

**PORT COMMISSION MINUTES**  
**MARCH 17, 2016**

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, on Thursday, March 17, 2016, at 5:00 o'clock p.m., it being the time, date, and place fixed for holding said meeting.

There were present and in attendance on said Commission and at the meeting the following named persons: President Phil Kies, Secretary Don Deschenes, Commissioners Vernon Ehlers, Joseph Yott, Sr., John Casey, Roger Ladner, Barney Hill, Harbormaster Bill Angley, and Deputy City Clerk Stacey Dahl.

Absent the meeting were Vice President Susan Nicolais, Commissioner Stan Snodgrass, and Port Attorney James C. Simpson, Jr.

There being a quorum present and sufficient to transact the business of this meeting, the following proceedings were had and done.

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Commissioner Kies called the meeting to order and there were no comments or amendments to the agenda.

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Commissioner Ladner made motion seconded by Commissioner Deschenes and unanimously carried to approve minutes of the Port Commission, as follows:

- Regular Minutes dated February 18, 2016, as submitted.

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The Commission recognized Mr. Ron Robertson, Project Manager, Broaddus and Associates, with project updates, as follows:

**PORT COMMISSION MINUTES  
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Long Beach Port Commission  
Phil Kies, President

March 17, 2016

**RE: Project Updates:**

1. **CIAP- Harbor Master Plan and Improvements.**

- Request approval of revision to CIAP budget line items relating to construction and Environmental Services (part of Engineering). This budget revision would increase the budget for environmental professional services by \$10,000.00 and reduce the construction line item by \$10,000. This service is related to obtaining a permit for the Harbor Master Plan. This master plan permit is an important Deliverable as stated in the CIAP Grant Award.

The \$10,000 that has already been spent in construction would be moved to a Tidelands Grant for funding.

The permitting process has proved to be much more prolonged than expected. I recommend approval to accommodate this budget revision. See attached letter from BMA Engineers and a project analysis spreadsheet.

- M&D Construction Inc. has only the Pier #4 finger pier improvement work to be completed on this project. The city has caused delays for the construction work and I recommend approval of a change order giving the contractor additional 8-weeks or until April 5, 2016 to complete this work.

2. **Isaac Repairs.**

- The dredging contractor, Matthews Marine, has completed the harbor dredging work. This is the final Isaac Hurricane related project. The city's engineer is currently verifying the dredge cubic feet quantities. First indication is there will be a 30% increase compared the estimate originally given to FEMA.

**Best Regards,**



**PORT COMMISSION MINUTES  
MARCH 17, 2016**

**bma** BROWN, MITCHELL  
& ALEXANDER, INC.

CONSULTING ENGINEERS

www.bmaengineers.com

401 Cowan Road, Suite A  
Gulfport, MS 39507  
228-864-7612  
fax 228-864-7676

796 Vieux Marche, 2nd Floor  
Biloxi, MS 39530  
228-436-7612  
fax 228-436-7676

March 16, 2016

VIA E-MAIL: [robertson@broaddusassociates.com](mailto:robertson@broaddusassociates.com)

Mr. Ron Robertson, Project Manager  
Broaddus & Associates  
9 Southern Oaks Road  
Long Beach, MS 39560

**RE: Long Beach Harbor Expansion Project  
Master Planning and Engineering Design / CA (Selected Projects)  
Long Beach, Mississippi**

Dear Mr. Robertson:

Reference is made to our meeting of Tuesday, March 15th, and our continuing efforts to secure the necessary authorizations for the Long Beach Harbor Expansion project. As you are aware the environmental coordination efforts related to the US Army Corps of Engineers (USACE) Section 404 permit and the environmental and engineering coordination efforts related to the USACE Section 408 Permit have been far more extensive than originally anticipated.

While we have attempted to be prudent managers of our time and responsive to the USACE requests for information relative to the permits, the prolonged permitting process has all but exhausted the budget for these activities. Therefore, we respectfully request an increase of \$10,000 in the budget (\$5,000 for BMI Environmental Services, LLC and \$5,000 for BMA) to support the continuing professional services efforts on this project.

As always, please contact us with any questions you may have relative to this project.

Sincerely,

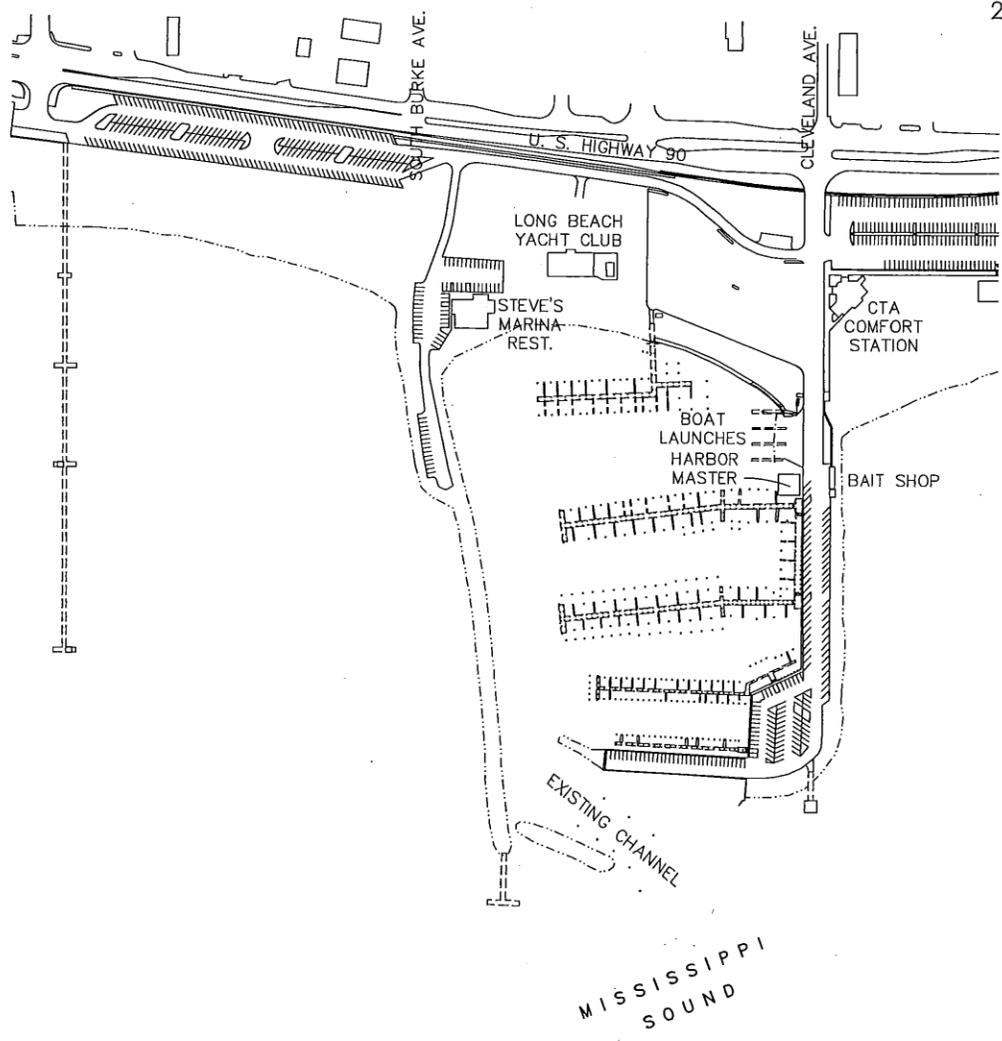
  
Bill Mitchell, P.E.  
Vice President

O:\Vorraie\ProjectFiles\3300 LB Harbor\Robertson add'l 408 services ltr 03.16.16.doc

**PORT COMMISSION MINUTES  
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Date: 03/17/16	Current Budget	Revised Budget
<b>BMA Engineers Master Plan (estimate)</b>	<b>593,500</b>	<b>603,500</b>
Broaddus Administration	225,000	225,000
<b><u>A/E Construction Projects</u></b>		
WA-1 Bulkhead (Costelli)	43,200	43,200
WA-2 AGR_Misc (AGR)	76,500	76,500
WA-3 Landscape (Preus)	18,500	18,500
A/E (estimate)	<u>138,200</u>	<u>138,200</u>
Sub Total	<u><b>956,700</b></u>	<u>966,700</u>
Original Budget	<u><b>1,200,000</b></u>	<u>1,200,000</u>
Surplus moved to Construction	<u><b>243,800</b></u>	<u>233,300</u>
<b><u>Harbor Improvements Construction</u></b>		
Pier Lighting upgrade (Krol Elec)	14,865	14,865
Bulkhead (Twin-L)	334,400	334,400
<b><u>Benches, pavillons, Seaman Memorial, Garbage can restraints (Gibson)</u></b>		
Pipe @ Quay (w/ Isaac Gulf Breeze)	23,300	23,300
Drains/curbing/Paving (Landmark)	219,902	219,902
Lighting for Trailer Parking (Landmark)	46,927	46,927
Harbor Landscaping (Millennium)	71,142	71,142
Educational Signs	9,936	9,936
Pavilion West pier/ Fish Clean Station (M&D)	70,256	70,256
Improve Finger Piers (M&D)	143,956	143,956
<b>TOTAL estimated Const</b>	<u><b>1,043,300</b></u>	<u>1,033,300</u>
<b>Total Estimate</b>	<u><b>2,000,000</b></u>	<u>2,000,000</u>

**PORT COMMISSION MINUTES  
MARCH 17, 2016**



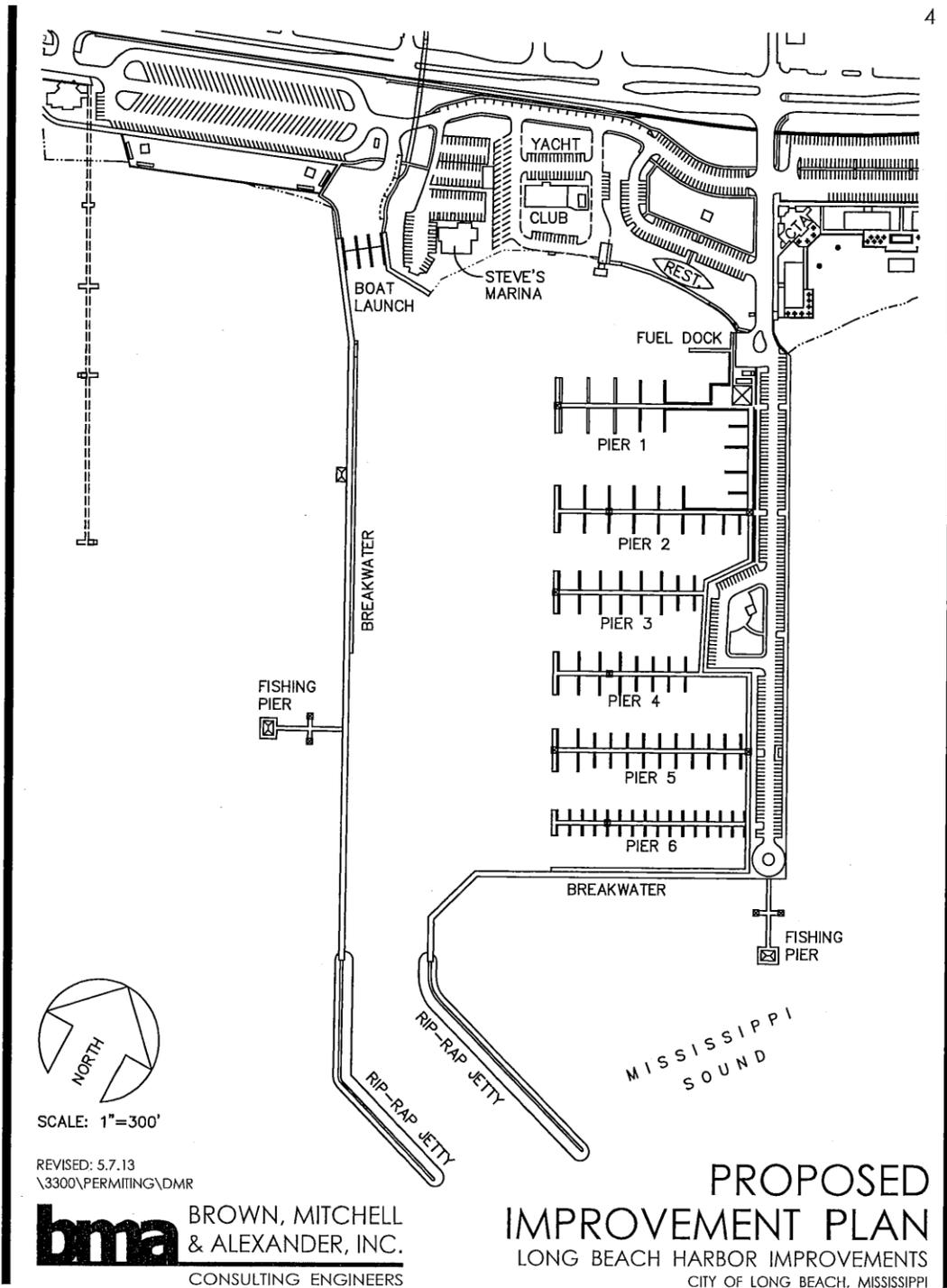
SCALE: 1"=300'

REVISED: 5.7.13  
\\3300\PERMITTING\DMR

**bma** BROWN, MITCHELL  
& ALEXANDER, INC.  
CONSULTING ENGINEERS

**EXISTING  
CONDITIONS PLAN**  
LONG BEACH HARBOR IMPROVEMENTS  
CITY OF LONG BEACH, MISSISSIPPI

**PORT COMMISSION MINUTES  
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Based upon the recommendation of Mr. Robertson and input from Mr. Larry Lewis, Senior Environmental Scientist, BMI Environmental Services, LLC, Commissioner Ehlers made motion seconded by Commissioner Deschenes and unanimously carried to approve the budget revision in the amount of ten thousand dollars (\$10,000.00), all as set forth above.

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There came on for discussion the Port Commission Election of Officers for the 2016/2017 term; whereupon Commissioner Deschenes made motion

**PORT COMMISSION MINUTES  
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seconded by Commissioner Ladner and unanimously carried to re-elect the following:

Phil Kies                      President  
Susan Nicolais              Vice President  
Don Deschenes              Secretary

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There came on for consideration a letter with attachments from Project Engineer David Ball, as follows:



A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS  
520 33<sup>RD</sup> STREET  
GULFPORT, MS 39507

TEL (228) 863-0667  
FAX (228) 863-5232

February 25, 2016

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Change Order No. 1  
LB Harbor – Electrical Maintenance**

Ladies and Gentlemen:

We have attached a proposed change order for the referenced project, which is submitted in order to add maintenance of pedestals for existing electrical pedestals in the Harbor which were not included in the Bid documents. The Contractor requests additional compensation at his average bid price per pedestal which seems more than fair. We recommend your approval of this change.

Sincerely,

David Ball, P.E.

DB:2029  
Enclosure

# PORT COMMISSION MINUTES MARCH 17, 2016

Change Order  
No. 1

Date of Issuance: 2/18/2016 Effective Date: 3/1/2016

Project:	Owner: <u>City of Long Beach</u>	Owner's Contract No.:
Contract:	<u>Small Craft Harbor - Electrical System Maintenance (Re-Bid)</u>	Date of Contract: <u>11/3/2015</u>
Contractor:	<u>MillerCo., Inc.</u>	Engineer's Project No.: <u>2029</u>

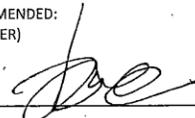
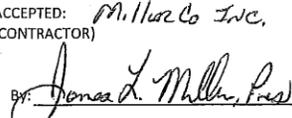
The Contract Documents are modified as follows upon execution of this Change Order:

Description:

1. Add pay item for maintenance of additional pedestals (per pedestal) which were not contained in the original bid documents.

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
<p>Original Contract Price:</p> <p style="text-align: center;"><u>\$39,003.01</u></p> <p>(Decrease) in Contract Price from previous Change Orders No. <u>n/a</u> to No. <u>n/a</u></p> <p style="text-align: center;"><u>\$0.00</u></p> <p>Contract Price prior to this Change Order:</p> <p style="text-align: center;"><u>\$39,003.01</u></p> <p>(Increase) in Contract Price due to this Change Order:</p> <p style="text-align: center;"><u>\$414.00</u></p> <p>Revised Contract Price incorporating this Change Order:</p> <p style="text-align: center;"><u>\$39,417.01</u></p>	<p>Original Contract Times: <input type="checkbox"/> Working Days <input checked="" type="checkbox"/> Calendar days</p> <p>Substantial completion (days or date): <u>365</u></p> <p>Ready for final payment (days or date): _____</p> <p>Change in Contract Time from previous Change Orders No. <u>n/a</u> to No. <u>n/a</u></p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>Contract Times prior to this Change Order:</p> <p>Substantial completion (days or date): <u>365</u></p> <p>Ready for final payment (days or date): _____</p> <p>Change in Contract Time due to this Change Order:</p> <p>Substantial completion (days or date): _____</p> <p>Ready for final payment (days or date): _____</p> <p>Contract Times incorporating this Change Order:</p> <p>Substantial completion (days or date): <u>365</u></p> <p>Ready for final payment (days or date): _____</p>

RECOMMENDED: (ENGINEER)  By: <u></u> Date: <u>2-22-2016</u>	ACCEPTED: <u>MillerCo Inc.</u> (CONTRACTOR)  By: <u></u> Date: <u>2-18-16</u>	ACCEPTED: (OWNER)  By: _____ Date: _____
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ATTACHMENT TO CHANGE ORDER NUMBER	1	PROJECT NO.	2029					
NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
BASE BID								
1-B	MOBILIZATION (PER EACH WRITTEN NOTIFICATION)	1 L.S.	\$0.00	\$0.00		\$0.00	0	\$0.00
1-C	REMOVE EXISTING POWER PEDESTAL	167 EA.	\$672.00	\$672.00		\$0.00	1	\$672.00
1-D	STORAGE OF EXISTING POWER PEDESTAL (PER EACH/MONTH)	167 EA.	\$30.00	\$5,010.00		\$0.00	167	\$5,010.00
1-E	REINSTALL EXISTING POWER PEDESTAL	167 EA.	\$4.03	\$673.01		\$0.00	167	\$673.01
1-F	MISCELLANEOUS WORK	1 L.S.	\$46.00	\$46.00		\$0.00	1	\$46.00
				\$9,602.00		\$0.00	1	\$9,602.00
	TOTAL BASE BID			\$33,659.01		\$0.00		\$33,659.01
ALTERNATE BID 1 - ELECTRICAL SYSTEM MAINTENANCE								
1-A-1	ELECTRICAL SYSTEM MAINTENANCE (JUNE - NOVEMBER)	1 L.S.	\$7,682.00	\$7,682.00		\$0.00	1	\$7,682.00
1-A-2	ELECTRICAL SYSTEM MAINTENANCE (DECEMBER - MAY)	1 L.S.	\$7,682.00	\$7,682.00		\$0.00	1	\$7,682.00
	ADDITIONAL PEDESTALS (ELECTRICAL SYSTEM MAINTENANCE DECEMBER -							
COI-1-A-2 (MAY)		0 EA.	\$46.00	\$0.00		\$414.00	9	\$414.00
	TOTAL ALTERNATE BID			\$15,364.00		\$414.00		\$15,778.00
	TOTAL			\$39,023.01		\$414.00		\$39,437.01

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Based upon the recommendation of Mr. Ball, Commissioner Ladner made motion seconded by Commissioner Casey and unanimously carried to approve Change Order No. 1, Small Craft Harbor - Electrical System Maintenance, MillerCo, Inc., all as set forth above.

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There came on for consideration a letter with attachments from Project Engineer David Ball, as follows:

**PORT COMMISSION MINUTES  
MARCH 17, 2016**



**A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS**

520 33<sup>RD</sup> STREET  
GULFPORT, MS 39507

TEL (228) 863-0667  
FAX (228) 863-5232

March 15, 2016

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Change Order No. 1  
Finger Pier Improvements  
Long Beach Smallcraft Harbor**

Ladies and Gentlemen:

At the City's request, we have prepared the attached change order for the referenced project. This change order adds pay items for the removal and replacement of stringers and decking for the full length of Pier 4. Because the structural elements of Pier 4 are so aged, it additionally includes "stand by" items for the replacement of any damaged structural elements which may be encountered during the decking and stringer work. These items will not be used unless authorized by the Engineer upon consultation with the Owner.

Also, the Contractor was not granted authorization to begin contract finger pier improvement work on Pier 4 due to uncertainty regarding what work was actually necessary on said pier. This change order authorizes the Contractor to proceed with that work and grants additional time for the acquisition of the necessary materials and for the performance of the contractually-required work. Additional time is also granted for the decking and stringer work.

We hereby recommend approval of this change order so that work may proceed.

Sincerely,

David Ball, P.E.

DB:1946-FP  
Enclosure

# PORT COMMISSION MINUTES MARCH 17, 2016

Change Order

No. 1

Date of Issuance: 3/15/2016 Effective Date: 4/5/2016

Project:	Owner: <b>City of Long Beach</b>	Owner's Contract No.:
Contract:	<b>Long Beach Smallcraft Harbor - Finger Pier Repairs and Construction</b>	Date of Contract: <b>9/14/2015</b>
Contractor:	<b>M&amp;D Construction Co., Inc.</b>	Engineer's Project No.: <b>1946-Finger Pier</b>

The Contract Documents are modified as follows upon execution of this Change Order:

- Description:
1. Approval to proceed with finger pier improvements on Pier 4 was withheld previously. Notice to proceed with the existing contract requirements is hereby given.
  2. Remove existing stringers & decking on Pier 4, and replace with new materials. This will necessitate removal & reuse of the existing utility pedestals. Disposal is Contractor's responsibility. "Stand by" prices for other items of work (CO1-4 through CO1-7) which may prove necessary during demolition are also included herein with a proposed quantity of "1", but will only be used at Engineer's direction.
  3. Adjust contract time for the delay in authorization to proceed with contractual work on Pier 4 and for the additional work.

Attachments: (List documents supporting change):

1. Contractor's quote.

CHANGE IN CONTRACT PRICE:

Original Contract Price:	<u>\$143,969.05</u>
(Decrease) in Contract Price from previous Change Orders No.	<u>\$0.00</u>
Contract Price prior to this Change Order:	<u>\$143,969.05</u>
(Increase) in Contract Price due to this Change Order:	<u>\$66,498.00</u>
Revised Contract Price incorporating this Change Order:	<u>\$210,467.05</u>

CHANGE IN CONTRACT TIMES:

Original Contract Times: <input type="checkbox"/> Working Days <input checked="" type="checkbox"/> Calendar days	<u>90</u>
Substantial completion (days or date):	<u>4/2/2016</u>
Ready for final payment (days or date):	_____
Change in Contract Time from previous Change Orders No.	_____
Substantial completion (days or date):	_____
Ready for final payment (days or date):	_____
Contract Times prior to this Change Order:	_____
Substantial completion (days or date):	<u>4/2/2016</u>
Ready for final payment (days or date):	_____
(Increase) in Contract Time due to this Change Order:	_____
Substantial completion (days or date):	<u>59</u>
Ready for final payment (days or date):	_____
Contract Times incorporating this Change Order:	_____
Substantial completion (days or date):	<u>5/31/2016</u>
Ready for final payment (days or date):	_____

RECOMMENDED:  
(ENGINEER)

By: \_\_\_\_\_

Date: 3-15-2016

ACCEPTED:  
(CONTRACTOR)

By: \_\_\_\_\_

Date: \_\_\_\_\_

ACCEPTED:  
(OWNER)

By: \_\_\_\_\_

Date: \_\_\_\_\_

# PORT COMMISSION MINUTES MARCH 17, 2016

NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
<b>BASE BID (CIAP FUNDS REIMBURSABLE)</b>								
1-A	12" X 35' PILE	1 EA.	\$669.50	\$669.50		\$0.00	1	\$669.50
1-B	10" X 30' PILE	23 EA.	\$573.75	\$13,196.25		\$0.00	23	\$13,196.25
1-C	WOOD PIER SUBSTRUCTURE (DINGY PIER)	50 L.F.	\$132.10	\$6,605.00		\$0.00	50	\$6,605.00
1-D	6' WOOD PIER DECKING (DINGY PIER)	50 L.F.	\$199.70	\$9,985.00		\$0.00	50	\$9,985.00
1-E	3' WIDE FINGER PIER - 50' LONG	2 EA.	\$5,372.00	\$10,744.00		\$0.00	2	\$10,744.00
1-F	3' WIDE FINGER PIER - 30' LONG	5 EA.	\$3,375.00	\$16,875.00		\$0.00	5	\$16,875.00
1-G	2' WIDE FINGER PIER - 30' LONG	1 EA.	\$3,234.00	\$3,234.00		\$0.00	1	\$3,234.00
1-H	2' WIDE FINGER PIER - 25' LONG	2 EA.	\$2,868.75	\$5,737.50		\$0.00	2	\$5,737.50
1-I	2' WIDE FINGER PIER - 20' LONG	6 EA.	\$2,019.40	\$12,116.40		\$0.00	6	\$12,116.40
1-J	25' EXTENSION OF EXISTING 3' WIDE FINGER PIER	8 EA.	\$3,093.75	\$24,750.00		\$0.00	8	\$24,750.00
1-K	3" SCHEDULE 80, PVC PIPE SUPPORTS	478 EA.	\$83.80	\$40,056.40		\$0.00	478	\$40,056.40
	<b>TOTAL BASE BID CIAP FUNDS</b>			<b>\$143,969.05</b>		<b>\$0.00</b>		<b>\$143,969.05</b>
<b>PIER 4 (FY2013 TIDELANDS FUNDS REIMBURSABLE)</b>								
CO1-1	DEMO & DISPOSE OF STRINGERS AND DECKING	0 L.S.	\$4,500.00	\$0.00	1	\$4,500.00	1	\$4,500.00
CO1-2	REMOVE & REINSTALL WATER/ELECTRICAL	0 L.S.	\$3,000.00	\$0.00	1	\$3,000.00	1	\$3,000.00
CO1-3	INSTALL NEW STRINGER & DECKING	0 L.F.	\$199.70	\$0.00	290	\$57,913.00	290	\$57,913.00
CO1-4	REMOVE & INSTALL 12"X35' PILING	0 EA.	\$1,050.00	\$0.00	1	\$1,050.00	1	\$1,050.00
CO1-5	REMOVE & INSTALL HEADER	0 BF.	\$9.00	\$0.00	1	\$9.00	1	\$9.00
CO1-6	REMOVE & INSTALL CROSS BRACE	0 BF.	\$13.00	\$0.00	1	\$13.00	1	\$13.00
CO1-7	REMOVE & INSTALL WHALER	0 BF.	\$13.00	\$0.00	1	\$13.00	1	\$13.00
	<b>TOTAL FY2013 TIDELANDS FUNDS REIMBURSABLE</b>			<b>\$0.00</b>		<b>\$66,498.00</b>		<b>\$66,498.00</b>
	<b>TOTAL</b>			<b>\$143,969.05</b>		<b>\$66,498.00</b>		<b>\$210,467.05</b>

ATTACHMENT TO CHANGE ORDER NUMBER

1

PROJECT NO. 1946-Finger Pier

E/CDC No. C-941 (2002 Edition)  
Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the  
Associated General Contractors of America and the Construction Specifications Institute.

**PORT COMMISSION MINUTES  
MARCH 17, 2016**



March 4, 2016

*A. Garner Russell & Associates  
520 33<sup>rd</sup> Street  
Gulfport, MS. 39507  
Attn: David Ball  
Tel-228-863-0668  
Cell-228-669-7835*

*Subject: Long Beach Harbor Pier 4*

Mr. Ball,

*M&D Construction Co. Inc. is providing the following pricing to replace the stringers and decking on Pier 4.*

<b>Item No.</b>	<b>Description</b>	<b>Unit</b>	<b>Unit Price</b>	
1	Demo & dispose of stringers and decking	LS	\$ 4,500.00	
2	Remove and reinstall water/electrical	LS	\$ 3,000.00	
3	Install new stringer and decking	LF	\$ 199.70	Same as item 1-D
4	Remove and install 12"x35' piling	EA	\$ 1,050.00	Stand-by
5	Remove and install header	BF	\$ 9.00	Stand-by
6	Remove and install cross brace	BF	\$ 13.00	Stand-by
7	Remove and install whaler	BF	\$ 13.00	Stand-by

*It will take an additional 6-8 weeks after approval to complete these items. Included in this timing is 3 weeks for material delivery. All finger pier items will be completed with existing contract pricing.*

*Thank you for allowing us to provide this pricing, and if you should have any questions, please call me at (228) 381-1661.*

*Sincerely,  
Joseph Schmidt*

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Based upon the recommendation of Mr. Ball, Commissioner Ehlers made motion seconded by Commissioner Deschenes and unanimously carried to approve Change Order No. 1, Long Beach Small Craft Harbor – Finger Pier Repairs and Construction, M&D Construction Co., Inc., all as set forth above.

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Commissioner Ladner made motion seconded by Commissioner Hill and unanimously carried to approve payment of invoices as follows:

- Docket #HBR030116, as submitted
- Docket #HBR031516, as submitted.

**PORT COMMISSION MINUTES  
MARCH 17, 2016**

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Commissioner Hill made motion seconded by Commissioner Ladner and unanimously carried acknowledging receipt of the February, 2016, Revenue/Expense Report.

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The Commission recognized Harbormaster Bill Angley for his report, as follows:

**Harbor Master Report**

**March 17, 2016**

- West Jetting paved awaiting striping and reinstall of parking blocks.
- Awaiting change order execution to start on pier 4 all vessels are moved and ready to work
- Recommend Randy Williamson for live aboard he will be living aboard a vessel that has already been approved and will be point of contact for that vessel as well. 4 Live Aboard (Welch, Smith, Blanchard, Fernandez)
- All customers more than 90 days late have been notified via phone to comply and any others over that have been forwarded to Jim to send a certified letter to their home address. Working with lawyer to proceed further with removal of derelict vessels.
- South East corner rip rap have been a continuous problem. Every high wave storm is pushing rock into the newly paved parking area. Proposed pouring concrete to lock the rip rap together. Already have approval that no permit is required by DMR to pour concrete to tide line. Quotes have come in and are looking maximum of 400 cubic yards putting total cost close to 50,000. This will help strengthen the harbors wind side and protect the harbor from future storms.
- The elevator doors are rusted and falling apart we have made temporary fixes to the doors but not known how long they will hold. The yearly inspection has been held due to the state of rust. It has been recommended that we build an enclosure around the base of elevator so that the salt air does not affect it as much and prolong the life of the rest of elevator components. The new doors are estimated at 9,000 along with enclosure estimate at 13,000. No further repairs can be made and if it breaks we are left without a working elevator. We have already spent 2,000 this year to fix rust related issues.
- The Polaris ranger has broken the upper and lower front control arms off of hub and cannot be welded due to rust. Part and labor are estimated at 1800. With the amount of rust and corrosion. I do not recommend fixing it any longer. I am looking into other alternatives but this is a vital part of our equipment and is used frequently by staff to service our customers.
- West side jetty is becoming a dumping ground and hang out at night and with approaching season may become a nuisance recommend 2 flood lights be installed on power platform to help with security and safety.
- January 128 of 218
- February 131 of 218
- March 134 of 218

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The following action was taken, based on the aforesaid report:

**PORT COMMISSION MINUTES**  
**MARCH 17, 2016**

- Commissioner Ladner made motion seconded by Commissioner Casey and unanimously carried to approve Mr. Randy Williamson as a live a board, Pier 2 Slip 17; with confirmation from the Harbormaster that all criteria for live a board status has been met.
- Commissioner Kies made motion seconded by Commissioner Casey and unanimously carried requesting Project Manager David Ball, A. Garner Russell and Assoc., submit a quote for engineering services to design a southeast wall as a wave barrier.
- Commissioner Casey made motion seconded by Commissioner Kies and unanimously carried declaring the Polaris Ranger surplus property for disposal.

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There was no Port Attorney's report.

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There being no further business to come before the Port Commission at this time, Commissioner Hill made motion seconded by Commissioner Ladner and unanimously carried to adjourn until the next regular meeting in due course.

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APPROVED:

\_\_\_\_\_  
PHIL KIES, PRESIDENT

\_\_\_\_\_  
DATE

ATTEST:

\_\_\_\_\_  
STACEY DAHL, DEPUTY CITY CLERK