

**CITY OF LONG BEACH, MISSISSIPPI**

**PERMIT APPLICATION**

**PHYSICAL ADDRESS:**  
**201 JEFF DAVIS AVENUE**  
**LONG BEACH, MS 39560**

**PHONE: (228) 863-1554**  
**FAX: (228) 863-1558**

**MAILING ADDRESS**  
**POST OFFICE BOX 929**  
**LONG BEACH, MS 39560**

Please read and fill in ALL information that is required. You must provide the following documents along with the permit application.

**NEW CONSTRUCTION**

- Two (2) sets of construction drawings (meeting 2012 IBC or IRC and 2011 NEC)
- One (1) survey depicting proposed structure footprint to include contours, finished floor elevation, setbacks and any already existing buildings.
- Recorded deed of ownership
- Flood certificate of elevation (if you are in a flood zone)
- Receipt from sewer and water taps, if needed, paid to the water department

**ADDITIONS & SHEDS**

- One (1) plot plan (showing distance to front, rear and side lot lines from building)
- One (1) cross section of foundation through roof for code review
- Recorded deed of ownership

**ALTERATIONS, REPAIRS, DEMOLITION, MOVING BUILDING & ALL OTHERS**

- Recorded deed of ownership
- Description of work to be completed

**FENCE**

- Recorded Deed of ownership
- 2. Site plan of the location of the fence

**SIGN**

- Please attach clear and legible drawings with descriptions and nominal dimension, showing location of the sign which is the subject of the permit, and all other existing signs whose construction requires permits, when such signs are on the premises.

**PLEASE PRINT LEGIBLY**

Application is hereby made for permit to accomplish the work as herein described in accordance with duplicate plans and/or specifications submitted herewith. It is agreed that all corrections in plans and/or specifications necessary for compliance shall be observed and all requirements of the building code, the zoning ordinance and all other pertinent laws and ordinances. Regulating constructions shall be complied within the pursuit of this work whether or not specified herein.

**CONTRACTOR INFORMATION**

Long Beach License # \_\_\_\_\_  
 \_\_\_\_\_  
 Business Owner's Name \_\_\_\_\_  
 \_\_\_\_\_  
 Business Name: \_\_\_\_\_  
 \_\_\_\_\_  
 Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 \_\_\_\_\_  
 Business Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 \_\_\_\_\_  
 Email (\*This office may contact you by email regarding your project)

**OWNER AND PROPERTY INFORMATION**

Job Address \_\_\_\_\_ Tax Parcel Number \_\_\_\_\_  
 \_\_\_\_\_  
 Subdivision \_\_\_\_\_  
 \_\_\_\_\_  
 Property Owner's Last Name \_\_\_\_\_ First \_\_\_\_\_  
 \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 \_\_\_\_\_  
 Phone \_\_\_\_\_  
 \_\_\_\_\_  
 Email (\*This office may contact you by email regarding your property.)

**FENCE** **NOTE:** In accordance with Zoning Ordinance 598, Section 120 (e), fences, walls and hedges may be permitted in any required yard, or along the edge of any yard, provided that no fence, wall or hedge that obstructs visibility shall be erected, altered or placed in or around any required yard to exceed four (4) feet in height above the ground and provided that a fence or wall along the rear lot line or alongside lot lines to the rear of the setback line shall not exceed eight (8) feet in height. In any event, no fences, walls or hedges shall obstruct sight line for vehicular traffic. \*\*Barbed wire fences or use of barbed wire along the top of a fence or wall shall be permissible in R-4, I-1, or I-2 districts, subject to Planning Commission approval upon making written finding that use of barbed wire is reasonably necessary to the safety, welfare and security of the property. (Ordinance 598, Section 119 (f))

TYPE APPLICATION	TYPE FENCE	HEIGHT (In Feet)
NEW _____	WOOD _____	SIDE _____
REPAIR _____	CHAIN LINK _____	REAR _____
REPLACEMENT _____	OTHER _____	FRONT _____

**OFFICE USE ONLY**

Zoning District: \_\_\_\_\_ Flood Zone: \_\_\_\_\_ Ward: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Lot: \_\_\_\_\_

<b>SIGN</b>	ZONING DISTRICT: _____ TYPE OF SIGN: _____ (temporary, monument, projecting, etc.)  ***Please attach clear and legible drawings with descriptions and nominal dimension, showing location of the sign which is the subject of the permit, and all other existing signs whose construction requires permits, when such signs are on the premises.
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Square Footage	Length	Width	Height	Stories	Bedrooms	Baths
Heated/Cooled _____ Accessory _____						
<b>Permit Type:</b>  _____ Residential _____ Commercial _____ Government _____ School	<b>Exterior Finish</b>  _____ Aluminum Siding _____ Brick _____ Brick & Wood _____ CMU _____ Hardy Plank _____ Metal _____ Stucco _____ Vinyl Siding Other: _____	<b>Foundation Type</b>  _____ Chain Wall _____ Piers _____ Pilings _____ Slab  Other: _____	<b>Work Type</b>  _____ New Construction _____ Addition _____ Renovation *Other (check one below) _____ Alterations _____ Repair _____ Relocation _____ Slab Removal _____ Demolition _____ Cell Tower			
<b>Building Use Type</b>  _____ Single Family _____ Modular Home _____ Duplex _____ Apartments _____ Church _____ Condominium _____ Swimming Pool _____ Garage/Carport _____ Shed Other: _____	<b>WORK DESCRIPTION:</b> _____ _____ _____ _____ _____ _____					
ENGINEER _____ DESIGNER _____ ARCHITECT _____ SURVEYOR _____ NAME _____ ADDRESS _____ PHONE ( _____ ) _____ STATE OF MS REG # _____						

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all applicable codes, ordinances and state laws regulating the type work applied for, that I am the owner or authorized to act as the owner's agent for the herein work, and that the **TOTAL CONTRACT OR VALUATION IS:**

\$ \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

<b>HOMEOWNER'S CERTIFICATION OF COMPLIANCE</b>	THE UNDERSIGNED HEREBY CERTIFIES UNDER PENALTY OF PERJURY THAT: <ul style="list-style-type: none"> <li>I am the legal owner of record of the property described above and;</li> <li>The property described above is my principal place of residence, or if the application is for a permit to construct a new residence, the new residence will be my principle place of residence upon completion and;</li> <li>I am familiar with construction codes, city ordinances, and state laws applicable to such construction activity and;</li> <li>All work under the permit issued, as a result of this application, will be performed by me;</li> <li>All work must be completed in conformance with current applicable construction codes and must pass inspections by City Inspectors, and I will pay re-inspection fee for any re-inspections required as a result of the work not being ready for inspection or not being in conformance with the applicable code when inspected and;</li> <li>If after the work has been inspected the Building Official determines that I do not have the knowledge and/or experience to complete the work in conformance with applicable construction codes, the Building Official may stop the work and require me to engage a license and bonded contractor to complete the work.</li> </ul>
	SIGNATURE _____ DATE _____