORT COMMISSION MINUTES

FEBRUARY 20, 2014

September 20, 2013

Long Beach CIAP Harbor Improvements

1. Provide increase in dissolved oxygen in Harbor during warmer months to improve water quality. Install a 24" diameter pipe through the south bulkhead to direct tidal water to dead spot in the inner harbor. Cost Estimate \$35,000.
2. Install four Interactive and interpretive coastal conservative exhibits along the harbor perimeter. Raise public awareness of coastal natural resources; Education and outreach training for boaters on responsible boating activities to protect natural resources. Cost estimate \$50,000.
3. Provide restraint systems to protect garbage and recycling cans from being blown off piers during periods of high winds. Cost estimate \$30,000.
4. Landscape all grassy areas surrounding harbor and in harbor to improve storm water runoff provisions; landscape property north of Steve's Marina Restaurant; shrubbery beds north of fuel building; clean up vegetation, add trees and shrubbery beds north side of harbor. Watering system to keep plants healthy with minimum maintenance. Cost estimate \$80,000.
5. Provide overall Harbor Lighting improvements to provide safe lighting levels and safe electrical systems. Wind turbines and solar power will be investigated by our engineers and if cost effective will be incorporated into the plans. Cost Estimate \$85,000.
6. Add reinforcements to hold up hurricane damaged bulkheads so they do not fall into the harbor. The existing bulkheads are also cracked and broken in several locations. Sand is now sifting through some of the cracks. Fear is that during the next hurricane these walls will collapse and fall into the inner harbor. These walls are to remain as part of the long range harbor master plan so the benefits will be long lasting. Cost estimate \$350,000.
7. Add safety items for fire protection, fence around fuel house and tanks as part of spill prevention provisions. Cost estimate \$5,000.
8. Improve overall harbor electrical system, for safety reasons, to where each breaker does not over load at main panels (Total cost \$70,000; \$50k from FEMA funding and \$20k from CIAP Funding)
9. Add finger piers for boat slips to improve safety for boat owners. \$50,000
10. Engineering, project management, inspection \$100,000
11. Make improvements to fishing piers to enhance the public access to enjoy fishing from the harbor areas, (Cost estimate \$50,000).

TOTAL improvement costs **\$855,000**

**

**

The commission recognized Mr. William E. Mitchell, Project Engineer, Brown, Mitchell, Alexander, Inc.; whereupon he apprised the commission regarding CIAP-Harbor Master Plan, referencing documents attached in aforesaid report. After considerable discussion, actions regarding CIAP were taken as follows:

- Commissioner Nicolais made motion seconded by Commissioner Deschenes and unanimously carried to approve the 35% completion of the detailed engineering and drawings, prepared by Brown, Mitchell, and Alexander, Inc. regarding the Harbor Master Plan.

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- Commissioner Reed made motion seconded by Commissioner Nicolais and unanimously carried to approve the aforesaid Amendment 1 – Agreement for Professional Services between City of Long Beach & Brown, Mitchell & Alexander, Inc.
- Commissioner Purchner made motion seconded by Commissioner Nicolais and unanimously carried to approve aforesaid Work Authorization No. 1 – Professional Services for Bulkhead Tie-Back Repairs.
- Commissioner Reed made motion seconded by Commissioner Kies and unanimously carried to incorporate the aforesaid revisions and clarifications listed on Amendment No. 1 into the Best Management Practices (BMP) for the Long Beach Harbor.

** **

The Harbormaster left the meeting due to an emergency at the harbor.

** **

The commission again recognized Mr. Ron Robertson and discussion continued regarding the aforesaid report. After considerable discussion, the following actions were taken regarding the Bulkhead Project/ Boating Infrastructure Grant (BIG):

- Commissioner Reed made motion seconded by Commissioner Nicolais and unanimously carried to approve the aforesaid continuation of Phase 1.

** **

Upon continued discussion, it was the consensus of the commission to establish a committee to explore marketing ideas for the Long Beach Harbor. Said committee will consist of Commissioners Barbara Reed, Susan Nicolais, Don Deschenes, Stan Snodgrass, and Harbormaster Bill Angley.

There came on for consideration letters and three (3) Proposed Change Orders, as follows:

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET
GULFPORT, MS 39507

TEL (228) 863-0667
FAX (228) 863-5232

February 18, 2014

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

**RE: Proposed Change Order #1
Hurricane Isaac – Fuel Facility Repairs
Long Beach Smallcraft Harbor**

Ladies and Gentlemen:

We have attached a proposed change order for the referenced project. Due to extended difficulties with FEMA, the Contractor has been delayed, despite incurring some costs in bond costs and materials purchased. This change order provides a way to compensate the Contractor accordingly.

Sincerely,

David Ball, P.E.

DB:1980
Enclosure

PORT COMMISSION MINUTES

FEBRUARY 20, 2014

Change Order
No. 1

Date of Issuance: 1/27/2014 Effective Date: 1/27/2014

Project:	Owner: City of Long Beach	Owner's Contract No.:
Contract:	Hurricane Isaac Repairs - Harbor Fuel Facility	Date of Contract: 9/27/2013
Contractor:	Cobb Environmental & Technical Services, Inc.	Engineer's Project No.: 1980

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Due to delays, create a pay item to cover Performance & Payment bond costs. Also, apply matching credit to item 401-A, resulting

1. in no net change to the contract amount.
2. Since the contract is still "on hold", no change to the contract time has been made. This will be negotiated at a later date.

Attachments: (List documents supporting change):

1. Contractor's email regarding the cost of bonds.

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$136,969.11

(Decrease) in Contract Price from previous Change Orders No.

\$0.00

Contract Price prior to this Change Order:

\$136,969.11

(Decrease) in Contract Price due to this Change Order:

\$0.00

Revised Contract Price incorporating this Change Order:

\$136,969.11

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working Days 90 Calendar days

Substantial completion (days or date): 2/1/2014

Ready for final payment (days or date): _____

Change in Contract Time from previous Change Orders No.

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

Contract Times prior to this Change Order:

Substantial completion (days or date): 2/1/2014

Ready for final payment (days or date): _____

Change in Contract Time due to this Change Order:

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

Contract Times incorporating this Change Order:

Substantial completion (days or date): 2/1/2014

Ready for final payment (days or date): _____

RECOMMENDED:
(ENGINEER)

By: 

Date: 2-18-2014

ACCEPTED:
(CONTRACTOR)

By: 

Date: 1/28/14

ACCEPTED:
(OWNER)

By: _____

Date: _____

PORT COMMISSION MINUTES

FEBRUARY 20, 2014

ATTACHMENT TO CHANGE ORDER NUMBER

1

PROJECT NO.

1980

NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
FEMA PROJECT WORKSHEET NO. LBGR020								
401-A	SITE WORK	1	L.S.	\$118,390.00	\$118,390.00	(1)	0	\$0.00
401-B	SEWAGE PUMPOUT STATION	1	L.S.	\$15,297.11	\$15,297.11		1	\$15,297.11
CO1-1	PAYMENT AND PERFORMANCE BOND	0	L.S.	\$3,055.00	\$0.00	1	1	\$3,055.00
CO1-2	SITE WORK (LESS BOND COSTS)	0	L.S.	\$115,335.00	\$0.00	1	1	\$115,335.00
Total FEMA Project Worksheet No. LBGR020					\$193,687.11		\$0.00	\$193,687.11
BID SCHEDULE NO. 2 (B.I.G. PROGRAM)								
301-A	CONCRETE SIDEWALK AND SLOPE PAVING	1	L.S.	\$3,282.00	\$3,282.00		1	\$3,282.00
Total Bid Schedule No. 2 (B.I.G. Program)					\$3,282.00		\$0.00	\$3,282.00
TOTAL					\$196,969.11		\$0.00	\$196,969.11

PORT COMMISSION MINUTES
FEBRUARY 20, 2014

Hurricane Isaac Repairs - Harbor Fuel Facility - Long Beach, MS

David Ball

Subject: Hurricane Isaac Repairs - Harbor Fuel Facility - Long Beach, MS
Date: Monday, January 27, 2014 2:49 PM
From: "Bonnie Jenkins" <bjenkins@cobbenv.com>
To: <davidball@cablone.net>
Attachments:  Application for Payment No. 1 - Revised.xlsx (27 bytes)
CC: "Brian Cobb" <bcobb@cobbenv.com>

Mr. Ball,

Attached please find our revised Application No. 1 for the above mentioned project. Please advise if this is acceptable.

We also would like to do the change order for the bond cost of \$3,055.00. Do you want to generate the change order from your end?

Thank you in advance for your assistance,

Bonnie Jenkins
Cobb Environmental & Technical Services, Inc.
871 South Green Street Tupelo, MS 38804
Post Office Box 1602 Tupelo, MS 38802
662-841-0995 – Phone
662-841-0810 - Fax

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET
GULFPORT, MS 39507

TEL (228) 863-0667
FAX (228) 863-5232

February 18, 2014

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

**RE: Proposed Change Order #1
Hurricane Isaac – Dredging
Long Beach Smallcraft Harbor**

Ladies and Gentlemen:

We have attached a proposed change order for the referenced project. This change order is provided in order to compensate the Contractor for his preliminary costs to obtain the dredging permit, which is now expected to take an extended period (6-12 months) to obtain.

Sincerely,

David Ball, P.E.

DB:1982
Enclosure

PORT COMMISSION MINUTES

FEBRUARY 20, 2014

Change Order
No. 1

Date of Issuance: 2/18/2014 Effective Date: 2/18/2014

Project: _____ Owner: **City of Long Beach** Owner's Contract No.: _____
 Contract: **Hurricane Isaac Repairs - Dredging** Date of Contract: **12/19/2013**
 Contractor: **Matthews Marine, Inc.** Engineer's Project No.: **1982**

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

- 1. Add pay item for compensation for pre-dredge survey & soil testing, due to expectation of extended delays in permitting.**
- 2. Reduce amount of pay item for dredging & disposal by equivalent factor, resulting in no net change to the contract amount.**

Attachments: (List documents supporting change):

- 1. Contractor's letter.**

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
<p>Original Contract Price:</p> <p style="text-align: center;"><u>\$109,080.00</u></p> <p>(Decrease) in Contract Price from previous Change Orders No.</p> <p style="text-align: center;"><u>\$0.00</u></p> <p>Contract Price prior to this Change Order:</p> <p style="text-align: center;"><u>\$109,080.00</u></p> <p>(Decrease) in Contract Price due to this Change Order:</p> <p style="text-align: center;"><u>\$0.00</u></p> <p>Revised Contract Price incorporating this Change Order:</p> <p style="text-align: center;"><u>\$109,080.00</u></p>	<p>Original Contract Times: <input type="checkbox"/> Working Days <input type="checkbox"/> Calendar days</p> <p>Substantial completion (days or date): <u>TBD</u></p> <p>Ready for final payment (days or date): _____</p> <p>Change in Contract Time from previous Change Orders No.</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>Contract Times prior to this Change Order:</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>Change in Contract Time due to this Change Order:</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>Contract Times incorporating this Change Order:</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p>

<p>RECOMMENDED: (ENGINEER)</p> <p>By: </p> <p>Date: <u>2.18.2014</u></p>	<p>ACCEPTED: (CONTRACTOR)</p> <p>By: _____</p> <p>Date: _____</p>	<p>ACCEPTED: (OWNER)</p> <p>By: _____</p> <p>Date: _____</p>
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PORT COMMISSION MINUTES

FEBRUARY 20, 2014

NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
FEMA PROJECT WORKSHEET NO. LBGR02Z								
1	DREDGE AND DISPOSE OF SEDIMENT	3,030 C.Y.	\$55.00	\$109,080.00	(3030)	(\$109,080.00)	0	\$0.00
COL-1	PRE-DREDGE SURVEY & SOIL TESTING	0 LS	\$5,817.60	\$0.00	1	\$5,817.60	1	\$5,817.60
COL-2	DREDGE AND DISPOSE OF SEDIMENT (MODIFIED PRICE)	0 C.Y.	\$34.08	\$0.00	3030	\$103,262.40	3,030	\$103,262.40
	Total FEMA Project Worksheet No. LBGR02Z			\$109,080.00		\$0.00		\$109,080.00
	TOTAL			\$109,080.00		\$0.00		\$109,080.00

ATTACHMENT TO CHANGE ORDER NUMBER

1

PROJECT NO. 1982

PORT COMMISSION MINUTES
FEBRUARY 20, 2014



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS

520 33RD STREET
GULFPORT, MS 39507

TEL (228) 863-0667
FAX (228) 863-5232

February 18, 2014

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: Proposed Change Order #1
Hurricane Isaac – Pavement and Sidewalk Repairs
Long Beach Smallcraft Harbor

Ladies and Gentlemen:

We have attached a proposed change order for the referenced project. This change order is provided in order to compensate the Contractor for several items:

- The City has elected to construct the “flow through” through the southern quay to improve water quality within the Harbor.
- Significant differing field conditions were encountered which necessitated additional work on the Contractor's part and necessitated the revision of the concrete paving section. Both of these items are covered by new pay items. Although the Contractor was delayed by these differing conditions, he still appears to be on schedule. Time may be added at a later date, if required.

Sincerely,

David Ball, P.E.

DB:1983
Enclosure

PORT COMMISSION MINUTES

FEBRUARY 20, 2014

Change Order
No. 1

Date of Issuance: 2/18/2014 Effective Date: 2/18/2014

Project:	Owner: <u>City of Long Beach</u>	Owner's Contract No.:
Contract:	<u>Hurricane Isaac Repairs - Pavement and Sidewalk Repairs</u>	Date of Contract: <u>12/10/2013</u>
Contractor:	<u>Gulf Breeze Landscaping, LLC</u>	Engineer's Project No.: <u>1983</u>

The Contract Documents are modified as follows upon execution of this Change Order:
Description:

1. Add pay item to construct the "flow through" culvert in the southern quay, per the as-bid alternate bid price.
Based on field conditions, modify the concrete parking design to result in a more secure paving system. Add pay items to reflect
2. appropriate cost adjustments.
- Add pay item to compensate for delays and labor involved in uncovering an existing, unknown concrete mass behind the existing
3. southern quay concrete bulkhead. This caused significant delays to contractor's productivity.

Attachments: (List documents supporting change):
1. Contractor's quote regarding the costs.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
<p>Original Contract Price:</p> <p style="text-align: center;"><u>\$398,668.69</u></p> <p>(Decrease) in Contract Price from previous Change Orders No.</p> <p style="text-align: center;"><u>\$0.00</u></p> <p>Contract Price prior to this Change Order:</p> <p style="text-align: center;"><u>\$398,668.69</u></p> <p>(Increase) in Contract Price due to this Change Order:</p> <p style="text-align: center;"><u>\$33,850.00</u></p> <p>Revised Contract Price incorporating this Change Order:</p> <p style="text-align: center;"><u>\$432,518.69</u></p>	<p>Original Contract Times: <input type="checkbox"/> Working Days <input checked="" type="checkbox"/> Calendar days</p> <p>Substantial completion (days or date): <u>5/5/2014</u></p> <p>Ready for final payment (days or date): _____</p> <p>Change in Contract Time from previous Change Orders No.</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>Contract Times prior to this Change Order:</p> <p>Substantial completion (days or date): <u>5/5/2014</u></p> <p>Ready for final payment (days or date): _____</p> <p>Change in Contract Time due to this Change Order:</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>Contract Times incorporating this Change Order:</p> <p>Substantial completion (days or date): <u>5/5/2014</u></p> <p>Ready for final payment (days or date): _____</p>

RECOMMENDED: (ENGINEER)	ACCEPTED: (CONTRACTOR)	ACCEPTED: (OWNER)
By: 	By: _____	By: _____
Date: <u>2-18-2014</u>	Date: _____	Date: _____

PORT COMMISSION MINUTES

FEBRUARY 20, 2014

1983

PROJECT NO.

1

ATTACHMENT TO CHANGE ORDER NUMBER

NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
FEMA PROJECT WORKSHEET NO. 1BGR023								
400-A	REMOVAL OF PAVEMENT	1,425 S.Y.	\$5.00	\$7,125.00			1,425	\$7,125.00
<i>Southern Fishing Quay</i>								
401-A	SELECT SANDY BACKFILL (LVM)	900 C.Y.	\$21.50	\$19,350.00			900	\$19,350.00
401-B	CLAY GRAVEL BACKFILL (LVM)	400 C.Y.	\$67.00	\$26,800.00			400	\$26,800.00
401-C	8" LIMESTONE ROAD BASE RESTORATION (FM)	1,318 S.Y.	\$16.65	\$21,944.70			1,318	\$21,944.70
401-E	CLASS "AA" CONCRETE PAVEMENT (FM)	1,318.0 S.Y.	\$72.10	\$95,027.80			1,318	\$95,027.80
401-G	REMOVE AND REINSTALL EXISTING CONCRETE WHEEL STOPS	14 EA.	\$100.00	\$1,400.00			14	\$1,400.00
401-H	PROVIDE AND INSTALL NEW CONCRETE WHEEL STOPS	19 EA.	\$150.00	\$2,850.00			19	\$2,850.00
<i>SEAL SEAMS/PENETRATIONS IN THE SOUTH BULKHEAD WALL (INTERIOR AND EXTERIOR)</i>								
401-I	EXTERIOR	1,238 VLF	\$5.25	\$6,499.50			1,238	\$6,499.50
402-A	TRAFFIC STRIPING	1,594 L.F.	\$1.00	\$1,594.00			1,594	\$1,594.00
403-A	CHAIN LINK FENCE	300 L.F.	\$19.75	\$5,925.00			300	\$5,925.00
403-B	GUARD RAIL	305 L.F.	\$40.25	\$12,276.25			305	\$12,276.25
CO1-401-F	FORMING FOR REVISED CONCRETE PAVEMENT SECTION	0 L.S.	\$6,525.00	\$0.00	1	\$6,525.00	1	\$6,525.00
CO1-401-G	PAVING SECTION	0 C.Y.	\$275.00	\$0.00	11	\$3,025.00	11	\$3,025.00
CO1-401-H	DETERMINATION OF CHANGED FIELD CONDITIONS	0 L.S.	\$1,000.00	\$0.00	1	\$1,000.00	1	\$1,000.00
<i>Parking Lot Repairs</i>								
400-A	REMOVAL OF PAVEMENT	2,972 S.Y.	\$13.47	\$40,032.84			2,972	\$40,032.84
401-A	SELECT SANDY BACKFILL (LVM)	50 C.Y.	\$15.00	\$750.00			50	\$750.00
401-B	CLAY GRAVEL BACKFILL (LVM)	90 C.Y.	\$55.00	\$4,950.00			90	\$4,950.00
401-C	8" LIMESTONE ROAD BASE RESTORATION (FM)	2,972 S.Y.	\$16.95	\$50,375.40			2,972	\$50,375.40
401-D	4" HOT BITUMINOUS SURFACE COURSE (12.5" MIX., FM)	2,972 S.Y.	\$27.60	\$82,027.20			2,972	\$82,027.20
401-F	CLASS "C" CONCRETE SIDEWALK (FM)	190 S.Y.	\$50.00	\$9,500.00			190	\$9,500.00
401-G	REMOVE AND REINSTALL EXISTING CONCRETE WHEEL STOPS	20 EA.	\$100.00	\$2,000.00			20	\$2,000.00
401-H	PROVIDE AND INSTALL NEW CONCRETE WHEEL STOPS	1 EA.	\$150.00	\$150.00			1	\$150.00
402-A	TRAFFIC STRIPING	150 L.F.	\$1.00	\$150.00			150	\$150.00
<i>West Lefty Parking Lot Repairs</i>								
400-A	REMOVAL OF PAVEMENT	67 S.Y.	\$5.00	\$335.00			67	\$335.00
401-A	SELECT SANDY BACKFILL (LVM)	50 C.Y.	\$15.00	\$750.00			50	\$750.00
401-B	CLAY GRAVEL BACKFILL (LVM)	50 C.Y.	\$55.00	\$2,750.00			50	\$2,750.00
401-C	8" LIMESTONE ROAD BASE RESTORATION (FM)	67 S.Y.	\$17.00	\$1,139.00			67	\$1,139.00
401-D	4" HOT BITUMINOUS SURFACE COURSE (12.5" MIX., FM)	67 S.Y.	\$51.00	\$3,417.00			67	\$3,417.00
401-G	REMOVE AND REINSTALL EXISTING CONCRETE WHEEL STOPS	15 EA.	\$100.00	\$1,500.00			15	\$1,500.00
401-H	PROVIDE AND INSTALL NEW CONCRETE WHEEL STOPS	1 EA.	\$150.00	\$150.00			1	\$150.00
402-A	TRAFFIC STRIPING	100 L.F.	\$1.00	\$100.00			100	\$100.00
<i>Alternate Bid - Non-FEMA Reimbursable</i>								
CO1-404-A	INSTALL 24" CULVERT "FLOW THROUGH" AT SOUTHERN QUAY	0 L.S.	\$23,300.00	\$0.00	1	\$23,300.00	1	\$23,300.00
				\$398,668.69		\$33,850.00		\$432,518.69
TOTAL								

E:ADD No. C-941 (2002 Edition)
 Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the
 Associated General Contractors of America and the Construction Specifications Institute.

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**



228-497-3356 Fax 228-497-4754

Proposal

Date	2/5/2014
Estimate #	2739

Name / Address
A Garner Russell
Customer Phone

Property Location
Long Beach Small Craft Harbor Sidewalk Repairs

Description	Quantity	Cost	Total
Installation of form boards adjacent to concrete pile cap	1	6,525.00	6,525.00
Installation of flow through at southern quay	1	23,300.00	23,300.00
Exploration	1	1,000.00	1,000.00
4" X 12" Thickened Edge around perimeter of Southern Quay (per CY)	11	275.00	3,025.00

We Propose hereby to furnish material and labor - complete in accordance with above specifications

Subtotal	\$33,850.00
Sales Tax (3.5%)	\$0.00
Total	\$33,850.00

Signature _____

www.gulfbreezellc.com

** **

Based upon the recommendation of Mr. Ball, Commissioner Nicolais made motion seconded by Commissioner Purchner and unanimously carried to approve the three (3) aforesaid Change Orders.

Transient Slip Fees was taken under advisement.

There came on for discussion options to reduce personnel costs by adjusting harbor guards shift schedules. After considerable discussion, Commissioner Kies

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**

made motion seconded by Commissioner Hill and unanimously carried to direct the Harbormaster to adjust the guards' schedules to a total of one hundred thirty-six (136) hours worked per week.

Commissioner Nicolais left the meeting.

Commissioner Kies made motion seconded by Commissioner Ladner and unanimously carried acknowledging receipt of the January, 2014, Revenue/Expense Report.

The Harbormaster's report was ordered spread upon the minutes of this meeting in words and figures as follows:

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**

Harbor Master Report

Feb. 20, 2014

- Portable pump out grant is approved currently receiving quotes.
- Job # 1979 North Launch Ramp is on hold.
- Fuel pier: 100% complete with construction
- Cat Island Excursions will not be coming to harbor till repairs are done
- Currently requesting quotes for a maintenance and hurricane contract for electrical pedestals
- Southern section of harbor has shown major changes in damage since the work has started. Progression needs to be watched closely to assure that no incidents occur. Contractor is aware and is making assessment during their construction.
- WIFI Repeater: Units are available for purchase inexpensively and would add a positive feature to harbor and may also be BIG qualified.
- Advertisement: Since funds are available from BIG can we place positive advertisements in Coastal Angler and Coastal Cruiser Magazines
- 80% certified CPR
- 100% boaters safety certified
- 100% SOP certified
- 2 Live Aboard (Welch, Kilner)
- November 116 of 213
- December 117 of 213
- Jan. 122 of 213

** **

There was no action required or taken regarding the aforesaid report.

There was no Port Attorney's report due to his absence.

Commissioner Purchner made motion seconded by Commissioner Ladner and unanimously carried to adjourn until the next regular meeting in due course.

**PORT COMMISSION MINUTES
FEBRUARY 20, 2014**

APPROVED:

PHIL KIES, PRESIDENT

DATE

ATTEST:

STACEY DAHL, DEPUTY CITY CLERK