

**PORT COMMISSION MINUTES  
SEPTEMBER 17, 2015**

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the City Hall , 201 Jeff Davis Avenue, in said City, on Thursday, September 17, 2015, at 5:00 o'clock p.m., it being the time, place, and date fixed for holding said meeting.

There were present and in attendance on said Commission and at the meeting the following named persons: President Phil Kies, Vice President Susan Nicolais, Secretary Don Deschenes, Commissioners Vernon Ehlers, Joseph Yott, Sr., John Casey, Roger Ladner, Barney Hill, Stan Snodgrass, Harbormaster Bill Anglely, and Deputy City Clerk Stacey Dahl.

Absent the meeting was Port Attorney James C. Simpson, Jr.

There being a quorum present and sufficient to transact the business of this meeting, the following proceedings were had and done.

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Commissioner Kies called the meeting to order; whereupon it was noted there was a short delay in commencing this meeting due to road closures for the Long Beach Homecoming Parade.

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Commissioner Ladner made motion seconded by Commissioner Casey and unanimously carried to approve minutes of the Port Commission as follows:

- Regular Minutes dated August 20, 2015, as submitted.

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The Commission recognized Mr. Ron Robertson, Project Manager, Broaddus and Associates, with project updates, as follows:

**PORT COMMISSION MINUTES  
SEPTEMBER 17, 2015**



Long Beach Port Commission  
Phil Kies, President

September 17, 2015

**RE: Project Updates:**

**1. CIAP- Harbor Master Plan and Improvements.**

- Harbor landscaping work, by Millennium Construction, LLC, is 99% complete with some punch list items still remaining to be done.
- The five Educational signs were installed in the harbor on 9/17/2015.
- USACE continues their 404 permit review and 408 evaluations for the Harbor Master Plan. Additional 3 Questions were received from USACE last week:
  1. Address potential impacts that may result to migratory birds and/or their nests to ensure the project is in compliance with the Migratory Bird Treaty Act.
  2. Address the threatened Rufa red knot (*Calidris canutus rufa*) kin to North American beach sandpiper.
  3. Need to expand the proposed action discussion to include the beach area activities including parking, boat launch, new facilities, etc. The discussion for sea turtles will need to address potential impacts to sea turtles nesting.
- The only remaining CIAP project work was awarded to M&D Construction Inc. successful low bidder for; the Finger Pier Improvements (\$143,956.05), West pier pavilion (\$58,950) and water line to west pier (\$11,306). Pre-construction meeting is scheduled for next week.
- Currently it is estimated that we are \$50,000 over the allocated CIAP Budget of \$2 million dollars. Most of this is due to the increase in cost of paving. This will transfer to Tidelands funding.

**2. Isaac Repairs.**

- Gulf Breeze Landscaping has completed the sidewalks and paving repair work.
- The dredging contractor, Matthews Marine, continues to work toward obtaining final approval from MSDEQ for a Beneficial Use site for disposal materials. Estimated start date October 6, 2015.

**Best Regards,**

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There was no action required or taken regarding the aforesaid report.

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There came on for consideration a letter with attachments from Project Engineer David Ball, as follows:

**PORT COMMISSION MINUTES  
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**A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS**

520 33<sup>RD</sup> STREET  
GULFPORT, MS 39507

TEL (228) 863-0667  
FAX (228) 863-5232

September 15, 2015

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Change Order No. 2  
FY2015 Tidelands – Excursion Pier  
Long Beach Smallcraft Harbor**

Ladies and Gentlemen:

We have attached a proposed change order for the referenced project, which is submitted in order to address settling of the existing concrete sidewalk and slope paving at the proposed entrance to the excursion pier. This differential settlement has resulted in a trip hazard and an unsightly appearance at the proposed entrance. Removal and replacement of this area will result in a safer and easier pier entrance. We recommend your approval of this change.

Sincerely,

David Ball, P.E.

DB:1998-1  
Enclosure

# PORT COMMISSION MINUTES SEPTEMBER 17, 2015

Change Order  
No. 2

Date of Issuance: 9/15/2015 Effective Date: 10/6/2015

Project:	Owner: <b>City of Long Beach</b>	Owner's Contract No.:
Contract:	<b>Long Beach Smallcraft Harbor - FY2015 Excursion Pier</b>	Date of Contract: <b>6/23/2015</b>
Contractor:	<b>M&amp;D Construction Company, Inc.</b>	Engineer's Project No.: <b>1998-1</b>

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

**1. Due to existing conditions, the existing concrete at the entrance to the pier should be modified in order to assure safe and easy access by pier users. This will necessitate the removal of existing concrete, and the replacement of concrete at the correct elevations.**

Attachments: (List documents supporting change):

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CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
<p>Original Contract Price:</p> <p style="text-align: center; border-bottom: 1px solid black;"><b>\$187,482.15</b></p> <p>{Increase} in Contract Price from previous Change Orders No.</p> <p style="text-align: center; border-bottom: 1px solid black;"><b>\$3,060.00</b></p> <p>Contract Price prior to this Change Order:</p> <p style="text-align: center; border-bottom: 1px solid black;"><b>\$190,542.15</b></p> <p>{Increase} in Contract Price due to this Change Order:</p> <p style="text-align: center; border-bottom: 1px solid black;"><b>\$1,500.00</b></p> <p>Revised Contract Price incorporating this Change Order:</p> <p style="text-align: center; border-bottom: 1px solid black;"><b>\$192,042.15</b></p>	<p>Original Contract Times: <input type="checkbox"/> Working Days <input checked="" type="checkbox"/> <b>90</b> Calendar days</p> <p>Substantial completion (days or date): <u>10/5/2015</u></p> <p>Ready for final payment (days or date): _____</p> <p>Change in Contract Time from previous Change Orders No.</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>Contract Times prior to this Change Order:</p> <p>Substantial completion (days or date): <u>10/5/2015</u></p> <p>Ready for final payment (days or date): _____</p> <p>Change in Contract Time due to this Change Order:</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>Contract Times incorporating this Change Order:</p> <p>Substantial completion (days or date): <u>10/5/2015</u></p> <p>Ready for final payment (days or date): _____</p>

<p>RECOMMENDED: (ENGINEER)</p> <p>By: _____</p> <p>Date: _____</p>	<p>ACCEPTED: (CONTRACTOR)</p> <p>By: _____</p> <p>Date: _____</p>	<p>ACCEPTED: (OWNER)</p> <p>By: _____</p> <p>Date: _____</p>
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ATTACHMENT TO CHANGE ORDER NUMBER 2 PROJECT NO. 1998-1

NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
1-A	12" X 35' PILE	37 EA.	\$832.50	\$30,802.50			37	\$30,802.50
1-B	WOOD PIER SUBSTRUCTURE	3,956 B.F.	\$10.40	\$41,142.40			3,956	\$41,142.40
1-C	6' PIER DECKING	56.0 L.F.	\$60.75	\$3,402.00			56	\$3,402.00
1-D	12' PIER DECKING	96 L.F.	\$87.75	\$8,424.00			96	\$8,424.00
2-A	ELECTRICAL PLATFORM & METER CENTER	1 L.S.	\$75,350.00	\$75,350.00			1	\$75,350.00
2-B	"SINGLE 100A" POWER PEDESTAL WITH WIRING	4 EA.	\$4,162.50	\$16,650.00			4	\$16,650.00
2-C	PIER LIGHTS & LIGHTING CIRCUIT MODIFICATION	1 L.S.	\$2,531.25	\$2,531.25			1	\$2,531.25
2-D	WATER SYSTEM	1 L.S.	\$6,187.50	\$6,187.50			1	\$6,187.50
3-A	CHAINLINK FENCE & GATE	1 L.S.	\$2,992.50	\$2,992.50			1	\$2,992.50
CO1-1	MODIFY "SINGLE 100A" POWER PEDESTAL TO "DOUBLE 50/30A"	4 EA.	\$140.00	\$560.00			4	\$560.00
CO1-2	REMOVE SUNKEN DEBRIS	1 L.S.	\$2,500.00	\$2,500.00			1	\$2,500.00
CO2-1	MODIFY CONCRETE SIDEWALK AT ENTRANCE TO PIER	0 L.S.	\$1,500.00	\$0.00	1	\$1,500.00	1	\$1,500.00
<b>TOTAL</b>				<b>\$190,542.15</b>		<b>\$1,500.00</b>		<b>\$192,042.15</b>

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Based upon the recommendation of Mr. Ball, Commissioner Casey made motion seconded by Commissioner Ehlers and unanimously carried to approve Change Order No. 2, FY2015 Excursion Pier, M&D Construction Company, Inc., all as set forth above.

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Commissioner Kies made motion seconded by Commissioner Ehlers and unanimously carried to table FY2013 – Pier 4 Improvements until the October 15, 2015, meeting of the Port Commission, and inclusion of Appendix 1 to proposed contract.

**PORT COMMISSION MINUTES  
SEPTEMBER 17, 2015**

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There came on for consideration a letter with attachments from Blue Ridge Properties, LLC, as follows:

**BRP**

**BLUE RIDGE PROPERTIES LLC**

Phil Kies  
President  
Long Beach Port Commission  
P.O. Box 929  
Long Beach, MS. 39560

Hand Delivered  
  
September 2, 2015

Re: Oyster Reef Club Bar-B-Q Trailer

Dear Phil:

The purpose of this letter is to provide information about the trailer that was requested by the Port Commission at its meeting on August 20 as follows:

- Attached is a picture of the trailer and its position on the aggregate pad. Quick plumbing and electrical connections are located on the east side of the trailer.
- The National Fire Protection Agency requires that a distance of 25 ft. be maintained between a fuel dock and a fire source. The fuel dock is 27 ft. from the closest corner of the trailer. The fire source is further.
- On August 24 the Long Beach Fire Dept. approved the trailer and on August 26 the Mississippi Health Dept. gave its approval.
- Attached is the Hurricane Plan for the trailer.
- Signage on the trailer and lattice work around the trailer will be completed this week.
- Upon approval by the Port Commission and Board of Alderman, a concrete gutter will be constructed between the aggregate pad and South Cleveland Ave.

We respectfully request that the Port Commission hold a special meeting prior to the September 15 Board of Alderman meeting so that the Oyster Reef Club can utilize the trailer for activities surrounding Cruisin the Coast on October 4-11.

If you have any questions or need additional information, please let me know.

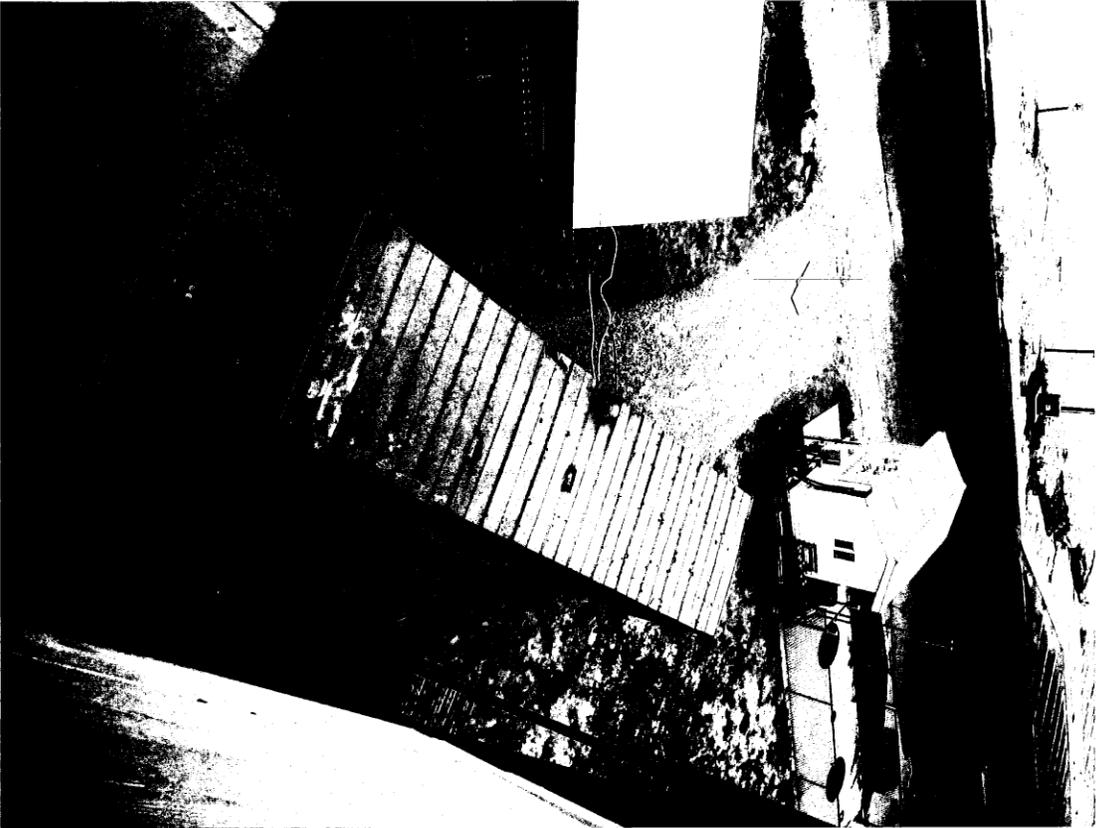
Sincerely,

  
Jimmy Levens  
Manager

P.O. BOX 779 \* 125 Jeff Davis Avenue\* LONG BEACH, MS 39560  
PHONE (228) 863-0303 Fax (228) 863-4469

**PORT COMMISSION MINUTES  
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9/22/2015



IMG\_10791.jpg

[https://drive.google.com/file/d/0B06Px\\_uIbaPOXgtbZUUs5mTg/view?pli=1](https://drive.google.com/file/d/0B06Px_uIbaPOXgtbZUUs5mTg/view?pli=1)

**PORT COMMISSION MINUTES  
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Oyster Reef Club  
217 E. Beach Blvd.  
Long Beach, MS 39560  
228-206-7868  
[Eat@OysterReefClub.com](mailto:Eat@OysterReefClub.com)

Subject: Hurricane Plan for ORC Catering Trailer

This is a plan to be put into effect upon notification from the Long Beach Harbor Master of a Hurricane / Tropical Storm event. Upon notification the ORC trailer along with all associated fencing, hoses, electrical will be relocated within time guidelines set in Long Beach Harbor " Hurricane / Tropical Storm Procedures" Condition 2.

Relocation address 23441 Arcadia Farm Road Pass Christian, MS 39571.

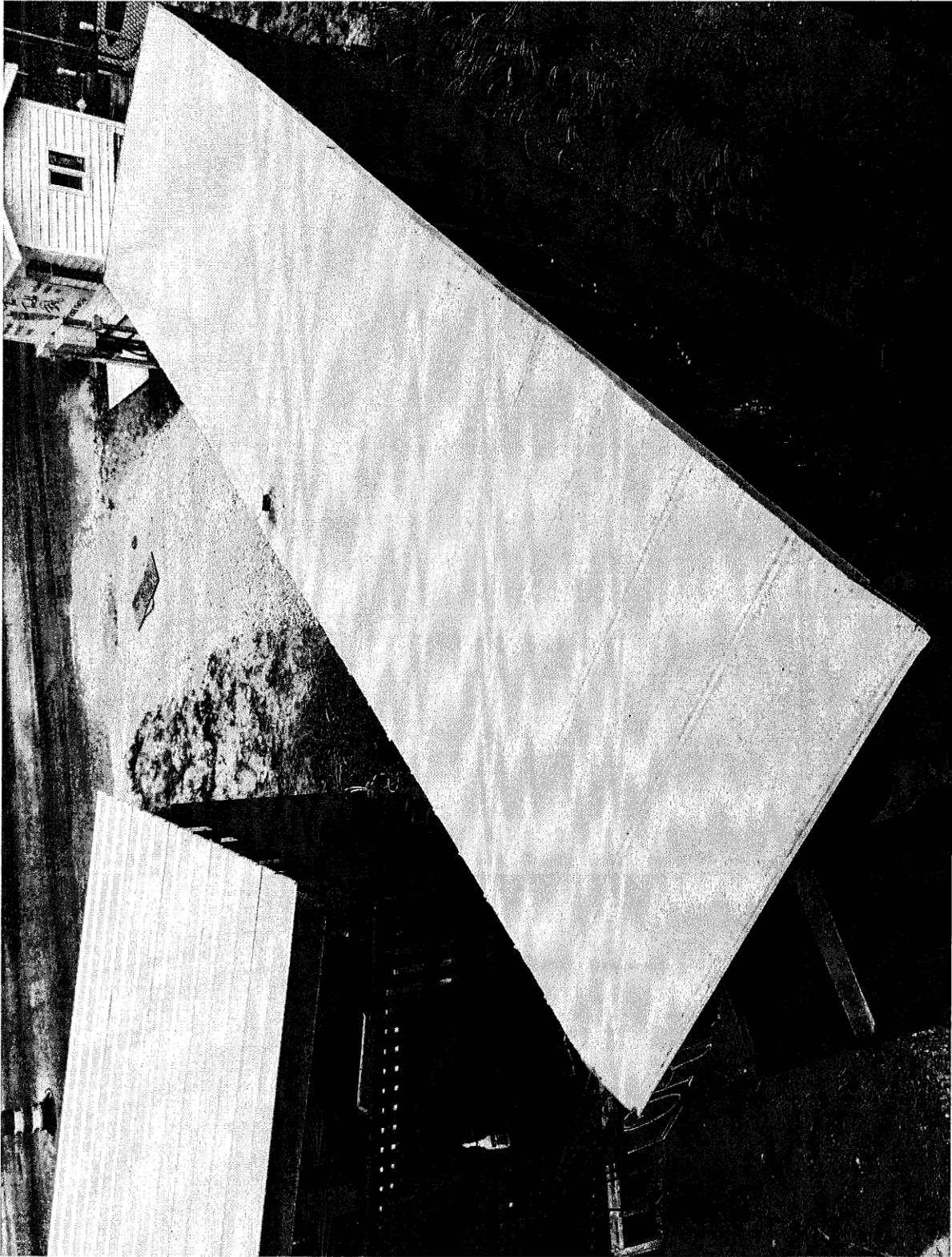
Trailer will be relocated by persons listed below with their personal trucks when directed by Harbor Master.

Primary contact: Wes Newell 228-229-0822

Secondary contact: Jourdan Nicaud 228-363-2819

Respectfully,  
Chris Toomey  
GM Oyster Reef Club  
228-234-0116

**PORT COMMISSION MINUTES  
SEPTEMBER 17, 2015**



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After considerable discussion, Commissioner Nicolais made motion seconded by Commissioner Yott and unanimously carried to approve the Bar-B-Q Trailer and information contained in aforesaid letter.

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There came on for consideration a letter with attachments from Project Engineer David Ball, as follows:

**PORT COMMISSION MINUTES  
SEPTEMBER 17, 2015**



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS  
520 33<sup>RD</sup> STREET  
GULFPORT, MS 39507

TEL (228) 863-0667  
FAX (228) 863-5232

## **MEMORANDUM**

**Date:** 9/16/2015  
**To:** City of Long Beach  
**From:** David Ball  
**RE:** BIG/CIAP – Paving Improvements

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At the on-set of this project, we negotiated Change Order No. 1, which modified the insurance requirements for the project and requires the City to take over maintenance of the street lights upon their acceptance. The project is substantially complete and the Contractor is currently performing the minor punchlist repairs, but none of the punchlist pertained to the lights specifically. That work is underway, but the maintenance of the lights should now be the responsibility of the City.

Therefore, we recommend that the City assume responsibility for the maintenance of the lights, which also includes the electrical service. I have attached a copy of the bill from MS Power for the related account.

# PORT COMMISSION MINUTES SEPTEMBER 17, 2015



Customer Name: COMMERCIAL ELECTRIC OF  
Account Number: 06799-98031

**Delinquent After** Sep 8, 2015  
**Total Due** \$ 188.55

Service Address  
720 S CLEVELAND AVE  
HARBOR PARKING LIGHT

Service Period  
July 22, 2015 - Aug 24, 2015

### Disconnect Notice

This bill includes a past due electric service amount. In carrying out the regulations under which we operate, your electric service will be discontinued without further notice if all electric service charges included on the bill are not paid in full by the date shown below. A reconnect charge will be required to restore service.

**Must be paid by Sep 8, 2015.**

If you have any questions, concerning this bill, contact us at 1-800-532-1502.

**This notice does not invalidate any prior disconnect notice outstanding.**

### Billing Summary

Previous Bill Amount		\$ 37.45
Payment Received	<i>No Payment Received</i>	- 0.00
Past Due Account Establishment Charge		\$ 37.45
Current Electric Service		+150.50
Late Payment Charge - Electric		+0.60
<b>Total Due</b>		<b>\$ 188.55</b>

**Contact Us** 24 hours a day, 7 days a week

**mississippipower.com**  
Account Number: 06799-98031 Web Access Code: 225138  
Customer Service: 1-877-656-1836 Power Outage Reporting: 1-800-487-3275

### Payment Options

**Online** Just visit [mississippipower.com/mypayment](http://mississippipower.com/mypayment)  
Login to your account using the following:  
Account number: 06799-98031  
Web access code: 225138

**By Mail**  
Mississippi Power Payments  
PO Box 245  
Birmingham, AL 35201-0245

**Local Office** The Mississippi Power local office for your service address is:  
2829 13th Street  
Gulfport, MS 39501

For current billing details, turn page over

### Usage Information

Total Used 718 kWh	Next Scheduled Read Date On or after Sept 23, 2015
Total kWh	
	1 Year Ago    Last Month    This Month
Total kWh Used	0    0    718
Average Daily kWh	0    0    22
Days In Billing Period	0    0    33
Billed Demand	0    0    5

06799-98031 04

PLEASE KEEP THIS PORTION FOR YOUR RECORDS.

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT, MAKING SURE THE RETURN ADDRESS SHOWS IN THE ENVELOPE WINDOW.



**Disconnect Notice**

Account Number 06799-98031  
**Delinquent After** Sep 8, 2015  
**Total Due** \$ 188.55

Correct phone number and email? Details on back.

040679998031580000018855000000374500000000000000000000

COMMERCIAL ELECTRIC OF  
LONG BEACH INC  
LONG BEACH INC  
720 S CLEVELAND AVE  
LONG BEACH MS 39560

Mail To:  
PO BOX 245  
BIRMINGHAM AL  
35201-0245

<b>Total Due Summary</b>	
Elec Service	150.50
Prev Acct Estab Chg	37.45
Late Pymt Chg	0.60
<b>Total Due</b>	<b>\$ 188.55</b>

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**PORT COMMISSION MINUTES  
SEPTEMBER 17, 2015**

**City of Long Beach**

BOARD OF ALDERMEN  
Leonard G. Carrubba, Sr. - At-Large  
Gary J. Ponthieux - Ward 1  
Bernie Parker - Ward 2  
Kelly Griffin - Ward 3  
Ronnie Hammons, Jr. - Ward 4  
Mark E. Lishen - Ward 5  
Alan Young - Ward 6



WILLIAM SKELLIE, JR.  
MAYOR

CITY CLERK  
TAX COLLECTOR  
Rebecca E. Schruff  
  
CITY ATTORNEY  
James C. Simpson, Jr.

September 16, 2015

Linda Cagnolatti  
Mississippi Power Company  
2908 28<sup>th</sup> Street  
Gulfport, MS 39501  
(228) 575-3604  
(228) 575-3651 - FAX  
[lcagnol@southernco.com](mailto:lcagnol@southernco.com)

Dear Ms. Cagnolatti,

Please consider this correspondence as your authority to set up one new account effective September 18, 2015, for the City of Long Beach under master summary bill SB58231-43009, as follows:

Harbor Parking Lights, Long Beach, MS 39560

Attached is a copy of the bill as it is now. Thank you for your assistance in this matter. If you need additional information, please contact my office, (228) 863-1556 or [cityclerk@cityoflongbeachms.com](mailto:cityclerk@cityoflongbeachms.com).

Sincerely,

Rebecca E. Schruff, City Clerk

Attachment

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • 863-1556 • FAX 865-0822  
[www.cityoflongbeachms.com](http://www.cityoflongbeachms.com)

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Based upon the recommendation of Mr. Ball, Commissioner Deschenes made motion seconded by Commissioner Nicolais and unanimously carried to assume responsibility for the maintenance of harbor lights, as set forth above.

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Commissioner Nicolais made motion seconded by Commissioner Ladner and unanimously carried to approve payment of invoices, as follows:

- Docket #HBR090115, as submitted
- Docket #HBR091515, as submitted.

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**PORT COMMISSION MINUTES  
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Commissioner Deschenes made motion seconded by Commissioner Hill and unanimously carried acknowledging receipt of the August, 2015, Revenue/Expense Report.

\*\*\*\*\*

The Commission recognized Harbormaster Bill Angley for his report, as follows:

**Harbor Master Report**

**September 17, 2015**

- West Jetting fishing next to Cat Island Pier: The will need to be signage installed no fishing or fencing installed in place so that the pier and surround area is not debris with fishing tackle
- Fishing Piers: Pole limit of 2 or 3 per licensed person
- Budget will have to be amended for the additional maintenance contracts will have a new one for you at next meeting
- Signs??? Still need the parking signs
- Getting quote to thermal stripe boat launch no parking
- Landscaping: Called and meet with over 20 contractors and only received 2 quotes for the year lowest is Superior Home and Lawn @ 4300.00 Recommend approval
- Elevator is going to be in the neighborhood of 60,000 to replace correctly with bigger faster car and correct entry and exit.
- Camera system replacement or repair
- Recommend recycled materials be used in further construction (parking blocks, speed bumps, ballards)
- Water faucets (change with brass) are in process of being replaced
- 3 Live Aboard (Welch, Smith, Blandchard)
- All customers more than 90 days late have been notified via phone to comply and any others over that have been forwarded to Jim to send a certified letter to their home address.
- 4 Transients
- May 135 of 213
- June 138 of 213
- July 138 of 213
- August 131 of 213
- September 129 of 213

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Based upon the aforesaid report, action was taken, as follows:

**PORT COMMISSION MINUTES  
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- Commissioner Kies made motion seconded by Commissioner Casey and unanimously carried allowing licensed fisherman a maximum of three (3) fishing poles in the water while fishing on the piers.

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There was no Port Attorney report due to his absence.

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There being no further business to come before the Port Commission at this time, Commissioner Nicolais made motion seconded by Commissioner Ladner and unanimously carried to adjourn until the next regular meeting in due course.

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APPROVED:

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PHIL KIES, PRESIDENT

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DATE

ATTEST:

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STACEY DAHL, DEPUTY CITY CLERK